

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION MEETING ADDENDUM**  
**Thursday, June 23, 2016**

1. RECOMMEND that the Pennsauken Board of Education approve the payment for unused sick and vacation days (number of days may be adjusted based on final balance on June 30, 2016):

Item	Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Patrick Boyle	Grounds & Warehouse	0	0	11	\$115.65	\$1,272.15	11-000-262-199- 000-98 (V)
B	Betty Slater	Secretary Franklin	0	0	18	\$163.73	\$2,947.05	11-000-291-290- 000-03

2. RECOMMEND that the Pennsauken Board of Education approve the following salary adjustment for the 2016-2017 school year:

Name	Current Degree/Step	Current Salary	New Degree	New Salary	Effective Date
Cynthia Cook	MA Step 16	\$86,950	MA +15 Step 17	\$90,196	9/1/16

3. RECOMMEND that the Pennsauken Board of Education approve the appointment of John Monaco as Transportation Supervisor on or about July 1, 2016, at a salary of \$67,000 for the 2016-2017 school year with 90 day probation period. The interview committee included Ronnie Tarchichi, Noreen Boston, John Deserale and Norma Rosario-Munoz. Account #11-000-270-160-608-99 and #11-000-270-161-608-99.

- 12 month position
- 20 vacation days (An employee may carry over (after July 1) a maximum of five (5) unused vacation days earned in a prior year for use by December 31st of that following year. An employee may convert a maximum of 5 unused vacation days to accumulated sick leave. Such days are available for use as sick leave days immediately upon conversion. Any vacation day accrued by June 30, 2016 shall remain in the vacation bank unless used by the employee.)
- Must follow calendar established for non-unit employees hired after May 2002
- 12 sick days which accumulate if unused
- 2 personal days which accumulate as sick days of unused

4. RECOMMEND that the Pennsauken Board of Education approve the following teachers to teach summer school at Phifer Middle School from June 22, 2016 to August 3, 2016 at a rate of \$42 per hour (6/22/16 - 6/30/16) and \$43 per hour (7/1/16-8/3/16) on an as needed basis.

Tara Aviles	Sabrina Mammi	Ann Marone	Bruce DuBoff
Tim Gilbride	Kari Domitrovits	Jamie Pizzola	Fatima Hayes
Sonetta Murrell	Dawyne Savage		

5. RECOMMEND that the Pennsauken Board of Education approve the following employees to assist summer school at Pennsauken High School from June 22, 2016 to August 3, 2016 at a rate of \$42 per hour (6/22/16 - 6/30/16) and \$43 per hour (7/1/16-8/3/16) - teachers or \$10 per hour – substitute secretary, on an as needed basis.

- William Snyder (teacher)
- Ibonny Heredia (secretary)

6. RECOMMEND that the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Position Location	Reason	Dates	Conditions
A	2478	Teacher Fine School	Maternity	9/1/2016-9/29/2016	With salary and benefits as sick days used.
				9/30/2016-1/9/2017	Without salary but with benefits as per FMLA
B	2126	Teacher Delair	Maternity	9/1/2016-9/29/2016	With salary and benefits as sick days used.
				9/30/2016-1/1/2017	Without salary but with benefits as per FMLA

7. RECOMMEND that the Board of Education accept the following resignations, transfer, retirements and termination:

Item	Name	Position	Location	Date	Reason	Yrs of Service in Pennsauken
A	Latasha Dickerson	Unit Secretary	PHS	7/13/2016	Resignation	8 years 7 months
B	Rafael Sanchez	Custodian	PHS	7/31/2016	Retirement	8 years 9 months
C	Thy Pham	Superintendent's Secretary	Central Admin.	8/31/16	Transfer	2 yrs
D	Lisa Hennessey	Teacher	PHS	6/30/16	Resignation	10 yrs
E	Arthur Kenworthy	Bus Driver	Transportation	6/16/2016	Resignation with contract	8 months

8. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account Number
A	Jonathan Nguyen	Science Coach	9/1/16	PHS	\$70,133	Angel Cook	N/A	11-000-221-176-002-99
B	Shane P. Massimillo	Physical Education Teacher	9/1/16	Burling Longfellow Fine	\$54,446 BA Step 1	Mr. Mossop Mr. Munford	Lauren Creel	11-120-100-101-004-99
C	Christopher Gates (Revision)	Physical Education Teacher	9/1/16	PHS	\$55,021 BA+ 15 Step 1	Mr. Mossop Mr. Munford Ms. Allen	Farid Syed	11-140-100-101-031-99

9. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Rowan University	Balsavage, Haley	Tierra Sewell	Delair	9/29/16-11/17/16
B	Rowan University	Beldin, Rachel	Tierra Sewell	Delair	9/29/16-11/17/16
C	Rowan University	Cahill, Chelsea	Tara Clowers	Delair	9/29/16-11/17/16
D	Rowan University	Coslove, Megan	Tara Clowers	Delair	9/29/16-11/17/16
E	Rowan University	Duffy, Sarah Marie	Michele Gillis	Delair	9/29/16-11/17/16
F	Rowan University	Favino, Nicholas	Michele Gillis	Delair	9/29/16-11/17/16
G	Rowan University	Grexa, Kaitlyn Mary	Michelle Iapalucci	Delair	9/29/16-11/17/16
H	Rowan University	Hanscom, Jacob	Michelle Iapalucci	Delair	9/29/16-11/17/16
I	Rowan University	Havers, Jessica L	Brenda Babiasz	Delair	9/29/16-11/17/16
J	Rowan University	Hoffman, Eric J	Brenda Babiasz	Delair	9/29/16-11/17/16
K	Rowan University	Hoffman, Kirsten	Margaret Anderson	Delair	9/29/16-11/17/16
L	Rowan University	Hong, Sarah	Margaret Anderson	Delair	9/29/16-11/17/16
M	Rowan University	Kolmins, Rachael	Margaret Anderson	Delair	9/29/16-11/17/16
N	Rowan University	Lawler, Megan	Danielle Komis	Fine	9/29/16-11/17/16
O	Rowan University	Lehman, Noah	Kerry Moles	Fine	9/29/16-11/17/16
P	Rowan University	Macaro, Taylor Nicole	Lorraine DiCarlo	Fine	9/29/16-11/17/16
Q	Rowan University	Neville, Nicholas Ryan	Carol Lerro	Fine	9/29/16-11/17/16
R	Rowan University	Panebianco, Olivia	Kerry Moles	Fine	9/29/16-11/17/16
S	Rowan University	Reuter, Arianna T	Danielle Komis	Fine	9/29/16-11/17/16
T	Rowan University	Richards, Alexis	Denise Clark	Fine	9/29/16-11/17/16
U	Rowan University	Riegel, Sara	Diane Harris	Roosevelt	9/29/16-11/17/16
V	Rowan University	Serrano, Ciara Cristina	Annette Vesper	Roosevelt	9/29/16-11/17/16
W	Rowan University	Smith, Athena Asanta	Julia Dicupe	Roosevelt	9/29/16-11/17/16
X	Rowan University	Spadaro, Francesca	Gwen James	Roosevelt	9/29/16-11/17/16
Y	Rowan University	Thelemaque, Jacqueline	Christina Johnson	Roosevelt	9/29/16-11/17/16
Z	Rowan University	Wolf, Carly P	Christina Horiates	Roosevelt	9/29/16-11/17/16
AA	Rowan University	Victoria Witczak	Glorimar Thompson	PIS	9/2/16-12/20/16

- 10. RECOMMEND** that the Board of Education approve the following facilities usage during the 2016 - 2017 school year. Required documentation is on file.

