

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, January 23, 2020**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## **ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
President: Mr. Perry		
Vice President: Ms. Johnson		
Mr. Bortnowski		
Mr. Hurley		
Mrs. James		
Mr. Jarbough-Rafeh		
Mr. La Vine		
Mr. Viera		
Mrs. Young		

Also in attendance:

	<b>Present</b>	<b>Absent</b>
Superintendent of Schools: Dr. Tarchichi		
School Business Administrator/Board Secretary: Mr. Ogunkanmi		
Assistant Business Administrator: Mr. Duane		
Director of Elementary Education: Mr. Logan		
Board Solicitor: Mr. Li		

## **FLAG SALUTE**

## **MOMENT OF SILENCE**

## **RECOGNITIONS**

## **REPORT OF OLD BUSINESS**

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

<b>DATES OF THE MEETINGS</b>	<b>TYPE OF MEETING</b>	<b>ABSENT MEMBERS</b>
December 19, 2019	Business Meeting	
January 2, 2020	Reorganization Meeting	

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF DECEMBER 19, 2019 BUSINESS MEETINGS MINUTES AND JANUARY 2, 2020 REORGANIZATION MEETING MINUTES**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education recognizes that our schools are the interest and concern of all members of the community, and we welcome comments from the public. Please keep in mind that it may not always be possible or appropriate for the Board to directly answer questions during the public comment period – however, you can be sure that we are always receptive and give full consideration to each of your comments. We ask that community members should first try to resolve their concerns by speaking directly to school administrators before bring those concerns to the Board. We also ask that anyone who chooses to speak during the public comment period should keep their comments respectful and non-defamatory, and that they maintain the level of decorum appropriate for a meeting of a public body and where minors may be in the audience. The board of Education now welcomes the public to comment on the items which are on our agenda tonight. Each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

## **PRESENTATIONS**

## **REPORT OF BOARD SOLICITOR**

## **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION**

## **ITEMS FOR BOARD OF EDUCATION APPROVAL**

## PERSONNEL

2. RECOMMEND the Pennsauken Board of Education approve the following revised resolution:

WHEREAS, Patricia Herold, employed by the Pennsauken Board of Education as a full time Bus Driver since January 2, 1995; and

WHEREAS, Patricia Herold, while in performance of assigned job duties was sent out for her annual evaluation in accordance with New Jersey state law for a Functional Capacity Evaluation (FCE) on February 7, 2019. The FCE findings determined that she was unable to safely meet the requirements of her current occupation, and is no longer able to perform the essential functions of her position and she would be unlikely to be safe working as a Bus Driver.

NOW, THEREFORE, BE IT RESOLVED, by the Pennsauken Board of Education of the Township of Pennsauken, that it is the intent of the Pennsauken Board of Education to involuntarily retire Patricia Herold, School Bus Driver for Pennsauken Public School District, effective June 30, 2019, due to the medical determination that she is totally and permanently disabled.

3. RECOMMEND the Pennsauken Board of Education ratify and approve the following appointment(s):

Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
Edythe Williams	Bus Aide	1/15/2020	TRP	\$11 per hour with benefits	John Monaco, Elizabeth Dolly	New Position	11-000-270-107-000-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

4. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
Jenny Kim	General Food Service Worker	2/1/2020	HPMS	\$13,860 with benefits	Keith Meloni, Pam Smith	Margaret Kravil	60-910-310-110-000-090-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

5. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	2315	Family and Medical Leave of Absence	1/13/2020-2/14/2020	With salary and benefits as sick days used
B	1411 Revised	Family and Medical Leave of Absence	11/18/2019-12/17/2019	With salary and benefits as sick and personal days used
			12/18/2019-3/24/2020	Without salary but with benefits as per FMLA
			3/25/2020-4/6/2020	Without salary or benefits
C	0575 Revised	Family and Medical Leave of Absence	9/19/2019-2/5/2020	With salary and benefits as sick days used
D	0951	Leave of Absence	1/2/2020-1/17/2020	With salary and benefits as sick and personal days used
			1/21/2020-2/7/2020	With salary and benefits as vacation days used
E	2350	Family Leave of Absence	1/17/2020-1/17/2021	Without salary but with benefits as per NJFLA

