

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Monday, November 18, 2024**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of three (3) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## **ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
President: Mrs. Young	X	
Vice President: Ms. Johnson		X
Mr. Alves	X	
Mr. Carey	X	
Mrs. Diaz	X	
Mrs. Hutton	X	
Mr. Jarbough-Rafeh		X
Mrs. Matos (7:13 p.m.)	X	
Mr. McDevitt	X	

Also in attendance:

	<b>Present</b>	<b>Absent</b>
Acting Superintendent of Schools: Ms. Steer	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Board Solicitor: Mr. Li	X	
Student Representative: Samiha Hossain	X	
Student Representative: Cymara Williams	X	

## **FLAG SALUTE**

## **MOMENT OF SILENCE**

## **PRESENTATIONS**

- Education Spotlight – Navy Pipeline Event
- 2019-2024 Mental Health Grant Results – Ms. Collins, Ms. Crawford, Mr. Cox

## **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION**

- Mrs. Young, Communications – The new District website is expected to launch in January of 2025. It will be much more user friendly for all. The new design of the web pages on the site are much more specific and detailed. There is a concern regarding damaged Chromebooks. The number of damaged Chromebooks this year has already reached the maximum total for the 2023-2024 school year.

## **REPORT OF THE STUDENT REPRESENTATIVES**

- Ms. Williams and Ms. Hossain – Both shared detailed information on their background and future goals. Shared a presentation on the following:
  - Implementing constructive change to Pennsauken High School in order to provide lower classmen a better experience for the years to come.
  - Expansion of programs that will share the knowledge of the benefits of attending College and support students in preparing to enroll.
- Ms. Williams – Suggested students be allowed to wear authorized Pennsauken gear such as club shirts or sports attire more freely. Will be obtaining feedback from fellow students to share at the next meeting.

## **RECOGNITIONS**

- Student of the Month
- Musical Theatre Students – Murder at Cheltenham Manor Presentation

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education now welcomes the public to comment on the items which are on our agenda tonight. Community members should first try to resolve their concerns by speaking directly to school administrators before bringing those concerns to the Board. It may not always be possible or appropriate for the Board to directly answer questions during the public comment period. Each speaker is allotted a maximum of three (3) minutes to make their statement. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. You are required to give your name and address before speaking. Please keep your comments respectful and non-defamatory, and maintain the level of decorum appropriate for a public meeting where minors may be in the audience.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah							

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mr. Alves**

**SECOND BY: Mr. Carey**

**MOTION: Carried**

- **No public comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah							

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mrs. Hutton**

**MOTION: Carried**

## **APPROVAL OF THE BOARD MINUTES**

1. RECOMMEND the Pennsauken Board of Education to approve the minutes of the following meetings of the Board.

<b>DATES OF THE MEETINGS</b>	<b>TYPE OF MEETING</b>	<b>ABSENT MEMBERS</b>
October 15, 2024	Business	No absent members
October 15, 2024	Executive Session	No absent members

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah							

### **APPROVAL OF: OCTOBER 15, 2024 BUSINESS AND EXECUTIVE SESSION MEETING MINUTES**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

## REPORT OF NEW BUSINESS

- Job Fair for Pennsauken Students – January 2025
- Construction Grant for Baldwin (\$7,600,000.00)

## REPORT OF OLD BUSINESS

## REPORT OF BOARD SOLICITOR

- Mr. Li – New Jersey State Legislature Bill 1858 will make it possible for Boards to meet electronically at any time, not just in a state of emergency. Assembly Bill 3323 would be an amendment to the pension system that would allow the pay that staff would receive for extracurricular activities to be included in their calculations for their pension contributions. Assembly Bill 3416 would provide a gross income tax deduction for educators and paraprofessionals to expense money they have expended out of pocket for classroom supplies.

## ITEMS FOR BOARD OF EDUCATION APPROVAL

### PERSONNEL

2. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc.	Salary	Interview Committee	Replaces	Account
A	Mark Bekarciak	Special Education Teacher	11/19/2024	HPMS	\$92,009 MA Step 15 with benefits	Jon Reising Amy Collins Angel Cook	New	11-201-100-101-055-000-99
B	Marcus Wooding	HVAC-R Teacher	12/17/2024	PHS	\$80,809 BA Step 13 with benefits	Alex Veston Tarah Gillespie Angel Cook	Jeffrey Ford	11-307-100-101-050-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, Certification, PPD and physical examination completion.

3. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates		Conditions	
A	2396	Personal Leave of Absence	09/25/2024-10/09/2024		With salary and benefits as sick and personal days used	
			10/10/2024-10/11/2024		Without salary but with benefits as per LOA	
B	2149 Revised	Family Medical Leave	09/04/2024-10/31/2024		With salary and benefits as sick days used	
			11/01/2024-11/21/2024		Without salary but with benefits as per FMLA	
C	2436	Family Medical Leave	10/04/2024-10/28/2024		With salary and benefits as sick and personal days used	
			10/29/2024	02/07/2025	Without salary but with benefits as per FMLA	Without salary but with benefits as per LOA
			-	-		
			02/06/2025	05/01/2025		
D	2957	Family Medical Leave	09/03/2024-11/01/2024		Without salary but with benefits as per FMLA	

E	2989	Family Medical Leave	01/02/2025-01/28/2025		With salary and benefits as per sick days used	
			01/29/2025 - 05/02/2025	05/05/2025 - 07/31/2025	Without salary but with benefits as per FMLA	Without salary but with benefits as per NJFLA
F	3241	Family Medical Leave	10/07/2024-10/11/2024		With salary and benefits as sick days used	
			10/14/2024-12/06/2024		Without salary but with benefits as per FMLA	
G	1726	Family Medical Leave	12/20/2024-03/14/2025		With salary and benefits as sick days used	

Note: Return dates are contingent upon employees providing medical certification to return to work without restrictions.

4. RECOMMEND the Pennsauken Board of Education ratify, accept and approve the following separations, resignations and retirements:

Item	Name	Position	Loc.	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Gloria Hurley	Assistant Transportation Supervisor	Transportation	12/31/2024	Retirement	4 years	11-000-270-160-000-608-99
B	Eliz Uricoechea	School Nurse	HPMS	12/20/2024	Resignation	3 years	11-000-213-104-055-000-99
C	Melissa Grone	Food Service General Worker FT	HPMS	10/21/2024	Resignation	0 years	60-910-310-110-000-090-99
D	Joyce Kinsley	Business Office Manager	Admin.	12/31/2024	Retirement	25 years	11-000-251-105-000-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2024-2025 school year.

Item	Name	Vacation Days	Per Diem Rate	Total	Account
A	Eric Mossop	10	\$519.95	\$5,199.50	11-000-222-199-000-000-98
B	Ralph Midora	6	\$491.55	\$2,949.30	11-000-240-199-055-000-98
C	Caroline Steer	10	\$712.26	\$7,122.60	11-000-240-199-000-000-98

6. RECOMMEND the Pennsauken Board of Education approve the following district stipend positions for the 2024-2025SY.

Schedule B		
Item	Position	Location
A	Unified Sports Head Coach	HPMS
B	Unified Sports Head Coach	Intermediate

7. RECOMMEND the Pennsauken Board of Education approve the following stipend positions for the 2024-2025 Winter Athletic Season for HPMS. Interviews were conducted by Athletic Director, William Snyder, HPMS Principal, Jon Reising and HPMS Assistant Principal, Ralph Midora.

Item	School	Coach	Sport	Stipend	Season	Account
A	HPMS	Zachary Elliott	Head Coach – Boys Basketball	\$5,900	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
B	HPMS	Dwayne Savage	Head Coach – Girls Basketball	\$5,900	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
C	HPMS	Michael Rodgers	Assistant Coach – Boys Basketball	\$4,495	Winter Season 2024-2025 SY	11-402-100-100-055-000-97

D	HPMS	Garrick Addamson	Head Coach – Wrestling	\$5,900	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
E	HPMS	Anastasia Denning	Assistant Coach - Girls Basketball	\$4,495	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
F	HPMS	Pascal Akkari	Assistant Coach – Boys/Girls Wrestling	\$4,495	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
G	HPMS	Kimberly Cohn	Head Coach – Cheerleading	\$4,945	Winter Season 2024-2025 SY	11-402-100-100-055-000-97
H	HPMS	Julia Drummond	Assistant Coach - Cheerleading	\$3,595	Winter Season 2024-2025 SY	11-402-100-100-055-000-97

8. RECOMMEND the Pennsauken Board of Education approve the following stipend positions for the 2024-2025 Winter Athletic Season for PHS. Interviews were conducted by Athletic Director, William Snyder, and CSA, Caroline Steer.

Item	School	Coach	Sport	Stipend	Season	Account
A	PHS	Clinton Tabb	Team & Athletic Conditioning Head Coach	\$4,300	Winter Season 2024-2025 SY	11-402-100-100-050-000-97
B	PHS	Kevin Walters	Asst. Coed Bowling Coach	\$4,495	Winter Season 2024-2025 SY	
C	PHS	Rachel Maderia	Asst. Cheerleading Coach	\$3,595	Winter Season 2024-2025 SY	
D	PHS	Quincy Arthur	Head Coach E-Sports	\$4,400	Winter Season 2024-2025 SY	

9. RECOMMEND the Pennsauken Board of Education ratify and approve the following coaches for the Fall Athletic Season school year 2024-2025. Interviews were conducted by Athletic Director, William Snyder and CSA, Caroline Steer.

Item	Name	Position	Location	Stipend	Season	Account
A	Maya Presson	Strength & Conditioning Head Coach	HPMS	\$5,000	Fall Season 2024-2025 SY	11-402-100-100-055-000-97
B	Clinton Tabb	Team & Athletic Conditioning Head Coach	PHS	\$4,300	Fall Season 2024-2025 SY	11-402-100-100-050-000-97

10. RECOMMEND the Pennsauken Board of Education approve the following co-curricular stipend position for the 2024-2025 school year.

Name	Position	Location	Stipend	Account
Antoinette Snyder	Concession Stand	PHS	\$5,000 (full year)	11-401-100-100-050-000-97

11. RECOMMEND the Pennsauken Board of Education approve the following grant funded stipend positions for the 2024-2025 school year.

Item	Name	Position	Location	Stipend	Grants	Account
A	John Doherty	CTE Mentor Coordinator	PHS	\$3,280	Perkins	20-290-200-100-050-000-98 20-290-200-200-050-000-31
B	John Doherty	CTE Success Counselor	PHS	\$2,640	Perkins	20-290-200-100-050-000-98 20-290-200-200-050-000-31

**Note:** Contingent upon the duration of the grants

12. RECOMMEND the Pennsauken Board of Education approve Teacher, Jeffrey Ford for the position of Perkins CTE PLC Coordinator and be paid the hourly rate of \$44 per the PEA Contract and not to exceed 20 hours for the 2024-2025 school year. Perkins grant funded, accounts: 20-290-200-100-050-000-98 and 20-290-200-200-050-000-31

13. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff to plan and develop professional development throughout the school year. They will work with the Directors to ensure the topics and activities meet the instructional needs of the district. Teachers will not exceed 25 total hours for planning. They will be paid \$44 an hour per the PEA contract. They will be paid using Title II funding which aims to improve instruction through quality professional development as well as local funds where needed.

Teacher	Location	Account
Janelle Cream	HPMS	20-271-200-100-055-000-98

14. RECOMMEND the Pennsauken Board of Education approve the following Transportation Department sign-on and referral bonuses to the following staff that have completed one full school year of service.

Item	Name	Position	Bonus Type	Bonus Amount	Account Number
A	Lenny Rebilas	Bus Driver	Bus Driver	\$1,000	11-000-270-160-000-611-98
B	Aquiles Sanchez	Bus Driver	Bus Driver	\$1,000	
C	Emiliana Peralta	Bus Driver	Referral	\$300	
D	Mary Araujo	Bus Driver	Bus Driver	\$1,000	
E	Diony Fernandez	Bus Driver	Referral	\$300	
F	Josephus Dennis	Bus Driver	Bus Driver	\$1,000	
G	Adrea Diaz	Bus Driver	Referral	\$300	
H	Deira Mendoza	Bus Driver	Bus Driver	\$1,000	
I	Charina Fernandez	Bus Driver	Referral	\$300	

15. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff who worked the Parent Involvement Night for Franklin School on, Monday, October 24, 2024 from 6:30pm to 8:00pm. Staff will be paid their contractual hourly rate.

Item	Name	Position	Account
A	Ashley Jost	Teacher	20-231-200-100-100-000-98
B	Tara Meaney	Teacher	
C	Christel Golla	Teacher	
D	Annette Vesper	Teacher	
E	Rachel Miller	Teacher	
F	Katiria Ortiz	Teacher	
G	Marla Banks	Teacher	
H	Susan Galloza	Administrator	

16. RECOMMEND the Pennsauken Board of Education ratify and approve the Intermediate School to host a Parent Involvement Night (PIN) for Thursday, October 24, 2024, from 6:00pm to 7:00pm and the following staff who worked the program be paid their contractual hourly rate.

Item	Name	Position	Account
A	Lawrence Helfman	Teacher	20-231-200-100-175-000-98
B	Ryan Saul	Teacher	
C	Michele Gurcsik	Teacher	
D	Karen Warner	Teacher	
E	Haley Bowen	Teacher	
F	Lisa Sassano	Teacher	
G	Patricia McMahon	Teacher	
H	Chris Hazynski	Teacher	
I	John DelGripio	Administrator	

17. RECOMMEND the Pennsauken Board of Education ratify and approve the following teacher to provide one hour monthly consult of deaf and hard of hearing consultative services to student #203144704. Teacher will be paid the contractual hourly rate.

Name	Account
Melodie Szymanski	11-205-100-101-175-000-98

18. RECOMMEND the Pennsauken Board of Education approve the following staff member to translate for Delair Elementary School for evening conferences on November 26, 2024, from 6:00pm to 8:00pm and be paid the hourly rate of \$25.

Name	Position	Account
Lillian Torres	NTA	11-000-262-107-120-000-98

19. RECOMMEND the Pennsauken Board of Education approve the following staff member work the HPMS Parent Teacher Conferences on Tuesday, November 26, 2024, from 4:30pm to 7:30pm and be paid their contractual hourly rate.

Name	Position	Account
Martha Shukdinas	Secretary	11-000-240-105-055-000-98

20. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff to work the CTE Open House on November 4, 2024, from 4:30pm to 8:30pm and be paid their contractual hourly rate.

Item	Name	Position	Account
A	Charles Dempsey	Automotive Teacher	20-231-200-100-050-000-98
B	Lorraine Sweeney	Health Occupations Teacher	
C	Rhonda Chilakos	Administration of Justice & Criminal Law Teacher	
D	Alexander Veston	Vice Principal	

21. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Franklin School Homework Help, Monday through Thursday from dismissal until 4:30pm. Transportation will not be provided and the program is free to families. The funding for the event comes from Title I. Staff will be paid their contractual hourly rate.

Item	Name	Location	Account
A	Willisanne Matthews	Franklin	20-231-100-101-100-000-98
B	Elizabeth Beaver	Franklin	

22. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Fine School Homework Help, Monday through Thursday from dismissal until 4:30pm. Transportation will not be provided and the program is free to families. The funding for the event comes from Title I. Staff will be paid their contractual hourly rate. Account: 20-231-100-101-140-000-98

Name	Position
Sarah Keane	Teacher

23. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Delair School Homework Help, Monday through Thursday from dismissal until 5:30pm. Transportation will not be provided and the program is free to families. The funding for the event comes from Title I. Staff will be paid their contractual hourly rate. Account: 20-231-100-101-120-000-98

Item	Name	Position
A	Rosalyn Lawrence	Administrator
B	Tierra Sewell	Teacher
C	Donielle Bayard	Teacher
D	Vito DiSanti	Teacher
E	Rebecca Kinnerman	Teacher
F	Maureen Wheeler	Teacher



G	Brenda Babiasz	Teacher
H	LaShon Avery	Teacher
I	Madeline Webb	Teacher
J	Pamela Thomas	Secretary
K	Katherine Rodgers	Secretary
L	Lillian Torres	Secretary

24. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Intermediate School Parent Teacher Conferences on Tuesday, November 26, 2024 from 6:00pm to 8:00pm and be paid their contractual hourly rate.

Name	Position	Account
Cheri Miller	Secretary	11-000-240-105-175-000-98

25. RECOMMEND the Pennsauken Board of Education approve the following staff member to translate for the Intermediate School for evening Parent Teacher Conferences on November 26, 2024, from 6:00pm to 8:00pm and be paid the hourly rate of \$25.

Name	Position	Account
Elizabeth Reyes	Secretary	11-000-240-105-175-000-98

26. RECOMMEND the Pennsauken Board of Education ratify and approve for the 2024-2025 school year the following staff for Home Instruction Tutoring after school hours and be paid their contractual hourly rate.

Item	Name	Position	Account
A	Tameeka Wright	Teacher	11-150-100-101-050-000-98
B	Brittany Skinner	Teacher	
C	Eva Mendez	Teacher	
D	David Yopez	Teacher	
E	John Doherty	Teacher	
F	Nancy Dodimead	Teacher	
G	Adrienne Conyer	Teacher	
H	Steven Gable	Teacher	

27. RECOMMEND the Pennsauken Board of Education approve the following staff to work the NJSLA Portfolio Extended Day from 2:10pm to 4:30pm from October through January. Funded with Title I SIA

Item	Name	Position	Account
A	William Knipfer	Teacher	20-232-100-101-050-000-98
B	Jennifer O'Malley	Teacher	
C	Marc Graneri	Teacher	
D	Sabrina Mammi	Teacher	

28. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Santa in the Field House Event on Saturday, December 14, 2024, from 5:00pm to 8:00pm and be paid their contractual hourly rate.

Item	Name	Position	Account
A	Maureen O'BrienWagner	Teacher	11-140-100-101-050-000-98
B	Amy Brancato	Teacher	
C	Sabrina Mammi	Teacher	
D	Abigail Burgin	Teacher	
E	Clinton Tabb	Teacher	
F	Christopher Gates	Teacher	
G	Shana Smeriglio	Teacher	
H	Antoinette Snyder	Teacher	

**STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

29. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Michelle DeGeorge	Culinary Arts Advisory Committee Meeting Culinary Education Center Asbury Park, NJ	10/29/2024	n/a	n/a
B	Ebony Freeman	NJEA Convention – Booth Exhibitor Atlantic City, NJ	11/06/2024	n/a	n/a
C	Nancy Dodimead	IXL Live – Westin Mt. Laurel, NJ	11/06/2024	\$95.00	11-190-100-580-050-000-02
D	Jennifer Stopek	HESAA School Counselor Workshop Mercer County Community College West Windsor, NJ	11/12/2024	n/a	n/a
E	Nicole Faries Kari Domitrovits	Jostens Yearbook Workday Starbucks Marlton, NJ	11/14/2024	n/a	n/a
F	Myrtelina Martinez	TCNJ School Counselor Reception The College of New Jersey Ewing, NJ	11/15/2024	n/a	n/a
G	Tracey McSweeney Breanna Ratkevic	Qweebie STEAM Online Makerspace	11/20/2024	n/a	n/a
H	Dennis Sherwood	NJIT School Counselor Appreciation New Jersey Institute of Technology Newark, NJ	12/06/2024	n/a	n/a
I	Myrtelina Martinez	School Counselor Workshop Arcadia University Glenside, PA	12/06/2024	n/a	n/a
J	John Doherty	Counselor Workshop Montclair University Montclair, NJ	12/06/2024	n/a	n/a
K	Sarah Dallas	NJASP Winter Conference Kean University Union, NJ	12/13/2024	\$125	11-000-219-580-090-000-08
L	Shera Goldstein	13th Annual Research to Practice Symposium - AIM Institute Conshohocken, PA	03/10/2025	Travel	11-190-100-580-140-000-02
M	Diana Frank	13th Annual Research to Practice Symposium - AIM Institute Conshohocken, PA	03/10/2025	n/a	n/a

30. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences at no cost to the district.

Item	University	Student(s)	Cooperating Teacher	School	Grade/Subject	Practicum
A	Villanova	Sthefany Jaquez-Lopez	Myrtelina Martinez Perez	PHS	High School Level/School Counseling	Spring 2025 01/13/2025-05/01/2025 100 total hours
B	Stockton	Caitlyn Cheli Taylor Counsellor	Nicoleta Houtras Ashley Carruth	District	Occupational Therapy	Spring 2025 01/22/2025-03/05/2025 1 day weekly-7 weeks
C	Rowan	Karina Silvestre	Rachel Hartnett	Intermediate	School Psychologist	Spring 2025 300 total hours

D	Raritan Valley	Eva Hess	Nicoleta Houtras	District	Occupational Therapy	Spring 2025 01/06/2025-02/28/2025
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### EDUCATIONAL PROGRAM

31. RECOMMEND the Pennsauken Board of Education approve home instruction for the following student:

Item	Student	Reason
A	202830356	Suspension
B	202862496	Suspension
C	202626217	Suspension
D	202537403	Medical
E	202548788	Waiting OOD Placement
F	135438061	Suspension
G	202846350	Suspension
H	202626217	Suspension
I	202673855	Suspension
J	203285490	Medical
K	203273859	Medical
L	202892223	Suspension
M	203399980	Waiting for completed CST Evaluations
N	202720962	Suspension

32. RECOMMEND the Pennsauken Board of Education approve the following students to receive educational homebound and/or hospital instruction during the 2024-2025 school year while either admitted to an out-of-district facility or attending an out-of-district day program. Account #11-219-100-320-000-304-08 (Special Education) or 11-150-100-320-000-000-08 (Non Special Education)

Item	Student #	Reason	Provider	Account
A	202770331	Medical	Brookfield/Jefferson Health 10/28/24-10/31/24	11-219-100-320-000-304-08
B	202770331	Medical	Brookfield/CAMHU Bridgeton 11/4/24	11-219-100-320-000-304-08

33. RECOMMEND the Pennsauken Board of Education drop the following student(s) in an out-of-district program for pupils with disabilities:

Item	Student#	Placement	Dropped Date
A	202548788	Hampton Academy	9/25/24
B	202596415	Durand Academy	10/29/24

34. RECOMMEND the Pennsauken Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the **2024-2025** school year.

Item	Student #	Placement	Cost	Effective Dates	Non-Resident Fee	Account
A	203630575	Marie Katzenbach School	\$60,215.00 tuit	9/5/24-6/19/25	n/a	11-000-100-566-000-000-00
B	202631170	Marie Katzenbach School	\$60,215.00 tuit	9/5/24-6/19/25	n/a	
C	202715163	Kingsways Learning Center	\$47,954.46 tuit \$23,220.00 1:1	11/8/24-6/18/25	n/a	
D	203378279	Archway	\$53.94 a day - bus aid	7/2024-6/2024	Archway	

35. RECOMMEND the Pennsauken Board of Education appoint the following providers for the 2024-2025 school year to be used on an as needed basis not to exceed \$44,000.

Provider	Service(s) Provided	Fee	Account
Creative Minds Therapy	Speech Services	\$150.00 per hour	11-000-216-320-000-301-08

36. RECOMMEND the Pennsauken Board of Education approve the 2025-2026 Program of Study. (See Attachment)

## **ACTIVITIES**

37. RECOMMEND the Pennsauken Board of Education ratify and approve the following facility usage:

Item	Date(s)	Time(s)	Organization / Event	School Requested	Fees
A	Saturdays, 10/5/24, 11/2/24, 12/7/24, 1/4/25, 2/1/25, 3/1/25, 4/5/25, 5/3/25, 6/7/25	9:00am- 12:00pm	PHS Food Distribution	PHS Rear of Building	n/a
B	Tuesday, 11/12/24	5:00pm – 9:00pm	Fall Sports Awards/Recognition	PHS Auditorium	n/a
C	Wednesday, 11/13/24	6:00pm – 7:00pm	Drumline Student/Parent Interest Meeting	PHS Room 327	n/a
D	Tuesday, 11/19/24	6:00pm – 8:30pm	SEL Night	Intermediate Cafeteria, Gym	n/a
E	Wednesday, 12/4/24	6:00pm – 8:00pm	Girls Softball Parent Meetings for Winter Sports	PHS Media Center/Library	n/a
F	Thursday, 12/5/24	6:00pm – 8:00pm	Boys Baseball Parent Meetings for Winter Sports	PHS Media Center/Library	n/a
G	Monday, 12/9/24	6:00pm – 8:00pm	Wrestling Parent Meetings	PHS Media Center/Library	n/a
H	Wednesday, 12/11/24	6:00pm – 7:30pm	Book Bingo	Intermediate Cafeteria	n/a
I	Wednesday, 12/11/24	6:30pm – 8:30pm	PHSAA	PHS Media Room	n/a
J	Saturday, 12/14/24	5:00 pm – 8:00 pm	Santa in the Field House	PHS Field House, Front of Stadium	n/a
K	Wednesday, 1/8/25	6:00pm – 8:00pm	STEM Night	Intermediate Cafeteria	n/a
L	Wednesday, 1/8/25	6:30pm – 8:30pm	PHSAA	PHS Media Room	n/a
M	Thursday, 1/23/25	6:00pm – 7:30pm	Winter Concert	Roosevelt STEM School Gym, MPR	n/a
N	Saturday, January 25, 2025 (Snow date: Saturday, February 1, 2025)	8:00am – 12:00pm	Merchantville Women's Club Spelling Bee Contest	Intermediate Cafeterium & Lobby	n/a
O	Wednesday, 2/12/25	6:30pm – 8:30pm	PHSAA	PHS Media Room	n/a
P	Tuesday, 2/25/25	6:00pm – 7:30pm	Book Bingo	Intermediate Cafeteria	n/a
Q	Tuesday, 3/25/25	6:00pm – 8:00pm	Autism Awareness Celebration	Intermediate Cafeteria	n/a
R	Wednesday, 4/9/25	5:30pm – 8:00pm	Multicultural Night	Intermediate Cafeteria, Gym	n/a
S	Thursday, 5/1/25	6:00pm – 7:30pm	Special Ladies Tea	Intermediate Cafeteria	n/a
T	Friday, 5/9/25	7:00am – 2:00pm	AFJROTC Olympic Day	PHS Track & Field & Girls Softball Field	n/a
U	Thursday, 5/29/25	6:00pm – 7:30pm	Spring Concert	Roosevelt STEM School Gym, MPR	n/a

38. RECOMMEND the Pennsauken Board of Education ratify and approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	12/11/2024	Carson	Book & Craft Night	6:00pm – 7:00pm	n/a	n/a
B	12/11/2024	Fine	Book Bingo – Kindergarten & 1 <sup>st</sup> Grades	6:00pm – 7:15pm	n/a	n/a
C	01/23/2025	Fine	Winter Choral Concert – 3 <sup>rd</sup> Grade	6:30pm – 7:15pm	n/a	n/a
D	05/29/2025	Fine	Spring Choral Concert	6:30pm – 7:15pm	n/a	n/a
E	11/11/2024 to 11/27/2024	Delair	Thanksgiving Food Drive	During the School Day	n/a	n/a
F	12/02/2024 to 12/13/2024	Delair	Penny Wars	During the School Day	n/a	n/a
G	11/19/2024	Intermediate	SEL Night	6:30pm – 8:00pm	n/a	n/a
H	12/05/2024	Intermediate	Five Guys Fundraiser Cinnaminson, NJ	5:00pm – 9:00pm	n/a	n/a
I	12/11/2024	Intermediate	Book Bingo	6:30pm – 7:30pm	n/a	n/a
J	12/19/2024	Intermediate	Red Robin Fundraiser Cherry Hill, NJ	11:00am – 10:00pm	n/a	n/a
K	01/08/2025	Intermediate	STEM Night	6:00pm – 8:00pm	n/a	n/a
L	01/22/2025	Intermediate	Jersey Mike's Fundraiser Cinnaminson, NJ	10:00am – 9:00pm	n/a	n/a
M	02/04/2025	Intermediate	Habit Burger & Grill Fundraiser Cherry Hill, NJ	4:00pm – 9:00pm	n/a	n/a
N	02/06/2025	Intermediate	Winter Concert	6:30pm	n/a	n/a
O	02/25/2025	Intermediate	Book Bingo	6:30pm – 7:30pm	n/a	n/a
P	03/25/2025	Intermediate	Autism Celebration	6:00pm – 8:00pm	n/a	n/a
Q	04/09/2025	Intermediate	Multicultural Night	6:30pm – 8:00pm	n/a	n/a
R	05/01/2025	Intermediate	Special Ladies' Tea	6:30pm – 8:00pm	n/a	n/a
S	06/04/2025	Intermediate	Donuts with Dudes	6:00pm – 8:00pm	n/a	n/a
T	06/11/2025	Intermediate	Spring Concert	6:30pm	n/a	n/a
U	01/23/2025	Roosevelt STEM	Winter Concert	6:00pm – 7:30pm	n/a	n/a
V	03/04/2025	Roosevelt STEM	Assembly – Walnut Street Theatre Performance	1:00pm – 2:00pm	n/a	n/a
W	05/29/2025	Roosevelt STEM	Spring Concert	6:00pm – 7:30pm	n/a	n/a
X	11/14/2024 to 12/14/2024	HPMS	Collection for the Homeless of hats, gloves, scarves and blankets	During the School Day	n/a	n/a
Y	11/30/2024	HPMS	HPMS Students to walk in Pennsauken Holiday Parade	10:00am – 4:00pm	n/a	n/a
Z	10/22/2024 to 10/25/2024	PHS	Class of 2027 Fundraiser – Double Good Popcorn	Online Ordering	n/a	n/a
AA	11/30/2025	PHS	Air Force JROTC Students & Apache Marching Band Students to walk in Pennsauken Holiday Parade	10:00am – 4:00pm	n/a	n/a
AB	11/11/2024 02/11/2025	PHS	Camden County College – Registration Process & Dual Credit Opportunities Presentation	9:00am – 12:00pm	n/a	n/a

AC	11/19/2024	PHS	Baking Classes – Puratos Table Top Pie Competition	10:00am – 1:00pm	n/a	n/a
AD	11/16/2024 to 11/23/2024	PHS	Class of 2027 Fundraiser – Krispy Kreme Donuts	Online Ordering	n/a	n/a
AE	12/04/2024	PHS	Rhoades Metal visit to Level IV Welding Classes	7:00am – 9:30am	n/a	n/a
AF	12/13/2024	PHS	Nat'l Honor Society host Red Cross Blood Drive	8:00am – 1:00pm	n/a	n/a

## **TRIPS**

39. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	12/13/2024	Carson	PHS	PHS Theater Students Performance of the Nutcracker	Transportation	n/a
B	01/08/2025	Carson Delair Franklin Fine	Influential Drones Marlton, NJ	Robotics Testing Lab Field Trip	Transportation	n/a
C	05/30/2025 (revised from 06/06)	Fine	Johnson's Farm Medford, NJ	Field Trip for 1 <sup>st</sup> Grade	Transportation	n/a
D	11/14/2024 (revised from 11/22)	HPMS	ShopRite Cinnaminson, NJ	Life Skills Community Instruction Trip	Transportation	n/a
E	12/10/2024	HPMS	Oasis Crescent Assisted Living Pennsauken, NJ	Simply Hope Club & Chorus Students Community Service Trip	Transportation	n/a
F	11/20/2024	Roosevelt STEM	Penn Museum Philadelphia, PA	Class Trip – 7 <sup>th</sup> Grade	Transportation	n/a
G	11/13/2024	PHS	Governor's Mansion Princeton, NJ	AFJROTC Cadets to Present Colors	Transportation	n/a
H	11/14/2024	PHS	Scrub Daddy Pennsauken, NJ	Life Skills Community Instruction Trip	Transportation	n/a
I	12/10/2024	PHS	Puratos Innovation Center Pennsauken, NJ	Field Trip Bakery Students 9 <sup>th</sup> to 12 <sup>th</sup> Grades	Transportation	n/a
J	12/11/2024	PHS	Atlantic Cape Community College Hamilton, NJ	Admissions & Campus Tour for 11 <sup>th</sup> & 12 <sup>th</sup> Grade Students	Transportation	n/a
K	01/29/2025	PHS	Camden County College Blackwood, NJ	Field Trip - Information Session and Accuplacer Exam	Transportation	n/a
L	02/06/2025	PHS	Rowan University Glassboro, NJ	Admissions & Campus Tour for 11 <sup>th</sup> & 12 <sup>th</sup> Grade Students	Transportation	n/a
M	02/26/2025	PHS	The College of New Jersey Ewing Township, NJ	College Tour	Transportation	n/a

## **OTHER**

40. RECOMMEND the Pennsauken Board of Education approve the submission of the 2025-2026 school year Preschool Projected Enrollment.

41. RECOMMEND the Pennsauken Board of Education approve the amendment to the Perkins Grant for SY 2024-2025.
42. RECOMMEND the Pennsauken Board of Education approve a visit from a representative for the Children's Hospital of Philadelphia Program, Youth Heart Watch, to provide feedback on Code Blue Drills.
43. RECOMMEND the Pennsauken Board of Education approve IMM Schools, an immigrant-led non-profit organization that partners with K-12 schools and educators to support students and families, by leading professional development immigrant-centered workshop, and advocating for immigrant-friendly policies in schools. This is funded through Title III, Account: 20-241-200-300-000-000-00

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL OF AGENDA ITEMS: 2-43**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

**BUSINESS & FINANCE**

**44. BUDGET/ACCOUNT TRANSFERS**

RECOMMEND the Pennsauken Board of Education to approve final line item transfers for the month of October 2024 as per attached exhibits.

**45. BILL LIST**

RECOMMEND the Pennsauken Board of Education to approve payment of bills for the month of November 2024 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
NOVEMBER 2024 GENERAL FUND BILL LIST	\$7,075,517.73
OCTOBER 2024 GENERAL FUND SPECIAL CHECKS	\$ 354,148.04
NOVEMBER 2024 FOOD SERVICES BILL LIST	\$ 178,486.94
PAYROLL 10/15/24 AND 10/30/24	\$ 6,591,776.20
TOTAL	\$ 14,199,928.91

**46. RECONCILIATION OF STATEMENTS REPORT**

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of October 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2024. Move that the Board of Education approve the Treasurer of School Moneys reports.

**BOARDS' CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### 47. BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of October 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### 48. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

November 26, 2024  
Date

49. RECOMMEND the Pennsauken Board of Education approve the revised Tuition Contract between the Pennsauken Board of Education and Camden County Technical Schools for the 2024-2025 school year at a cost per student of \$3,211.00 for 146 estimated students, plus adjustment of \$130,540.00 related to tuition for the 2022-2023 school year for a total cost of \$599,346.00. Acct. #: 11-000-100-563-000-000-00

50. RECOMMEND the Pennsauken Board of Education approve Payment Application #4 based upon the Carson & Franklin Elementary School HVAC project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #4	\$117,031.00
	ACCT#12-000-400-450-100-000-00	\$65,600.00
	ACCT#12-000-400-450-130-000-00	\$51,431.00
	<b>TOTAL AMOUNT</b>	<b>\$117,031.00</b>

Note: Balance to finish, plus retainage - \$958,528.00.

51. RECOMMEND the Pennsauken Board of Education approve Payment Application #10 based upon Phifer Middle School HVAC Upgrades project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc. Sewell, NJ	Payment Application #10	\$145,874.00
	ACCT #12-000-400-450-055-000-00	\$145,874.00

Note: Balance to finish, plus retainage - \$141,249.00.

52. RECOMMEND the Pennsauken Board of Education approve Section 15 Grant Agreement for School Facilities State Project #4060-090-23-R501, NJSDA Project#4060-090-23-G5YZ, Grant#G5-7053, Roof Replacement at the Baldwin School, at the total grant amount of \$548,280.00.

53. RECOMMEND the Pennsauken Board of Education revise and approve student transportation for a special needs student attending LARC School, Bellmawr, NJ from September 16, 2024 through February 7, 2025, the balance of the school year shall be bid and;

WHEREAS, after sending out requests to at least three (3) vendors, First Student, Pennsauken, NJ, was the lowest, responsible bidder;



COMPANY	ROUTE #	ROUTE COST PER DIEM	AIDE COST	INC./DECR. PROVISION	TOTAL ROUTE COST
First Student, Pennsauken, NJ	PENN-LARC 24-25	\$369.37	\$103.85	\$1.50	\$43,536.24

Acct. #11-000-270-514-000-000-07

Other Quote: Holcomb - \$437.00 per Diem, \$99.00 Aide Cost, \$1.50 Adj. Cost (Declined)

Quotes sent to but no quote: GST Transit, Hillman, Pegasus, Sheppard Bus, South Jersey Transp., T&L Transp.

THEREFORE, BE IT RESOLVED, by the Pennsauken Board of Education that the Board award this quote to the above-mentioned vendor, in the amount noted, contingent upon sufficient funds and payable from the 2024 – 2025 budget.

54. RECOMMEND the Pennsauken Board of Education authorize the sale of personal property not needed for school purposes to be conducted by on-line auction through Sourcewell National Cooperative Contract #012821-GDI Auction Services vendor Liquidity Services Operations, LLC dba GovDeals, Inc., posted on the Gov Deals Website [www.GovDeals.com](http://www.GovDeals.com) during the month of December. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties;

WHEREAS, the Board of Education declares there are items determined to be beyond their useful life and not needed for school purposes in accordance with N.J.S.A. 18A:18A-45 and Local Finance Notice 2008-9 which include the following items;

- 2009 IC International 54 Passenger Bus #34 VIN#4DRBUSKP69B671527
- 2010 IC International 54 Passenger Bus #38 VIN#4DRBUSKP1AB235852

NOW, THEREFORE, BE IT RESOLVED, a notice to bidders will be posted in the local paper and the school district website announcing the auction,

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Liquidity Services Operations, LLC, dba GovDeals, Inc. and the Board are available at [www.GovDeals.com](http://www.GovDeals.com) and in the Purchasing Department.

55. RECOMMEND the Pennsauken Board of Education approve Payment Application #8 based upon the Pennsauken High School and Phifer Middle School Theatrical Lighting and House Lighting Replacement project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #8	\$78,034.00
	ACCT#12-000-400-450-050-000-00	\$42,954.00
	ACCT#12-000-400-450-055-000-00	\$35,080.00
	<b>TOTAL AMOUNT</b>	<b>\$78,034.00</b>

Note: Balance to finish, plus retainage - \$175,300.00.

56. RECOMMEND the Pennsauken Board of Education participate in the contract for Technology Solutions Products and Services Contract#230105 for purchase of school bus transportation camera systems made available through The Interlocal Purchasing System (TIPS), National Cooperative;

Information regarding the contract may be found on the TIPS website at:

<https://www.tips-usa.com/vendorProfile.cfm?RecordID=AD75D0923C643301538AB8EDE0D472A2>

The current term for contract Technology Solutions Products and Services Contract#230105 is May 26, 2023 to May 31, 2028.

It is the intent of the School Business Administrator to make a contract award to Transportant, 14865 W 95th Street, Lenexa, KS 66215.

Pennsauken Board of Education is permitted to participate in national cooperative agreements under the authority of N.J.S.A 52:34-6.2(b) (3). Comment period ends November 27, 2024.

57. RECOMMEND the Pennsauken Board of Education approve the contract with Bluum USA, Inc., Lumberton, NJ, through Educational Data Services #26EDCPS, MSRP Contract #12297, for educational technology software using GoGuardian Admin with Fleet, DNS & AdDeflect and video conferencing, for the District not to exceed the amount of \$49,128.40, taken from Account#11-000-252-610-000-000-06, based upon sufficient funds.
58. RECOMMEND the Pennsauken Board of Education approve the purchase of Student Transportation Bus Camera Systems covered by a four (4) year warranty including training and system implementation along with an annual subscription from Transportant, Lenexa, KS under The Interlocal Purchasing System (TIPS), National Cooperative Contract#230105 Technology Solutions Products and Services not to exceed the amount of \$198,323.00 taken from Account#11-00-270-390-000-000-07, from the 2024 – 2025 school budget, subject to availability of funds.
59. RECOMMEND the Pennsauken Board of Education approve Payment Application #3 based upon the Longfellow Park Improvements project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #3	\$446,414.00
ACCOUNT#12-000-400-450-000-000-00		\$254,131.80
ACCOUNT#30-000-400-450-000-715-00		\$192,282.20
		\$446,414.00

Note: Balance to finish, plus retainage - \$123,357.00.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL OF BUSINESS AND FINANCE ITEMS: 44-59**

**MOTION BY: Mr. Carey**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

**BOARD OF EDUCATION MEETING ADDENDUM****Monday, November 18, 2024****PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Jennifer Ellsworth	School Psychologist	Interm.	01/12/2025	Resignation	9 years	11-000-219-104-175-000-99
B	Jadarrah Richardson	NTA	HPMS	12/06/2024	Resignation	0 years	11-000-262-107-055-000-99
C	Taylor Carroll	Food Service General Worker	PHS	11/17/2024	Resignation	0 years	60-910-310-110-000-090-99

2. RECOMMEND the Pennsauken Board of Education approve the following job descriptions: (See Attached)

- Athletic Admin. Coordinator Stipend

3. RECOMMEND the Pennsauken Board of Education approve the following co-curricular stipend positions for the 2024-2025 school year.

Item	Name	Position	Location	Stipend	Account
A	Tarah Gillespie	Title I Coordinator Stipend	District	\$10,000 (Full Year)	20-231-200-100-000-000-97
B	Elizabeth Doan	Vocal Music	Carson	\$2,660	11-401-100-100-130-000-97
C	Matthew Sax	Yearbook	Carson	\$2,055	11-401-100-100-130-000-97
D	Katie Drechsel	Vocal Music	Delair	\$2,660	11-401-100-100-120-000-97
E	Zabriele Holloway	Vocal Music	Fine	\$2,660	11-401-100-100-140-000-97
F	Deb Bergen	Vocal Music	Franklin	\$2,660	11-401-100-100-100-000-97
G	Annette Vesper	Yearbook	Franklin	\$2,055	11-401-100-100-100-000-97
H	Robert Cox	Game Club	Franklin	\$800	11-401-100-100-100-000-97
I	Lauren Morgan	Student Government	Intermediate	\$2,155	11-401-100-100-175-000-97
J	Patricia McMahon	Student Government	Intermediate	\$2,155	11-401-100-100-175-000-97
K	Matthew Kauffman	Vocal Music	Intermediate	\$4,110	11-401-100-100-175-000-97
L	Jacob Millstein	Instrumental Ensembles	Intermediate	\$4,110	11-401-100-100-175-000-97
M	Danielle Ford	Media Club	Intermediate	\$2,055	11-401-100-100-175-000-97
N	Lisa Sassano	Media Club	Intermediate	\$2,055	11-401-100-100-175-000-97
O	Melodie Szymanski	Yearbook	Intermediate	\$2,055	11-401-100-100-175-000-97
P	Cheri Miller	Yearbook	Intermediate	\$2,055	11-401-100-100-175-000-97
Q	Chris Hazynski	Game Club	Intermediate	\$1,200	11-401-100-100-175-000-97
R	Christine Wetzel	Unified Sports Coach	Intermediate	\$1,500	11-401-100-100-175-000-97
S	Courtney Rowan	Unified Sports Coordinator	Intermediate	\$1,500	11-401-100-100-175-000-97
T	Lauren Steck	Student Government	Roosevelt STEM	\$4,110	11-401-100-100-180-000-97
U	Ann Marone	National Junior Honor Society	Roosevelt STEM	\$2,560	11-401-100-100-180-000-97
V	Michael DiStefano	Stage Band	Roosevelt STEM	\$2,560	11-401-100-100-180-000-97
W	Elizabeth LaVine	Game Club	Roosevelt STEM	\$800	11-401-100-100-180-000-97
X	Tara Aviles	Student Government	HPMS	\$4,310	11-401-100-100-055-000-97
Y	Lisa Hybiske	National Junior Honor Society	HPMS	\$2,560	11-401-100-100-055-000-97
Z	Tracey McSweeney	STEAM Club	HPMS	\$2,155	11-401-100-100-055-000-97
AA	Breanna Ratkevic	STEAM Club	HPMS	\$2,155	11-401-100-100-055-000-97
AB	Dyan Conklin	Vocal Music	HPMS	\$4,110	11-401-100-100-055-000-97
AC	Matthew Ford	Stage Band	HPMS	\$4,310	11-401-100-100-055-000-97
AD	Matthew Ford	Instrumental Ensembles	HPMS	\$4,110	11-401-100-100-055-000-97

AE	Trish Rustico	Gold Card	HPMS	\$1,825	11-401-100-100-055-000-97
AF	Kari Domitrovits	Yearbook	HPMS	\$2,055	11-401-100-100-055-000-97
AG	Nicole Faries	Yearbook	HPMS	\$2,055	11-401-100-100-055-000-97
AH	Heidi Baitinger	Student Activities Fund	HPMS & Intermediate	\$4,310	11-401-100-100-055-000-97
AI	Daniel Bouchee	JROTC Activities	PHS	\$10,000 (Full Year)	11-401-100-100-050-000-97
AJ	Vivian Bender	JROTC Activities	PHS	\$10,000 (Full Year)	11-401-100-100-050-000-97
AK	Christine Lim	Asian Student Association	PHS	\$1,200	11-401-100-100-050-000-97

4. RECOMMEND the Pennsauken Board of Education approve the following stipend position for the 2024-2025 Winter Athletic Season for PHS. Interviews were conducted by Athletic Director, William Snyder, and CSA, Caroline Steer.

Coach	Sport	Stipend	Season	Account
Erin Brown	Athletic Trainer	\$8,120	Winter Season 2024-2025 SY	11-402-100-100-050-000-97

5. RECOMMEND the Pennsauken Board of Education approve the following stipend position for the 2024-2025 SY for the Winter Athletic Season for Phifer Middle School. Interviews were conducted by Athletic Director Billy Snyder, Principal Jon Reising and Assistant Principal Ralph Midora.

Name	Sport	Stipend	Season	Account
Taylor Garron	Athletic Trainer	\$8,120	Winter Season 2024-2025 SY	11-402-100-100-050-000-97

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

6. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	John Ogunkanmi	NJASBO – Ethics & the BA Workshop	12/17/2024	\$145	11-000-251-581-000-000-00
B	John Ogunkanmi	NJASBO – A.I. Workshop	01/15/2025	\$145	

#### **ACTIVITIES**

7. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s)	Time(s)	Organization / Event	School Requested	Fees
A	Friday, 11/22/24	6:00pm – 8:00pm	Team Dinner Before Cheer Competition	PHS Main Cafeteria	n/a
B	Wednesday, 12/11/24	6:00pm – 7:30pm	Book Bingo	Fine School Cafeteria	n/a
C	Thursday, 12/19/24	6:00pm – 7:00pm	Paint the Night Purple Parent Information Night	PHS Main Cafeteria	n/a

8. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	12/09/2024 to 12/18/2024	Intermediate	Dave & Buster's Power Card Fundraiser	Online Ordering	n/a	n/a
B	12/19/2024	PHS	Paint the Night Purple Series – Info Night	6:00pm – 7:00pm	n/a	n/a

## TRIPS

9. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	12/13/2024	Delair	PHS	Winter Children's Production	Transportation	n/a
B	12/13/2024	Roosevelt STEM	PHS	Vocal Play	Transportation	n/a

## OTHER

10. RECOMMEND the Pennsauken Board of Education approve applying for a grant through the NJ NRA Grant Program for the Marksmanship and Archery Program as part of the AFJROTC coursework.
11. RECOMMEND the Pennsauken Board of Education ratify and approve the District's Participation in the Temple Job Fair held at Temple on November 1<sup>st</sup> from 1:00pm to 3:00pm, the district representatives were Jonathan Nguyen and Tarah Gillespie.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

### **APPROVAL OF ADDENDUM ITEMS: 1-11**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

## BUSINESS & FINANCE

12. RECOMMEND the Pennsauken Board of Education participate in the contract for OMNIA Partners Print Good and Services Contract #2020002755 for Print Management Services for the District.

Information regarding the contract may be found on the OMNIA Partners website at:

<https://www.omniapartners.com/suppliers/canon-solutions-america/public-sector/contract-documents#c1497>

The current term of contract Print Goods and Services Contract #2020002755 is December 16, 2020 through December 15, 2025 with an option to renew for five (5) additional periods through December 15, 2030.

It is the intent of the School Business Administrator to make a contract award to Canon Solutions America, Burlington, NJ, participating agent number 942053.

Pennsauken Board of Education is permitted to participate in national cooperative agreements under the authority of N.J.S.A 52:34-6.2(b) (3). Comment period ends December 16, 2024.

13. RECOMMEND the Pennsauken Board of Education approve a contract with Canon Solutions America, Burlington, NJ as per OMNIA Partners Print Goods and Services Contract #2020002755/National IPA Participating Agent Number 942053 for Print Management Services that includes parts, labor, service loaners, and supplies for network and local printers throughout the District. This contract shall commence on or about December 1, 2024 through November 30, 2029 in the amount of \$2,576.67 to be billed monthly, \$30,920.04 annually. This agreement is for a 60-month managed print services agreement for new Canon ImageClass printers (179).

VENDOR	ESTIMATED USAGE PER MONTH	INVOICED QUARTERLY	MONTHLY UNIT COST	ANNUAL TOTAL AMOUNT
Canon Solutions America Burlington, NJ	61,050 Images - B/W Printers 5,900 Images - Color Printers	\$0.00924/printer	\$564.71	\$ 6,776.52
		\$0.06163/printer	\$363.62	\$ 4,363.44
			<b>\$928.33</b>	<b>\$11,139.96</b>

Note: Includes toner and maintenance. Old machines removed and replaced.

THEREFORE, BE IT RESOLVED that the School Business Administration/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and;

BE IT FURTHER RESOLVED by the Pennsauken Board of Education to approve this contract with Canon Solutions America in the total annual amount of \$42,060.00 taken from Account#11-000-252-340-XXX-000-06.

14. RECOMMEND the Pennsauken Board of Education award IFB#2025-029 Food Service Refrigerated Vehicle with Lift Gate in which advertised bids were received, opened and read on November 13, 2024 at 2:00 pm for the purpose of purchasing a new refrigerated vehicle with lift gate for the Food Service Department for the 2024-2025 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications;

VENDOR	VEHICLE DESCRIPTION	AMOUNT
Winner Ford, Cherry Hill, NJ Acct #60-910-310-730-000-090-09	Ford F-450 XL Refrigerated Van with Lift Gate	\$113,067.00

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above-mentioned vendor without exceptions, in the amount noted, and payable from the 2024-2025 budget.

Other Bids: Nielsen Ford of Morristown, Morristown, NJ - \$119,162.00

Bid packages were mailed to, but no response received from:  
H.A. DeHart, Hertrich Fleet, Procurement Services Mgmt.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL OF BUSINESS AND FINANCE ADDENDUM ITEMS: 12-14**

**MOTION BY: Mr. Carey**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

**INFORMATIONAL**

- Board Member Attendance 2024-2025 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB Report

**HIB October 2024 Summary**

HIB Report Number	Investigation Findings	Discipline
PHS-01	Not a HIB	Continue to Monitor

**PUBLIC COMMENT - GENERAL**

The Board now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each speaker is allotted a maximum of three (3) minutes to make their statement. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah							

**APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Hutton**

**SECOND BY: Mr. McDevitt**

**MOTION: Carried**

- **No public comment.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah							

**APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

**DATES, TIMES, & NEXT MEETING(S) OF THE BOARD**

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
December 16, 2024	7:00PM	PHS	Business	Yes
January 6, 2025	7:00PM	PHS	Reorg Meeting	Yes
January 21, 2025	7:00PM	PHS	Business	Yes
February 18, 2025	7:00PM	PHS	Business	Yes

**EXECUTIVE SESSION OF THE BOARD**

***BE IT RESOLVED*** by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

***WHEREAS***, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

***WHEREAS***, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

***WHEREAS***, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_ p.m. this evening.

***NOW, THEREFORE, BE IT RESOLVED*** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_ A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_ A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: \_\_\_\_\_)

\_\_\_X\_\_\_ A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is PEA Grievance and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

#### **TOPICS:**

- **PERSONNEL – PEA Grievance**



	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL TO: CLOSE THE PUBLIC PORTION OF THE MEETING**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL TO: OPEN EXECUTIVE SESSION**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Alves**

**MOTION: Carried**

**TIME: 8:10 p.m.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL TO: OPEN PUBLIC PORTION OF THE MEETING**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Carey**

**MOTION: Carried**

**TIME: 8:31 p.m.**

## **GOOD OF THE ORDER**

- **Mrs. Young, Happy Thanksgiving.**

## **MOTION TO ADJOURN**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson			
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz	X			Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh							

**APPROVAL TO ADJOURN**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Carey**

**MOTION: Carried**

**TIME: 8:32 p.m.**