

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION MEETING ADDENDUM**  
**Thursday, December 15, 2016**

**PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the following appointment (s):

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Denis O'Reilly	Substitute Bus Driver	12/16/16	Trans	\$125 per day	John Monaco, Elizabeth Dolly	N/A	11-000-270-160-611-99
B	Hope Keller	School Nurse	1/17/17	PHS	\$54,448 prorated and with benefits	Jane Campbell, Ronnie Tarchichi	Katie McHugh	11-000-213-104-000-99
C	Elizabeth Lavine	Long Term Substitute Teacher (Revised)	Extended until January 10, 2017	Fine	\$54,448 prorated and with benefits	Monroe Logan	LOA Replacement	11-110-100-101-004-99
D	Mike Basileo	Substitute Teacher	12/16/16	District	\$95 per day	Ronnie Tarchichi	N/A	11-xxx-100-101-xxx-98
E	Ivory Johnson	Substitute Secretary	12/16/16	District	\$10 per hour	Gregory Munford	N/A	11-000-240-105-xxx-98
F	Tomica Hawkins	Unit Secretary	12/16/16	Interm	\$26,000 prorated and with benefits	Richard Bonkowski, Ralph Midora	Kathleen Vodges	11-000-240-105-029-99
G	Mariells Mediaville	Unit Secretary	1/2/17	Roosevelt	\$26,000 prorated and with benefits	Tanya Harmon	Stephanie Brooks	11-000-240-105-004-99
H	Sandra Baratta	Unit Secretary	12/19/16	Franklin	\$26,000 prorated and with benefits	Landrus Lewis	Rochelle Meyers Elliott	11-000-240-105-004-99
I	Kubra Tas	Substitute EA	12/19/17	District	\$10 per hour	Ronnie Tarchichi	N/A	11-xxx-100-106-304-99
J	Robin Unverhau	ESL Teacher	2/14/17	PHS	\$54,448 prorated and with benefits	Gregory Munford	N/A	11-240-100-101-031-99
K	Ashley Carruth	Occupational Therapist	1/2/17	PHS	\$57,221 prorated and with benefits	Mike McGovern	Joann Thomas	11-000-216-101-308-98

**Note:** Start date contingent upon Fingerprint Criminal History Review approval.

2. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences **contingent upon verification:**

Item	ID#	Position/School	Reason	Dates	Conditions
A	0443 <b>Revised</b>	Teacher Franklin	Medical	11/28/2016-12/15/2016	With salary and benefits as sick days used.
				12/16/2016-2/28/2017	Without salary but with benefits as FMLA days used.
B	2049	Teacher Delair	Maternity	2/6/2017-3/20/2017	With salary and benefits as sick days used.
				3/21/2017-6/15/2017	Without salary but with benefits as per FMLA.

C	2065	Custodian Carson	Medical	12/1/2016-1/5/2017	With salary and benefits as sick days used.
D	1987	Teacher Fine	Medical	12/13/2016 – 1/10/2017	With salary and benefits as sick days used.
E	0810	Custodian PHS	Medical	11/28/2016 – 1/31/2017	With salary and benefits as sick days used.

3. RECOMMEND that the Board of Education accept the following resignations and retirements:

Item	Name	Position	Location	Effective Date	Reason	Years of Services to Pennsauken	Account
A	Ariana Williams	P/T Educational Assistant	LF	11/18/16	Resignation	2 months	11-204-100-106-304-99
B	Shannan Harris	Sign Language Interpreter	PHS	12/23/16	Resignation	3 weeks	11-000-217-110-304-99
C	Stephanie Brooks	Secretary	RO	1/6/2017	Resignation	4 months	11-000-240-105-004-99
D	Fred Williams	Science Teacher	PHS	1/31/17	Retirement	13 years, 4 months	11-140-100-101-031-99
E	Shawnique Darby	EA	FR	12/14/ 16	Resignation	2 weeks	11-213-100-106-304-99

4. RECOMMEND that the Board of Education approve the following co-curricular activity assignment for the Pennsauken High School:

Name	Position	Stipend Non-Unit	Account
Phil Zimmerman (on December Work Session as TBA)	Assistant Indoor Track Coach	\$3,735	11-402-100-031-98