F	1870	Family and Medical Leave of Absence	2/13/2020-2/13/2021 Intermittent Leave	Without salary but with benefits as per FMLA
G	2259	Family and Medical Leave of Absence	1/10/2020-1/10/2021 Intermittent Leave	Without salary but with benefits as per FMLA

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

6. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Deborah Ciabattoni	Educational Assistant	INT	2/29/2020	Retirement	20 years 6 months	11-204-100-106-175-000-99
B	Sentia Rudd	Elementary Teacher	Delair	2/29/2020	Retirement	25 years 6 months	11-120-100-101-120-000-99
C	Renea Williams	Educational Assistant	Franklin	1/17/2020	Resignation	2 years 2 months	11-213-100-106-100-000-99
D	Albert Perez	Educational Assistant	Carson	1/6/2020	Resignation	3 months	11-000-217-106-130-000-99
E	Margaret Malota	Non-Unit Food Service Manager	PHS	2/4/2020	Resignation	3 years 5 months	60-910-310-110-000-090-99
F	Maureen Farrel	Teacher (Revised)	Fine	6/30/2020	Retirement	19 years 10 months	11-230-100-101-140-000-99
G	Yadira Davila	Custodian	PHS	1/15/2020	Resignation	2 years 9 months	11-000-262-100-050-000-99
H	James Morley	Maintenance Worker	HPMS	1/31/2020	Retirement	26 years 1 month	11-000-261-100-055-000-99
I	Jane Yavis	Educational Assistant (General Ed. Aided Support)	Baldwin	1/2/2020	Declined Position	0	11-190-100-106-090-000-99
J	Kevin O'Riordan	Bus Aide	TRP	1/24/2020	Separation	4 years 4 months	11-000-270-107-000-000-99
K	Mark Atkinson	Grounds Warehouse	District	1/21/2020	Separation	2 months	11-000-263-110-000-000-99

7. RECOMMEND the Pennsauken Board of Education revise the following job title:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Nicole Spiegel	Mental Health Counselor	PHS	School Social Worker (Mental Health)	No Change	12/6/2019	20-291-200-104-000-000-99

8. RECOMMEND the Pennsauken Board of Education approve the following transportation base hour changes for the 2019-2020 school year:

Item	Name	Current Position	Current Base Hours	New Position	New Base Hours	Effective	Account
A	Jennifer Wallace	Bus Aide (Revised)	30	Bus Aide (Revised)	40	1/1/2020	11-000-270-107-000-000-99
B	Dennis Vasquez	Bus Driver	25	Bus Driver	30	1/24/2020	11-000-270-161-000-611-99

9. RECOMMEND the Pennsauken Board of Education ratify the following transfers for the 2019-2020 school year:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Sandra McCarron	Part Time Food Service/ Breakfast GW	Carson	Part Time Food Service/ Breakfast GW	Inter.	2/1/2020	60-910-310-110-000-090-99

10. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2019-2020 school year:

Name	Vacation Days	Per Diem	Total	Account
Susan Galloza	5	\$470.58	\$2,352.90	11-000-240-199-100-100-98

11. RECOMMEND the Pennsauken Board of Education approve the payment for unused sick and vacation days for the following retired and former employees:

Item	Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Patricia Petronis	EA Baldwin	13.5	\$27	n/a	n/a	\$364.50	11-000-291-299-000-000-98
B	Bonny Keys	Bus Aide	74.5	\$27	n/a	n/a	\$2,011.50	11-000-270-199-000-000-98
C	Nilsa Rivera	Custodian	n/a	n/a	12	\$109.14	\$1,309.68	11-000-262-199-000-000-98

12. RECOMMEND the Pennsauken Board of Education approve the following salary adjustment for the 2019-2020 school year.

Item	Name	Current Degree/Step	Current Salary	New Degree/Step	New Salary	Effective Date
A	Danielle Komis	BA+15 Step 6	\$62,324	BA+30 Step 6	\$63,224	2/1/2020
B	Joshua Kates	BA Step 12	\$71,188	BA+15 Step 12	\$72,688	2/1/2020

13. RECOMMEND the Pennsauken Board of Education approve the following job descriptions: (See Attachment)

- Food Service Manager

14. RECOMMEND the Pennsauken Board of Education approve Nancy Wallace (former Pennsauken Public Schools employee) to volunteer in Mrs. Baker-Barton's kindergarten class, at Franklin Elementary School, pending her NJ DOE Criminal History Background Check approval.

