

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 008110

BOARD OF EDUCATION CONFERENCE MEETING
Thursday, April 21, 2016

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

Mission Statement

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

FLAG SALUTE

REPORT OF NEW BUSINESS

REPORT OF OLD BUSINESS

Approval of Minutes Prior to Meetings (Business Meeting):

1. RECOMMEND the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

DATES OF THE MEETING	TYPE OF MEETING	ABSENT MEMBERS
March 3, 2016	Special Meeting	Mr. Perry
March 9, 2016	Special Meeting	Ms. Duffy, Mr. Hurley, Dr. Meloni, Mr. Perry
March 15, 2016	Special Meeting	Dr. Meloni
March 16, 2016	Special Meeting	Mr. Duffy, Mr. Hurley, Ms. Johnson
March 17, 2016	Conference Meeting	
March 23, 2016	Special Meeting	Ms. Duffy, Ms. Moss, Dr. Meloni
March 24, 2016	Business Meeting	Ms. Duffy, Mr. Hurley
March 31, 2016	Special Meeting	Ms. Duffy, Ms. Moss, Dr. Meloni

Motion_____ Second_____ Action Taken_____

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – Tara Phan, Danny Nguyen (Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

REPORT OF BOARD SOLICITOR

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

ITEMS PREVIOUSLY APPROVED

ITEMS PREVIOUSLY WITHDRAWN

ITEMS FOR BOARD OF EDUCATION APPROVAL

1. RECOMMEND that the Pennsauken Board of Education approve the first reading of the following policy:

A. Policy 6751 – Tax Exempt Debt Issues – Post Issuance Compliance

Personnel

2. RECOMMEND that the Board of Education appoint the following staff members to official positions for the 2015-2016 school years as listed below. These are mandated positions for which there is no additional salary.

Position	Individual	Title
Desegregation/Chief Equity Officer	Dr. James Chapman	Superintendent of Schools
District Affirmative Action Officer	Norma Rosario - Munoz	Director of Personnel
Building Affirmative Action Officer – Baldwin	Diane Joyce	Principal
Building Affirmative Action Officer – Burling	Rosalyn Lawrence	Principal
Building Affirmative Action Officer –Carson	Diane Joyce	Principal
Building Affirmative Action Officer –Delair	Rosalyn Lawrence	Principal
Building Affirmative Action Officer –Fine	Tanya Harmon	Principal
Building Affirmative Action Officer –Franklin	Landrus Lewis	Principal
Building Affirmative Action Officer –Longfellow	Landrus Lewis	Principal
Building Affirmative Action Officer –Roosevelt	Tanya Harmon	Principal
Building Affirmative Action Officer –Intermediate	Chantell Green	Principal
Building Affirmative Action Officer - Phifer Middle	Tom Honeyman	Principal
Building Affirmative Action Officer –PHS	Gregory Munford	Principal
Coordinator -Title IX	Norma Rosario - Munoz.	Director of Personnel
Coordinator -Section 504 & ADA	Marty DeLape	Director of Special Services
Affirmative Action Officer -Transportation Dept.	John J. Deserable	School Board Secretary / Business Administrator
Affirmative Action Officer - Food Services	John J. Deserable	School Board Secretary / Business Administrator
Affirmative Action Officer -Special Education	Marty DeLape	Director of Special Services
Affirmative Action Officer -Maintenance	John J. Deserable	School Board Secretary / Business Administrator
Public Agency Compliance Officer for Affirmative Action	Norma Rosario - Munoz	Director of Personnel
Liaison to DYFS,, other agencies serving children and Homeless Liaison	Marty DeLape	Director of Special Services
Authorized representative for Federal, State, Foundation & Private Grants	John J. Deserable	School Board Secretary / Business Administrator
Custodian of School Records	John J. Deserable	School Board Secretary / Business Administrator
NJ Right to Know School District Representative	John J. Deserable	School Board Secretary / Business Administrator

3. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID#	Position Location	Reason	Dates	Conditions
A	2475	Franklin Counselor	Maternity	6/1/16-6/17/16	With salary and benefits as sick days are used
				9/1/16-9/26/16	Without salary but with benefits as per FMLA
				9/27/16-12/23/16	Without salary but with benefits as per FMLA
B	2665	Secretary Administration	Medical	2/8/16-5/3/16	With salary and benefits as sick/vacation days are used
				5/4/16-5/31/16	Without salary but with benefits as per FMLA
C	0224	Educational Assistant Fine	Medical	3/17/16-6/16/16	With salary and benefits as sick days are used
D	0543 (Extended)	Teacher Phifer	Medical	2/8/16-5/4/16	With salary and benefits as sick days are used
				5/5/16-6/16/16	Without salary but with benefits as per FMLA
E	1298	Educational Assistant PHS	Medical	2/16/16-3/18/16	With salary and benefits as sick days are used
				3/21/16-6/30/16	Without salary but with benefits as per FMLA

4. RECOMMEND that the Pennsauken Board of Education approve the following transfer:

Name	Position	Current Location	New Location	Effective Date
Sherry Sherman	Educational Assistant	Carson	Intermediate (1:1)	5/2/16

5. RECOMMEND that the Board of Education approve the following appointments.

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Jose R. DelCarpio	Sub. Custodian	As needed	District	\$10 per hour	Mr. Killion, Mr. Warwick	N/A	11-000-262-110- 031-98
B	Fior D. Inirio	Sub. Custodian	As needed	District	\$10 per hour	Mr. Killion, Mr. Warwick	N/A	11-000-262-110- 031-98
C	Yanny Gomez	Sub. Custodian	As needed	District	\$10 per hour	Mr. Killion, Mr. Warwick	N/A	11-000-262-110- 031-98
D	Thy Pham	Chemistry Teacher	7/1/16	PHS	\$54,446 BA Step 1	Mr. Munford, Mrs. Cook	Stephen Grous	11-140-100-101- 031-99

Note: Hire date contingent upon verification of Fingerprint Criminal History Review.

6. RECOMMEND that the Pennsauken Board of Education approve the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	James F. Chapman	Interim Superintendent	District	5/6/16	Resignation	1 yr 10 mon
B	Jerelle S. Thomas	Educational Assistant	Intermediate	4/29/16	Resignation	4 mon
C	David Engle	Bus Driver	Transportation	6/30/16	Retirement	14 yrs
D	Cindy Leff	Teacher	Phifer	6/30/16	Retirement	27 yrs
E	Juan Rodriguez	Security Monitor	PHS	4/1/16	Resignation	2 yrs

7. RECOMMEND that the Pennsauken Board of Education approve Monroe Logan to serve as the Interim Superintendent effective on Monday, May 9, 2016 until the start of Chief School Administrator. Mr. Logan will receive additional compensation at a rate of \$150 per diem.

Account #11-000-230-104-001-99

8. RECOMMEND that the Board of Education approve Mary Ann Munning to the position of substitute guidance counselor at Fine & Roosevelt schools effective April 11, 2016 through June 30, 2016 at a rate of \$290 per day. Ms. Munning replaces Margret Gaffney who will be on medical leave.

Account #11-000-218-104-000-98

9. RECOMMEND that the Pennsauken Board of Education approve the following staffs to work during the PreK-K Registration Night on Thursday, April 14, 2016 from 5:30PM to 7:30PM. Cost to the district is contractual rate for secretaries and \$42 per hour for nurses.

Account #11-000-240-105-xxx-98 (Secretary) #11-000-213-104-103-98 (Nurses)

Karen Bowen	Jane Campbell	Joanne Conn	Liz Cullin
June Flanagan	Susan Fuir	Colleen Otremsky	Rochelle Meyers Elliot (Secretary)

10. RECOMMEND that the Pennsauken Board of Education approve Ralph Midora to serve as the Interim Principal at the Pennsauken Intermediate School effective on Wednesday, March 30, 2016. Mr. Midora will receive additional compensation at a rate of \$75 per diem.

Account #11-000-240-103-029-99

11. RECOMMEND that the Pennsauken Board of Education approve Elizabeth Dolly to serve as the Interim Supervisor of Transportation at the Transportation Department effective on Monday, April 11, 2016 through Thursday, June 30, 2016, on an as needed basis. Mrs. Dolly will receive additional compensation at a rate of \$50 per diem.

Account #11-000-270-160-608-99

Educational Program

12. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2015-2016 school year.

Student	Placement	Cost	Effective Dates	Non-Resident Fee	Account
202855770	Archway	\$35,757.00 Tuit \$25,200.00 1:1 Prorated	3/14/16-6/13/16	n/a	11-000-100-566-000-08

135435155	Camden City BOE	\$18,597.90 Tuit	9/16/15-6/30/16	n/a	11-000-100-561-000-08
202495612	YALE School North II	\$46,493.47 Tuit (Revision)	7/15/16-6/20/16	n/a	11-000-100-566-000-08
90008732	Brookfield Academy	\$15,120.00 Tuit Prorated	3/23/16-6/22/16	n/a	11-000-100-566-000-08
6010047	GCSSSD	\$36,000.00 1:1 Prorated	3/8/16-6/14/16	n/a	11-000-100-565-008-08
202876310	GCSSSD	\$36,000.00 1:1 Prorated	3/10/16-6/14/16	n/a	11-000-100-565-008-08

- 13. RECOMMEND** that the Board of Education approve home instruction for the following student at a rate of \$42 per hour.

Account #11-150-100-101-000-98

STUDENT	REASON
135402964	Medical
7002321	Medical
135415793	Behavior
135415610	Behavior
201942459	Medical

- 14. RECOMMEND** the Board of Education approve General Healthcare Resources, Inc. to provide temporary to permanent staffing as needed for the 2016-2017 school year.

Position	Rate
Learning Disabilities Teacher Consultant	\$50/hour
Speech Therapist	\$78/hour

- 15. RECOMMEND** that the Board of Education approve contracting with Cerebral Palsy of New Jersey for Advancing Opportunities through Assistive Technology Services for the 2016-2017 school year.

Account #11-000-219-320-008-08

SERVICES	FEES
Evaluation	\$880.00
Support & Training	\$115.00/hour
Travel	\$55.00/hour

- 16. RECOMMEND** that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

STUDENT	PLACEMENT	DROPPED DATE
135418714	Garfield Park Academy	3/31/16
135421653	BCSS Alternative School	4/13/16

- 17. RECOMMEND** that the Board of Education approve the contract with Camden County Educational Services Commission (CCESC) to provide professional services for the 2016-2017 school year on an as needed basis for transportation services, child study team services, home instruction, etc. (See attachment)

Account #11-000-219-320-008-08 #11-000-270-518-000-07 (Transp.) #11-000-270-350-000-07

- 18. RECOMMEND** that the Pennsauken Board of Education approve the purchase of the Go Math program for grades 7 and 8 for the 2016-2017 school year. The program is aligned to the Common Core and inclusive of online components, which make the material Smart Board ready for the classroom and accessible to students and

parents at home. Cost to the district is \$ 71,604.00 for six years of student consumable workbooks and online access for both teachers and students. Account #11-190-100-610-000-02

- 19. RECOMMEND** that the Pennsauken Board of Education approve the purchase of the Science Fusion program for grades 6, 7 and 8 for the 2016-2017 school year. The program is aligned to the Next Generation Science Standards. It is inclusive of print, digital, inquiry, and assessment resources. Embedded online resources are Smart Board ready for classroom instruction and accessible to students and parents at home. Cost to the district is \$158,630.80 for six years of student consumable workbooks, virtual labs, consumable and non-consumable laboratory kits and online access for both teachers and students.

Account #11-190-100-610-000-02 #11-190-100-640-000-02

- 20. RECOMMEND** that the Pennsauken Board of Education approve the renewal contract with Frontline Technologies (Formerly Teachscape) for 2016-2017 for the purpose of teacher and administrator evaluations at a cost of \$57,711.00. (See attachment)

Account #11-190-100-500-000-06

- 21. RECOMMEND** that the Pennsauken Board of Education approve the High School Plus Program from Camden County College for the 2016-2017 school year. High school students earn college credits through this program and gain access to the range of services offered by the college. There is no cost to the district.

- 22. RECOMMEND** that the Pennsauken Board of Education approve the Summer STEM Camp at Pennsauken Intermediate School for 5th and 6th grade students from July 11, 2016 through July 22, 2016 from 9:00AM to 12:00PM. The STEMP Camp engages participants in hands-on learning in science, technology, engineering, and mathematics activities based on 21st Century Learning. Cost to the district is \$42 per hour for teachers not to exceed \$6,000.

Account #11-422-100-101-000-98

- 23. RECOMMEND** that the Pennsauken Board of Education approve the creation of an Advanced 7th Grade mathematics curriculum. The class will be aligned to the common core and ensure that students will be prepared for Algebra I in 8th grade. Curriculum for this new course will be written over the summer and use the same program materials being used in the middle school next school year.

- 24. RECOMMEND** that the Pennsauken Board of Education approve the PHS Program of Study for the 2016-2017 school year.

New Additions:

Science of Engineering – Course #5015

Studio Art- Course #6135

Courses Removed due to lack of enrollment:

Multicultural Voices – Course #1250

Popular Science – Course #5102

Biochemistry HN - Course #5071

The Related Arts courses Engineering and Design I and Engineering and Design II will be renamed as follow:

Engineering and Design Applications I – Course #6531

Engineering and Design Application II – Course #6532

Additional revisions have been made to course description to reflect updated curriculum and standards. (See attachment)

Staff Travel & Professional Development

- 25. RECOMMEND** that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Martin Ford	Current Best Strategies for Improving the Math Students	5/24/16	\$239 and travel expense	11-190-100-580-000-02
B	Kathryn Brown	Broadway Teachers Workshop	7/14-16	\$375	11-190-100-580-000-02
C	Norma Rosario – Munoz	NJSIA Spring Conference and Vendor Fair Workers Compensation	4/27/16 - 4/29/16	Travel expense	All costs will be paid by the Joint Insurance Fund

- 26. RECOMMEND** that the Pennsauken Board of Education approve the following administrators and teachers to attend the Masonic Model Student Assistance Program training on May 18, 19 and 20, 2016. Cost to the district is substitute teachers.

Lori Massey	Katie Santos	Phyllis Plasky
Patricia Fox	Michele Fitzgerald	Lauren Creel

- 27. RECOMMEND** that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Rowan University	Amber Stovall	Kim Cohn	Fine	9/2/16-12/20/16
B	Rowan University	Tess Michaels	Angeliki Korinthios	Delair	9/2/16-12/20/16
C	Rowan University	Tess Michaels	Marielaine Coyne	Delair	1/3/17-2/17/17
D	Rowan University	Carlos Bedoya	Kathryn Brown	High	10/24/16-12/20/16
E	Rutgers University	Rebecca Karr	Emily Bell	Franklin	9/12/16-12/16/16
F	Rutgers University	Summer Coles	Rachel Miller	Franklin	9/12/16-12/16/16
G	Rutgers University	Deirdre Wright	Tracey Gordon	Fine	9/12/16-12/16/16

Activities

- 28. RECOMMEND** that the Pennsauken Board of Education approve the Pennsauken High School Junior Classical League to continue their membership with the New Jersey Junior Classical League (NJJCL) State Executive Board for the 2016-2017 school year. Student members attend monthly meetings from September, 2016 through May, 2017 from 4:30PM to 6:30PM. Cost to the district is transportation.
- 29. RECOMMEND** that the Pennsauken Board of Education approve the Latino Club to hold the annual Multi-Culture Festival at PHS on Thursday, April 21, 2016 from 2:00PM to 4:30PM. There is no cost to the district.

- 30. RECOMMEND** that the Pennsauken Board of Education approve Robert Henry, a designer for Crayola who received the “Toy Of The Year” award to visit Carson Elementary School on Wednesday, May 18, 2016 to speak to students about a career in arts. There is no cost to the district.
- 31. RECOMMEND** that the Pennsauken Board of Education approve the annual Renaissance BBQ on Wednesday, June 1, 2016 (Friday, June 3, 2016 is the rain date) for students who have earned at least two (2) Renaissance cards during the first, second and third marking periods.
- 32. RECOMMEND** that the Pennsauken Board of Education approve the Zumba Class assembly at Baldwin Elementary School on Friday, May 13, 2016 by the certified zumba instructor Wing Zeng. There is no cost to the district.
- 33. RECOMMEND** that the Board of Education approve the Pennsauken Shade Tree Commission to plant 5 trees on the Franklin School lot near Irving Avenue & Cooper Street. Franklin students will take part in the planting on Arbor Day, Friday, April 29, 2016.
- 34. RECOMMEND** that the Pennsauken Board of Education approve the revision and renamed the Spring Music previously scheduled to be held at Pennsauken High School on Tuesday, June 7 and Wednesday, 8, 2016 to Spring Chorus Concert at the Intermediate School on Tuesday, June 7, 2016 at 7:00PM.
- 35. RECOMMEND** that the Board of Education approve the following facilities usages during the 2015 - 2016 school year. Required documentation is on file.

