

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION MEETING ADDENDUM**  
**Thursday, September 29, 2016**

**PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the following salary adjustments for the 2016-2017 school year.

Name	Current Degree / Step	Current Salary	New Degree	New Salary	Effective Date
Alexander Veston	BA Step 6	\$58,656	BA +15 Step 6	\$59,606	9/1/16

2. RECOMMEND the Pennsauken Board of Education approve the following position transfer:

Name	Current Position	Current Location	New Position	New Location	Effective Date	Account
Helene Mantagas	Secretary/ Receptionist	Admin	CST Secretary	High School	9/30/16	11-000-219-105-008-99

3. RECOMMEND the Pennsauken Board of Education approve extra compensation to the following support staff to work extended hours for Parent/Teacher Conferences on Tuesday, November 15, 2016 and Thursday, January 31, 2016 per contractual rate.  
Account # 11-000-240-105-029-98

Rebecca Laporte	Kathy Vogdes
Debbie Croisette	Martha Shukdinas
Tim Crowley (Substitute)	

4. RECOMMEND the Pennsauken Board of Education approve the following appointment (s):

Item	Name	Position	Effective Date	Location	Salary	Interview Committee	Replaces	Account
A	Ariana Williams (Revised)	Educational Assistant Aided Support LLMM	10/3/16	Franklin	\$12,188	Landrus Lewis	N/A	11-204-100-106-304-99
B	Rashad Moses	Educational Assistant 3 to 1 Severe	10/3/16	Intermediate	\$12,188 prorated with benefits	Rosalyn Lawrence, Ralph Midora, Tanya Harmon	New Position	TBD
C	Lolita Wilson	Educational Assistant Inclusion	10/3/16	Intermediate	\$12,188 prorated with benefits	Rosalyn Lawrence, Ralph Midora, Tanya Harmon	New Position	TBD

D	Millicent Witherspoon	Educational Assistant LLMM	10/3/16	Intermediate	\$12,188 prorated with benefits	Rosalyn Lawrence, Ralph Midora, Tanya Harmon	New Position	11-204-100-106-304-99
E	Maria Martinez	Educational Assistant Severe	10/3/16	Intermediate	\$12,188 prorated with benefits	Rosalyn Lawrence, Ralph Midora, Tanya Harmon	New Position	TBD
F	Ajee' Williams	Educational Assistant Self-Contained LLMM	10/3/16	Franklin	\$12,188 prorated with benefits	Landrus Lewis	Linda Klemowicz	11-204-100-106-304-99
G	Alfred Morris	Bus Driver	10/3/16	Transport.	\$12.68 prorated with benefits	John Monaco	Arthur Kenworthy	11-000-270-161-611-99
H	David Engle	Substitute Bus Driver	10/3/16	Transport.	\$125 per day, max. 3 days per week	John Monaco, Elizabeth Dolly	N/A	11-000-270-107-000-98
I	Yolanda Santiago	Substitute Custodian	10/3/16	District	\$10 per hour	Jack Killion, District Operations Coordinator	N/A	11-000-262-110-031-98
J	Ruz Morales	Bus Driver	10/3/16	Transp.	\$12.68 prorated with benefits	Elizabeth Dolly, John Monaco	Merv Piersol	11-000-270-161-611-99
K	Rafael Rodriguez	Bus Aide	10/3/16	Transp.	\$8.72 prorated with benefits	Elizabeth Dolly, John Monaco	Sandra Holmes	11-000-270-107-000-99
L	Tiffany Schwartz	Bus Driver	10/3/16	Transp.	\$12.68 prorated with benefits	Elizabeth Dolly, John Monaco	Lisandra Eccheveria	11-000-270-161-611-99
M	Maribel Franco	Bus Aide	10/3/16	Transp.	\$8.72 prorated with benefits	Elizabeth Dolly, John Monaco	Peg Mund	11-000-270-107-000-99
N	Edward Strots	Bus Aide	10/3/16	Transp.	\$8.72 prorated with benefits	Elizabeth Dolly, John Monaco	Yosanna Roman	11-000-270-107-000-99
O	Nancy Ursino	Long-Term Substitute	10/4/16-3/17/17	Phifer	\$57,221 MA Step 1	Thomas Honeyman	Patricia Rustico	TBD
P	Sonia Velazquez	Educational Assistant MD	10/3/16	PHS	\$12,188 prorated and with benefits	Caroline Steer Greg Munford	Ibonny Heredia	TBD
Q	Rajinder Singh	Part-Time Educational Assistant	10/3/16	PHS	\$10/ hour	Caroline Steer Greg Munford	Jerona Smith	TBD
R	George Lovett	Bus Aide	10/3/16	Trans	\$8.72 per hour with benefits	John Monaco, Betty Dolly	Lawrence Carpenter (Declined Position)	11-000-270-107-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Position/ School	Reason	Dates	Conditions
A	2465	Teacher High School	Maternity	11/21/2016-1/20/2017	With salary and benefits as sick days used
				1/23/2017-4/19/2017	Without salary but with benefits as per FMLA
				4/20/2017-6/15/2017	Without salary or benefits.
B	3057 (Revised)	Teacher Intermediate	Maternity	9/1/2016-9/22/2016	With salary and benefits as sick days used
				9/23/2016-12/23/2016	Without salary but with benefits as per FMLA
				1/2/17-6/15/17	Without salary or benefits
C	0081 (Revised)	NTA High School	Medical	9/1/2016-10/3/2016	With salary and benefits as sick days used
D	2845	Teacher High School	Maternity	11/30/2016-11/15/2016	With salary and benefits as sick days used
				12/16/2016-3/21/2017	Without salary but with benefits as per FMLA
E	2154 (Revised)	Bus Aide Transportation	Medical	9/1/16-9/23/16	With salary and benefits as sick days used
				9/26/16-12/1/2016	Without salary but with benefits as per FMLA

6. RECOMMEND the Pennsauken Board of Education approve the following Substitute Educational Assistants and Substitute Secretaries for the 2016-2017 school year at a salary of \$10 per hour:

Substitute Educational Assistants	Interview Committee	Start Date	Account
Norma Gibson Richelle Rand Kenya Pearson	Rosalyn Lawrence Ralph Midora Tanya Harmon	9/30/16 (As Needed)	11-000-100-106-304-99
Substitute Secretaries	Interview Committee	Start Date	Account
Sandra Bratta Marian Sauselein Helene Tunstall Joanne Grant	Rosalyn Lawrence Ralph Midora Tanya Harmon	9/30/16 (As Needed)	11-000-240-105-000-98

7. RECOMMEND the Pennsauken Board of Education approve the payment for unused vacation days:

Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
Kathleen Stone	Unit Secretary	0	0	22	\$151.06 per diem rate	\$3,323.32	11-000-218-199-000-98

8. RECOMMEND the Pennsauken Board of Education accept the following resignations and retirements:

Item	Name	Position	Location	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Judith Rex	Bus Driver	Tran	9/30/16	Resignation	1 month	11-000-270-107-000-99
B	Charlene Walls	Educational Assistant	PHS	7/31/2016	Retirement	15 years 10 months	11-000-217-106-304-99
C	Kathleen A. Vodges	Unit Secretary	Intermediate	12/31/16	Retirement	24 years 3 months	11-000-240-105-029-99

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							

## ACTIVITIES

9. RECOMMEND that the Pennsauken Board of Education approve the following tentative spring concert dates for the middle, intermediate and elementary schools.

Spring Concert		
Day	Date	School
Thursday	May 18, 2017	Phifer
Wednesday	May 17, 2017	Intermediate (Instrumental)
Tuesday and Wednesday	May 23, 2017 and May 24, 2017	Intermediate (Choral)
Tuesday	May 16, 2017	Fine
Monday	May 22, 2017	Longfellow
Tuesday	May 30, 2017	Carson
Wednesday	May 31, 2017	Franklin
Thursday	June 1, 2017	Delair
Tuesday	June 6, 2017	Roosevelt
Wednesday	June 7, 2017	Burling

10. RECOMMEND the Pennsauken Board of Education approve KK production to provide DJ services for the 2016-2017 school year.

- 11. RECOMMEND** the Pennsauken Board of Education approve the Howard M. Phifer Middle School dances. A DJ will be provided from KK Production for each dance to be paid from the Student Activity Account. Cost to district is one Security Officer.  
Account #

Day	Date	Time
Friday	October 21, 2016	6:30PM-8:30PM
Friday	February 3, 2017	6:30PM-8:30PM
Friday	June 9, 2017	6:00PM-9:00PM

- 12. RECOMMEND** the Pennsauken Board of Education approve the Intermediate School dances from 6:00PM-8:00PM. A DJ will be provided from KK Production for each dance to be paid from the Student Activity Account. Cost to district is one Security Officer.  
Account #

Event	Day	Date
5th Grade Holiday Social	Thursday	12/1/16
6th Grade Holiday Social	Thursday	12/8/16
5th Grade Winter Social	Thursday	2/2/17
6th Grade Winter Social	Thursday	2/9/17
5th Grade Spring Social	Thursday	5/4/17
6th Grade Spring Social	Thursday	5/11/17