15. RECOMMEND the Pennsauken Board of Education approve the following teachers to work within the Title I Extended Day Program at Carson Elementary School for the 2019-2020 school year.

Item	Name	Position	Account #	Location	Cost	Effective Date
A	Tricia Eckert	Extended Day Teacher	20-231-100-101-130-023-98	Carson	\$44/hr	1/27/2020
B	Megan Irwin	Extended Day Teacher	20-231-100-101-130-023-98	Carson	\$44/hr	1/27/2020
C	Matthew Sax	Extended Day Teacher	20-231-100-101-130-023-98	Carson	\$44/hr	1/27/2020
D	Peggy Vance	Extended Day Teacher	20-231-100-101-130-023-98	Carson	\$44/hr	1/27/2020

16. RECOMMEND the Pennsauken Board of Education approve the following teachers to work within the Title I Extended Day Program at Fine Elementary School for the 2019-2020 school year.

Item	Name	Position	Account #	Location	Cost	Effective Date
A	Vanessa Cotto	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
B	Patricia Holland	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
C	Gwen James	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
D	Florentina Crawford	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
E	Maureen Farrell	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
F	Denise Monaghan	Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
G	Terri Cooper	Substitute Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020
H	Somanette Seang	ELL Extended Day Teacher	20-231-100-101-140-025-98	Fine	\$44/hr	2/3/2020

17. RECOMMEND the Pennsauken Board of Education ratify and approve the following teachers to work within the Title I Extended Day Program at Phifer Middle School for the 2019-2020 school year.

Item	Name	Position	Account #	Location	Cost	Effective Date
A	Heidi Baitinger	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
B	Kathleen Blair	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
C	Barbara Brewster	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
D	Leigh Farnsworth	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
E	Timothy Keating	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
F	Debra Kobus	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
G	Dana McGovern	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
H	Vincent Miracola	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
I	Nicole Moore	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
J	Jennifer O'Brien	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
K	Cheri Schlags	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
L	Michael Stallone	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
M	Nancy Ursino	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
N	Jamie Weber	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020

18. RECOMMEND the Pennsauken Board of Education approve the first portion of the bi-annual incentive bonus for exemplary attendance for the following employees (July 1, 2019 – December 30, 2019):

Secretaries - \$175		
Item	Name	Account #
A	Kim Amer	1-000-240-105-140-000-98
B	Sandra Baratta	1-000-240-105-055-000-98
C	Mildred Boyle	1-000-240-105-130-000-98
D	Margaret Carey	1-000-240-105-050-000-98
E	Sonia Flagg	1-000-240-105-000-000-98
F	Patricia Hartson	1-000-240-105-300-000-98
G	Trena Jones	1-000-240-105-100-000-98
H	Kerri Lilley	1-000-240-105-050-000-98
I	Michelle Monteleone	1-000-240-105-050-000-98
J	Evelyn Randells	1-000-240-105-050-000-98
K	Rosalia Velez	1-000-240-105-130-000-98