Item	Date & Time	Organization	School Requested	Fees
A	June 27 through July 1, 2016 9:00AM to 12:00PM	Township of Pennsauken	Intermediate	N/A
B	Thursday, May 19, 2016 5:30PM to 8:30PM	Women’s Club of Merchantville	PHS	N/A
C	4/14/16 & 4/19/16 4:00PM & 6:30PM	Township of Pennsauken	Phifer	N/A
D	4/27/16 6:30PM to 8:30PM	Bingo Night (PTA)	Franklin	N/A
E	5/18/16 6:30PM to 8:30PM	Book Fair Family Night	Intermediate	N/A
F	5/4/16 though 8/24/16 5:00PM to 8:00PM	Pennsauken Fire Department	Phifer	N/A

TRIPS

- 36. RECOMMEND** that the Pennsauken Board of Education approve 15 students and 1 chaperone from the Middle School to visit the Lockheed Martin Laboratory and participate in their “Future Fest” event on Thursday, May 26, 2016 from 9:45AM through 1:00PM. Cost to the district is transportation.
- 37. RECOMMEND** that the Pennsauken Board of Education approve approximately 31 students from Roosevelt Elementary School to visit the Academy of Natural Sciences on Friday, April 29, 2016 from 9:30AM to 2:00PM. Cost to the district is transportation.

- 38. RECOMMEND** that the Pennsauken Board of Education approve approximately 77 students from Franklin Elementary School to visit the Garden State Discovery Museum on Monday, June 13, 2016 from 9:30AM to 2:00PM. Cost to the district is transportation.
- 39. RECOMMEND** that the Pennsauken Board of Education approve the PHS sophomore class to take its annual trip to Hershey Park on Saturday, June 14, 2016. There will be approximately 250 students and 10 chaperones. Cost to the district is transportation.

Athletics

- 40. RECOMMEND** that the Pennsauken Board of Education approve usage of the Pennsauken High School Cafeteria for an alumni gathering before the NFL Football Ceremony on Friday, May 13th, from 5:00 – 6:00 PM.
- 41. RECOMMEND** that the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Name	Workshop	Date	Fee	Account
Malek Maddah Eric Mossop Gregory Munford William Snyder Jack Killion, Jr.	NJSIAA Scholar-Athlete Award Ceremony @ Pines Manor, Edison, NJ	May 15, 2016	\$200	11-402-100-890-305-31

- 42. RECOMMEND** that the Pennsauken Board of Education approve the Pennsauken High School Boys sports of Football, Wrestling, Boys and Girls Volleyball, Girls and Boys Soccer, Field Hockey, Boys and Girls Basketball, and Boys and Girls Cross Country, to begin summer out of season practices beginning June 13, 2016. Summer participation will include the utilization of all Board purchased equipment and utilization of athletic department facilities.

Note: The NJSIAA Constitution permits out of season conditioning during the summer months beginning the 1st Monday after the last State Championships.

- 43. RECOMMEND** that the Pennsauken Board of Education approve the resignation of the following coach:

SCHOOL	COACH	SPORT
Pennsauken High School	John Martino	Assistant Football

Other

- 44. RECOMMEND** that the Pennsauken Board of Education approve the 2016-2017 school year calendar. (See Attachment)
- 45. RECOMMEND** that the Pennsauken Board of Education ratify the three year contract from July 1, 2016 to June 30, 2019, between the Pennsauken Board of Education and the Pennsauken Association of Educational Secretaries.

BUSINESS & FINANCE

46. RECOMMEND the Board of Education of the Township of Pennsauken approve line item transfers for the month of March 2016 per attached exhibits.
47. RECOMMEND the Board of Education of the Township of Pennsauken approve payment of bills for the month of April 2016 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL

48. RECOMMEND the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of March 2016 at the Business Meeting of Thursday, April 28, 2016.
49. RECOMMEND the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of March 2016 at the Business Meeting of Thursday, April 28, 2016.
50. RECOMMEND the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of March 2016 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
51. RECOMMEND the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of March 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

April 28, 2016

52. RECOMMEND the Board of Education for the Township of Pennsauken to approve the 2016-2017 Pennsauken Township School District budget for submission to the County Office of Education as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 97,940,087	\$38,029,786
Special Revenue Fund	4,017,700	
Debt Service Fund	<u>3,735,400</u>	<u>2,215,092</u>
Totals	\$105,693,187	\$40,244,878

BE IT FURTHER RESOLVED to withdrawal from Capital Reserve – Other Capital Projects. Included in budget line 620. Budgeted withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$1,680,000 for the following Capital Projects:

- Air Conditioning – Benjamin Franklin Elementary School - \$430,000
- Pennsauken High School Alternative Education Center - \$1,250,000

The total costs of these projects is \$1,680,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

- 53. RECOMMEND** the Board of Education approve a transfer in excess of 10% in the amount of \$28,000.00 for Tuition-Special Education Placements.

FROM	TO	AMOUNT
11-000-262-621-000-00 (Natural Gas)	11-000-100-566-000-08 (Tuition-Outside Placement in State)	\$60,000
11-000-262-621-000-00 (Natural Gas)	11-000-100-565-008-08 (Tuition-County Special Services)	\$220,000

- 54. RECOMMEND** that the Board of Education of the Township of Pennsauken approve the purchase of two (2) 2017 Type C-54 passenger Buses Diesel Engine-IC Bus through the MRESC Cooperative Pricing System #65MCESCCPS per recommendation from Sharon Clair, Transportation Supervisor.

Bid#: MRESC 15/16-37

COMPANY	ADDRESS	AMOUNT
Wolffington Body Company Inc	Exton, PA	Bus with options \$79,700.32 After-market options \$9,212 Warranties \$10,080 Price per bus \$98,992.32
Acct# 12-000-270-733-000-07		\$197,984.64
Acct# 11-000-270-420-605-07		\$20,160.00

- 55. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following Application #7, per recommendation from Garrison Architects, for the Pennsauken High School Partial Roof Replacement and Gym Window Wall Renovation IFB#2015-013 in the amount indicated.

VENDOR	PAYMENT	AMOUNT
Jottan, Inc.	Payment Application #7	\$25,727.90
Acct#30-000-400-450-105-31		\$25,727.90

NOTE: Balance to finish including retainage is \$79,152.62.

- 56. RECOMMEND** the Board of Education of the Township of Pennsauken approval to award the 3rd Party Reviewer contract to _____ in the amount of \$_____ as the district's independent auditor of energy savings for the Energy Savings Improvement Program (ESIP) as mandated by ESIP requirements under the NJBPU.

Other Proposals received from:

- 57. RECOMMEND** the Board of Education of the Township of Pennsauken to approve Schneider Electric as the District's Power Purchase Agreement Advisor and Consultant working as the District's partner within the ESIP program on behalf of the Pennsauken Township Board of Education.
- 58. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following Job Description for Grants Administrator:

JOB DESCRIPTION

JOB TITLE: GRANTS COORDINATOR

REPORTS TO: SUPERINTENDENT, SCHOOL BUSINESS ADMINISTRATOR OR DESIGNEE

SCOPE OF JOB:

THE GRANTS COORDINATOR COORDINATES THE PLANNING, DEVELOPMENT, IMPLEMENTATION AND SUBMISSION OF THE PENNSAUKEN SCHOOL DISTRICTS STATE AND FEDERAL GRANTS. INFORMATION WILL BE TRACKED FOR BOTH PUBLIC AND NON-PUBLIC FUNDS AND NEW SOURCES OF FUNDING WILL BE RESEARCHED AND IDENTIFIED. THE COORDINATOR WILL WORK COLLABORATIVELY WITH THE ADMINISTRATIVE AND INSTRUCTIONAL STAFF TO ENSURE GRANT-FUNDED SERVICES REACH THE INTENDED RECIPIENTS.

QUALIFICATIONS:

- High school diploma required; Associate's or Bachelor's degree from an accredited college or university strongly preferred.
- Demonstrates an understanding of the regulations regarding state and federal grants
- Track record of successful grant procurement in the education sector preferred
- Experience working in a fast-paced environment required
- Demonstrate excellent organizational skills and the ability to motivate people
- Required criminal history background check

MAJOR ROLES AND RESPONSIBILITIES INCLUDE:

- Prepare and submit local, state and federal grants to support school and district initiatives within established timelines
- Work collaboratively with administrative and instructional staff to assess operational and program needs
- Establish and maintain effective lines of communication with individuals responsible for funding , both public and non-public
- Ensure the effective coordination of assessment and reporting activities
- Coordinate the development of forms, procedures and timelines for administrative and instructional staff
- In collaboration with the School Business Administrator, develop budgets and accounting procedures for special projects

- Ensure that project activities are implemented as planned within state and federal guidelines
- Maintain support documentation for district and state auditors
- Recommend budget line items and coordinate the purchasing of instructional materials and equipment within assigned programs
- Submit monthly expenditures for reimbursement to State Department of Education
- Complete end of the year reports for state submission
- Represent the district at state and professional meetings
- Perform and duties that are within the scope of employment as assigned by the School Business Administrator

59. RECOMMEND the Board of Education of the Township of Pennsauken approve the following Application #1 - Final, per recommendation from Remington & Vernick, for the Exterior Stair Replacement at the Roosevelt Elementary School in the amount indicated. Payment to be released March 29, 2016.