- 13. RECOMMEND** the Pennsauken Board of Education approve the Pennsauken High School events. A DJ will be provided from KK Production for each event to be paid from the Student Activity Account. Cost to district is Security Officer (s).  
Account#

Event	Day	Date	Time
Homecoming Dance & Pageant	Saturday	11/19/16	7:00PM-10:00PM
Multi-Cultural Festival	Thursday	3/23/17	2:00PM-4:30PM
Freshman Winter Ball	Friday	12/9/16	7:00PM-10:00PM
Sadie Hawkins Dance	Friday	4/7/17	7:00PM-10:00PM
Junior Prom	Saturday	5/6/17	7:00PM-11:00PM
Senior Prom	Friday	6/2/17	7:00PM-11:00PM
Sophomore Cotillion	Saturday	2/11/17	7:00PM-10:00PM

**14. RECOMMEND** the Pennsauken Board of Education approve Parent Teacher Conferences at the Pennsauken Intermediate School to be held on:

- Tuesday, November 15, 2016 in two sessions: 2:00PM-3:30PM and 5:30PM-8:00PM. The Intermediate School will follow early dismissal schedule that day with bus transportation provided accordingly.
- Thursday, January 31, 2017 in one session: 5:30PM-8:00PM. The Intermediate School will follow a regular schedule, full day dismissal on that day.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							

## **TRIPS**

**15. RECOMMEND** the Pennsauken Board of Education approve Bridge and K/1 self –contained students visit the Johnson’s Corner Farm in Medford, NJ on October 17, 2016. The cost to the district is transportation.

**16. RECOMMEND** the Pennsauken Board of Education approve Franklin Elementary students grades K-4 visit Linvilla Orchards in Media,PA on the following dates. The cost to the district is transportation.

- 3<sup>rd</sup> grade students Tuesday, October 18, 2016
- 4<sup>th</sup> grade students Thursday, October 20, 2016
- Kindergarten and Pre-First students Monday, October 24, 2016
- 1<sup>st</sup> grade students Tuesday, October 25, 2016
- 2<sup>nd</sup> grade students Wednesday, October 26, 2016

**17. RECOMMEND** the Pennsauken Board of Education approve Student Council to visit Cooper River Convalescent Center to deliver “Cheer” cards to the elderly on Thursday, October 27, 2016 from 9:30AM-11:00AM. The cost to the district is transportation.

**18. RECOMMEND** the Pennsauken Board of Education approve the following Baldwin Elementary School trips. The cost to the district is transportation.

- Library Field trip on the following Wednesday, November 2, 2016, November 16, 2016, and November 30, 2016.
- Shoprite Field trip on Thursday, December 1, 2016, Friday December 2, 2016, and Monday, December 5, 2016.
- Jake’s Place on Thursday, April 27, 2017 and Friday April 28, 2017.

- 19. RECOMMEND** the Pennsauken Board of Education approve Pennsauken High School seniors and juniors to visit Camden's HBCU College Fair at Susquehanna's Bank Center on Tuesday, November 15, 2016 from 9:30AM-12:30PM. The cost to the district is transportation.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

- 20. RECOMMEND** the Pennsauken Board of Education approve the following pre-professional field experiences:

University	Student	Cooperating Teacher/Counselor	School	Date
Rutgers	Brielle Scott	(Counselor) Dennis Sherwood	Intermediate	Fall 2016-Spring 2017/ 600 clock hours
Cairn	Amanda Andujar	(Teacher) Tara Clowers	Delair	October 17,18, 2016 10hrs total

- 21. RECOMMEND** the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account
A	Ann Moris	How the brain learns mathematics	11/17/16	\$149.00	11-190-100-580-000-02
B	Cheryl Smith	NJPSAFA & ASAP of NJ Student Assistance Law Certificate	10/31/16, 11/15/16, 11/30/16	No Fees	N/A
C	Tara Barnstead	American Speech-Language Hearing Convention	11/18/16	\$160.00	11-190-100-580-000-02
D	Holly Taylor Jeniece Williams	Transition Conference	10/7/16	No Fees	N/A
E	Jane Campbell	NJ State School Nurse Association Fall Conference	10/22/16	\$100.00 plus travel expenses	11-000-213-580-000-08
F	Jamie Pizzola	Building Innovative Problem Based Lessons for the Secondary Grades	11/29/16	\$149.00	11-190-100-580-000-02

G	Lynne Peterson	DVRS Transition Conference	10/7/16	No Fees	N/A
H	Trevor Miller	U.S. All Star Track & Field and Cross Country Clinic	12/8/16	\$99.00	11-402-100-580-305-31
I	Natasha Campbell	Advanced Topics in Avoidance Reduction Therapy for Stuttering	11/16/16	No Fees	N/A
J	Diane Frank Shayna Riddle Chris Lavell Stefanie Miller Lynne Peterson Tarah Gillespie	NJ DOE LRE Training LRC South	10/27/16 12:30PM-3:30PM	No Fees	N/A

**22. RECOMMEND** the Pennsauken Board of Education approve the following 2016-2017 Professional Development Program subscription at total cost of \$900.00.

Account #: 11-000-251-581-000-00

Dates	Location	Workshop
9/19/16	Mt. Laurel, NJ	Fiscal Updates to Procurement under Federal Grant Programs & Homeless Education Costs
10/31/16	Mt. Laurel, NJ	School Security & Emergency Mgmt.
11/15/16	Mt. Laurel, NJ	Legal Update
12/8/16	Mt. Laurel, NJ	Chart of Accounts Review & Artemis Records Retention
1/24/17	Mt. Laurel, NJ	Legal Program on Seniority, Tenure and Leaves of Absences
2/14/17	Mt. Laurel, NJ	Pensions Update
3/14/17	Mt. Laurel, NJ	Purchasing
4/27/17	Mt. Laurel, NJ	Audit Program Update & Miscellaneous Financial Issues
5/9/17	Mt. Laurel, NJ	Admin. Assistant Program – Full Day

**23. RECOMMEND** the Pennsauken Board of Education approve Aline Usatal and Janell Wright to conduct Adult ESL classes for parents of the district ESL students. Classes will be conducted on week nights and Saturdays from October 2016-May 2017 at Phifer Middle School. Teachers will earn \$43 per hour not to exceed a total of \$5,000 for the duration of the program. Title III funding Account# 20-245-100-100-000-98



- 24. RECOMMEND** the Pennsauken Board of Education approve the following teachers 15 hours of paid professional development for the SIOP model on October 22, 29 and November 5, 2016 10: 00AM-4:00PM. Teachers will earn \$43 per hour plus professional development hours.

Rea Anderson	Rose Merrick	Susan Beaumont
Rebecca Capizzi	Shera Goldstein	Julie Hodges
Colleen Messina	Vanessa Cotto	Thy Pham
Julie Field	Kimberly Cohn	Mathew Goldstein
Joeanna Landis	Margaret Gaffney	Tameeka Wright
Danielle Komis	Kelsey Quillan	Carolyn Schultz
Ebony Kinder	William Knipfer	Henry Bennett
David Raudenbush	Jen O'Brien	Matthew Sax
Hugh McGlashon	Jamie Weber	Ann Moris

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							

## **BUSINESS & FINANCE**

- 25. RECOMMEND** the Pennsauken Board of Education approve the Final line item transfers for the month of June 2016 per attached exhibits.

- 26. RECOMMEND** the Pennsauken Board of Education approve line item transfers for the month of July 2016 per attached exhibits.

- 27. RECOMMEND** the Pennsauken Board of Education ratify and approve the purchase of School Furniture through the ESCNJ (formerly MRESC) Cooperative Pricing System #65-MCESCCPS, MRESC 15/16-09 for various school locations as noted below,

***THEREFORE, BE IT RESOLVED*** that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

Vendor	Description	Quantity	Total Cost
Hertz Furniture Systems, Mahwah, NJ	Adjustable Height Open Front Student Desk	245	\$14,197.75
	15.75"H Stackable School Chair	170	\$ 9,511.50
	13.75"H Stackable School Chair	70	\$ 3,706.50
	17.75"H Stackable School Chair	80	\$ 4,556.00
<b>TOTAL AMOUNT</b>			<b>\$31,971.75</b>

**Account#11-190-100-610-000-00**

***BE IT FURTHER RESOLVED*** by the Pennsauken Board of Education that the Board award this contract, in the amount noted, payable from the 2016-2017 budget.

**28. RECOMMEND** the Pennsauken Board of Education approve as pursuant to New Jersey State Board of Education 6A:23-4.5(a) 20 permits private schools for students with disabilities (PSSD) to provide meals and approve not to collect co-payments from parents and guardians to the following schools:

- Y.A.L.E. Schools

**29. RECOMMEND** the Pennsauken Board of Education approve the 2016-2017 Tuition Contract Agreement with Merchantville Public School with a cost per pupil of \$16,405.00 for a total of 22 pupils (15 regular education pupils and 7 special education pupils).

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Ms. Duffy				Mr. Viera			
Mr. Hurley				Mrs. Young			
Ms. Johnson				Dr. Meloni			
Ms. Moss				Mr. Perry			
Mrs. Snyder							