AFSCME - \$175		
Item	Name	Account #
A	Hector Arce	11-000-262-100-175-000-98
B	Andrea Bisono	11-000-262-100-175-000-98
C	Sarah Brown	11-000-262-100-090-000-98
D	Felix Bruno	11-000-262-100-120-000-98
E	Jose Del Carpio	11-000-262-100-055-000-98
F	Spencer Evans	11-000-262-100-175-000-98
G	Thomas Fink	11-000-262-100-140-000-98
H	Maria Gonzalez Detorres	11-000-262-100-050-000-98
I	Fior Inirio	11-000-262-100-050-000-98
J	Shelia Lewis	11-000-262-100-300-000-98
K	John Mailahn	11-000-262-100-000-000-98
L	Patrick McFeeley	11-000-262-100-130-000-98
M	Diomarys Mejiade Hernandez	11-000-262-100-175-000-98
N	Rosa Montas Grullon	11-000-262-100-130-000-98
O	Jacqueline Moran	11-000-262-100-000-000-98
P	Fredy Nunez	11-000-262-100-050-000-98
Q	Juana Nunez	11-000-262-100-140-000-98
R	Bibi Permaul	11-000-262-100-055-000-98
S	Nayare Rodriguez	11-000-262-100-050-000-98
T	David Spieler	11-000-262-100-050-000-98
U	Yoselin Taveras	11-000-262-100-175-000-98
V	Ana Urena	11-000-262-100-055-000-98
W	Eleni Valsamis	11-000-262-100-050-000-98
X	Luz Vazquez	11-000-262-100-055-000-98
Y	Maribel Vazquez	11-000-262-100-100-000-98
Z	Brian Caldwell	11-000-262-100-000-000-98
AA	Thomas Gillespie	11-000-262-100-000-000-98
AB	Philip Monteleone	11-000-262-100-000-000-98
AC	James Morley	11-000-262-100-055-000-98
AD	John Shepherd	11-000-262-100-000-000-98

Transportation 10-Months \$160 – Account # 11-000-270-160-000-611-98	
Item	Name
A	Frederick Boyle
B	Carmen Casimiro
C	Augusto Chavarriaga
D	Rhonda Cosme
E	Andrea Diaz
F	William DiPasquale
G	Kathleen Eisensmith
H	Dionicia Espinal
I	Sandy Fisher
J	Kathleen Ford
K	Rosalind Forest
L	Aristades Galva
M	Danaes Gonzalez
N	Yudelka Henriquez
O	George Kristian
P	Alisa Laurick
Q	Eileen Laurick
R	Maria Lebron
S	Bonnie Marquis



T	Charles Miller
U	Margaret Mund
V	Kenneth Nicholson
W	Paula Polanco
X	Patricia Reyes-Duran
Y	Gail Ricciuti
Z	Eshter Robb
AA	Yosanna Roman
AB	Betty Ruiz
AC	Nicholas Tropiano
AD	Dennis Vasquez
AE	Kerry Yobb
AF	Ja'Nay Young
AG	Shirlene Young

Transportation 12-Months \$185 – Account # 11-000-270-160-000-611-98	
	Name
	Roseanna Kulbickas

19. RECOMMEND the Pennsauken Board of Education approve the following stipend positions for the parent training nights to be held in connection with the Mental Health Service Professional Demonstration (MHSPD) Grant on 1/23/2020, 2/27/2020, 3/26/2020 & 4/23/2020: Account # 20-291-200-104-000-000-97

Item	Loc	Name	Position	Stipend	Effective Date
A	PHS	Antoinette Snyder	Parent Night Monitor	\$440	1/2/2020
B	PHS	Karen Warner	Parent Night Monitor	\$440	1/2/2020

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**  
**MOTION BY:**  
**SECOND BY:**  
**MOTION**

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

20. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Rosalyn Lawrence	The Role of the School Climate Team	1/16/2020	travel	11-000-240-580-120-000-24
B	Tierra Sewell	The Role of the School Climate Team	1/16/2020	travel	11-190-100-580-120-000-02

21. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Christina Lavell	Using CBI Effectively for Students Ages 18-21	5/12/2020	travel	11-000-219-580-050-000-08
B	Christina Lavell	Using Job Coaching for Community Employment	3/12/2010 & 3/16/2020	travel	11-000-219-580-050-000-08
C	Maureen Wagner	Technology Implementation in CBI	4/1/2020	travel	11-190-100-580-050-000-02
D	Maureen Wagner	Using CBI for Career Exploration	2/11/2020 & 2/21/2020	travel	11-190-100-580-050-000-02
E	Frank Warwick	2020 NJBGA Conference/Expo	3/23/2020 – 3/25/2020	travel	11-000-262-580-000-000-05
F	David Wagner	2020 NJBGA Conference/Expo	3/23/2020 – 3/25/2020	travel	11-000-262-580-000-000-05
G	John Pursglove	NJASA TECHSPO 2020 Conference	1/31/2020	\$299 + travel	11-000-252-580-000-000-06
H	Christopher Harris	NJASA TECHSPO 2020 Conference	1/30/2020 & 1/31/2020	\$475 + travel	11-000-252-580-000-000-06
I	Eliz Uricoechea	Genesis Training for Electronic Health Records	1/22/2020	No Fee	n/a
J	Diane Joyce (presenter)	2020 AASA/NJASA/NJPSA Women's Leadership Conference	3/26/2020	\$210 + travel	11-000-240-580-130-000-23
K	Tara Barnstead (presenter)	2020 AASA/NJASA/NJPSA Women's Leadership Conference	3/26/2020	\$210 + travel	11-190-100-580-130-000-02
L	William Snyder	NJSBA Career Ambassador Program	1/25/2020	travel	11-000-240-580-050-000-31
M	Susan Fuir	NJ State School Nurses Association Conference	3/27/2020 – 3/28/2020	\$229 + travel	11-190-100-580-050-000-02
N	Lisa Haines	Motivation, Mindset and Grit: Practical, Proven Strategies to Increase Learning	1/30/2020	\$279	11-190-100-580-050-000-31

22. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences:

University	Student	Cooperating Teacher(s)	School	Grade/Subject	Practicum
Wilmington University	Joshep (Damon) Legato	Leigh Ann Vrooman	Phifer	Grade 6/ Social Studies	Spring 2020 60 Hour Observation

**Note:** Start date contingent upon NJ DOE Criminal History Review clearance

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:  
MOTION BY:  
SECOND BY:  
MOTION**

## EDUCATIONAL PROGRAM

23. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students:  
Account # 11-150-100-101-xxx-000-98 (regular education) 11-219-100-101-xxx-000-98 (special education)

Item	Student	Cost	Reason
A	135417374	\$44/hour	Medical
B	202482475	\$44/hour	Suspension
C	202184031	\$44/hour	Suspension
D	202325306	\$44/hour	Suspension
E	135424895	\$44/hour	Suspension
F	203268647	\$44/hour	Medical
G	202828319	\$44/hour	Medical
H	135403545	\$44/hour	Suspension
I	202913062	\$44/hour	Medical
J	135403059	\$44/hour	Medical
K	202664794	\$44/hour	Medical
L	202522539	\$44/hour	Medical
M	202032859	\$44/hour	Suspension

24. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of-district programs for students with disabilities during the 2019-2020 school year.

Item	Student	Placement	Cost	Effective Dates	Non-Resident Fee	Account
A	203313881	Larc	\$33,099.82 Tuit \$18,910.00 1:1	12/2/19-6/19/20		11-000-100-566-000-000-08
B	202639099*	Garfield	\$26,820.00 1:1*	9/5/19-6/19/20		
C	135420933*	Hampton	\$1,950.00 Tuit* \$50,490.00 Tuit	7/8/19-7/26/19 9/5/19-6/12/20		
D	202884753	Garfield	\$56,336.40 Tuit	9/5/19-6/19/20		

\*Revision

25. RECOMMEND the Pennsauken Board of Education **drop** the following student from an out-of-district program for pupils with disabilities:

Student	Placement	Dropped Date
135435976	Garfield	12/10/19

26. RECOMMEND the Pennsauken Board of Education approve home instruction as needed for the following students:

Item	Student	Reason	Provider	Account
A	202522539	Medical	P.E.S.I.	11-219-100-320-000-304-08
B	202325086	Suspension	Educere	11-150-100-320-000-000-08

27. RECOMMEND the Pennsauken Board of Education appoint the following providers for the 2019-2020 school year to be used on an as needed basis:

Provider	Service	Fee	Account
Delta-T	LDTTC Evaluations	\$375.00 English \$475.00 Bi-Lingual	11-000-219-320-000-008-08

28. RECOMMEND the Pennsauken Board of Education approve the adoption of the following materials:

Account# 11-190-100-640-050-000-02 / 11-190-100-640-175-000-02

- HMH Chemistry Dimensions for PHS (textbook)
- Timberlake: Basic Chemistry for PHS (textbook)
- Gia Publication Inc. for 4<sup>th</sup> Grade Students (A sequential, research-based 4<sup>th</sup> grade general music series)

29. RECOMMEND the Pennsauken Board of Education approve Pennsauken Public Schools to participate in a study with Education Research Institute of America regarding correlation between iReady and NJSLA results. There is no cost to the district.

30. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School implement a pilot program for select members of the graduating class of 2020 to participate in a Cooperative Education program during the Spring of 2020 in order to prepare for a full roll out of the program in the Fall of 2020. There is no cost to the district.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**

**MOTION BY:**

**SECOND BY:**

**MOTION**

## **ACTIVITIES**

31. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	Wednesday February 26, 2020 5:30 p.m. – 7:30 p.m.	Pennsauken Education Association (4 <sup>th</sup> Grade Readiness Program)	Intermediate School Cafeteria & Classrooms	n/a
B	Sundays March – December, 2020 (excluding July & August) 9:00 a.m. – 12:00 p.m.	Pennsauken United Soccer Club	Middle School Lower Soccer Field	Fees waived
C	Tuesday, February 4, 2020 Wednesday, April 8, 2020 6:00 p.m. - 7:30 p.m.	Delair School PTA Meetings	Delair School Library	n/a
D	Wednesday, April 1, 2020 5:00 pm - 7:00 pm	Baldwin School (Baldwin Steam Parent Night)	Baldwin School APR/Classrooms	n/a

32. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	5/20/2020	Delair	Assembly: "Ned's Kindness Adventure"	2:00pm – 2:45pm	No Cost to District	n/a
B	3/30/2020	Delair	Assembly: "Pennies for Patients"	2:00pm – 2:45pm	No Cost to District	n/a
C	4/2/2020	Delair	Assembly: "Ace Your NJSLA"	2:00pm	\$720	11-190-100-320-120-001-24
D	1/28/2020	PHS	Lunar New Year Celebration	5:00pm – 7:00pm	No Cost to District	n/a
E	3/30/2020	PHS	Fundraiser: Dine & Donate at Chipotle Mexican Grill on Haddonfield Rd. in Cherry Hill, NJ (hosted by PHS Class of 2020)	5:00pm – 9:00pm	No Cost to District	n/a
F	1/27/2020	PHS	World Strides Information Meeting for Parents of 8 <sup>th</sup> – 11 <sup>th</sup> grade Choir & Theatre students (April 2021 trip to Europe)	6:30pm – 7:30pm	No Cost to District	n/a
G	2/19/2020	PHS	Class of 2020 Dine & Donate at PJ Whelihan's in Maple Shade, NJ	5:00pm – 8:00pm	No Cost to District	n/a
H	2/14/2020	PHS	PHS Air Force JROTC Military Ball Pennsauken Country Club	6:00pm – 10:00pm	No Cost to District	n/a
I	3/9/2020	PHS	Pennsauken Stages Dine & Donate at PJ Whelihan's in Maple Shade, NJ	5:00pm – 8:00pm	No Cost to District	n/a
J	3/29/2020	PHS	5K and Kids Fun Run Senior Leadership Project for 2 NHS student-athletes Nhat Le & Huy Nguyen	9:00am – 11:00am	No Cost to District	n/a
K	2/21/2020	Intermediate	National Engineering Day Event	All Day	No Cost to District	n/a
L	2/26/2020	Intermediate	4 <sup>th</sup> Grade Homework, Organization and Preparedness (H.O.P) event hosted by the PEA	5:30pm – 7:30pm	No Cost to District	n/a
M	2/19/2020	Intermediate	Fundraiser: Mod Pizza (a portion of proceeds from all purchases made by Pennsauken families & staff)	All Day	No Cost to District	n/a
N	3/12/2020	Intermediate	Fundraiser: Chipotle (a portion of proceeds from all purchases made by Pennsauken families & staff)	All Day	No Cost to District	n/a
O	4/3/2020	Intermediate	Assembly: "The YoJo Show"	8:38 a.m. & 9:30 a.m.	\$1,080	11-190-100-320-175-001-29
P	2/7/2020	Baldwin	Assembly: Woodford Cedar Run Wildlife Refuge	9:30am – 10:15am	No Cost to District	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**  
**MOTION BY:**  
**SECOND BY:**  
**MOTION**

## **TRIPS**

33. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

Date	School	Trip Location	Purpose	Cost	Account
1/3/2020	PHS	Pennsauken Country Club	PHS Concert Choir members to perform at the Pennsauken Twp. Reorg. meeting	Transportation	n/a

34. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	3/17/2020	PHS	Certamen Competition Princeton University	PHS Student Members of the NJJCL State Executive Board	No Cost to District	n/a
B	2/14/2020	PHS	Cadet Shadow Day Rutgers University New Brunswick, NJ	PHS AF JROTC's interested Juniors and Seniors	Transportation	n/a
C	1/28/2020	PHS	Cathedral Kitchen Camden, NJ	PHS Culinary I students	Transportation	n/a
D	2/13/2020	PHS	Pinsetters Bowling Alley Pennsauken, NJ	PHS Life Skills Classes	Transportation	n/a
E	2/6/2020	PHS	Poetry Out Loud Regional Competition Rutgers University Camden, NJ	PHS National Honor Society members	Transportation	n/a
F	2/29/2020	PHS	Morgan State Univ. Baltimore, MD	PHS African American Culture Club members	Transportation	n/a
G	3/6/2020	PHS	Franklin School Pennsauken, NJ	PHS Senior Leadership students	Transportation	n/a
H	2/25/2020	PHS	Incentive Flight with the NJ Air National Guard Joint Base MDL Fort Dix, NJ	PHS Air Force JROTC cadets	Transportation	n/a

I	3/6/2020, 3/7/2020 & 3/8/2020	PHS	National Festival Chorus Carnegie Hall New York, NY	PHS Vocal Music Program members	Cost to District is \$3000 (\$150 per student for 20 students) + Transportation to and from Hamilton Train Station each day. (Full cost is \$350 per student. The district will contribute \$150 per student so each student will pay \$200 instead of \$350)	11-000-270-512-000-000-07
J	3/19/2020	PHS	Camden County S.U.R.E Summit Camden County College Blackwood, NJ	15 PHS students	No Cost to District	n/a
K	4/1/2020	Intermediate	Brain Drain Memorial School Cinnaminson, NJ	Intermediate School 4 <sup>th</sup> Grade Pre-accelerated students	Transportation	n/a
L	2/7/2020	Intermediate	The Scottish Rite Auditorium Collingswood, NJ	Intermediate Instrumental Music students to see an orchestral performance by the Symphony in C	Transportation	n/a
M	3/9/2020	Franklin	Planetarium Show The Magic Tree House Space Mission Rowan University Glassboro, NJ	Franklin 3 <sup>rd</sup> grade students	Transportation	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**

**MOTION BY:**

**SECOND BY:**

**MOTION**

### **OTHER**

35. RECOMMEND the Pennsauken Board of Education approve Pennsauken Intermediate School to apply for and receive a grant in the amount of \$700 from Scholarship America for the three special education classes to attend a science related field trip (Adventure Aquarium) this Spring.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafah				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**  
**MOTION BY:**  
**SECOND BY:**  
**MOTION**

## **BUSINESS & FINANCE**

### **36. BUDGET/ACCOUNT TRANSFERS**

RECOMMEND the Pennsauken Board of Education approve final line item transfers for the month of November 2019 as per attached exhibits.

### **37. BILL LIST**

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of January 2020 that are duly signed and authorized in a total amount of dollars.

<b>DEPARTMENT</b>	<b>TOTAL</b>
JANUARY 2020 GENERAL FUND BILL LIST	4,085,484.52
DECEMBER 2019 GENERAL FUND SPECIAL CHECKS	274,849.08
JANUARY 2020 GENERAL FUND SPECIAL CHECKS	669,934.13
DECEMBER 2019 BOND REFERENDUM PYMTS	560,046.66
JANUARY 2020 BOND REFERENDUM BILL LIST	60,639.06
JANUARY 2020 FOOD SERVICES BILL LIST	104,728.32
PAYROLL 12/20/19, 01/03/20 AND 01/17/20	7,320,740.73
<b>TOTAL</b>	<b>\$13,076,422.50</b>

### **38. RECONCILIATION OF STATEMENTS REPORT**

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of November 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2019. Move that the Board of Education approve the Treasurer of School Moneys reports.

### **BOARDS' CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



### 39. BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of November 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 40. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

\_\_\_\_\_  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

41. RECOMMEND the Pennsauken Board of Education, pursuant to N.J.S.A. 18A:18A-3(a), designates John Ogunkanmi, School Business Administrator/Board Secretary, as the Purchasing Agent for the Board of Education and authorizes him to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$40,000.00 (bid threshold) without public advertising of bids. Furthermore, John Ogunkanmi is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). In absence or unavailability of the Purchasing Agent, the board hereby authorizes Gail Miller, Purchasing Agent, to award contracts pursuant to N.J.S.A. 18A:18A-3(a).
42. RECOMMEND the Pennsauken Board of Education approve Board Member Diane Johnson to attend the NJSBA Regional Leadership Training program on Saturday, February 8, 2020, in Trenton, NJ, from 9:00 a.m. – 12:00 p.m., at a cost of \$50.00 for the program and mileage reimbursement of \$0.35 per mile.
43. RECOMMEND the Pennsauken Board of Education approve the following hardship amendments to the Pennsauken Public School District 457(b) retirement plan.

WHEREAS, the Pennsauken Public School District ("Plan Sponsor") maintains the Pennsauken Public School District 457(b) Retirement Plan ("Plan"); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, the Plan Sponsor wishes to amend the written terms of the Plan in a good faith effort to meet the requirements of law, regulations or other issuances regarding unforeseeable emergency distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the unforeseeable emergency distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the unforeseeable emergency distribution final regulations will supersede any inconsistent Plan provisions;

NOW, THEREFORE, BE IT RESOLVED that section 12.3 "Cessation of deferrals" in the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan – Basic Plan Document is hereby deleted and removed effective 1/1/2020.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

44. RECOMMEND the Pennsauken Board of Education approve the joint transportation agreement with Cherry Hill School District with Pennsauken Board of Education serving as the Lead Agency from December 4, 2019 through June 17, 2020 or when student has been reassigned to a different address whichever comes first, for one displaced Cherry Hill student residing in Pennsauken to Cherry Hill West High School at the rate of \$101.96 per day

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF BUSINESS & FINANCE ITEMS:**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

**INFORMATIONAL**

- Discipline Report – December 2019 (See Attachment)
- Board Member Attendance 2019-2020 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB Report

**HIB November 2019 Summary Addendum**

HIB Report Number	Investigation Findings	Discipline
PIS002	HIB did occur	Suspension

**HIB December 2019 Summary**

HIB Report Number	Investigation Findings	Discipline
PMS07-003	HIB did occur	Suspension

**PUBLIC COMMENT - GENERAL**

The Board of Education now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafah				Mrs. Young			
Ms. Johnson							

**APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY:**

**SECOND BY:**

**MOTION:**

**NEW BUSINESS**

**DATES, TIMES, & NEXT MEETING(S) OF THE BOARD**

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
February 20, 2020	6:30 p.m.	PHS	Business	Yes
March 19, 2020	6:30 p.m.	PHS	Business	Yes
April 23, 2020	6:30 p.m.	PHS	Business	Yes

**EXECUTIVE SESSION OF THE BOARD**

***BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to***

*Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.*

***WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and***

***WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and***

***WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.***

***NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:***

*\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)*

*\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.*

*\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to*

information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_x\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: **To discuss current litigation**)

\_\_\_\_\_A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is \_\_\_\_\_ and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

#### **TOPICS:**

1. LEGAL – PHS Welding & Electrical Shop Construction Project
2. CONTRACT
3. STUDENT
4. PERSONNEL

Close	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

Open	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

### **GOOD OF THE ORDER**

### **MOTION TO ADJOURN**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine			
Mr. Hurley				Mr. Perry			
Mrs. James				Mr. Viera			
Mr. Jarbough-Rafeh				Mrs. Young			
Ms. Johnson							

**APPROVAL OF:**

**MOTION BY:**

**SECOND BY:**

**MOTION:**