

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 008110

BOARD OF EDUCATION BUSINESS MEETING
Thursday, February 25, 2016

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

Mission Statement

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

FLAG SALUTE

REPORT OF NEW BUSINESS

REPORT OF OLD BUSINESS

Approval of Minutes Prior to Meetings (Business Meeting):

1. **RECOMMEND** the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

DATES OF THE MEETING	TYPE OF MEETING	ABSENT MEMBERS
January 14, 2016	Special Meeting	
January 16, 2016	Special Meeting	
January 21, 2016	Conference Meeting	
January 28, 2016	Business Meeting	

Motion _____ Second _____ Action Taken _____

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – Tara Phan, Danny Nguyen
(Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

REPORT OF BOARD SOLICITOR

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

ITEMS PREVIOUSLY APPROVED

ITEMS PREVIOUSLY WITHDRAWN - 3

ITEMS FOR BOARD OF EDUCATION APPROVAL

Personnel

1. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID#	Position Location	Reason	Dates	Conditions
A	2396	Teacher Carson	Maternity	1/4/16-1/20/16	With salary and benefits as sick days used.
				1/21/16-4/18/16	Without salary but with benefits as per FMLA
B	0138	Maintenance Worker Intermediate	Medical	1/11/16-2/12/16	With salary and benefits as sick days used.
				2/16/16-3/31/16	Without salary but with benefits as per FMLA
C	5220	Teacher Intermediate	Medical	1/21/16-2/4/16	With salary and benefits as sick days used.
				2/5/16-2/19/16	Without salary but with benefits as per FMLA
D	1582	Bus Driver Transportation	Medical	12/30/15-1/29/16	With salary and benefits as sick days used.
				2/1/16-2/25/16	Without salary but with benefits as per FMLA
E	2329 (Revision)	Teacher PHS	Maternity	2/5/16-2/18/16	With salary and benefits as sick days used.
				2/19/16-5/16/16	Without salary but with benefits as per FMLA
F	2500 (Revision)	Teacher Phifer	Maternity	2/8/16-3/4/16	With salary and benefits as sick days used.
				3/7/16-5/25/16	Without salary but with benefits as per FMLA
G	0543	Teacher Phifer	Medical	2/2/16-2/5/16	With salary and benefits as sick days used.
				2/8/16-2/29/16	Without salary but with benefits as per FMLA

2. RECOMMEND that the Board of Education approve the following appointments. Salaries to be adjusted pursuant to successor collective bargaining agreement:

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Keneesha Judge	LA Teacher	On or about 4/1/16	Intermediate	\$53,225 Step 1 Prorated with benefits	Principal	Kevin Price	11-130- 100-101- 029-99
B	Ruth Bonilla	HR/ Curriculum & Inst. Secretary	On or about 3/1/16	Administration	\$26,000 prorated with benefits	Mrs. Munoz, Mr. Deserable, Ms. Kinsley, Mrs. Miller	Budgeted Position	11-000- 251-105- 003-99
C	Sherry Nieves	Accounts Payable Clerk and Purchasing Secretary	On or about 3/1/16	Administration	\$31,000 prorated with benefits	Mrs. Munoz, Mr. Deserable, Ms. Kinsley, Mrs. Miller	John Clement & Sue Kofoet	11-000- 251-105- 000-99

D	Kia Callands (Revision)	LA/SS Teacher	On or about 1/28/16	Intermediate	\$59,375 MA+30 Step 1 prorated	Principal Green	Lisa Colon	11-120-100-101-030-99
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3. RECOMMEND that the Pennsauken Board of Education approve the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	Kimberly Harper	Educational Assistant	Franklin	1/31/16	Abandonment of position	19 yrs
B	Shaena B. McCoy	School Nurse	PHS	On or about 3/30/16	Personal	8 mo.
C	Rosa Carranza	Custodian	Roosevelt	1/22/16	Personal	4 mo.
D	Diana Pimenta	Science Teacher	Middle School	On or about 3/28/16	Personal	6 months
E	Lisandra Echevarria	Bus Driver	Transportation	1/31/16	Personal	1 month
F	Deborah Barry	Custodian	Intermediate	8/7/15	Abandonment of position	18 years, 11 months
G	Dennis Mailahn	Food Service Custodian	Phifer Middle	On or about 2/26/16	Resignation	6 years 6 months
H	June Rivera	Bus Driver	Transportation	1/28/16	Declined Position	0
I	David Sunderland	Teacher	PHS	On or about 5/10/16	Resignation	7 yrs 8 mon

4. RECOMMEND that the Board of Education approve the bi-annual incentive bonus for exemplary attendance for the following employees. (First segment – July 1, 2015 to December 31, 2015)

Transportation (10 – mon) \$150 #11-000-270-162-611-98	
Lela Hunt	Shirlene Young

Educational Program

5. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2015-2016 school year.

Student	Location	Tuition	Date	Account Number
135419615	YCS Fort Lee	\$12,909.00 Tuit \$9,302.12 1:1	9/28/15-12/4/15	11-000-100-566-000-08

6. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

STUDENT	PLACEMENT	DROPPED DATE
135404247	BCSSSD	2/1/16
201852556	GCSSSD	12/18/15

7. RECOMMEND that the Board of Education approve home instruction for the following student:

Account #11-219-100-101-304-98

STUDENT	COST	REASON
202284516	\$40 per hour	Behavior

8. RECOMMEND that the Pennsauken Board of Education approve Academic Entertainment to present a character building assembly with Corey The Dribbler at Pennsauken Intermediate School on Friday, March 18, 2016. Cost to the district not to exceed \$1,195.

Account #11-190-100-320-001-29

9. RECOMMEND that the Pennsauken Board of Education approve the partnership between Rowan (STELLAR) Program and the Pennsauken Public Schools. The program is funded by Rowan Local Education Agencies (LEA) to improve English as the second language (ESL) Program.

10. RECOMMEND that the Pennsauken Board of Education approve the 2016-2017 One Year Preschool Program Plan and Budget Update.

11. RECOMMEND that the Pennsauken Board of Education approve the prekindergarten and kindergarten registration night on Thursday, April 14, 2016 from 5:30PM to 7:30PM at Carson school. Cost to the district is for district staffs (TBA).

Staff Travel & Professional Development

12. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Maureen Farrell	Guided Math: Practical Strategies to Differentiate Math Instruction	5/11/16	\$239 and travel expense	11-190-100-580-000-02
B	Angel Cook	NGSS – Conception, Connection, Classroom	3/4/16	travel expense	11-000-223-580-000-02
C	Cheri Schlags	Fostering Growth Mindsets in Young Mathematicians	3/29/16	\$135 and travel expense	11-190-100-580-000-02
D	Tricia Eckert	How To Use Strategies From Singapore Math to Strengthen Your Math Skills	3/8/16	\$239 and travel expense	11-190-100-580-000-02
E	Norma Rosario – Munoz Monroe Logan	2 nd Annual Educator's Job Fair at Temple University	4/11/16	\$100 and travel expense	11-000-251-581-000-03 (\$50 and travel – Dir. Personnel) 11-000-240-580-000-04 (\$50 and travel – Dir. Elementary Education)
F	Kathryn Brown	Broadway Teachers Workshop	7/14/16-7/16/16	\$350.00 and travel expense	11-190-100-580-000-02

Item	Name	Workshop	Date	Fee	Account Number
G	Kristin Jakubowski	I Am Reading: Nurture Young Children As They Engage	4/20/16	\$239 and travel expense	11-190-100-580-000-02
H	Danielle Fidyk	2016 Primary Educators Conference	4/8/16	\$1494 and travel expense	11-190-100-580-000-02
I	Denise Wrzeszczynski	CCSCA Round Table	2/18/16	Travel expense	11-190-100-580-000-02

13. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County College	Vanessa Muñoz	Nicole O'Connell	Phifer	2/19/16-05/01/16
B	Camden County College	Time Nguyen	Christina Johnson	Roosevelt	2/19/16-05/01/16

Activities

14. RECOMMEND that the Board of Education approve the following facilities usages during the 2015 - 2016 school year. Required documentation is on file.