5. RECOMMEND the Pennsauken Board of Education approve the following position transfers:

Item	Name	Current Position	Current Location	New Position	New Location	Effective Date	Account
A	Beth Beals	Teacher	Grades 5 - 8	Teacher	Grades K - 4	1/2/2017	11-120-100-101-004-99
B	Ibonny Heredia	Receptionist	Central Administration	Unit Secretary Residency/Registration	Central Administration	12/19/2016	11-000-211-105-000-99
C	Rochelle Myers Elliott	Unit Secretary	Franklin School	Unit Secretary	High School	12/19/2016	11-000-240-105-031-99
D	Philip Zimmerman	Technology Coach	High School	Science Teacher	High School	2/1/2017	11-140-100-101-031-99

6. RECOMMEND the Pennsauken Board of Education approve the payment for unused vacation and sick days:

Name	Position/Location	Sick	Rate	Vacation	Rate	Total	Account Number
Joann Thomas	Occupational Therapist	53	\$54.00	0	0	\$2,862.00	11-000-291-299-000-98

7. RECOMMEND that the Board of Education of the Township of Pennsauken to approve Danielle Komis to teach in the Adult ESL program during the 2016-2017 school year. Classes will be held one night per week and on Saturdays. Title III funding account # 20-245-100-100-000-98
8. RECOMMEND the Pennsauken Board of Education approve Chad Pierce to work home athletic events at Pennsauken High School during the 2016-17 school year on an as needed basis at the rates previously established. Positions include Videography for Channel 19, Ticket Sellers, Clock Operators, Announcers, Ticket Takers/Security and Side Line Assistants. Account # 11-402-100-100-000-98
9. RECOMMEND the Pennsauken Board of Education approve a payment of \$100 for receiving notification of involuntary transfer (where a change of building occurred) after August 1, 2016 per PEA contract for the 2016-2017 school year for the following teachers.  
Account # 11-120-100-101-004-99

Matthew Kauffman	Deborah Bergen	Vanessa Cotto
Philip Zimmerman		

10. RECOMMEND that the Board of Education approve the following Extended Day Teachers, on an as needed basis, at the teacher's contractual rate of \$43 per hour 20-231-100-101-XXX-98  
Title I:

Thy Pham	Marty Ford	Sinead Fitzsimmons
Frank Stepknowski	Lena Cabrera	Eva Mendez
Tarah Gillespie		

11. RECOMMEND the Pennsauken Board of Education approve the following employees to translate for the November and February Elementary Parent/Teacher Conferences at a rate of \$25.00 per hour: Lydia Gonzales and Rosalia Velez

## STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

12. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Grade	Practicum
A	Rowan	Mandy Jiang	Audrey Levecchia	Franklin	K-4	Spring 2017 1/3/20/2017 February 1, 6, 8, 13, 15, 20, 22, 27, 2017 March 1, 6, 8, 2017
B	Rowan	Fred Nicolosi	Chad Pierce	Phifer	7	Spring 2017 1/18/2017 – 5/8/2017
C	Rowan	Naveen Khan	Dorothy Wilkerson	Burling	1	Spring 2017 1/18/2017 – 5/8/2017
D	Kean	Tara Gartenberg	Jillian Synosky	Delair	Elementary	Spring 2017 1/17/17 – 5/12/2017
E	Penn State	Nicole Romano	Speech Pathologist	Fine	Elementary	Observations 1/4/2017 – 1/5/2017 9:15am – 3:30pm

13. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Fran Bennett	Artists in Residence Grant Workshop	1/11/2017	\$20.00	11-190-100-580-00-02
B	Breanna Ratkevic	ISTE: International Society for Technology in Education	6/26/2017 – 6/28/2017	\$325.00	11-000-221-580-000-02
C	Rachel Sweeney	Powerful Strategies to Boost the Success of Your Struggling Readers	2/28/2017	\$245.00	11-190-100-580-000-02
D	Laura Gannon	Guided Math: Practical Strategies to Differentiate Your Math Instruction	2/1/2017	\$245.00	11-190-100-580-000-02
E	Diane Joyce (Presenter – see attached)	NJASCD Educating the Whole Child Conference	3/9/2017	No Fee	N/A
F	Tara Barnstead (Presenter – see attached)	NJASCD Educating the Whole Child Conference	3/9/2017	No Fee	N/A

14. RECOMMEND the Pennsauken Board of Education approve Generation Ready to provide additional ESL job embedded professional development to district classroom teachers, during the 2016-2017 school year, at a cost not to exceed \$31,500.00. Funding provided by Title III funding. Account # 20-241-200-300-000-04.

## ACTIVITIES

15. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Dates	Organization	School Requested	Fees
Monday, 1/23/2017 7:30pm – 9:30pm (2 classrooms)	South Jersey Girls Soccer League (Pat Adams)	Phifer Middle School	Classroom: \$40.00
Monday, 2/27/2017 7:00pm -9:30pm (Auditorium)			Auditorium: \$400.00
Monday, 4/24/2017 7:30pm – 9:00pm (Cafeteria)			Cafeteria: \$250.00

16. RECOMMEND the Pennsauken Board of Education approve Delair School Student Council to hold a glove, hat and scarf donation drive 12/9/2016 – 1/9/2017 to benefit local families in need. Items will be donated to World Harvest Christian Center.

## TRIPS

17. RECOMMEND the Pennsauken Board of Education approve the revised dates (changed the January date) and time for the trip request submitted on December's work session for Pennsauken High School students from Ms. Shanahan's and Ms. Schultz's classes visit Burling Elementary

School for a “Reading Buddies” Program the first Friday of each month (12/2/2016, **1/13/2017**, 2/3/2017, 3/3/2017, 4/7/2017, 5/5/2017, 6/2/2017) 9:30am – 11:00am. Cost to the district is transportation.

18. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School seniors visit Camden County College on 2/17/2017 at 8am – 1pm. Camden County College will provide transportation.

## EDUCATIONAL PROGRAM

19. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of-district programs for students with disabilities during the 2016-2017 school year.

Student	Placement	Cost	Effective Date	Non-Resident Fee	Account
202473735	Lindenwold BOE	\$8,453.40 Tuit	10/26/16-6/30/17	n/a	11-000-100-562-000-08
202054146	Lindenwold BOE	\$10,069.62 Tuit	10/26/16-6/30/17	n/a	
202885683	GCSSSD	\$36,540.00 Tuit	9/8/16-6/30/17	\$3,000	11-000-100-565-008-08
202885412	GCSSSD	\$34,920.00 Tuit	9/8/16-6/30/17	\$3,000	
202740625	Kingsway	\$32,999.68 Tuit	12/12/16-6/16/17	n/a	11-000-100-566-000-08

20. RECOMMEND the Pennsauken Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2016-2017:

Student	Placement	Dropped Date
201941979	Burlington County Alternative School	11/23/16

21. RECOMMEND the Pennsauken Board of Education approve the following agencies to provide independent evaluations for the 2016-2017 school year on an as needed basis. Account # 11-000-219-320-008-04 / 11-000-216-320-304-04

Agency	Fee
Regional Enrichment & Learning Center (REAL)	Child Study Team Evaluations including: Psychological, Social Work, Educational, Occupational Therapy, Speech/Language, Physical Therapy - \$495 per evaluation Participation in meetings \$85/hour
Archway Evaluation, Counseling & Treatment Center	Independent Child Study Team Evaluations – Second Opinion Only: Occupational Therapy, Physical Therapy, Speech Therapy, Social Work – Enrolled Student, \$350 per evaluation Out of District Student, \$600 per evaluation
Therapy Source	Services Performed: Speech Therapy, Occupational Therapy, Physical Therapy, School Psychologist - \$79/hour Social Worker - \$69/hour Learning Disabilities Teacher Consultant - \$80/hour

22. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students: Account#: 11-150-100-101-000-98

Student	Cost	Reason
5001497	\$43/hour	10 day Suspension

23. RECOMMEND the Pennsauken Board of Education approve the purchase of the I-Ready instructional component to supplement the Extended Day Program. The cost to the district is \$9600. Account # 11-230-100-610-000-04

## **OTHER**

24. RECOMMEND the Pennsauken Board of Education approve parent(s)/guardian(s) to read to first grade students at Carson School while students enjoy their Fresh Fruit and Vegetable Program snack. The activity will be called “Reader’s Café” and will take place twice a month on Friday in Mrs. Brooke Doyle’s classroom.
25. RECOMMEND the Pennsauken Board of Education approve Baldwin School to hold a Family Stages Assembly, *Stega Nona and the Magic Pot*, for the students on Tuesday, April 11, 2017. Cost to the district is \$675.00. Account # 11-190-100-320-001-20.
26. RECOMMEND the Pennsauken Board of Education approve the NJQSAC Statement of Assurance for the 2016-2017 school year (see attached).
27. RECOMMEND the Pennsauken Board of Education approve the NJQSAC District Performance Review for the 2016-2017 school year. (see attached)
28. RECOMMEND the Pennsauken Board of Education approve the 2016-2017 Pennsauken School District Technology Plan. (see attached)

## **BUSINESS/FINANCE**

29. RECOMMEND the Pennsauken Board of Education approve to purchase equipment (router) from NWN Corporation using NJ State Contract M-7000/WSCA NASPO ValuePoint (NVP #AR233, RFP#JP14001), Cisco Systems #A87720, authorized dealer (NWN Corporation) at a cost of \$13,595.75. This router will replace one which did not have sufficient capacity in a previous order, in which we will receive full credit.  
Account # 11-190-100-610-000-06 \$7,545.75  
Account # 12-000-252-730-000-06 \$6,050.00
30. RECOMMEND the Pennsauken Board of Education approve Remington & Vernick Engineers to prepare the plans and specifications for the installation of new window type air conditioning units with the associated electrical service upgrades and structural supports, along with administrative services during the construction phase for the Benjamin Franklin Elementary School, not to exceed \$48,600.00. Acct#12-000-400-931-000-00
31. RECOMMEND the Pennsauken Board of Education approve the audit of the district's financial records for the fiscal year ending June 30, 2016 which was conducted and filed by Bowman & Company in accordance with N.J.S.A. 18A:23-1 through 3. The Comprehensive Annual Financial Report (CAFR), Auditor's Management Report and Synopsis has been issued and sent to the Board in Accordance with N.J.S.A. 18A:23.4. There were no audit recommendations and therefore, no corrective action needed.

32. RECOMMEND the Pennsauken Board of Education approve the Joint Transportation Agreement with Maple Shade Board of Education for the 2016-17 school year for D.S.
33. RECOMMEND the Pennsauken Board of Education approve Bus Evacuation Drills for Fall of the 2016-2017 school year.
34. RECOMMEND the Board of Education of the Township of Pennsauken approve the following Non-Public Security Aid Entitlements and school requests:

<i><b>SCHOOL</b></i>	<i><b>AMOUNT</b></i>	<i><b>DESCRIPTION</b></i>
Saint Cecilia	\$9,800	Doors
Martin Luther	\$2,850	Outside Lighting
Bishop Eustace Prep	\$31,900	Lockdown & Access Control Equipment
JDT Christian Academy	\$700	Signage/Hardware

35. RECOMMEND as per N.J.S.A. #18A:18A-10 states a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore; by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS** the vendor listed below currently has a New Jersey State Contract to provide Cargo Vans as noted below,

**THEREFORE, BE IT RESOLVED** that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

<b>VENDOR/STATE CONTRACT</b>	<b>DESCRIPTION</b>	<b>CONTRACT</b>	<b>AMOUNT</b>
DFFLM, LLC., T/A Ditschman/Flemington Ford Flemington, NJ	Qty. 1 – 2017 Ford Transit 350 High Roof Extended Cargo Van w/options for Warehouse	NJ State Contract T-2103 Vendor A88211	\$28,136.50
DFFLM, LLC., T/A Ditschman/Flemington Ford Flemington, NJ	Qty 1 - 2017 Ford Transit 350 High Roof Extended Cargo Van w/options for HVAC/ Maintenance	NJ State Contract T-2103 Vendor A88211	\$35,761.50
<b>Acct#12-000-262-730-000-05</b>		<b>TOTAL AMOUNT</b>	<b>\$63,898.00</b>

**BE IT FURTHER RESOLVED** by the Board of Education of the Township of Pennsauken to purchase the above mentioned items, in the amount noted, payable from the 2016-2017 budget.

36. RECOMMEND the Pennsauken Board of Education approve Delair and Fine Schools receive the Fresh Fruit and Vegetable Program Grant for the remainder of the 2016-17 school year for the following amounts:

Delair School	\$12,927
Fine School	\$ 8,463

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							

**APPROVAL AGENDA ITEMS:**

**MOTION BY:**

**SECOND BY:**

**MOTION CARRIED**