

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION MEETING ADDENDUM**  
**Thursday, May 9, 2019**

**PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

| Item | ID#          | Reason                   | Dates                 | Conditions  |
|------|--------------|--------------------------|-----------------------|---|
| A    | 1715 Revised | Leave of Absence         | 10/28/2018-11/12/2018 | With salary and benefits as sick, vacation and personal days used |
|      |              |                          | 11/13/2018-2/13/2019  | Without salary but with benefits as per FMLA                      |
|      |              |                          | 2/14/2019-5/16/2019   | Without salary or benefits  |
| B    | 2898 Revised | Family and Medical Leave | 3/18/2019-3/22/2019   | With salary and benefits as sick and personal days used           |
|      |              |                          | 3/25/2019-6/18/2019   | Without salary but with benefits as per FMLA                      |

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

2. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

| Item | Name           | Position              | Location | Effective Date | Reason for Resignation | Years of Service to Pennsauken | Account                   |
|------|----------------|-----------------------|----------|----------------|------------------------|--------------------------------|---------------------------|
| A    | Jared Smith    | Educational Assistant | HPMS     | 5/7/2019       | Separation             | 5 months                       | 11-000-217-106-055-000-99 |
| B    | Robert Taggart | Bus Aide              | TRP      | 5/7/2019       | Separation             | 1 year 5 months                | 11-000-270-107-000-000-99 |

3. RECOMMEND the Pennsauken Board of Education approve the following job descriptions:
- Mental Health Counselor (see attachment)
  - Supervisor of Student Services (see attachment)

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     |     |    |         | Mr. La Vine |     |    |         |
| Mr. Hurley         |     |    |         | Mr. Perry   |     |    |         |
| Mrs. James         |     |    |         | Mr. Viera   |     |    |         |
| Mr. Jarbough-Rafeh |     |    |         | Mrs. Young  |     |    |         |
| Ms. Johnson        |     |    |         |             |     |    |         |

**APPROVAL OF ADDENDUM ITEMS #1 - #3**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

## EDUCATION

4. RECOMMEND the Pennsauken Board of Education approve the 2019-2020 Preschool Plan & Budget Update.
5. RECOMMEND the Pennsauken Board of Education approve General Health Resources (GHR) to provide speech-language services at an hourly rate of \$78 dollars per hour at Pennsauken Intermediate School from April 29, 2019 through June 18, 2019. Account #11-000-216-320-000-304-08

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     |     |    |         | Mr. La Vine |     |    |         |
| Mr. Hurley         |     |    |         | Mr. Perry   |     |    |         |
| Mrs. James         |     |    |         | Mr. Viera   |     |    |         |
| Mr. Jarbough-Rafeh |     |    |         | Mrs. Young  |     |    |         |
| Ms. Johnson        |     |    |         |             |     |    |         |

### APPROVAL OF ADDENDUM ITEMS #4 & #5

**MOTION BY:**

**SECOND BY:**

**MOTION:**

## BUSINESS AND FINANCE

6. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.6 requires the Pennsauken Township Board of Education to discuss the OFAC investigation findings, dated March 28, 2019, at a public meeting of the district board of education no later than 30 days after receipt of the findings.

AND WHEREAS, the Pennsauken Board of Education discussed those findings at a public meeting on April 18, 2019, as recorded in the minutes.

NOW THEREFORE BE IT RESOLVED, the Pennsauken Board of Education adopts the proposed Corrective Action Plan to address the issues raised in the findings, consistent with N.J.A.C. 6A:23A-5.6.

7. RECOMMEND the Pennsauken Board of Education approve payment in the amount of \$24,000.00, to the BIG Council for All Around Pennsauken Newspaper for the 2019-2020 school year. Payable in three equal installments in September 2019, December 2019 and April 2020. The district will be provided four pages in each monthly edition. Account #11-000-230-592-000-00
8. RECOMMEND the Pennsauken Board of Education approve the appointment of Conner Strong & Buckelew as Risk Management Consultant for the 2019-20 fiscal year with an annual fee of \$70,000.