Item	Date & Time	Organization	School Requested	Fees
A	Monday, 7/11/16 7:30pm – 9:30pm (Music Room & Classroom) Monday, 7/29/16 7:15pm - 9:00pm (Auditorium) Monday, 10/17/16 7:30pm - 9:00pm (Cafeteria) Monday, 11/21/16 7:30pm - 9:00pm (Cafeteria)	South Jersey Girls Soccer League (Pat Adams)	Phifer	Music Room: \$40.00 Classroom: \$40.00 Auditorium: \$400.00 Cafeteria: \$250.00
B	Saturday, October 8th, 2016 10:30pm - 4:00pm	PTA Deanna Wolf (Gift Card Bingo)	High School Auditorium door and foyer, Cafeteria, Bathrooms and exterior snack bar area	N/A

- 11. RECOMMEND** that the Board of Education approve the resignation of the following coach:

SCHOOL	COACH	SPORT
Howard M. Phifer Middle School	Shawn Gross	Girls Basketball

- 12. RECOMMEND** that the Pennsauken Board of Education approve the New Jersey Child Assault Prevention Grant and Application (NJCAP). The NJCAP is a statewide prevention program whose mission is to provide schools and communities with information and resources to reduce children's vulnerability to assault and bullying. (See attached)

- 13. RECOMMEND** that the Pennsauken Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2016-2017 school year:

STUDENT	PLACEMENT	DROPPED DATE
201993563	GCSSSD	8/11/16
202885683	GCSSSD (Shady Lane)	4/28/16

- 14. RECOMMEND** that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

STUDENT	PLACEMENT	DROPPED DATE
5001547	DCF	6/23/16

- 15. RECOMMEND** that the Pennsauken Board of Education approve the instructional service for the following student:

Student	Placement	Date	Cost	Account Number
4002083	Princeton House	On or about 6/8/16 – 7/6/16	\$40 per hour	11-150-100-320-000-08

- 16. RECOMMEND** that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2016-2017 school year.

Student	Placement	Cost	Dates	Non-resident Fee	Account Number
135432655	Bancroft	\$9,260.48 Tuit \$4,928.00 1:1	7/7/16-8/19/16	n/a	11-000-100-566-000-08 20-251-100-560-000-08
		\$52,090.20 Tuit \$27,720.00 1:1	9/6/16-6/19/17		
135431975	Bancroft	\$10,189.12 Tuit \$4,928.00 1:1	7/7/16-8/19/16	n/a	
		\$57,313.80 Tuit \$27,720.00 1:1	9/6/16-6/19/17		
135443421	Bancroft	\$10,189.12 Tuit \$4,928.00 1:1	7/7/16-8/19/16	n/a	
		\$57,313.80 Tuit \$27,720.00 1:1	9/6/16-6/19/17		
201948556	Bancroft	\$10,189.12 Tuit	7/7/16-8/19/16	n/a	
		\$57,313.80 Tuit	9/6/16-6/19/17		
202635286	Bancroft	\$10,189,12 Tuit \$4,928.00 1:1	7/7/16-8/19/16	n/a	
		\$57,313.80 Tuit \$27,720.00 1:1	9/6/16-6/19/17		
6010054	Bancroft	\$10,189,12 Tuit \$4,928.00 1:1	7/7/16-8/19/16	n/a	
		\$57,313.80 Tuit \$27,720.00 1:1	9/6/16-6/19/17		
135403196	GCSSSD	\$3,980.00 Tuit	7/11/16-8/11/16	\$3,000	11-000-100-565-008-08
		\$34,920.00 Tuit	9/8/16-6/14/17		

- 17. RECOMMEND** that the Board of Education approve the placement of the following student in an out-of-district program for students with disabilities during the 2015-2016 school year:

Student	Placement	Cost	Dates	Account Number
135404251	GCSSSD (Revised Program)	\$1,592.00 Tuit	6/6/16-6/30/16	11-000-100-565-008-08

- 18. RECOMMEND** the Board of Education approve Camden County Educational Services Commission (CCESC) to provide an extension of physical therapy services for the 2015-2016 school year. Account #11-000-216-320-304-08

- 19. RECOMMEND** the Board of Education approve payment of extra compensation to Jane Campbell (Nurse Chairperson) for coordination of district health services at a rate of \$43 per hour, up to 30 hours, not to exceed \$1,290 from July 1 to August 30, 2016.  
Account # 11-000-213-104-103-98

- 20. RECOMMEND** the Board of Education appoint the following provider for the 2016-2017 school year to be used on an as needed basis.

Provider	Service(s) Provided	Fee	Account
Star Pediatric Home Care Agency	Nursing Services	RN - \$61/hour LPN - \$51/hour	11-000-217-320-304-08

- 21. RECOMMEND** the Board of Education approve the following professional to provide behavior analyst consultations for teachers and support staff for the 2016-2017 school year. The purpose is to improve how ABA is utilized throughout the classroom to meet individual students' needs. Account #11-000-219-320-008-08

Professional	Service Provided	Fee
Behavior Interventions, Inc.	Classroom Consultation	Behavior Analyst - \$100/hour Behavior Therapist (1:1) - \$30/hour

- 22. RECOMMEND** that the Board of Education approve supplemental instruction for the following student:

STUDENT	COST	REASON	PROVIDER	ACCOUNT
202673584	\$43/hr.	IEP Mandated	Gail Stallings	11-219-100-101-304-98

- 23. RECOMMEND** the Board of Education approve Camden County Educational Services Commission (CCESC) to provide the following for the 2016-2017 extended school year:  
Account# 11-000-216-320-304-08

Service	Hours	Fee	Total Cost
Physical Therapy Services	10 hours/week for four weeks	\$82/hour	\$4,920.00*
Occupational Therapy Services	5 hours/day, 4 days per week for four weeks	\$68/hour	\$5,440.00*
Admin Fee for PT	-	5%	\$246.00*

\*Total cost may fluctuate depending on the number of students receiving services

- 24. RECOMMEND** that the Board of Education approve Janet Levinson to provide supplemental reading services during July 2016 at the rate of \$43 per hour not to exceed 15 hours per week .

Account #11-213-100-101-304-98

- 25. RECOMMEND** the Board of Education of the Township of Pennsauken approve the Courier Post, Philadelphia Inquirer and/or South Jersey The Central Record for purposes of advertising Legal Notices and Special Meetings.

- 26. RECOMMEND** the Board of Education of the Township of Pennsauken approve the agreement between Nick DeNofa and the Pennsauken Board of Education as per attached. (See Attached)

- 27. RECOMMEND** the Board of Education of the Township of Pennsauken approve additional June Bill List to be ratified at the July 2016 and August 2016 Board Meetings.

- 28. RECOMMEND** the Board of Education of the Township of Pennsauken approve the purchase of surveillance cameras and live GPS on 23 buses through the ESCNJ Cooperative

Pricing System #65MCESCCPS per recommendation from Sharon Clair, Transportation Supervisor.

Bid#: ESCNJ 14/15-23 extended through 8/11/2016

COMPANY	ADDRESS	AMOUNT
Seon System Sales	Clifton Park, NY	Price per camera, Installation, Live GPS Total amount per bus \$3146.00 Additional Accessories \$1090.00
Acct# 11-000-270-615-603-07		\$ 64,248.00

- 29. RECOMMEND** the Board of Education of the Township of Pennsauken award the competitive contract CC#17-09 Substitute Teacher Services in which proposals were opened on Thursday, May 5, 2016 at 2:00 p.m. prevailing time. Proposals for Substitute Teacher Services were received from: Insight Workforce Solutions LLC, Cherry Hill, NJ and Source4Teachers LLC, Cherry Hill, NJ 08034.

Upon review by the Business Office and based upon the evaluation analysis completed by the Evaluation Committee, the Board of Education does hereby recommend the award of contract for Substitute Teacher Services to *Source4Teachers LLC* to provide services at a pay rate of \$85.00 substitute teacher full day and billing rate of \$116.45 full day.

The purpose of this proposal is to provide Substitute Teacher Services in accordance with the terms and conditions in the proposal. These services are necessary and are required by this Board of Education.

Source4Teachers LLC has met all the necessary criteria as outlined by the bid proposal. The term of the contract will be from July 1, 2016 through June 30, 2017.

- 30. RECOMMEND** the Board of Education of the Township of Pennsauken approve the award of bids advertised and received through Educational Data Services Inc. for the purpose of purchasing Athletic Supplies in the amount of \$22,409.68 for the Pennsauken School District payable from the 2016-2017 budget subject to the availability of funds.

- 31. RECOMMEND** the Board of Education of the Township of Pennsauken award IFB#2017-018 Athletic Clothing – Spring in which advertised bids were received, opened and read on May 12, 2016 at 2:00 pm for the purpose of purchasing Athletic Clothing – Spring for the Middle School and High School for the 2016-2017 school year; and

*WHEREAS* the vendors listed below are the responsible bidders, submitting the lowest prices in conformance with the specifications,

COMPANY	ADDRESS	AMOUNT
Longstreth Sporting Goods	Spring City, PA	\$ 5,354.25
Metuchen Center, Inc.	Sayreville, NJ	\$ 1,900.00
Neff Company	Greenville, OH	\$ 487.50
BSN/Passon's Sports/Varsity	Jenkintown, PA	\$ 1,807.50

Triple Crown Sports, Inc.	Old Bridge, NJ	\$ 1,742.80
ACCT#11-402-100-600-305-XX TOTAL AMOUNT		\$11,292.25

*THEREFORE, BE IT RESOLVED* by the Pennsauken Township Board of Education that the Board award this bid to the above-mentioned vendors with exceptions, in the amount noted, and payable from the 2016-2017 budget.

Other Bidders: GTM Sportswear - Disqualified

Bid packages were mailed to, but no response received from:

AAE	Ampro Sports	Anaconda Sports	Ares Sports	Cannon Sports
Cheer Zone	Community Sports		Eastbay	Efinger Sports Excel
Sports				
First to the Finish	Girls Got Game	Greg Larson	Ithaca Sports	Kelly's Sports
M-F Athletic	Riddell/All American	Roadrunner	Sports Advantage	
Third Base	Tomark	VS Athletics	XO Sports	

- 32. RECOMMEND** the Board of Education of the Township of Pennsauken approve entering into a 12 month contract with Stewart/Xerox Corporation after receiving two (2) quotes as required using GSA/FSS State Contract G-2075/T-0200 based on N.J.A.C. 5:34-9.7 for print managed services that includes meter assessment, parts, labor, service loaners, and supply items for network and local printers throughout the district. This contract shall commence on or about July 1, 2016 in the amount of \$3,231.50 to be billed monthly.

*THEREFORE, BE IT RESOLVED* that the School Business Administration/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

*BE IT FURTHER RESOLVED* by the Board of Education of the Township of Pennsauken that the Board award this contract to Stewart/Xerox Corporation in the amounts noted.

VENDOR/STATE CONTRACT	DESCRIPTION	MONTHLY BASE RATE	QTRLY OVERAGE RATE	TOTAL MONTHLY COST
Stewart/Xerox #A40469	Meter Assessment	No Cost	---	\$1,933.50/Month Network Printer - Parts, Labor, Service Loaners & Supplies
	57 Network Printers	\$1,836.00/month	\$0.0120	\$1,298.00/Month
	Network Printers – B/W	\$97.50/month	\$0.0750	Non Network - Printer Flat Rate
	Network Printers - Color			\$3,231.50/Month
	99 Local Printers	\$11.00/flat rate	---	\$38,778.00/Estimated Annually
	Local Printers –	\$15.00/flat rate	---	



	B/W Local Printers – Color			
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Account#11-000-252-340-000-06

- 33. RECOMMEND** the Board of Education of the Township of Pennsauken approve the annual renewal of Blackboard K-12 to provide content management system software and web hosting for the contract term of June 1, 2016 to June 30, 2017 at a cost of \$18,480.00 from the 2016-2017 budget.

Account #: 11-190-100-500-000-06

- 34. RECOMMEND** the Board of Education of the Township of Pennsauken approve the equipment purchase and installation from NWN Corporation of a CISCO VOIP based phone system for the High School with the ability to expand district wide in future years after receiving three (3) quotes as required using NJ State Contract M-7000/WSCA NASPO ValuePoint (NVP #AR233, RFP#JP14001), Cisco Systems #A87720, authorized dealer (NWN Corporation) at a cost of \$92,343.08 taken from the 2016-2017 budget.

Account #12-140-100-730-000-06

- 35. RECOMMEND** the Board of Education of the Township of Pennsauken renew a 2 year service agreement for Erate consulting and preparation with e2e Exchange (formerly Erate Exchange) for the 2016-2017 school year as follows:

Item	Term	Total
<ul style="list-style-type: none"> <li>· Category One <ul style="list-style-type: none"> <li>o Data Transmission Services and Internet Access</li> <li>o Voice Services</li> </ul> </li> </ul>	Yearly	Consultant fee: \$6,250
<ul style="list-style-type: none"> <li>· Category Two <ul style="list-style-type: none"> <li>o Internal Connections</li> <li>o Managed Internal Broadband Services</li> <li>o Basic Maintenance of Internal Connections</li> </ul> </li> </ul>	Yearly	Admin. fee: \$1,250 + Contingency Fee: 3% of Category Two funding with a minimum of fee of \$1,250
Account #11-000-252-330-000-06		

- 36. BE IT RESOLVED** that Pursuant to PL 2015, Chapter 47 N.J.S.A. 18A:18A-42.2 the School Business Administrator shall submit a written report by July 1 to the Board a list of all contracts awarded/subject to renewal or expiration during the school year; and to include any applicable Federal and State laws, rules and regulations relating to those contracts.

*NOW, THEREFORE, BE IT RESOLVED;* the Pennsauken Township Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education.

These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A et seq., N.J.A.C. 6A Chapter 23A, and Federal Uniform Administrative Requirements 2CFR, Part200. The list of contracts July 1, 2015 - June 30, 2016 is attached. (SEE ATTACHED)

- 37. RECOMMEND** that the Board of Education of the Township of Pennsauken authorize the following bank accounts and the corresponding duly elected or appointed officers as signatories for the 2016-2017 school year:

<b>Account Name</b>	<b>Authorized Signers</b>	<b>Signatures Required</b>
General – Warrant	Board President, Business Administrator, Treasurer of School Monies	3
Food Service	Board President, Business Administrator, Treasurer of School Monies	3
Unemployment Trust	Business Administrator, Treasurer of School Monies	2
Net Payroll	Business Administrator, Treasurer of School Monies	2
Workers Compensation	Board President, Business Administrator	2
Capital Projects	Board President, Business Administrator, Treasurer of School Monies	3
Intermediate School Student Activity	Business Administrator, Intermediate School Principal	2
Middle School Student Activity	Business Administrator, Middle School Principal	2
High School Student Activity	High School Principal, High School Assistant Principal	2
High School Athletics	High School Principal, Business Administrator	2
Payroll Agency	Business Administrator, Treasurer of School Monies	2
Capital Reserve	Board President, Business Administrator, Treasurer of School Monies	3
Scholarship Accounts	Board President, Business Administrator	2
Tenant Escrow Account	Board President, Business Administrator, Treasurer of School Monies	3
Alumni Veterans Fund	Business Administrator, Two Members	3

- 38. RECOMMEND** the Board of Education of the Township of Pennsauken approve 2016-2017 contract with YMCA Burlington and Camden County to provide before/after school Primetime Program in the Pennsauken School District at no cost to the district. (See attached)

- 39. RECOMMEND** that the Pennsauken Board of Education approve the following coaching positions. All interviews were conducted by Mr. Mossop, Mr. Munford, and Mr. Bonkowski.

School	Name	Sport	Stipend	Season
PHS	Shawn Gross	Asst. Girls Basketball	\$5,685	Winter
PHS	Steven Wallace	Asst. Football	\$6,535	Fall
Phifer	Steven Cossaboon	Wrestling	\$5,035	Winter