VENDOR	PAYMENT	AMOUNT
Bondex Insurance Company	Payment Application #1 - Final	\$38,804.50
Acct#12-000-400-450-000-40		\$38,804.50

NOTE: The previous Contractor, Diamond Construction, failed to complete the project therefore; Precision Building and Construction completed the work through the surety company, Bondex Insurance Company.

60. RECOMMEND the Board of Education of the Township of Pennsauken approve the renewal of IFB#2016-004 Bread & Rolls to be purchased on an “as needed basis” to the following vendors and total amounts listed:

Lucca’s Bakery	\$31,908.00
Pechter’s of Southern NJ, LLC	<u>\$22,572.65</u>
Approximate Total Amount	\$54,480.65

WHEREAS, the vendors Lucca’s Bakery and Pechter’s of Southern NJ, LLC have issued written approvals to extend the contract pricing, and

THEREFORE, BE IT RESOLVED the Pennsauken Township Board of Education approve the renewal of the above contracts for the 2016-2017 school year and payable from the Food Service Account.

61. RECOMMEND the Board of Education of the Township of Pennsauken approve the renewal of IFB#2016-005 Ice Cream to be purchased on an “as needed basis” to Simco Logistics Inc. c/o Jack & Jill Ice Cream Co. in the approximate amount of \$15,397.75;

WHEREAS, the vendor Jack & Jill Ice Cream have issued a written approval to extend the contract pricing, and

THEREFORE, BE IT RESOLVED the Board of Education of the Township of Pennsauken approve the renewal of the above contract for the 2016-2017 school year and payable from the Food Service Account.

62. RECOMMEND the Board of Education of the Township of Pennsauken approve the renewal of IFB#2016-009 Gasoline/Diesel Fuel to the Pennsauken Township School's and the Township of Pennsauken through the joint purchasing system #95-PTBOEJPS and for Oils, Lubes and Fluids to be purchased on an "as needed basis" to the listed vendors and from the following accounts;

Riggins, Inc.: Mid-Grade Gasoline \$0.027/gallon delivery charge
Diesel Fuel \$0.027/gallon delivery charge
Account 11-000-270-615-601-07

David Weber Oil Co.: \$3,025.15 Oils, Lubes, and Fluids
Account 11-000-270-615-603-07

WHEREAS, the vendors Riggins Inc. and David Weber Oil Company have issued written approvals to extend the contract pricing, and

THEREFORE, BE IT RESOLVED the Board of Education of the Township of Pennsauken approve the renewal of the above contracts for the 2016-2017 school year and issue a purchase order to the above mentioned vendors.

63. RECOMMEND the Board of Education of the Township Board of Education approve the renewal for IFB#2016-013 Fire and Burglar Alarm Monitoring, Service and Inspection for the 2016-2017 school year not to exceed the amounts as noted,

Wayman Fire Protection	\$17,005.00	Annual Amount
	\$ 95.00	Regular Hourly Rate
	\$ 142.50	Overtime Hourly Rate
	\$ 189.00	Holiday/Weekend Hourly Rate
	25%	Equipment Discount

WHEREAS, the vendor Wayman Fire Protection has issued written approval to extend the contract as noted, subject to the availability and appropriation of sufficient funds;

THEREFORE, BE IT RESOLVED the Board of Education of the Township of Pennsauken approve the renewal of the above contract for the 2016-2017 school year and payable from
Account #11-000-262- 490-000-05

ACTION ANTICIPATED

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2015-2016 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
4/21/16	7:00PM	Administration	Conference	Yes
4/28/16	7:00PM	PHS	Business	Yes
5/19/16	7:00PM	Administration	Conference	Yes

EXECUTIVE SESSION OF THE BOARD

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

MOTION TO ADJOURN

EXECUTIVE SESSION

TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL