

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 008110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, October 22, 2015**

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

FLAG SALUTE

## REPORT OF NEW BUSINESS

## REPORT OF OLD BUSINESS

Approval of Minutes Prior to Meetings (Business Meeting):

1. **RECOMMEND** that the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

<b>DATES OF THE MEETING</b>	<b>TYPE OF MEETING</b>	<b>ABSENT MEMBERS</b>
September 17, 2015	Conference Meeting	Mr. Diaz and Mr. Nguyen
September 24, 2015	Business Meeting	

Motion\_\_\_\_\_ Second \_\_\_\_\_ Action Taken\_\_\_\_\_

## RECOGNITIONS – STUDENT OF THE MONTH – (Business Meeting Only)

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – Tara Phan, Danny Nguyen  
(Business Meeting Only)

REPORT OF THE ZONE PARENT-TEACHER ASSOCIATION – (Business Meeting Only)

## PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

## REPORT OF BOARD SOLICITOR

## REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

ITEMS PREVIOUSLY APPROVED – 1, 5, 7A, 7C, 9, 20, 22  
ADDENDUM – 1, 6

## ITEMS FOR BOARD OF EDUCATION APPROVAL

1. RECOMMEND that the Pennsauken Board of Education approve the first reading for the following policies and regulations:
  - A. R2624 – Grading System
  - B. R5530 – Substance Abuse (M)
  - C. R5420 – Reporting Pupil Progress (M)
  - D. P8505 – Wellness Policy – Nutrition Standards for Meals and Other Foods (M)
2. RECOMMEND that the Pennsauken Board of Education approve the revision of the following policies and regulations:
  - A. R2464 – Gifted and Talented Pupils (M)
  - B. P3322 – Staff Member Use of Personal Cellular Telephones – Other Communication Devices
  - C. P4322 – Staff Member’s Use of Personal Cellular Telephones – Other Communication Devices
  - D. P5511 – Dress and Grooming
  - E. P5615 – Suspected Gang Activity
  - F. P8820 - Opening Exercises – Ceremonies
3. RECOMMEND that the Pennsauken Board of Education abolish the following regulation:
  - R8540 – Free and Reduced Rate Meals
4. **WHEREAS**, the Pennsauken Board of Education is the process of updating all the Board of Education policies and regulations;

**AND WHEREAS**, the Board of Education, effective April 1, 2014, will be adopting new policies and procedures/regulations to replace old existing policies and procedures/regulations;

**AND WHEREAS**, the new policies and procedures/regulations have a new and unique numbering system with titles that do not correspondence to the existing Pennsauken Board of Education numbering system;

**AND WHEREAS**, it is the intent of the Board of Education to approve the abolishment of existing policies and procedures/regulations when a new policy and/or procedure/regulation that covers the same topic is adopted by the Board to replace the existing policy or regulation;

**AND WHERAS**, it is possible a provision in a new policy or procedure/regulation may conflict with a provision in an old policy or procedure/regulation because the old policy cannot or has not yet been abolished by the PENNSAUKEN Board of Education;

**NOW THEREFORE BE IT RESOLVED**, the Pennsauken Board of Education declares if there is a conflicting provision between an old Pennsauken policy or procedure/regulation and a Pennsauken policy or procedure/regulation that has been adopted after April 1, 2014, the provision in the policy or procedure/regulation adopted by the Board after April 1, 2014 shall govern and declared the current and applicable policy or procedure/regulation of the Pennsauken Board of Education.

## **Personnel**

5. RECOMMEND that the Pennsauken Board of Education approve the appointment of John Ogunkanmi to be Assistant Business Administrator on or about November 1, 2015. The interview committee included Dr. Chapman, Mr. Deserable, Ms. Mascioli, Mr. Logan. Mr. Ogunkanmi will earn \$91,000 prorated with terms and benefits of employment as follows: Account #11-000-251-104-000-99
  - 20 vacation days prorated
  - Must follow calendar established for the non-unit employees hired after May 2002
  - 12 sick days prorated which accumulate if unused

- 2 personal days which accumulated as sick days of unused
- Five (5) days of unused vacation days may be carried forward until the following June 30 or they shall be lost.

6. RECOMMEND that the Board of Education approve the following leave of absence contingent upon verification:

Item	ID #	Position School	Reason	Dates	Conditions
A	2814	Teacher Delair	Maternity	12/14/15-1/21/16	With salary and benefits as sick days are used
				1/22/16-3/21/16	Without salary but with benefits as per FMLA
B	2719	Teacher Longfellow	Medical	9/22/15 – 10/02/15	Without salary but with benefits as per FMLA

7. RECOMMEND that the Board of Education approve the following appointments. Salaries to be adjusted pursuant to successor collective bargaining agreement:

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Danielle Arico	Spec. Ed/Science (Resource)	On or about October 19, 2015	Phifer	\$54,700 BA+30 Step 1	Mr. Honeyman, Ms. Harmon	Kelly Monoky	11-213-100-101-304-99
B	Dennis Vasquez	10 mon Bus Driver	On or about November 1, 2015	Transportation	\$11,167.70 prorated with benefits	Mr. Mansmann	Eric Jackson	11-000-270-160-611-99 & 11-000-270-161-611-99
C	Lori Massey	Supervisor of Language Arts	On or about November 1, 2015	District	\$96,400 MA+30 Step 3 prorated with benefits	Superintendent, Mr. Logan, Ms. Allen, Mrs. Snyder	Jacqueline Brownell	11-000-221-012-002-99
D	Maria A. James	3hr lunch aide	On or about November 1, 2015	Longfellow	\$10/hr without benefits	Mr. Logan	n/a	11-000-262-110-090-99
E	Michelle Brown	3hr lunch aide	On or about November 1, 2015	Franklin	\$10/hr without benefits	Mr. Logan	n/a	

8. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	Thomas Blevins	Custodian	PHS	12/31/15	Retirement	24 yrs 3 mon
B	Susanne Kofoet	Secretary	Administration	12/31/15	Retirement	15 yrs 9 mon
C	Jacqueline Torres	Bus Driver	Transportation	9/25/15	Resignation	4 yrs
D	Sarah Napoli	School Psychologist	CST	11/30/15	Resignation	6 yrs 3 mon
E	Heather Ridgway	Educational Interpreter	CST	10/31/15	Resignation	9 mon
F	Fran Ciociola	Teacher	PHS	12/09/15	Resignation	13 yrs 3 mon

G	Caitlin Behr	Teacher	Franklin	12/23/15	Resignation	9 yrs 3 mon
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9. RECOMMEND that the Pennsauken Board of Education approve Dennis Crocker to take pictures at the Business Meetings at a rate of \$50/meeting. Account #11-000-222-110-000-98
10. RECOMMEND that the Pennsauken Board of Education approve Brandon Tillery in place of Ronald Jackson for the Pennsauken High School Marching Band Staff for 2015-2016 school year at the stipend of \$1,050 prorated. Account #11-401-100-100-031-98

### Educational Program

11. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2015-2016 school year.

ID #	Placement	Tuition	Effective Date	Account Number
201967529	Hampton Academy	\$46,868.00 Tuit \$25,830.00 1:1 REVISION	9/9/15-6/17/16	11-000-100-566-000-08 20-251-100-560-000-08
202891781	Bancroft	\$47,929.83 Tuit	9/9/15-6/16/16	
135404287	Bancroft	\$48,699.42 Tuit \$25,564.00 1:1	9/28/15-6/16/16	
201944162	Legacy – Mary Dobbins School	\$54,754.20 Tuit.	9/16/15-6/17/16	
202495840	Durand	\$51,332.18 Tuit.	9/28/15-6/17/16	
135412422	GCSSSD	\$199.00 Tuit.	7/13/15	11-000-100-565-008-08
6001393	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404177	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135421213	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
3001182	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404279	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
6010023	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
6010022	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
3001078	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
3001081	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135415391	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
6010047	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
201598083	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404251	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404572	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135425874	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
201576290	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
202467832	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135407188	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404287	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135404280	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
7001999	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
135416105	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
6001398	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	
5001360	GCSSSD	\$3,980.00 Tuit.	7/13/15-8/13/15	

12. RECOMMEND the Board of Education approve the following appointments for independent evaluations to be performed: Account #11-000-219-320-008-08

Student	Provider	Cost
135433395	Emily Perlis, Psy.D.	Full Neuropsychological Evaluation \$3200 Classroom Observation \$300 Hourly Rate \$200
135433395	Roberta Tanenbaum, OTR	Occupational Therapy Evaluation, ½ day observation and comprehensive written report \$1500 Hourly Rate \$125.00 Travel Time \$100/hour

13. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

Student	Placement	Dropped Date
202020219	DCF Regional School	9/9/15

14. RECOMMEND the Board of Education approve a shared services agreement between the Southern New Jersey Perinatal Cooperative and the Pennsauken Board of Education for nursing services for children in non-public schools, and further provides for the funding of same through the State Commissioner of Education.  
Accounts #20-509-213-339-402-00 (BE), #20-509-213-339-408-00 (JDT)  
#20-509-213-339-411-00 (ML), #20-509-213-339-416-00 (SC)

15. RECOMMEND that the Board of Education approve home instruction for the following student:  
Account #11-219-100-101-304-98

Student	Cost	Reason
135405844	\$40 per hour	Medical

### Staff Travel & Professional Development

16. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Carol Lerro	Mentoring New Teachers	10/14/15	\$159	11-190-100-580-000-02
B	Margarita Cipollone	Mentoring New Teachers	10/14/15	\$159	11-190-100-580-000-02

17. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County College	Jodiann Johnson	Diane Papaycik	Franklin	15 hours
B	Camden County College	Chelyn Frisbey	Tara Aviles	Phifer	15 hours
C	Camden County College	Scarlet DeMoya	Michelle Iapalucci	Delair	15 hours

D	Camden County College	Carla Diaz	Helen Baker Barton	Franklin	15 hours
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- 18. RECOMMEND** that the Board of Education approve the following facilities usages during the 2015 - 2016 school year. Required documentation is on file.

Item	Date & Time	Organization	School Requested	Fees
A	October 29 through June, 2016 (Thursdays only) 5:30PM – 7:30PM	Girls Scouts of Central & Southern NJ	Fine School/Library	N/A
B	Thursday, February 25, 2016 5:00PM – 9:00PM	Girl Scouts World Thinking Day Program	High School Cafeteria	N/A
C	November 9, 2015 through February 28, 2016 6:30PM – 9:00PM	PYAA Wrestling	High School Gymnasium & Wrestling Room	N/A
D	Dec. 17, Jan. 12 & April 13 6:30PM – 8:30PM	Franklin School PTA Zone Meeting	Franklin School	N/A

### Activities

- 19. RECOMMEND** that the Pennsauken Board of Education approve author Chrysa Smith to present at Author Assembly at Burling Elementary School on Friday, December 11, 2015 at 9:30AM. Cost to the district is \$150. Account #11-190-100-320-001-22
- 20. RECOMMEND** that the Pennsauken Board of Education approve the Mobile Dentist to come on Thursday, October 22, 2015 from 8:00AM to 2:30PM and on Friday, October 23, 2015 from 9:00AM to 2:30PM. The staffs include Dr. Jeffrey Schubach, Dr. Amy Gala, Michelle Phillips and Lisa Bailey. There's no cost to the district.
- 21. RECOMMEND** that the Pennsauken Board of Education approve the revision date from Wednesday, October 21, 2015 to Thursday, October 29, 2015 for the Two Anti-Bullying Assembly at Phifer Middle School. There is no cost to the district.
- 22. RECOMMEND** that the Pennsauken Board of Education approve the Phifer Middle School to hold Fire Prevention Awareness Presentation on Tuesday and Wednesday, October 13 and 14, 2015. There is no cost to the district.
- 23. RECOMMEND** that the Pennsauken Board of Education approve the Homecoming Pageant and Dance to be held at the Pennsauken High School auditorium and cafeteria on Saturday, November 21, 2015

from 6:00PM to 10:30PM. This event requires police presence and is chaperoned by teachers and administrators.

24. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken Intermediate School to collect toothbrushes for the “Donate a Toothbrush” Organization in Westwood, NJ. Cost to the district not to exceed \$30 (Shipping).
25. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken Intermediate School to hold the following fundraising events for the American Heart Association. There is no cost to the district.
- Wednesday, November 4, 2015 – Kickoff Assembly for the Jump Rope for Heart and Hoops for Heart
  - Wednesday, November 25, 2015 – Jump Rope for Heart
  - Thursday, March 4, 2016 – Hoops for Heart

### Athletics

26. RECOMMEND that the Pennsauken Board of Education approve the payment of \$50 per game for two games to Athletic Trainer Marla Banks for medical coverage of the Rudderow Cup soccer contest between Pennsauken and Camden Catholic on Friday, October 30, 2015. Account #11-402-100-100-000-98
- Note:** To assure safety of the participants, Pennsauken High School provides medical coverage since Camden Catholic does not have an Athletic Trainer on staff. This is a change from last month’s agenda due to a date change for the Rudderow Cup games. Tom Connors will be at the football game against Washington Township, so we need Marla to cover the Rudderow Cup.
27. RECOMMEND that the Pennsauken Board of Education approve the payment of \$150 per game to VBM Videography for filming coverage of the Rudderow Cup on Friday, October 30, 2015.  
Account #11-402-100-390-305-31
28. RECOMMEND that the Pennsauken Board of Education approve the annual Rudderow Cup pre-game dinner in the PHS Cafeteria on Thursday, October 29<sup>th</sup>, 2015 from 6:00-8:30 PM.
- Note:** This is a gathering of parents, coaches and soccer student-athletes to eat, socialize and share camaraderie for the two games vs. Camden Catholic on Friday, October 30<sup>th</sup> at 5:00 PM at Camden Catholic.
29. RECOMMEND that the Pennsauken Board of Education approve the resignations of the following coaches:

SCHOOL	COACH	SPORT
Pennsauken High School	Brandon Bond	Head Lacrosse
Pennsauken High School	Katherine Bond	Assistant Lacrosse

30. RECOMMEND that the Pennsauken Board of Education approve the attached 2015-2016 Winter Athletic Schedule for Pennsauken High School. (SEE ATTACHMENT)
- Note:** The NJSIAA Constitution advises Board approval of the schedule. The Winter Track schedule will be revised at a later date because their schedule is historically generated in late October.
31. RECOMMEND that the Pennsauken Board of Education approve the Athletic Department to use the Coach Evaluator online coaching evaluation tool to perform coaching evaluations for the 2015-2016 school year.  
Account #11-402-100-500-305-31
- Note:** Updating our evaluation model to use Coach Evaluator will bring the Athletic Department up to speed not just on technology, but also brings our evaluation criteria with other area districts. The Athletic Director can perform both summative coaching evaluations and real time evaluations using this system. Cost to  
October 22, 2015



the Board of Education is \$853 (\$754 plus a \$99 setup fee) for 48 users. This number includes logins for the Athletic Director and the entire PHS Coaching Staff.

## BUSINESS & FINANCE

- 32. RECOMMEND** that the Board of Education of the Township of Pennsauken approve line item transfers for the month of September 2015 per attached exhibits.
- 33. RECOMMEND** that the Board of Education of the Township of Pennsauken approve payment of bills for the month of October 2015 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
October 2015 Bill List	3,183,551.46
October 2015 Add'l Bill List	309,549.89
September 2015 Special Checks	1,081.59
October 2015 Special Checks	161,811.43
September 2015 Payroll Agency (9/11 & 9/25)	295,167.84
Food Services September Bill List	248,250.22
Total	4,199,412.43

- 34. RECOMMEND** that the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of August 2015 at the Business Meeting of Thursday, October 22, 2015.
- 35. RECOMMEND** that the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of August 2015 at the Business Meeting of Thursday, October 22, 2015.
- 36. RECOMMEND** that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of August 2015 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 37. RECOMMEND** that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of August, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

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John J. Deserable

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October 22, 2015

- 38. RECOMMEND** the Board of Education of the Township of Pennsauken approve retro pay owed to employee Brian Filachek for the dates July 1, 2013 through April 1, 2014 in the total amount of \$789.80.  
Account #11-000-262-110-000-99
- 39. RECOMMEND** the Board of Education of the Township of Pennsauken approve the Joint Transportation Agreement for the 2014-2015 school year between the Pennsauken School District and High Point Regional School District for special ed student J.F., beginning on April 28, 2015 ending on June 30, 2015 at a total cost of \$1,866.27.  
Account #11-000-270-513-000-07

- 40. RECOMMEND** the Board of Education for the Township of Pennsauken approve the following change order #6 and #7, per recommendation from Garrison Architects, for the Window & Curtain Wall Replacement Project at the Pennsauken High School, in the amount indicated.

<b>VENDOR</b>	<b>CHANGE ORDER</b>	<b>AMOUNT</b>
Garozzo & Scimeca Construction, Inc.	Change Order #6	\$1,402.50
	Change Order #7	(\$20,000.00)
<b>Payment Balance</b>		<b>\$97,712.49</b>
<b>CO#6 Addition</b>		<b>\$1,402.50</b>
<b>CO#7 Deduct</b>		<b>(\$20,000.00)</b>
<b>Acct#30-000-400-450-105-00</b>		<b>New Balance</b>
		<b>\$79,114.99</b>

Original Contract: \$1,882,500.00  
(\$ 22,608.60) App #1  
(\$ 28,420.00) App #2  
\$ 175,896.00 CO# (01-14E)  
(\$ 68,786.00) App #3  
\$ 2,500.00 CO#2-5b  
\$ 4,800.00 CO#2-6b  
(\$ 520,410.38) App #4  
(\$ 29,292.20) App #5  
(\$ 758,588.60) App #6  
(\$ 328,257.85) App #7  
(\$ 81,025.50) App #8  
\$ 10,800.00 CO#3  
\$ 35,661.35 CO#4  
\$ 165,656.35 CO#5  
(\$ 57,199.31) App #9  
(\$ 84,593.70) App #10  
(\$ 153,182.75) App #11  
(\$ 47,736.32) App #12  
\$ 97,712.49 Total Balance of Contract as of Sept. 9, 2015  
  
\$ 1,402.50 CO#6  
(\$ 20,000.00) CO#7  
\$ 79,114.99 Total Balance of Contract as of Oct. 1, 2015

- 41. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following Application #4 – payment, per recommendation from Garrison Architects, for the Pennsauken High School Partial Roof Replacement and Gym Window Wall Renovation IFB#2015-013 in the amount indicated. Payment to be released October 23, 2015.

<b>VENDOR</b>	<b>PAYMENT NUMBER</b>	<b>AMOUNT</b>
Jottan, Inc.	Application #4	\$327,617.08
<b>30-000-400-450-105-31</b>		<b>\$327,617.08</b>

- 42. RECOMMEND** the Board of Education of the Township of Pennsauken approve the Annual Maintenance Budget Amount Worksheet form M-1 and the Comprehensive Maintenance Plan (FY 14-15, Actual 15-16, budgeted and 16-17 planned).

- 43. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following Preschool Education Aid funds transfers as per attached. (SEE ATTACHED)

- 44. RECOMMEND** the Board of Education of the Township of Pennsauken approve the award of a contract for student transportation as follows:

Acct #11-000-270-518-000-07

Transportation to and from INSPIRA Children's Behavioral Health Program, beginning September 21, 2015 through October 30, 2015 (approximately 8 weeks) awarded to Holcomb Bus Company, Bellmawr, NJ at the rate of \$237.00 per day with an aide at \$60 per day.

Bid packages were mailed to, but no response received from:

Hillman's Safety Bus GST Transp. First Student McGough West Berlin C.J. Transp.  
T & L Transp. Student Transp.

- 45. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following employee transfers:

Employee	From	To	Replacing
Wright, Brian	PHS Night Custodian	PHS Day Custodian	Blevins, Tom
Blevins, Tom	PHS Day Custodian	PHS Night Custodian	Wright, Brian
Olivo, Aurelio	LF Day Custodian	PIS Food Services	Rodriguez, Juilo

- 46. RECOMMEND** the Board of Education of the Township of Pennsauken approve as per NJSA #18A:18A-10 states 'a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS** DELL COMPUTER currently has a New Jersey State Contract #M-0483 (Dell State Contract 89967) to provide computers/accessories as listed below:

ITEM	QUANTITY	LOCATIONS	TOTAL
Dell Desktop Computers, Monitors, and Laptops	3	Administration	\$5,247.09
	1	Carson	\$1,749.03
	31	Delair	\$30,395.35
	31	Fine	\$30,395.35
	32	Franklin	\$32,144.39
	2	Park Ave - Phifer/Intermediate	\$3,498.06
	118	Pennsauken High School	\$112,414.33
	2	Pennsauken Intermediate	\$3,498.06
	2	Roosevelt	\$3,498.06
	2	To be determined - spare	\$3,498.06
11-190-100-610-000-06			\$221,090.69
11-000-252-610-000-06			\$5,247.09
<b>TOTAL</b>			<b>\$226,337.78</b>

**THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Pennsauken to purchase the above mentioned items, in the amounts noted, payable from the 2015-2016 budget.

- 47. RECOMMEND** the Board of Education of the Township of Pennsauken approve Remington and Vernick to prepare bid documents for the structural design for the replacement of the pedestrian bridge at the rear of the Intermediate School, not to exceed \$13,888.00. (SEE ATTACHED)

Acct. #11-000-230-334-000-00

- 48. RECOMMEND** each member of the Board of Education of the Township of Pennsauken acknowledge receipt and review of the NJSBA Code of Ethics. This document will be reviewed in public session.

#### **2014-2015 ANNUAL TRAINING & ACKNOWLEDGEMENT OF RECEIPT**

NJSBA has created this form to help New Jersey school boards document that they have met the annual requirement for ethics training. Typically, boards will also record in their minutes that the training occurred. The form is designed to be used as a tool to memorialize that training was provided, but it does NOT replace the individual ethics training required for all school board members and trustees. Additional detail on school ethics training can be found under the “Ethics” section of the Legal section of NJSBA’s website, [www.njsba.org/legal](http://www.njsba.org/legal) and on the “Mandated Training” section of the Training section of NJSBA’s website, [www.njsba.org/training/](http://www.njsba.org/training/).

*N.J.A.C. 6A:32-3.2* Requirements for the code of ethics for district board of education members and charter school board of trustees members.

(a) Each district board of education and charter school board of trustees shall:

1. Discuss the School Ethics Act and the Code of Ethics for School Board Members, pursuant to *N.J.S.A. 18A:12-21 et seq.*, at a regularly scheduled public meeting annually;
2. Adopt policies and procedures regarding the training of district board of education and charter school board of trustees members in understanding the Code of Ethics; and
3. Provide documentation pursuant to (b) below that each member of the district board of education or board of trustees has received and reviewed the Code of Ethics.

(b) Each member of the district board of education or charter school board of trustees shall sign an acknowledgement of receipt of the Code of Ethics for School Board Members contained within *N.J.S.A. 18A:12-21 et seq.* This acknowledgement of receipt requires each district board of education member and charter schools board of trustees member to read and become familiar with the Code of Ethics.

### Code of Ethics

According to New Jersey statute, a school board member shall abide by the following Code of Ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**49. RECOMMEND** the Board of Education of the Township of Pennsauken approve the resolution for member participation in a Cooperative Pricing System for Food and Nutrition Services. (SEE ATTACHED)

**50. RECOMMEND** the Board of Education of the Township of Pennsauken approve the demitting of Camden County Technical Schools student T.D. effective September 8, 2015.

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2014-2015 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
10/22/15	7:30PM	PHS	Business	Yes
11/19/15	7:30PM	Administration	Conference	Yes
11/23/15	7:30PM	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

**BE IT RESOLVED by the Board of Education of the Township of Pennsauken** that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

MOTION TO ADJOURN

**EXECUTIVE SESSION**

**TOPICS:**

1. LEGAL
2. CONTRACT
3. STUDENT

#### 4. PERSONNEL