WHEREAS, the Pennsauken Board of Education hereinafter referred to as DISTRICT, is a member of the Gloucester, Cumberland, Salem School District Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund state that each DISTRICT may appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services; and

WHEREAS, a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Conner Strong & Buckelew as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

9. RECOMMEND the Pennsauken Board of Education award IFB#2020-001 Custodial Supplies in which advertised bids were received, opened and read on March 14, 2019 at 2:00 pm for the purpose of purchasing **Custodial Supplies** for the Pennsauken School District for the 2019-2020 school year; and

WHEREAS the vendors listed below are the responsible bidders, submitting the lowest prices in conformance with the specifications,

| COMPANY                               | ADDRESS             | AMOUNT              |
|---------------------------------------|---------------------|---------------------|
| United Sales USA Corp                 | Brooklyn, NY        | \$ 5,970.00         |
| Central Poly Corporation              | Linden, NJ          | \$ 3,150.00         |
| Cooper Electric Supply Co.            | Monroe, NJ          | \$ 1,143.84         |
| Hillyard, Inc.                        | Warminster, PA      | \$ 43,729.38        |
| Indco, Inc.                           | Gloucester City, NJ | \$ 2,722.02         |
| W.B. Mason Co., Inc.                  | Bellmawr, NJ        | \$ 23,128.71        |
| Office Basics, Inc.                   | Boothwyn, PA        | \$ 1,915.60         |
| Penn Jersey Paper Co.                 | Philadelphia, PA    | \$ 332.88           |
| Unipak Corp.                          | Brooklyn, NY        | \$ 2,950.00         |
| Y-Pers Inc.                           | Philadelphia, PA    | \$ 3,020.00         |
| Philip Rosenau Co. Inc.               | Warminster, PA      | \$ 9,948.00         |
| Home Depot USA Inc.                   | Mt. Laurel, NJ      | \$ 13,535.22        |
| Imperial Bag & Paper Co., LLC         | Jersey City, NJ     | \$ 13,050.32        |
| Siteone Landscape Supply, LLC         | Cherry Hill, NJ     | \$ 16,668.00        |
| <b>ACCT#11-000-262-610-###-000-05</b> | <b>TOTAL</b>        | <b>\$141,263.97</b> |

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above mentioned vendors with exceptions, in the amount noted, and payable from the 2019-2020 budget.

Other Bidders: Camden Bag & Paper, Scoles Floorshine Ind., Interboro Pkg. Corp.

Bids Rejected: General Chemical, Conserv Flag Co., Rockland Wipers Corp.

Bid packages were mailed to, but no response received from:

A-Best Vending, All American Poly, All Brand, All Clean Janitorial, American Pride, Aqua Products, Calico, Contract Paper, Cross Country, Dispose N Save, Dynamic Ind., Gales, Glopak, Grainger, Hughes Ent., Jersey Paper, JGR Ent., Joseph Gartland, King Zak, LL Clean, Main Pool & Chemical, MJ Earl, Newtown Office, Pyramid, RMG/SYG, School Specialty, SJ Paper, Staples, Stickel Pkg., Supply One, Supply Saver, T&B Spec., Triple A, Uline, Unifirst, Wastezero

10. RECOMMEND the Board of Education approve Payment Application #1, per recommendation from Remington & Vernick, for IFB#2019-033 Baldwin School Window Replacement project in the amount indicated taken from the bond referendum account;

| <b>VENDOR</b>                             | <b>PAYMENT</b>         | <b>AMOUNT</b>      |
|---|------------------------|--------------------|
| Levy Construction Company,<br>Audubon, NJ | Payment Application #1 | \$10,735.00        |
| <b>ACCT #30-000-400-450-000-713-00</b>    |                        | <b>\$10,735.00</b> |

11. RECOMMEND the Board of Education approve the following Payment Applications #6, per recommendation from Remington & Vernick, for the New Main Entrance Security Vestibules IFB#2019-025 in the amount indicated taken from the bond referendum account.

| <b>VENDOR</b>                                     | <b>PAYMENT</b>         | <b>AMOUNT</b>      |
|---|------------------------|--------------------|
| Duall Building Restoration Inc.<br>Mt. Laurel, NJ | Payment Application #6 | \$23,080.25        |
| <b>ACCT #30-000-400-450-000-711-00</b>            |                        | <b>\$23,080.25</b> |

12. RECOMMEND the Board of Education approve the following Payment Applications #1 - #3 including Change Order #1 for the installation of field turf at the Pennsauken High School Athletic Stadium in the amount indicated taken from the bond referendum account;

| <b>VENDOR</b>                      | <b>PAYMENT</b>   | <b>AMOUNT</b>       |
|------------------------------------|--|---------------------|
| Fieldturf USA, Inc.<br>Calhoun, GA | Payment Application #1   | \$281,252.86        |
|                                    | Payment Application #2   | \$279,054.63        |
|                                    | Payment Application #3 - Final   | <u>\$ 11,434.84</u> |
|                                    | Including Change Order #1 in the amount of \$53,712.72 –<br>payment for additional 900 SY to extend the red track surfacing<br>to the exterior curb line on the home straightaway. | \$571,742.33        |
|                                    | <b>ACCT #30-000-400-450-000-712-00</b>   | <b>\$571,742.33</b> |

13. RECOMMEND the Board of Education ratify and approve Change Order #1 in the amount of \$53,712.72 to Fieldturf USA, Inc. for additional 900 square yards to extend the red track surfacing to the exterior curb line on the home straightaway at the Pennsauken High School Athletic Stadium in the amount indicated taken from the bond referendum account #30-000-400-450-000-712-00.

|                             |                     |
|-----------------------------|---------------------|
| Original Contract Sum       | \$518,029.61        |
| Net Change by Change Order  | <u>\$ 53,712.72</u> |
| <b>Contract Sum to Date</b> | <b>\$571,742.33</b> |

14. RECOMMEND the Pennsauken Board of Education award the bid for E-Rate Switches including equipment and installation in which the bidding process was completed by E2E Exchange, LLC, our E-Rate consulting service; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

| COMPANY  | E-RATE  | AMOUNT             |
|--|---|--------------------|
| Breaker Group Inc.<br>Mt. Laurel, NJ                                       | Spin#143025339<br>E-Rate 470<br>Application#190001805 | \$45,715.00        |
| <b>ACCT#12-000-252-730-000-000-06 &amp;<br/>#12-120-100-730-###-000-06</b> |   | <b>\$45,715.00</b> |

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above mentioned vendor without exceptions, in the amount noted, and payable from the 2018-2019 budget.

15. RECOMMEND the Pennsauken Board of Education award the bid for district wide Ethernet services and installation for the term of sixty (60) months beginning July, 1, 2019 in which the bidding process was completed by E2E Exchange, LLC, our E-Rate consulting service; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

| COMPANY                               | E-RATE  | MONTHLY AMOUNT     |
|---------------------------------------|---|--------------------|
| Crown Castle Fiber LLC                | Spin#143027577<br>E-Rate 470<br>Application#190001805 | \$11,900.00        |
| <b>ACCT#11-000-230-530-###-000-06</b> |   | <b>\$11,900.00</b> |

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above-mentioned vendor without exceptions, in the amount noted, contingent upon sufficient funds.

- 10 RECOMMEND the Pennsauken Board of Education award IFB#2019-034R Re-Bid of the Addition and Renovations at the Baldwin Early Childhood Learning Center and the New Concession Stand, Storage Building and HVAC Shop Renovations at the Pennsauken High School in which advertised bids were received, opened and read on May 3, 2019 at 3:00 pm; and

WHEREAS the vendor listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Garrison Architects and attorney review;

| Contractor                                  | Total Base Bid | Alternate #1 | Alternate #2   | Alternate #3 | Alternate #4 |
|---|----------------|--------------|----------------|--------------|--------------|
| Dandrea Construction Company, Inc.          | \$4,729,000.00 | \$129,400.00 | \$1,067,000.00 | \$6,800.00   | \$180,000.00 |
| <b>TOTAL AMOUNT OF BID - \$6,112,200.00</b> |                |              |                |              |              |

ACCT#30-000-400-450-000-713-00

NOW, THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education award the bid for Addition and Renovations at the Baldwin Early Childhood Learning Center and the New Concession Stand, Storage Building and HVAC Shop Renovations at the Pennsauken High School to the above named bidder, in the amount and account noted, contingent upon sufficient funds.

Other Bidders:

|                      |                |
|----------------------|----------------|
| Arthur J. Ogren Inc. | \$6,335,539.00 |
| Duall Building       | \$7,349,593.00 |
| J.H. Williams        | \$9,006,500.00 |

*NOTE:* The project is scheduled to be completed by August 23, 2019 for Phase 1 and December 20, 2019 for all other work.

11. RECOMMEND the Pennsauken Board of Education award the proposal for Before and After Care Program RFP#20-10 in which proposals were received, opened and read on April 30, 2019 at 11:00 am for the purpose of seeking experienced and qualified individuals or firms to provide Before and After Care and Summer Enrichment for the District, and

WHEREAS proposals for Before and After Care were received from: AlphaBEST Education, Lewisville, NC and LAM Campus, Pennsauken, NJ.

AlphaBEST Education

Before Care - \$12.00

After Care - \$15.00

Before/After Care - \$18.00

10% Discount per additional child

LAM Campus

Before Care - \$10.00

After Care - \$15.00

Before/After Care - \$17.00

10% Discount per additional child

Summer Enrichment:

Before Care - \$10.00

After Care - \$25.00

10% Discount per additional child

Summer Enrichment:

Student per day - \$27.00

10% Discount per additional child

WHEREAS upon review by the Business Office and based upon the evaluation analysis completed by the Evaluation Committee, the Board of Education does hereby recommend the award of contract to LAM Campus. LAM Campus was the proposal submitted as the most advantageous, price and other factors considered, in conformance with the specifications and in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award LAM Campus, for the term on or about July 1, 2019 and shall end on or about June 30, 2020, or the end of the 2019 – 2020 school year, whichever is later and shall be subject to an annual review and renewable for two (2) one (1) year terms not to exceed three (3) years.

12. RECOMMEND the Pennsauken Board of Education approve Amendment I for Title I reflecting carry over funds incorporated into original grant. Fund added to extended school salaries and benefits.
13. RECOMMEND the Pennsauken Board of Education approve Amendment II for Title I reflecting the following changes for non-public funds:

Funds moved from professional services to supplies

|                      | <b>BEFORE</b> | <b>AFTER</b> |
|----------------------|---------------|--------------|
| Professional Service | \$40,083      | \$37,583     |
| Supplies             | \$3,711       | \$6,211      |

14. RECOMMEND the Pennsauken Board of Education award the proposal for Mercury Abatement Consultant RFQ#19-11 in which proposals were received, opened and read on April 18, 2019 at 11:00 am for the purpose of seeking experienced and qualified individuals or firms to provide mercury abatement consulting services for the District, and

WHEREAS proposals for Mercury Abatement Consultant were received from: Ahera Consulting, Inc., Galloway, NJ, Brinkerhoff Environmental Services Inc., Manasquan, NJ, Environmental Safety Management Corporation, Riverside, NJ and Pennoni Associates Inc., Philadelphia, PA.

WHEREAS upon review by the Business Office and based upon the evaluation analysis completed by the Evaluation Committee, the Board of Education does hereby recommend the award of contract to Environmental Safety Management Corporation. Environmental Safety Management Corporation was the proposal submitted as the most advantageous, price and other factors considered, in conformance with the specifications and in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award Environmental Safety Management Corporation, in the estimated amount of \$20,000.00, for the term on or about May 1, 2019 and shall end on or about June 30, 2019, or through the duration of the construction project.

15. RECOMMEND the Pennsauken Board of Education award IFB#2020-022R Re-Bid of the Gymnasium Flooring Removal and Mercury Abatement in which advertised bids were received, opened and read on May 7, 2019 at 2:00 pm; and

WHEREAS the vendors listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on attorney review;

WHEREAS the Board reserves the right to award this contract in total to a single contractor or in part to multiple contractors as indicated in the specifications;

**Clean Venture, Inc.**

|                                |                            |
|--------------------------------|----------------------------|
| Fine Elementary School         | \$224,900.00               |
| Pennsauken Intermediate School | \$477,500.00               |
|                                | <b><u>\$702,400.00</u></b> |

**Nari Construction, LLC**

|                          |                            |
|--------------------------|----------------------------|
| Delair Elementary School | \$190,000.00               |
| Pennsauken High School   | \$440,000.00               |
|                          | <b><u>\$630,000.00</u></b> |

NOW, THEREFORE BE IT RESOLVED, the Pennsauken Board of Education award the bid for Gymnasium Flooring Removal and Mercury Abatement to the above named bidders, in the amount noted, contingent upon sufficient funds, taken from the 2019 – 2020 budget.

Bids came in as follows:

Clean Venture, Inc. - \$1,380,100.00  
Nari Construction, LLC - \$1,332,000.00  
Plymouth Environmental Co., Inc. - \$1,711,000.00

*NOTE:* The project is scheduled to be completed by August 1, 2019.

16. RECOMMEND the Pennsauken Board of Education ratify and approve the 2018-2019 school year contracts with Catapult Learning, LLC for counseling services provided to St. Cecilia's School utilizing federal funds.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     |     |    |         | Mr. La Vine |     |    |         |
| Mr. Hurley         |     |    |         | Mr. Perry   |     |    |         |
| Mrs. James         |     |    |         | Mr. Viera   |     |    |         |
| Mr. Jarbough-Rafeh |     |    |         | Mrs. Young  |     |    |         |
| Ms. Johnson        |     |    |         |             |     |    |         |

**APPROVAL OF ADDENDUM ITEMS #6 - #16**

**MOTION BY:**

**SECOND BY:**

**MOTION:**