Item	Date & Time	Organization	School Requested	Fees
A	2/19/16, 4/18/16, 5/16/16 7:00PM to 10:00PM	South Jersey Girls Soccer League	Phifer Middle School	Music Room: \$40/day Auditorium: \$400/day Cafeteria : \$250/day
B	Monday Through Friday 6:00PM to 9:15PM Saturdays: 9:00AM to 6:00PM	Indoor Guard and Drum Line	High School Gym	N/A
C	Saturday, 2/27/16 9:00AM to 2:00pm	International Association of Approved Basketball Officials	High School Gym	N/A

15. RECOMMEND that the Pennsauken Board of Education approve the Asian American Assembly on Friday, May 6, 2016 from 7:00PM to 8:00PM at the Phifer Middle School. Cost to the district not to exceed \$300.

Account #11-401-100-600-000-30

16. RECOMMEND that the Pennsauken Board of Education approve Belinda Baker to organize a Career Day on Wednesday, March 9, 2016 from 7:45AM to 11:30AM at Phifer Middle School. This event includes approximately 55 guest speakers to visit 7th and 8th grad students to promote careers in health sciences, engineering, law enforcements, education, etc. There is no cost to the district.

TRIPS

17. RECOMMEND that the Pennsauken Board of Education approve the PHS Asian Association students to visit Rowan University on Friday, February 26, 2016 from 9:00AM to 1:30PM. Cost to the district is transportation.
18. RECOMMEND that the Pennsauken Board of Education approve the PHS Latin students to visit Carson School to perform mythology skits for the Reading Club on the following dates: Wednesday, March 2, April 13, and May 18, 2016 from 3:00PM. Cost to the district is transportation.

Athletics

19. RECOMMEND that the Pennsauken Board of Education approve the following individual to work home athletic events at Pennsauken High School during the 2015-16 school year at the rates previously established. Positions include Videography for Channel 19, Ticket Sellers, Clock Operators, Announcers, Ticket Takers/Security and Side Line Assistants:

NAME	Account Number
Tim Eubanks	11-402-100-101-031-98

20. RECOMMEND that the Pennsauken Board of Education approve the following individuals for Coaching Positions at Pennsauken High School. All interviews were conducted by Athletic Director Eric Mossop and Head Coaches for the particular sport. Account #11-402-100-101-031-98

Item	Coach	Sport	Stipend	Season
A	Jennifer Maioriello	Assistant Girls Lacrosse	\$5,185	Spring
B	Clinton Tabb III	Head Football	\$8,485	Fall
C	John Martino	Assistant Football	\$6,235	Fall
D	Chad Pierce	Assistant Football	\$6,235	Fall
E	Peter Nardello	Assistant Football	\$6,235	Fall
F	Matt Baney	Assistant Football	\$6,235	Fall
G	William Snyder	Head Boys Soccer	\$6,710	Fall
H	Peter Woodcock	Assistant Boys Soccer	\$5,185	Fall
I	Mark Klimek	Head Girls Soccer	\$6,710	Fall
J	Matthew Goldstein	Assistant Girls Soccer	\$5,185	Fall
K	Shana Smeriglio	Head Field Hockey	\$6,710	Fall
L	Chad Deitch	Assistant Field Hockey	\$5,185	Fall
M	Jack Killion, Jr.	Head Girls Volleyball	\$5,485	Fall
N	Phil Zimmerman	Head Girls Cross Country	\$5,485	Fall
O	Trevor Miller	Head Boys Cross Country	\$5,485	Fall
P	Jennifer O'Malley	Head Cheerleading	\$3,885	Fall
Q	Jennifer Maioriello	Assistant Cheerleading	\$2,685	Fall

21. RECOMMEND that the Pennsauken Board of Education approve a ceremony for the donation of 3 gold footballs given to Pennsauken High School by the NFL in honor of PHS graduates John Taylor, Dwight Hicks, and David Griggs on Friday, May 13, 2016. The ceremony will take place in the Pennsauken High School Gymnasium.

Other

22. RECOMMEND that the Board of Education ratify three year contract, retroactive to September 1, 2015 to June 30, 2018, between the Pennsauken Board of Education and the Pennsauken Education Association.

23. RECOMMEND that the Board of Education ratify four year contract, retroactive to July 1, 2015 to June 30, 2019, between the Pennsauken Board of Education and the Pennsauken Transportation Association.
24. RECOMMEND that the Board of Education ratify the four year contract, retroactive to July 1, 2015 to June 30, 2019, between the Pennsauken Board of Education and the Pennsauken Support Staff Association.

BUSINESS & FINANCE

25. RECOMMEND the Board of Education of the Township of Pennsauken approve line item transfers for the month of January 2016 per attached exhibits.
26. RECOMMEND the Board of Education of the Township of Pennsauken approve payment of bills for the month of February 2016 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
February 2016 Bill List	2,915,820.15
February 2016 Add'l Bill List	394,673.03
February 2016 – Aid In Lieu (2)	22,981.00
January 2016 Special Check	2,363.02
February 2016 Special Check	2,261.97
February 2016 Add'l Special Checks	3,340.08
January 2016 Payroll (1/15 & 1/29)	4,416,053.86
Food Services January 2016 Bill List	133,879.46
Total	7,891,385.87

27. RECOMMEND the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of January 2016 at the Business Meeting of Thursday, February 25, 2016.
28. RECOMMEND the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of January 2016 at the Business Meeting of Thursday, February 25, 2016.
29. RECOMMEND the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of January 2016 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
30. RECOMMEND the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of January 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

February 25, 2016

February 25, 2016

31. RECOMMEND the Board of Education of the Township of Pennsauken approve Amendment I – IDEA Basic Fiscal Year 2016 in the amount of \$11,423. These funds are for non-public carryover and will be appropriated as follows:

100 – 600 - \$2,500.00 - Supplies
 200 – 300 - \$8,923.00 – Purchasing/Professional/Ed Services

32. RECOMMEND the Board of Education of the Township of Pennsauken approve the federally funded salaries for Coaches funded under Title IIA (\$283,000) and local (\$150,744):

Elizabeth Bieryla - \$72,158 Tarah Gillespie - \$64,499
 Rebecca Capizzi - \$69,558 Shera Goldstein - \$62,299
 Martin Ford - \$88,975 Stefanie Miller - \$76,255

33. RECOMMEND the Board of Education of the Township of Pennsauken approve the contract with Educational Data Services, Inc. for the licensing and maintenance fee in the amount of \$14,900.00 for the 2016-2017 school year to provide services beginning July 1, 2016 through June 30, 2017. Note: N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements.
 Account #: 11-000-251-340-000-00

34. RECOMMEND the Board of Education of the Township of Pennsauken approve the following Application #6 and Change Order #1, per recommendation from Garrison Architects, for the Pennsauken High School Partial Roof Replacement and Gym Window Wall Renovation IFB#2015-013 in the amount indicated.

VENDOR	PAYMENT/CHANGE ORDER	AMOUNT
Jottan, Inc.	Application #6 Change Order #1 –Deduct for balance of Unused Allowance Credit	\$39,802.46 (\$37,918.00)
Acct#30-000-400-450-105-31		\$39,802.46

NOTE: Balance to finish including retainage is \$104,880.52.

ACTION ANTICIPATED

The Purchasing Office will have a recommendation for the following items finalized by the February 25, 2016 Business Meeting:

- IFB#2016-018R Student Transportation Services – Athletic Spring Sports Rebid
- IFB#2016-018 Sound System – High School & Middle School

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2015-2016 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
2/25/16	7:00PM	PHS	Business	Yes
3/17/16	7:00PM	Administration	Conference	Yes
3/24/16	7:00PM	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

MOTION TO ADJOURN

EXECUTIVE SESSION

TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL