

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Monday, September 16, 2024**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of three (3) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## ROLL CALL

Board Member	Present	Absent
President: Mrs. Young	X	
Vice President: Ms. Johnson	X	
Mr. Alves	X	
Mr. Carey	X	
Mrs. Diaz		X
Mrs. Hutton	X	
Mr. Jarbough-Rafeh	X	
Mrs. Matos	X	
Mr. McDevitt	X	

Also in attendance:

	Present	Absent
Acting Superintendent of Schools: Ms. Steer	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Board Solicitor: Mr. Li		X
Student Representative:		
Student Representative:		

## FLAG SALUTE

## MOMENT OF SILENCE

## PRESENTATIONS

- Caroline Steer - Educational Spotlight – Teacher Years of Service
- Daniel Bouchée – Introduction to AFJROTC Air Rifle Marksmanship

## REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- Mrs. Young, Superintendent Search Committee – The Superintendent search was opened on September 1<sup>st</sup>. We have received 24 responses so far. Most of the responses were received via the Courier Post and the NJSBA website. Only 8 to 11 of all the responses met the required parameters. Starting November 1<sup>st</sup>, Board Members will begin to review the applications. We have received about 360 community survey responses which will help provide input on questions to ask during interviews.
- Ms. Johnson, Education Committee – Over the summer teachers worked on curriculum writing updates so that our programs are more coordinated and organized. Thanked all of the teachers for their dedication in working over the summer to do that. There were a number of summer programs which included Junior/Senior college application assistance and the Elementary Math Reveal program which was very successful. We are also doing diagnostic testing using Exact Path which concentrates on math and language arts. The program will determine where each student stands in order to meet their instruction needs. We have ordered translation equipment to assist students that speak languages other than English which will assist teachers and students. We are adding multi-language teachers as well. We are expanding the Elementary Autism program in order to meet student needs. Our CTE program teachers have all been certified by the State.
- Mrs. Hutton, Education Committee – This year we have added a Life Skills Program for the 18-21 special education population which focusses on living skills.

## REPORT OF THE STUDENT REPRESENTATIVES

## **RECOGNITIONS**

- **Girls Wrestling Team – Liberty Division Champions – First Championship ever in BCSL History for Girls Wrestling**
- **Softball Team – Freedom Division Champions (Back to Back)**
- **Baseball Team – Patriot Division Champions**
- **Boys Volleyball Team – Patriot Division Champions**
- **William Snyder – Athletic Director of the Year**
- **Clinton Tabb – Coach of the Year Nominee for the National Coaches Award from the National High School Athletic Coaches Association**

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education now welcomes the public to comment on the items which are on our agenda tonight. Community members should first try to resolve their concerns by speaking directly to school administrators before bringing those concerns to the Board. It may not always be possible or appropriate for the Board to directly answer questions during the public comment period. Each speaker is allotted a maximum of three (3) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking. Please keep your comments respectful and non-defamatory, and maintain the level of decorum appropriate for a public meeting where minors may be in the audience.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah	X						

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Carey**

**MOTION: Carried**

- **No public comment.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah	X						

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Jarbough-Rafah**

**MOTION: Carried**

## **APPROVAL OF THE BOARD MINUTES**

1. RECOMMEND the Pennsauken Board of Education to approve the minutes of the following meetings of the Board.

DATES OF THE MEETINGS	TYPE OF MEETING	ABSENT MEMBERS
August 19, 2024	Business	Mr. Carey, Mr. Jarbough-Rafah, Mrs. Matos
August 19, 2024	Executive Session	Mr. Carey, Mr. Jarbough-Rafah, Mrs. Matos

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey			X	Mrs. Matos			X
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh			X				

**APPROVAL OF THE AUGUST 19, 2024, BUSINESS AND EXECUTIVE SESSION MEETING MINUTES**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mrs. Hutton**

**MOTION: Carried**

**REPORT OF NEW BUSINESS**

**REPORT OF OLD BUSINESS**

- **August Agenda Item # 63 Tabled**

RECOMMEND the Pennsauken Board of Education approve the Options Based Response protocol as the district method for Active Shooter.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt		X	
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

**APPROVAL OF AUGUST AGENDA ITEM #63 TABLED**

**MOTION BY: Mr. Carey**

**SECOND BY: Mr. Jarbough-Rafeh**

**MOTION: Carried**

**REPORT OF BOARD SOLICITOR**

**ITEMS FOR BOARD OF EDUCATION APPROVAL**

**POLICIES AND REGULATIONS**

2. RECOMMEND the Pennsauken Board of Education approve the revisions and first reading of the following bylaws, policies and regulations:

**TABLED**

- A. Bylaw 0141 – Board Member Number & Term
- B. Policy 2200 – Curriculum Content (M)
- C. Policy 3160 – Physical Examination (M) Teaching Staff
- D. Regulation 3160 – Physical Examination (M) Teaching Staff
- E. Policy 4160 – Physical Examination (M) Support Staff
- F. Regulation 4160 – Physical Examination (M) Support Staff
- G. Regulation 5200 – Attendance (M) Students
- H. Policy 5337 – Service Animals
- I. Policy 5350 – Student Suicide Prevention (M)
- J. Policy 8420 – Emergency & Crisis Situations (M)
- K. Policy 8467 – Firearms & Weapons (M)
- L. Regulation 8467 – Firearms & Weapons (M)
- M. Policy 9181 – Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants

3. RECOMMEND the Pennsauken Board of Education approve abolishing the following bylaw:

**TABLED**

- A. Bylaw 0164.6 – Remote Public Board Meetings During a Declared Emergency (M)

### PERSONNEL

4. RECOMMEND the Pennsauken Board of Education ratify and approve the following appointment(s):

Item	Name	Position	Date	Loc.	Salary	Interview Committee	Replaces	Account
A	Zahere Ritman	NTA	09/03/2024	BHS	\$32,940 with benefits	Caroline Steer	John Patterson	11-000-262-107-300-000-99
B	Heather Fontano	Unit Secretary	09/01/2024	PHS	\$34,000 with benefits	Rich Bonkowski William Snyder	Tenille Stewart	11-000-240-105-050-000-99
C	Zoraida Laboy	Food Service FT General Worker	09/01/2024	Fine	\$18.00 hr No benefits	Keith Meloni Susan Morgan	New	60-910-310-110-000-090-99
D	Tiffany Longo Doriety	Food Service FT General Worker	09/01/2024	Franklin	\$18.00 hr No benefits	Keith Meloni Susan Morgan	New	60-910-310-110-000-090-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, Certification, PPD and physical examination completion.

5. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc.	Salary	Interview Committee	Replaces	Account
A	Laurelina Rosario Parra	Custodian	10/01/2024	PHS	\$33,000 with benefits	Brian Filacheck Eric Seislove Yvette Rivera	Wendy Jaquez	11-000-262-100-050-000-99
B	Jennifer Fernandez Beltre	Custodian	10/01/2024	PHS	\$33,000 with benefits	Brian Filacheck Eric Seislove Yvette Rivera	Reina Fernandez	11-000-262-100-050-000-99
C	Lavonne Groom	Food Service PT General Worker	10/01/2024	Carson	\$18.00 hr No benefits	Keith Meloni Susan Morgan	Rosa Santos	60-910-310-110-000-090-99
D	Ciarra Martin	Math BSIP Teacher	09/17/2024	HPMS	\$65,084 BA Step 2 with benefits	Peter Nardello Jon Reising Angel Cook	Howard Rice	11-130-100-101-055-000-99
E	Jade Chung	Science Teacher	09/17/2024	HPMS	\$64,584 BA Step 1 with benefits	Peter Nardello Jon Reising Angel Cook	Valerie Kim	11-140-100-101-050-000-99

F	Ashley Post	Elementary Teacher	09/17/2024	Roosevelt STEM	\$70,684 MA Step 3 with benefits	Chad Deitch	Keri Seaver	11-120-100-101-180-000-99
G	Zabriele Holloway	Elementary Teacher	09/17/2024	Fine	\$65,684 BA Step 3 with benefits	Thomas Honeyman	Antonio Morra	11-140-100-101-050-000-99
H	Maria Papaioannou	Educational Assistant (Autism)	09/17/2024	Fine	\$22,006 with benefits	Tamara Schmitt	New	11-214-100-106-140-000-99
I	Alexandra Llerena	ESL Teacher	10/16/2024	PHS	\$69,584 BA+30 Step 5 with benefits	Greg Munford Richard Bonkowski Angel Cook	New	11-240-100-101-050-000-99
J	Erin Renshaw	Physical Education Teacher	09/17/2024	PHS	\$64,584 BA Step 1 with benefits	William Snyder Richard Bonkowski Angel Cook	Ross Bowsher	11-140-100-101-050-000-99
K	Linda Degroat	Bus Aide	09/17/2024	Trans.	\$18.50 hr with benefits	John Monaco	Wanda Rivera	11-000-270-107-000-000-99
L	Cynthia Papa	Bus Aide	09/17/2024	Trans.	\$18.50 hr with benefits	John Monaco	Denise Riley	11-000-270-107-000-000-99
M	Nut Guerrero	Bus Aide	09/17/2024	Trans.	\$18.50 hr with benefits	John Monaco	New	11-000-270-107-000-000-99
N	Tania Camacho	Custodian	10/01/2024	PHS	\$33,000 with benefits	David Wagner Eric Seislove Brian Filacheck Joseph Slater Yvette Rivera	Felix Bruno	11-000-262-100-050-000-99
O	Jeremy Galloza	Educational Assistant	10/01/2024	Fine	\$22,006 with benefits	Dana Gery Tamara Schmitt	New	11-214-100-106-140-000-99
P	Stephanie Noel	Educational Assistant	10/01/2024	Franklin	\$22,006 with benefits	Susan Galloza Ashley Jost	New	11-204-100-106-100-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, Certification, PPD and physical examination completion.

6. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	1246 Revised	Personal Leave of Absence	02/26/2024-05/31/2024	With salary and benefits as sick & personal days used
			09/05/2024-09/30/2024	
			06/03/2024-06/18/2024	Without salary but with benefits as per LOA
B	1600	New Jersey Family Leave (Intermittent)	09/09/2024-09/09/2025	Without salary but with benefits as per NJFLA
C	1072 Revised	Family Medical Leave	05/06/2024-05/23/2024	With salary and benefits as sick days used
			05/24/2024-11/01/2024	Without salary but with benefits as per FMLA
D	2149	Family Medical Leave	09/04/2024-10/31/2024	With salary and benefits as sick days used
			11/01/2024-11/21/2024	Without salary but with benefits as per FMLA
E	4493	Personal Leave of Absence	09/03/2024-12/03/2024	With salary and benefits as sick days used
F	1870 Revised	Family Medical Leave	09/24/2024-12/10/2024	With salary and benefits as sick days used
			12/11/2024-12/13/2024	Without salary but with benefits as per FMLA
G	3240 Revised	Family Medical Leave	07/08/2024-08/21/2024	With salary and benefits as sick and personal days used
			08/22/2024-08/22/2024	Without salary but with benefits as per FMLA
H	3476 Revised	Personal Leave of Absence	08/15/2024-09/09/2024	With salary and benefits as sick days used
			09/10/2024-09/20/2024	Without salary but with benefits as per LOA
I	1260 Revised	Family Medical Leave	04/08/2024-09/16/2024	With salary and benefits as sick days used

Note: Return dates are contingent upon employees providing medical certification to return to work without restrictions.

7. RECOMMEND the Pennsauken Board of Education approve the following prolonged absence beyond the sick leave period according to N.J.S.A. 18A:30-6 for the following employee ID #1260 from September 9, 2024 through December 20, 2024.
8. RECOMMEND the Pennsauken Board of Education ratify, accept and approve the following separations, resignations and retirements:

Item	Name	Position	Loc.	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Antonio Morra	Music Teacher	PHS	10/12/2024	Resignation	0	11-140-100-101-050-000-99
B	Liam Collins	NTA	HPMS	08/30/2024	Resignation	0	11-000-262-107-055-000-99
C	Karl Blanck	Mechanic	Trans.	08/30/2024	Resignation	4 years	11-000-270-160-000-612-99
D	Trisha Langrehr	Educational Assistant	HPMS	09/03/2024	Resignation	7 years	11-212-100-106-055-000-99
E	Alexandra Roman	Educational Assistant	Franklin	08/31/2024	Resignation	1 year	20-218-100-106-090-000-99
F	Wanda Rivera	Bus Aide	Trans.	08/26/2024	Resignation	1 year	11-000-270-107-000-000-99

G	Stephanie Miller	Special Education Teacher (LLS)	HPMS	08/20/2024	Declined Offer	0	11-205-100-101-130-000-99
H	Rudolph Moore	Bus Aide	Trans.	08/26/2024	Declined Offer	0	11-000-270-107-000-000-99
I	Florissa Crawford	Educational Assistant	Fine	09/03/2024	Declined Offer	0	11-214-100-106-140-000-99
J	James Robinson	Substitute Bus Driver	Trans.	08/30/2024	Resignation	7 years	11-000-270-160-000-611-99
K	James Haas	Special Education Teacher	BHS	10/30/2024	Resignation	2 years	11-423-100-101-300-000-99
L	Lauren Meade	Speech Therapist	PHS	09/09/2024	Resignation	0 years	11-000-216-101-050-000-99

9. RECOMMEND the Pennsauken Board of Education approve the following job description: (See Attached)

- Early Childhood Program Aid (ECPA) to PEA Transition Stipend

10. RECOMMEND the Pennsauken Board of Education approve the following revised Teacher transfer for the 2024-2025 school year.

Name	Current Position	Current Location	New Position	New Location	Effective Date	Transfer Fee	Account
Kelly Russell	Teacher	PHS	Teacher	Burling	01/30/25	\$100	11-423-100-101-300-000-99

11. RECOMMEND the Pennsauken Board of Education approve the following salary adjustment for the 2024-2025 school year.

Item	Name	Current Degree/Step	Current Salary	New Degree /Step	New Salary	Effective Date	Account Number
A	Carly Farina	BA/Step 3	\$65,684	BA+15/Step 3	\$67,184	09/01/2024	11-216-100-101-140-000-99
B	Kristen Kelly	MA/Step 4	\$71,434	MA+15/Step 4	\$74,034	09/01/2024	11-120-100-101-100-000-99
C	Kevin Lauer	BA/Step 2	\$65,084	MA/Step 2	\$70,084	09/01/2024	11-130-100-101-055-000-99
D	Estefany Rodriguez	BA+15/Step 5	\$68,684	MA/Step 5	\$72,184	09/01/2024	11-140-100-101-050-000-99
E	Brittany Skinner	MA/Step 14	\$88,709	MA+15/Step 14	\$91,309	09/01/2024	11-140-100-101-050-000-99
F	Sara Sabolcik	MA/Step 7	\$74,009	MA+15/Step 7	\$76,609	09/01/2024	11-140-100-101-050-000-99
G	Steven Wallace	MA/Step 16	\$97,119	MA+15/Step 16	\$99,719	09/01/2024	11-230-100-101-050-000-99

12. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2024-2025 school year.

Item	Name	Vacation Days	Per Diem Rate	Total	Account
A	John Ogunkanmi	8	\$666.35	\$5,330.80	11-000-251-199-000-000-98
B	Dave Wagner	10	\$519.95	\$5,199.50	11-000-261-199-000-000-98

13. RECOMMEND the Pennsauken Board of Education approve the payment for unused sick and vacation days for the following retired and former employees:

Item	Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Felix Bruno	Custodian/ Delair	184	\$44	27	\$170.77	\$12,706.79	11-000-291-299-000-000-98 11-000-262-199-000-000-98
B	Leigh Farnsworth	Special Education Teacher/HPMS	11	\$65	n/a	n/a	\$715	11-000-291-299-000-000-98



C	Colleen Messina	Elementary Teacher/Carson	104	\$76	n/a	n/a	\$7,904	11-000-291-299-000-000-98
---	-----------------	------------------------------	-----	------	-----	-----	---------	---------------------------

14. RECOMMEND the Pennsauken Board of Education approve the following staff for the following co-curricular stipend positions for the 2024-2025 school year.

Item	Name	Position	Location	Stipend	Season	Account
A	Chris Harris	Head Coach – E Sports	HPMS	\$4,400	Fall 2024-2025	11-402-100-100-055-000-97
B	Taylor Garron	Athletic Trainer	HPMS & PHS	\$8,120	Fall 2024-2025	11-402-100-100-055-000-97 11-402-100-100-050-000-97

15. RECOMMEND the Pennsauken Board of Education approve the following revised stipend position for the 2024-2025 Fall Marching Band for Pennsauken High School and approve fees, registrations, associations, and competitions required of the program for SY 2024-2025. Interviews were conducted by Athletic Director Billy Snyder and Principal Richard Bonkowski.

School	Coach	Sport	Stipend	Account
PHS	Brandin Bulicki (revised - replacing Nick DeNofa)	Marching Band Director	\$8,340	11-402-100-100-050-000-97

16. RECOMMEND the Pennsauken Board of Education approve the following co-curricular stipend positions for the 2024-2025 school year.

Item	Name	Position	Loc	Stipend	Account
A	Heidi Baitinger	Student Activities Fund	HPMS & Intermediate	\$4,310	11-401-100-100-055-000-97
B	Bridget Zino	District Librarian	District	\$17,000	11-000-222-110-050-000-97

17. RECOMMEND the Pennsauken Board of Education approve the following staff to work home athletic events at Pennsauken High School during the 2024-2025 SY. The positions include: ticketing, security, clock operator, scoreboard/computer operator, side line assistants, track and field event recorders. The rate of pay is \$60 per game or 3 hour event shift. Account #11-402-100-100-050-000-98

Item	Name
A	Alex Veston
B	Casey Crass
C	Quinton Wright
D	Alfred Venturi
E	Jermaine Snell
F	Caitlin Harvey
G	Ryan Nowitzke
H	Lynzie Green
I	Heather Fontano
J	Erin Renshaw

18. RECOMMEND the Pennsauken Board of Education approve the following Administrator at PHS be compensated for work outside of the regular schedule, during the 2024-2025 SY at their contractual hourly rate, not to exceed 4 hours a day (i.e. after school detention, Saturday School).

Name	Account
Alex Veston	11-000-240-103-050-000-98

19. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Pennsauken Babies Initiative Events at Carson School for the 2024-2025 SY, one day per month beginning October through May, excluding November, from 4:45pm to 7:00pm, and be paid their contractual hourly rate. Account #20-280-200-100-000-000-98

Item	Name	Position
A	Donielle Bayard	Teacher
B	Maureen Wheeler	Teacher
C	Abigail Woodcock	Teacher
D	Amy Hunsberger	Teacher
E	Melissa Shaner	Teacher
F	Rachel Dougherty	Teacher
G	Megan Irwin	Teacher
H	Kayla Warren	Teacher
I	Kristin Jakubowski	Teacher
J	Jacquelyn Goldberg	Teacher
K	Bridget Zino	Teacher
L	Brittany Derillo	Teacher
M	Michele Ransone	Teacher
N	Rachel Lee	Teacher
O	Megan Hook	Teacher
P	Joeanna Landis	Teacher
Q	Rea Ashworth	Teacher
R	Jenn Worrell	Teacher
S	Patti Brennan	Teacher
T	Tricia Eckert	Teacher
U	Peggy Vance	Teacher
V	Diane Joyce	Administrator
W	Tara Barnstead	Teacher
X	Buket Davis	Teacher
Y	Tashanique Jefferson	Guidance Counselor
Z	Diana Martinez	Teacher
AA	Florentina Crawford	Guidance Counselor
AB	Amber Albright	Teacher
AC	John Relvas	Teacher
AD	Alysia Ons	Teacher
AE	Ledra Meyers	Teacher
AF	Shayna Auerbach	LDTC
AG	Rosalia Velez	Secretary
AH	Nikole Pimentel	Teacher
AI	Michelle Iapalucci	Teacher
AJ	Terri Cooper	Teacher
AK	Michelle Bradley	Guidance Counselor

20. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Carson After School STEM Program from October 2024 through April 2025, from 3:55pm to 4:45pm and be paid their contractual hourly rate. Account #20-280-200-100-130-000-98

Item	Name	Position	Location
A	Tricia Eckert	Teacher	Carson
B	Michelle Gilbert	Teacher	Carson
C	Diane Joyce	Administrator	Carson
D	Karen Laggner	Consultant	Carson

21. RECOMMEND the Pennsauken Board of Education approve the creation of a Coding Club for 3<sup>rd</sup> Grade students including Ozobots, Sphero, Drones, Code.Org, and Scratch, beginning October 2024 through February 2025. The program will run twice a week from October 2024 through February 2025, from 7:20am to 9:00am, Monday and Tuesday at Franklin School and Wednesday and Thursday at Fine School and the following staff to work the Club. The staff will report at 7:10am and be paid their contractual hourly rate.

Item	Name	Position	Account
A	Nancy Tyron	Teacher	20-280-200-100-100-000-98
B	Elizabeth Beaver	Educational Assistant	20-280-200-100-100-000-98
C	Alex Seidel	Teacher	20-280-200-100-140-000-98
D	Mario Fumo	Teacher	20-280-200-100-140-000-98

22. RECOMMEND the Pennsauken Board of Education approve 183 days as the total fiscal work days for Category 10 month, Food Service Staff Members.
23. RECOMMEND the Pennsauken Board of Education ratify and approve the starting wage of \$19.00 per hour for the Job Coach (PT) position, effective September 1, 2024.
24. RECOMMEND the Pennsauken Board of Education approve the following staff to work after school hours at the High School assisting elementary students who are transported back to the High School to wait for a parent to pick up due to a parent not present at the bus stop at the time of drop off. Staff will be paid their contractual hourly rate. Account #: 11-000-240-105-050-000-98

Item	Name	Position	Location
A	Helen Johnson	Secretary	PHS
B	Ivory Johnson	Secretary	PHS

25. RECOMMEND the Pennsauken Board of Education approve the following staff member to work at the Intermediate School from 7:45am to 8:05am to assist with receiving students arriving before school begins during the 2024-2025 school year and be paid their contractual hourly rate. Account #: 11-213-100-101-175-000-98

Name	Position
Beth Berger	Teacher

26. RECOMMEND the Pennsauken Board of Education approve the following staff members to work at PHS from 6:30am to 6:50am to assist with receiving students arriving before school begins during the 2024-2025 school year and be paid their contractual hourly rate. Account #: 11-000-217-106-050-000-98

Item	Name	Position
A	Nancy Ball	Educational Assistant
B	Desiree Hughes	Educational Assistant
C	Daisy Moralez	Educational Assistant
D	Shirley Protacio	Educational Assistant
E	Joyce Radcliffe	Educational Assistant

27. RECOMMEND the Pennsauken Board of Education approve Dana Gery to be a mentor for Florentina Crawford for the 2024-2025 SY for the NJExcel Program.
28. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Gifted & Enrichment New Student Orientation from 6:00pm to 8:00pm on October 1<sup>st</sup>.

Item	Name	Position	Account
A	Nancy Tryon	Teacher	20-231-200-100-140-000-98
B	Liz Beaver	Teacher	20-231-200-100-140-000-98

29. RECOMMEND the Pennsauken Board of Education approve the following staff to work HPMS Back to School Night on Wednesday, September 18, 2024, from 5:30pm to 8:00pm. Staff will be paid their contractual hourly rate.

Item	Name	Position	Account
A	Jasani Cruz	Secretary	11-000-240-105-055-000-98
B	Dolores Garofalo	Secretary	

C	Rebecca Laporte	Secretary	
D	Nicole Perry Pagan	Secretary	
E	Martha Shukdinas	Secretary	

30. RECOMMEND the Pennsauken Board of Education approve the following Transportation Department sign-on and referral bonuses to the following staff that have completed one full school year of service.

Item	Name	Position	Bonus Type	Bonus Amount	Account Number
A	Yudelka Henriquez	Bus Driver	Bus Driver	\$1,000	11-000-270-160-000-611-98
B	Andrea Diaz	Bus Driver	Referral	\$300	

31. RECOMMEND the Pennsauken Board of Education approve the Pennsauken Athletic Department certified Strength and Conditioning Coaches to conduct off season workouts for out of season student athletes from PHS and HPMS two nights per week from 6:00pm to 8:00pm. Staff will be compensated their contractual hourly rate.

Item	Name	Account
A	Dyan Conklin	11-402-100-100-055-000-98
B	Chris Gates	11-402-100-100-050-000-98

32. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Franklin School Homework Help, Monday through Thursday from dismissal until 4:30pm. Transportation will not be provided and the program is free to families. The funding for the event comes from Title I. Staff will be paid their contractual hourly rate.

Item	Name	Location	Account
A	Annete Vesper	Franklin	20-231-100-101-100-000-98
B	Kim Shields	Franklin	20-231-100-101-100-000-98
C	Mike McCormick	Franklin	20-231-100-101-100-000-98
D	Rachel Miller	Franklin	20-231-100-101-100-000-98
E	Erin Jennings	Franklin	20-231-100-101-100-000-98
F	Cristel Gallo	Franklin	20-231-100-101-100-000-98
G	Yolando Soto	Franklin	20-231-100-101-100-000-98
H	Kaitlin Cader	Franklin	20-231-100-101-100-000-98
I	Kristen Kelly	Franklin	20-231-100-101-100-000-98
J	Rachel Rutter	Franklin	20-231-100-101-100-000-98
K	Ashley Jost	Franklin	20-231-100-101-100-000-98
L	Susan Galloza	Franklin	20-231-100-101-100-000-98

33. RECOMMEND the Pennsauken Board of Education approve the following Teachers to work the Parent Involvement Night for Fine School on October 23, 2024 from 5:45pm to 7:45pm. Staff will be paid their contractual hourly rate.

Item	Name	Location	Account
A	Patricia Holland	Fine	20-231-200-100-140-000-98
B	Shera Goldstein	Fine	
C	Ledra Meyers	Fine	
D	Brittney Morrow	Fine	
E	Julie Panetta	Fine	
F	Laketa Wallace	Fine	
G	Jessica Santiago	Fine	
H	Kim Wanner	Fine	

## **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

34. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Sarah DeSanto	Payroll 101 – Virtual Course	09/17/2024	\$225	11-000-251-581-000-000-00
B	John Ogunkanmi	NJASBO – 2024-25 OPRA/Negotiations/Arbitration/Fact Finding & Records Retention Westin Mount Laurel, NJ	09/24/2024	\$195	11-000-251-581-000-000-00
C	Matthew McDevitt	NJSBA Fall Labor Summit Trenton, NJ	10/01/2024	\$149	11-000-230-585-000-000-00
D	Kristin Jakubowski	NJAEYC – 2024 Annual Conference East Rutherford, NJ	10/04/2024	\$416	11-190-100-580-090-000-02
E	Diane Johnson	NJSBA Governance IV: School Law Update Atlantic City, NJ	10/22/2024	No Cost	n/a

35. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences at no cost to the district.

Item	University	Student(s)	Cooperating Teacher	School	Grade/Subject	Practicum
A	Rutgers	Diana Chairez-Bello	Stephanie Fontaine	PHS	Nursing	Fall 2024
B	Rutgers	Carlos Diaz Larduet	Eliz Uricoechea	HPMS	Nursing	Fall 2024
C	Rutgers	Justin Dy	Regina Mango	Baldwin	Nursing	Fall 2024
D	Rutgers	Siyana Jackson	Ly Nguyen	Carson	Nursing	Fall 2024
E	Rutgers	Karla Rios	Rosemary Snyder	Delair	Nursing	Fall 2024
F	Rutgers	Ariana Rivera	Colleen Otremsky	Fine	Nursing	Fall 2024
G	Rutgers	Amanda Rutledge	Peg Gillis	Franklin	Nursing	Fall 2024
H	Rutgers	George Johnston	Dawn Benz	Roosevelt STEM	Nursing	Fall 2024

## **EDUCATIONAL PROGRAM**

36. RECOMMEND the Pennsauken Board of Education approve home instruction for the following student:

Student
202723291

37. RECOMMEND the Pennsauken Board of Education drop the following student(s) in an out-of-district program for pupils with disabilities:

Item	Student #	Placement	Dropped Date
A	203313881	BCSSSD	8/14/24
B	203342762	Bancroft School	8/26/24
C	6001400	BCSSSD	8/29/24

38. RECOMMEND the Pennsauken Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the **2024-2025** school year.

Item	Student #	Placement	Cost	Eff. Dates	Non-Resident Fee	Account
A	203649034	Durand	\$75,414.60 tuit \$37,800.00 1:1	9/4/24-6/20/25	n/a	11-000-100-566-000-000-00
B	202943439	Hampton Academy	\$2,150.00 tuit \$71,654.40 tuit	7/1/24-7/31/24 9/5/24-6/13/25	n/a	
C	202977638	Garfield Park	\$63,723.60 tuit	9/4/24-6/18/25	n/a	
D	202944155	Garfield Park	\$63,723.60 tuit	9/4/24-6/18/25	n/a	
E	202986836	Larc School	\$57,684.60 tuit	9/5/24-6/18/25	n/a	

39. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following student in out-of-district programs for students with disabilities during the **2023-2024** school year.

Student #	Placement	Cost	Eff. Dates	Account
202755728	Vineland Board of Education	\$17,515.00 tuit	9/7/23-6/17/24	11-000-100-566-000-000-08

40. RECOMMEND the Pennsauken Board of Education approve ABA Centers of America to provide consultative ABA services for student #203893375 with an IEP at Baldwin for 20 hours per week for the 2024-2025 school year. There is no cost to the school district.

41. RECOMMEND the Pennsauken Board of Education to approve Connect Plus Therapy: ABA & Behavioral Supports to observe, evaluate, and provide behavioral supports to student #203633474 at Fine School. There is no cost to the school district.

42. RECOMMEND the Pennsauken Board of Education appoint the following providers for the 2024-2025 school year to be used on an as needed basis:

Provider	Service(s) Provided	Fee	Account
Bobby Davis – Board Certified Music Therapist	Music Therapy for Fine School	\$140.00/hour	11-000-219-320-000-008-00

43. RECOMMEND the Pennsauken Board of Education approve the contract with the Gateway to College Program at Camden County College for the 2024-2025 school year in the amount up to \$250,000.00. (See Attached) Account # 11-000-100-560-000-000-00

44. RECOMMEND the Pennsauken Board of Education approve the purchase of curriculum digital textbooks from McGraw Hill, LLC, in the total amount of \$100,000 for the 2024-2025 school year.

## **ACTIVITIES**

45. RECOMMEND the Pennsauken Board of Education ratify and approve the following facility usage:

Item	Date(s)	Time(s)	Organization / Event	School Requested	Fees
A	09/16/2024	5:30pm – 6:00pm	PTA Meeting	Roosevelt STEM Cafeteria	n/a
B	09/27/2024	6:00pm – 8:00pm	Family Movie Night	Roosevelt STEM Gym & Cafeteria	n/a
C	09/30/2024 - 11/28/2024	5:30pm – 9:00pm Mon., Tues., Wed., Thurs.	PYAA Cheerleading Practice	Intermediate Gym	n/a

D	10/17/2024	6:00pm – 8:30pm	Fall Fling – 4 <sup>th</sup> Grade	Intermediate Gym & Lobby	n/a
E	10/21/2024 – 04/04/2025	5:30pm – 9:00pm Mon. – Fri.	PYAA Basketball	Intermediate & HPMS Gyms	n/a
F	10/26/2024	8:00am – 1:00pm	PEA Pride's Trunk or Treat Haunted Hallway	PHS 300 Wing & 300 Parking Lot	n/a
G	11/02/2024	7:30am – 5:30pm	PYAA Cheerleading Showcase	PHS Gym, Back Hall, Classroom Outside of Gym, Surrounding Restrooms & Small Gym in Senior Wing	n/a
H	11/19/2024	6:30pm – 7:30pm	PTA Meeting	Roosevelt Cafeteria	n/a
I	11/21/2024	3:00pm – 6:00pm	PEA Pride's 5 <sup>th</sup> Annual Turkey Trot	PHS Track	n/a
J	12/05/2024	6:00pm – 8:30pm	Family Craft Night	Intermediate Cafeteria & Lobby	n/a
K	01/20/2025	8:00am – 1:00pm	PEA Pride's MLK Day of Service	PHS Auditorium Foyer & Cafeteria	n/a
L	02/13/2025	6:00pm – 8:30pm	Have a Heart – Special Someone Dance	Intermediate Gym & Lobby	n/a
M	06/04/2025	2:30pm – 4:30pm	Annual 24 Game Tournament	Intermediate Cafeteria	n/a
N	06/12/2025	6:00pm – 8:00pm	5 <sup>th</sup> Grade Moving on Celebration	Intermediate Gym & Lobby	n/a

46. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	10/01/2024	Carson	Gifted & Enrichment New Student Orientation	6:00pm – 8:00pm	n/a	n/a
B	10/15/2024 - 11/19/2024	Fine	ELL Food Drive to benefit Food Bank of South Jersey	During the School Day	n/a	n/a
C	10/23/2024	Fine	Parent Involvement Night	5:45pm – 7:45pm	\$1,600	20-231-100-600-140-000-00
D	10/08/2024 10/09/2024 11/12/2024	HPMS	Josten's Picture Days	6:30am – 2:30pm	n/a	n/a
E	10/24/2024 (revised)	HPMS	7 <sup>th</sup> Grade Dance	6:00pm – 7:00pm	n/a	n/a
F	12/17/2024 (revised)	HPMS	Winter Music Assembly	8:00am – 2:15pm	n/a	n/a
G	12/18/2024 (revised)	HPMS	Band & Chorus Winter Concert	7:00pm – 8:30pm	n/a	n/a
H	02/13/2025 (revised)	HPMS	6 <sup>th</sup> Grade Dance	6:00pm – 8:00pm	n/a	n/a
I	03/05/2025 (revised)	HPMS	Gold Card Honor Roll Breakfast	8:00am – 9:30am	\$2,600	11-190-100-610-055-001-30
J	05/15/2025	HPMS	8 <sup>th</sup> Grade Dance	6:00pm – 8:00pm	n/a	n/a
K	05/19/2025 (revised)	HPMS	Spring Music Assembly	8:00am – 2:15pm	n/a	n/a
L	05/20/2025 (revised)	HPMS	Band & Chorus Spring Concert	7:00pm – 8:30pm	n/a	n/a
M	05/27/2025 (revised)	HPMS	24 Game Tournament	2:45pm – 4:15pm	n/a	n/a
N	06/12/2025	HPMS	Field Day	8:00am – 2:25pm	n/a	n/a
O	06/13/2025	HPMS	Field Day	8:00am – 2:25pm	n/a	n/a
P	06/16/2025	HPMS	6 <sup>th</sup> & 7 <sup>th</sup> Grade Honor Roll Assemblies	8:00am – 10:30am	n/a	n/a
Q	09/24/2024	Intermediate	Mister Softee Fundraiser	5:00pm – 8:00pm	n/a	n/a
R	10/01/2024 - 10/11/2024	Intermediate	SOCKtober- Sock Collection for Joseph's House Camden	School Hours	n/a	n/a

S	10/07/2024 - 10/25/2024	Intermediate	Save Around Coupon Book Fundraiser	n/a	n/a	n/a
T	10/16/2024 10/17/2024	Intermediate	Fire Prevention Assembly	8:30am -2:35pm	n/a	n/a
U	10/17/2024	Intermediate	Fall Fling – 4 <sup>th</sup> Grade	6:30pm – 8:00pm	n/a	n/a
V	11/01/2024 - 11/15/2024	Intermediate	South Jersey Food Bank – Food Drive	School Hours	n/a	n/a
W	11/11/2024	Intermediate	Jeans for Troops	School Hours	n/a	n/a
X	12/05/2024	Intermediate	Family Craft Night	6:30pm – 8:00pm	n/a	n/a
Y	12/06/2024	Intermediate	CHOP Pajama Day	School Hours	n/a	n/a
Z	12/18/2024 12/19/2024	Intermediate	Candy Gram Fundraiser	School Hours	n/a	n/a
AA	01/14/2025	Intermediate	Skating Party – 4 <sup>th</sup> Grade	6:00pm – 8:00pm	n/a	n/a
AB	01/21/2025	Intermediate	Skating Party – 5 <sup>th</sup> Grade	6:00pm – 8:00pm	n/a	n/a
AC	02/13/2025	Intermediate	Have a Heart – Special Someone Dance	6:30pm – 8:00pm	n/a	n/a
AD	06/04/2025	Intermediate	24 Game Tournament	3:20pm – 4:30pm	\$300	20-280-200-600-175-000-00
AE	06/12/2025	Intermediate	5 <sup>th</sup> Grade Moving On Celebration	6:30pm – 8:00pm	n/a	n/a
AF	10/23/2024	PHS	Class of 2028 – Chipotle Fundraiser	4:00pm – 8:00pm	n/a	n/a
AG	10/24/2024 10/25/2024 10/26/2024 10/27/2024	PHS	Fall Play - The Murder at Cheltenham Manor	7:00pm (10/24-10/26) 2:00pm (10/27)	n/a	n/a
AH	01/28/2025 - 02/01/2025	PHS	Class of 2028 - Double Good Popcorn Fundraiser	n/a	n/a	n/a
AI	04/10/2025 04/11/2025 04/12/2025 04/13/2025	PHS	Spring Musical – The Wiz	TBD	\$2,158.84	n/a

47. RECOMMEND the Pennsauken Board of Education approve HPMS 7<sup>th</sup> Grade Robotics Students to participate in Lockheed Martin's Robotics Tutorials on the following Saturdays from 9:00am to 1:00pm, October 26<sup>th</sup>, November 2<sup>nd</sup>, November 9<sup>th</sup>, and November 16<sup>th</sup>. Students are responsible for their own transportation and there is no cost to the District.

### **TRIPS**

48. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	10/18/2024	Intermediate	Springdale Farms Cherry Hill, NJ	Community Trip	Transportation	n/a
B	10/23/2024	Franklin	Indian Acres Tree Farm Medford, NJ	Field Trip for 1 <sup>st</sup> Grade students	Transportation	n/a
C	10/04/2024	Burling	Cooper River Park Pennsauken, NJ	Students Reward Trip	Transportation	n/a
D	12/21/2024	PHS	Six Flags Holiday Spectacular Jacksonville, NJ	Class of 2028 Trip	Transportation	n/a
E	05/31/2025	PHS	Hershey Park Hershey, PA	Class of 2028 Trip	Transportation	n/a



## **OTHER**

49. RECOMMEND the Pennsauken Board of Education approve Pennsauken Public Schools' Emergency Virtual or Remote Instruction Plan. (See Attached)
50. RECOMMEND the Pennsauken Board of Education approve the PHS 2025 Graduation Ceremony be held at The Liacouras Center, Philadelphia, PA, on June 18, 2025.
51. RECOMMEND the Pennsauken Board of Education ratify and approve the 2023-2024 Rowan College of Burlington County (RCBC) CAP MOU.
52. RECOMMEND the Pennsauken Board of Education approve the Pennsauken Public Schools District Professional Development Plan for the 2024-2025 school year. (See Attached)

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		34C
Mrs. Hutton	X		46T	Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

### **APPROVAL OF AGENDA ITEMS 4 - 52**

**MOTION BY: Ms. Johnson**

**SECOND BY: Mr. McDevitt**

**MOTION: Carried**

## **BUSINESS & FINANCE**

### **53. BUDGET/ACCOUNT TRANSFERS**

RECOMMEND the Pennsauken Board of Education to approve final line item transfers for the month of July and August 2024 as per attached exhibits.

### **54. BILL LIST**

RECOMMEND the Pennsauken Board of Education to approve payment of bills for the month of September 2024 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
SEPTEMBER 2024 GENERAL FUND BILL LIST	\$6,581,999.50
AUGUST 2024 GENERAL FUND SPECIAL CHECKS	\$555,547.56
SEPTEMBER 2024 GENERAL FUND SPECIAL CHECKS	\$416.00
SEPTEMBER 2024 FOOD SERVICES BILL LIST	\$34,661.76
AUGUST 2024 FOOD SERVICES SPECIAL CHECK	\$1,160.00
PAYROLL 8/15/24 AND 8/30/24	\$1,772,468.67
TOTAL	\$8,946,253.49

### **55. RECONCILIATION OF STATEMENTS REPORT**

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of July and August 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of July and August 2024. Move that the Board of Education approve the Treasurer of School Moneys reports.

### **BOARDS' CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of

N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

#### 56. BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of July and August 2024. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

#### 57. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

September 20, 2024  
Date

#### 58. RECOMMEND the Pennsauken Board of Education approve the revision of the Purchasing Manual prepared by John Ogunkanmi, School Business Administrator, Board Secretary, be hereby adopted for the 2024 – 2025 School Year.

The manual outlines the proper purchasing practices that are to be followed by all Board of Education employees to be in compliance with the New Jersey State Law and Board of Education Policy.

The Board of Education further empowers the Superintendent of Schools, to impose sanctions against employees who make unauthorized purchases as defined in the Purchasing Manual.

#### 59. RECOMMEND the Pennsauken Board of Education approve the award of bids advertised and received through Educational Data Services Inc., Cooperative Contract 26EDCPS, for the purpose of purchasing athletic supplies from the following vendors and categories listed below for the Pennsauken School District payable from the 2024-2025 budget subject to the availability of funds.

CATEGORY	VENDOR	AWARDED AMOUNT
HS ATHLETIC SUPPLIES	SCHOOL SPECIALTY, LLC	\$467.74
HS ATHLETIC SUPPLIES	BSN SPORTS, LLC	\$1,669.90
HS ATHLETIC SUPPLIES	UNITED SUPPLY CORP.	\$595.68
HS ATHLETIC SUPPLIES	GEORGE L. HEIDER INC. DBA SPORTSMAN'S	\$91.00
HS ATHLETIC SUPPLIES	STAN'S SPORT CENTER INC.	\$6,076.84
HS ATHLETIC SUPPLIES	M-F ATHLETIC DBA MFAC, INC.	\$287.00
HS ATHLETIC SUPPLIES	BSN SPORTS, LLC	\$726.00
HS ATHLETIC SUPPLIES	UNIFORMS FOR ALL SPORTS INC.	\$2,072.50
HS ATHLETIC SUPPLIES	TRIPLE CROWN SPORTS INC.	\$1,446.00
HS ATHLETIC SUPPLIES	WINNING TEAMS BY NISSEL, LLC	\$1,001.25
HS ATHLETIC SUPPLIES	SOUTH JERSEY SPORTS CENTER DBA KTTA ENTERPRISES	\$1,229.50
HS ATHLETIC SUPPLIES	GEORGE L. HEIDER INC. DBA SPORTSMAN'S	\$5,896.00
HS ATHLETIC SUPPLIES	SPORTS IMPORTS, INC.	\$795.70
TOTAL AMOUNT OF BID		\$22,355.11

#### 60. RECOMMEND the Pennsauken Board of Education approve Payment Application #9 based upon Phiher Middle School HVAC Upgrades project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #9	\$77,122.00
ACCT #12-000-400-450-055-000-00		\$77,122.00

Note: Balance to finish, plus retainage - \$287,123.00.

61. RECOMMEND the Pennsauken Board of Education approve Payment Application #4 based upon the Pennsauken Intermediate and Burling Alternative School Voice Notification Fire Alarm System project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #4	\$84,983.00
	ACCT#12-000-400-450-175-000-00	\$ 30,220.45
	ACCT#12-000-400-450-300-000-00	\$ 54,762.55
	<b>TOTAL AMOUNT</b>	<b>\$84,983.00</b>

Note: Balance to finish, plus retainage - \$69,162.00.

62. RECOMMEND the Pennsauken Board of Education approve Payment Application #7 based upon the Pennsauken High School and Phifer Middle School Theatrical Lighting and House Lighting Replacement project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #7	\$305,472.00
	ACCT#12-000-400-450-050-000-00	\$133,822.00
	ACCT#12-000-400-450-055-000-00	\$171,650.00
	<b>TOTAL AMOUNT</b>	<b>\$305,472.00</b>

Note: Balance to finish, plus retainage - \$253,334.00.

63. RECOMMEND the Pennsauken Board of Education award IFB#2025-019 Translation Equipment in which advertised bids were received, opened and read on June 6, 2024 at 2:00 pm for the purpose of purchasing translation equipment for the Pennsauken School District for the 2024-2025 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

COMPANY	DESCRIPTION	AMOUNT
TranslateLive, LLC St. Petersburg, FL	Qty. 20 – ILA Pro Translation Equipment - \$2,499.00 each Includes three (3) years of service and support. One (1) year manufacturer warranty.	\$49,980.00
	<b>TOTAL AMOUNT</b>	<b>\$49,980.00</b>

ACCT#20-231-100-600-050-000-00

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above-mentioned vendors with exceptions, in the amount noted, and payable from the 2024-2025 budget.

Bid packages mailed to, but no response received:

Cal Interpreting & Translations, Educational Network, Optime Services, Oram, Transfective Language Services

64. RECOMMEND the Pennsauken Board of Education approve Payment Application #2 based upon the Carson & Franklin Elementary School HVAC project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
W.J. Gross, Inc., Sewell, NJ	Payment Application #2	\$480,068.00
	ACCT#12-000-400-450-100-000-00	\$228,296.50
	ACCT#12-000-400-450-130-000-00	\$251,771.50
	<b>TOTAL AMOUNT</b>	<b>\$480,068.00</b>

Note: Balance to finish, plus retainage - \$1,417,795.00.

65. RECOMMEND the Pennsauken Board of Education approve the contract with Trane US, Inc., Davidson, NC under the OMNIA Partners National Cooperative contract for HVAC Products, Installation, Labor Based Solutions, and Related Products and Services, Racine County, WI, Contract #3341 to upgrade Controls Systems

and Equipment for Pennsauken High School and Phifer Middle School not to exceed the amount of \$299,999.00. The cost of the project shall be taken from Account#11-000-261-420-###-###-05, based upon sufficient funds.

66. RECOMMEND the Pennsauken Board of Education approve the contract with W. J. Gross, Inc., Sewell, NJ under the Camden County Educational Services Commission #66CCEPS Contract #FY23-01 General Construction Repairs, Specialty Trade & Carpentry Services for Franklin Elementary School Step Repairs & Railing Modifications, payable from the 2024-2025 budget subject to the availability of funds, not to exceed the amount of \$81,600.00, taken from Account #11-000-261-420-100-026-05.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

**APPROVAL OF BUSINESS & FINANCE ITEMS: 53-66**

**MOTION BY: Ms. Johnson**

**SECOND BY: Mrs. Hutton**

**MOTION: Carried**

**BOARD OF EDUCATION MEETING ADDENDUM****Monday, September 16, 2024****PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the revision for the following appointment:

Name	Position	Date	Loc.	Salary	Interview Committee	Replaces	Account
Erin Eichel	Pre K Teacher	09/01/2024	Franklin	\$82,959 MA Step 12 with benefits (revised)	Dana Gery Caroline Steer	Kate Dunn	20-218-100-101-090-000-99

2. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Jamee Gaines	Educational Assistant	10/01/2024	Baldwin	\$22,006 with benefits	Dana Gery Tamara Schmitt	New	20-218-100-106-090-000-99
B	Nils Johannessen	Grounds Warehouse	09/17/2024	District	\$46,950 Step 13 with benefits	Dave Wagner Thomas Gillespie Joseph Slater	Brian Wright	11-000-263-110-000-000-99

3. RECOMMEND the Pennsauken Board of Education ratify and approve the salaries and benefits coverage for the following Teachers using the corresponding account number from Title I.

Item	Name	Location	Salary	Account
A	Tara Barnstead	Carson	103,494.00	20-231-100-101-130-000-99
B	Katie Santos	Delair	99,719.00	20-231-100-101-120-000-99
C	Shera Goldstein	Franklin	99,719.00	20-231-100-101-100-000-99
D	Lisa Sassano	Intermediate	97,119.00	20-231-100-101-175-000-99
E	Lawrence Helfman	Intermediate	97,119.00	20-231-100-101-175-000-99
F	Kristina Wampole	HPMS	70,684.00	20-231-100-101-055-000-99
G	Rachel Engle	HPMS	97,119.00	20-231-100-101-055-000-99
H	Julia Kozuhowski	HPMS	99,719.00	20-231-100-101-055-000-99
I	Cetshwayo Byrd	PHS	93,619.00	20-231-100-101-050-000-99
J	Jennifer O'Malley	PHS	92,119.00	20-231-100-101-050-000-99
K	Steven Gable	PHS	74,009.00	20-231-100-101-050-000-99

4. RECOMMEND the Pennsauken Board of Education ratify, accept and approve the following separations, resignations and retirements:

Item	Name	Position	Loc.	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Merlin Salguero	Custodian	District	09/10/2024	Resignation	0	11-000-262-100-050-000-99
B	Shakur Lewis	Grounds & Warehouse	District	09/26/2024	Separation	0	11-000-263-110-000-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following staff for the following co-curricular stipend position for the 2024-2025 school year.

Name	Position	Location	Stipend	Season	Account
Dyan Conklin	Assistant Coach Strength & Conditioning	PHS	\$4,495	Fall 2024-2025	11-402-100-100-175-000-97

6. RECOMMEND the Pennsauken Board of Education approve the following staff to translate for the district for the 2024-2025 school year on an as needed basis at the hourly rate of \$25.

Item	Name	Account
A	Waleska Martinez	11-000-211-100-000-000-98
B	Ly Nguyen	11-000-213-104-130-000-98

7. RECOMMEND the Pennsauken Board of Education ratify and approve the following revision to staff to work Kindergarten Orientation at Delair School on August 28, 2024 from 6:00pm to 7:30pm. Staff will be paid their contractual hourly rate.

Name	Position	Account
Melissa Savino replacing Madeline Webb	Teacher	20-231-100-101-120-000-98

8. RECOMMEND the Pennsauken Board of Education approve the following staff to work the Franklin School Homework Help, Monday through Thursday from dismissal until 4:30pm. Transportation will not be provided and the program is free to families. The funding for the event comes from Title I. Staff will be paid their contractual hourly rate.

Name	Location	Account
Erin Bravo	Franklin	20-231-100-101-100-000-98

9. RECOMMEND the Pennsauken Board of Education approve the following Transportation Department sign-on and referral bonuses to the following staff that have completed one full school year of service.

Item	Name	Position	Bonus Type	Bonus Amount	Account Number
A	Emiliana Peralta	Bus Driver	Bus Driver	\$1,000	11-000-270-160-000-611-98
B	Yosanna Roman	Bus Driver	Referral	\$300	

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

10. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Florentina Crawford	NJ School Counselor Association – Fall Conference Pines Manor Edison, NJ	10/11/2024	\$135.60	11-000-219-580-175-000-08
B	Nancy Tryon	NJ Association for Gifted Children Monmouth University West Long Branch, NJ	10/15/2024	\$30	11-190-100-580-130-000-02

11. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences at no cost to the district.

University	Student(s)	Cooperating Teacher	School	Grade/Subject	Practicum
Wilmington	Darby Shaw	Dennis Sherwood Tashanique Jefferson	District	School Counselor Intern	Fall 2024 - 9/17/24 – 12/20/24 Spring 2025 - 1/6/25 – 6/6/25

**EDUCATIONAL PROGRAM**

12. RECOMMEND the Pennsauken Board of Education approve home instruction for the following student:

Item	Student	Reason
A	202829405	Suspension
B	202848661	Suspension

**ACTIVITIES**

13. RECOMMEND the Pennsauken Board of Education ratify and approve the following facility usage:

Item	Date(s)	Time(s)	Organization / Event	School Requested	Fees
A	09/01/2024 - 11/30/2024	5:00pm – 7:30pm Monday – Friday 7:00am – 7:00pm Saturday & Sunday	Indians Baseball Club Fall Baseball	HPMS – Baseball & Softball Fields PHS – Outdoor Batting Cages	n/a
B	09/19/2024	5:00pm – 8:00pm	Back to School Night – Pennsauken Public Library Community Outreach	PHS – Auditorium Lobby	n/a
C	09/25/2024 09/27/2024 09/26/2024	3:00pm – 7:00pm 3:00pm – 7:00pm 8:30am – 1:30pm	Senior Portrait Makeups	PHS – Auditorium Lobby	n/a
D	10/01/2024	5:45pm – 8:15pm	Franklin – Gifted & Enrichment Program Orientation	Franklin School – Gifted Room & Library	n/a
E	10/02/2024 – 02/27/2025	7:10am – 8:50am Wednesday & Friday	Fine School Coding Club	Fine School – Gifted Room, Computer Lab & Gym	n/a
F	10/11/2024	5:00pm – 8:00pm	Basketball Challenge Pennsauken Police vs. Pennsauken Public Works	HPMS – Gym	n/a
G	11/03/2024 - 03/30/2024	8:00am – 2:00pm Sunday	Indians Baseball Club Winter Workouts/Team Practice	PHS – Field House	n/a

14. RECOMMEND the Pennsauken Board of Education ratify and approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	10/24/2024	Franklin	Parent Involvement Night	6:30pm – 8:00pm	TBD	Title I Account
B	09/16/2024	Roosevelt STEM	PTA Meeting	5:30pm – 6:00pm	n/a	n/a
C	09/27/2024	Roosevelt STEM	Family Movie Night	6:00pm – 8:00pm	n/a	n/a
D	10/10/2024	Roosevelt STEM	Fire Prevention Assembly	9:00am – 10:30am	n/a	n/a

**TRIPS**

15. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	10/21/2024 10/28/2024 (revised)	Carson	Pennsauken Municipal Building & Public Library Pennsauken, NJ	3 <sup>rd</sup> Grade Class Trip	Transportation	n/a
B	10/11/2024	Roosevelt STEM	Philadelphia Zoo Philadelphia, PA	Class Trip for 2 <sup>nd</sup> & 3 <sup>rd</sup> Grade Students	Transportation	n/a

C	09/15/2024	PHS	Care & Bike Show Pinsetters Bowl Pennsauken, NJ	Leo Club Students Community Service	n/a	n/a
D	09/28/2024 (rain date 9/29)	PHS	Fall Clean Up Chestnut Avenue Pennsauken, NJ	Leo Club Students Community Service	n/a	n/a
E	10/16/2024	PHS	Delsea High School Franklinville, NJ	Stages Drama Club Cappies Critics to attend the Annual Cappies Orientation	Transportation	n/a
F	10/19/2024 (rain date 10/20)	PHS	Fall Festival Westfield Avenue Pennsauken, NJ	Leo Club Students Community Service	n/a	n/a
G	11/30/2024	PHS	Holiday Parade Westfield Avenue Pennsauken, NJ	Leo Club Students Community Service	n/a	n/a

16. RECOMMEND the Pennsauken Board of Education approve the 18-21 year old Life Skills Program students attend community based instruction, every Tuesday starting September 24, 2024 to go to Wegmans in Cherry Hill, NJ, to shop for items that will be used in cooking that week and every Wednesday starting October 2, 2024 to go to the Pennsauken Food Bank to sort and stock food shelves. Teacher Stephanie McCormick and Aides, Shirley Protacio, Darlene Reicher and Marcel Horcey will go on these trips to support the 1:1 needs of the students. Transportation is needed.
17. RECOMMEND the Pennsauken Board of Education approve the PHS Student Choir, the PHS JROTC Students and the following staff to participate in the Veterans Day event at Carson School on November 12, 2024 from 9:30am to 11:00am. Transportation is needed.

Item	Name	Position
A	Jacob Millstein	Music Teacher
B	Kathryn Guenther	Choir Teacher
C	Daniel Bouchee	JROTC Teacher

### **OTHER**

18. RECOMMEND the Pennsauken Board of Education approve the Grievance Settlement Agreement between the Pennsauken Township Board of Education and the Pennsauken Education Association, AAA Docket No. 01-24-0003-0362. (See Attached)
19. RECOMMEND the Pennsauken Board of Education approve to accept a donation to Carson School in the amount of \$5,000 for participating in the Adopt a Classroom Program in partnership with Subaru of America to purchase materials that will enhance learning.
20. RECOMMEND the Pennsauken Board of Education approve the free Pediatric Symptom Checklist to be the Mental Health Screener to aide in identifying students who need counseling support from our Counselors.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X		13A + 13G	Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X		14D	Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

### **APPROVAL OF ADDENDUM ITEMS 1 - 20**

**MOTION BY: Ms. Johnson**

**SECOND BY: Mr. McDevitt**

**MOTION: Carried**



## **BUSINESS & FINANCE**

21. RECOMMEND the Pennsauken Board of Education approve to authorize LAN Associates to submit a Long-Range Facilities Plan (LRFP) Major Amendment to the New Jersey Department of Education. The submission will include the Department's standard cohort survival enrollment projections; Pre-K expansion (Baldwin Early Childhood Learning Center); updates to existing and proposed sites, assets, and rooms in the LRFP inventory; updated inventory actions to reflect future projects and proposed systems/capital maintenance; existing site and floor plans; district map showing each school building; and various reports required to complete the LRFP Major Amendment.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

### **APPROVAL OF BUSINESS AND FINANCE ADDENDUM ITEM 21**

**MOTION BY: Ms. Johnson**

**SECOND BY: Mrs. Hutton**

**MOTION: Carried**

## **INFORMATIONAL**

- Board Member Attendance 2023-2024 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB August 2024 Summary - no reports

## **PUBLIC COMMENT - GENERAL**

The Board now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each speaker is allotted a maximum of three (3) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Carey**

**MOTION: Carried**

- **MATT SAX, PEA PRESIDENT – Thanked the Board, Ms. Steer, Dr. Cook, Mrs. Gillespie, Mr. Nguyen and all involved with the opening of school this year. The Back to School breakfast was a great success.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafeh	X						

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mr. Jarbough-Rafeh**

**MOTION: Carried**

## DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
October 15, 2024	7:00PM	PHS	Business	Yes
November 18, 2024	7:00PM	PHS	Business	Yes
December 16, 2024	7:00PM	PHS	Business	Yes
January 6, 2025	7:00pm	PHS	Reorg Meeting	Yes

## EXECUTIVE SESSION OF THE BOARD

- **No executive session.**

***BE IT RESOLVED*** by the ***Board of Education of the Township of Pennsauken*** that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

***WHEREAS***, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

***WHEREAS***, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

***WHEREAS***, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

***NOW, THEREFORE, BE IT RESOLVED*** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: \_\_\_\_\_)

\_\_\_\_\_ A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is \_\_\_\_\_ and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

#### TOPICS:

- **No executive session.**

#### GOOD OF THE ORDER

- **Mrs. Matos – Request that Back-to-school nights be scheduled around Board meetings if possible.**
- **Ms. Johnson – Thanked all involved with the Back-to-school events. It was a great success.**
- **Mrs. Hutton – Enjoyed the walk around the track event. Special Olympics is coming to Pennsauken. Please share with anyone who may be interested in the Special Olympics events. More information can be found on the All Around Pennsauken website.**
- **Mrs. Young – Reminder, there is a home football game scheduled for this Thursday at 6:30 p.m..**

#### MOTION TO ADJOURN

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves	X			Ms. Johnson	X		
Mr. Carey	X			Mrs. Matos	X		
Mrs. Diaz				Mr. McDevitt	X		
Mrs. Hutton	X			Mrs. Young	X		
Mr. Jarbough-Rafah	X						

#### **APPROVAL TO ADJOURN**

**MOTION BY: Mr. McDevitt**

**SECOND BY: Mrs. Matos**

**MOTION: Carried**

**TIME: 8:02 p.m.**