

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION MEETING ADDENDUM
Tuesday, June 13, 2023

PERSONNEL

1. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc.	Salary	Interview Committee	Replaces	Account
A	Jasmine Brewer	Elementary Teacher	09/01/2023	Interm.	\$62,553 BA Step 1 with benefits	Tanya Harmon Caroline Steer	Kevin Dippold	11-120-100-101-175-000-99
B	Elana Martino	Elementary Teacher	09/01/2023	Interm.	\$63,053 BA Step 2 with benefits	Jonathan Nguyen Caroline Steer	Kim Cusick- Plagge	11-230-100-101-175-000-99
C	Grace Cosgrove	Elementary Teacher	09/01/2023	Delair	\$62,553 BA Step 1 with benefits	Jonathan Nguyen Rosalyn Lawrence	Margaret Anderson	11-110-100-101-120-000-99
D	Madeline Webb	Elementary Teacher	09/01/2023	Delair	\$67,553 MA Step 1 with benefits	Rosalyn Lawrence Caroline Steer	Janet Levinson	11-204-100-101-050-000-99
E	Rebecca Kinnerman	Elementary Teacher	09/01/2023	Delair	\$62,553 BA Step 1 with benefits	Rosalyn Lawrence Caroline Steer	Brittany Morrow	11-110-100-101-140-000-99
F	Alysia Ons	ESL Teacher	09/01/2023	Carson	\$65,248 BA Step 5 with benefits	Jonathan Nguyen Caroline Steer	New	11-240-100-101-130-000-99
G	Karen Bennett	French LTS	09/01/2023	PHS	\$71,928 MA+30 Step 1 with benefits	Greg Munford Tarah Gillespie	ID#2295	11-140-100-101-050-000-99

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

2. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Name	Position	Loc.	Effective Date	Reason	Years of Service to Pennsauken	Account
Zachary Galloza	NTA	Interm.	06/30/2023	Resignation	1 year	11-000-252-107-100-000-99

3. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2022-2023 school year:

Name	Vacation Days	Per Diem Rate	Total	Account
Jonathan Reising	10	\$443.65	\$4,436.50	11-000-240-199-000-000-98

4. RECOMMEND the Pennsauken Board of Education ratify the following coaches for the Spring Sports Season 2022-2023:

Item	Name	Position	Date	Location	Salary	Account
A	Tenille Stewart	Head Coach Girls Flag Football	Spring 2023	PHS	\$4,400	11-402-100-100-050-000-97
B	Anthony Brunetti	Assistant Coach Girls Flag Football	Spring 2023	PHS	\$3,200	11-402-100-100-050-000-97

5. RECOMMEND the Pennsauken Board of Education approve Auto Mechanic Teacher, Matthew Hurley, to work summer hours as a Mechanic in the Transportation Department at the hourly rate of \$35, not to exceed 30 hours per week and on an as needed basis for the 2023-2024 SY. Account # 11-000-270-160-000-612-98
6. RECOMMEND the Pennsauken Board of Education approve Security Officer Diane Wilson, to work summer school at Burling School from 9:00am to 11:00am at the hourly rate of \$30. Account #TBD
7. RECOMMEND the Pennsauken Board of Education approve Teacher Jacob Speakman to work the Summer Trades Camp Summer Program 2023. Summer Program begins Tuesday, July 5, 2023 through August 11, 2023 and Summer Enrichment begins Tuesday, July 5, 2023 through August 10, 2023. Staff will work the hours of 9:00am – 12:00pm and be compensated their contractual hourly rate. Account #TBD
8. RECOMMEND the Pennsauken Board of Education approve the following intern to work in the district for the 2023-2024 school year as part of the requirement for graduation.

Name	Position	Date	Loc.	Salary	Supervisor	Term	Account Number
Amanda Rutkowski	School Counseling	09/01/2023	HPMS	Unpaid Intern	Melisa Solivan	Fall 2023	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Mr. Perry			
Ms. Eckel				Mr. Viera			
Mr. Jarbough-Rafeh				Mr. White			
Ms. Johnson				Mrs. Young			
Mr. La Vine							

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SECOND BY:

MOTION:

EDUCATIONAL PROGRAM

9. RECOMMEND the Pennsauken Board of Education enter into a contract with the New Jersey Commission for the Blind and Visually Impaired (CBVI) to provide education services for the following students eligible to receive CBVI education services for the 2022-2023 school year. Account # 11-000-216- 320-000-201-08
Student #203289254 - Level of Service-Education Level 1 - Rate \$2,200

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Mr. Perry			
Ms. Eckel				Mr. Viera			
Mr. Jarbough-Rafeh				Mr. White			
Ms. Johnson				Mrs. Young			
Mr. La Vine							

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OTHER

10. RECOMMEND the Pennsauken Board of Education approve the purchase of the following textbooks for the 2023-2024 school.

Item	Company	Grades	Amount	Account
A	Great Minds	K-3	\$152,057.38	20-487-100-600-xxx-000-xx
B	Open Up Resources	K-5	\$62,856.00	11-190-100-610-xxx-000-02

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Mr. Perry			
Ms. Eckel				Mr. Viera			
Mr. Jarbough-Rafeh				Mr. White			
Ms. Johnson				Mrs. Young			
Mr. La Vine							

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MOTION:

BUSINESS & FINANCE

11. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-01 Architect of Record** in which proposals were opened on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for Architect of Record were received from: Becica Associates, LLC, Cherry Hill, NJ; H2M Architects & Engineers Inc., Wall Township, NJ; LAN Associates, Engineering, Planning, Architecture, Surveying, Midland Park, NJ and Netta Architects, Mountainside, NJ;

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Architect of Record to LAN Associates, Inc. at the billing rate not to exceed \$170.00 per hour. The purpose of this proposal is to provide an Architect of Record in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

LAN Associates, Inc. has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

12. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-02 Auditor** in which proposals were opened on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for Auditor were received from: Bowman & Company, Voorhees, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Auditor to Bowman & Company at the billing rate not to exceed \$270.00 per hour and not to exceed \$127,500.00 annual audit fee. The purpose of this proposal is to provide an Auditor in accordance with

the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Additional fees are as listed:

Continuing Disclosure Reports	\$3,500.00
Supplemental Debt Statements	\$525.00
Official Statements	\$20,000.00
Other Official Statements	\$12,500.00
Electronic Statement Posting	\$1,750.00

Bowman & Company has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

13. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-05 Environmental Consultant** in which proposals were opened on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for Environmental Consultant were received from: Arcadis US Inc, Fair Lawn, NJ; Coastal Environmental Compliance, LLC, Hammonton, NJ; Karl & Associates, Inc., Mohnton, PA, and Montrose Environmental, Robbinsville, NJ;

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Environmental Consultant to Arcadis US, Inc. at the billing rate not to exceed \$274.00 per hour. The purpose of this proposal is to provide Environmental Consultant service in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Arcadis US, Inc. has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

14. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-06 Financial Advisor** in which proposals were opened on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for Financial Advisor were received from:

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Financial Advisor to Phoenix Advisors at the billing rates per the cost proposal. The purpose of this proposal is to provide Financial Adviser services in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Bond Fee:	\$9,500.00 plus \$0.50 per \$1,000.00 Issued - Minimum of \$13,500.00
Note Fee:	\$1,000 plus \$0.25 per \$1,000.00 Issued
Hourly Fees:	\$115.00 - \$195.00
Municipal Advisor Setup Fee:	Up to \$450.00 per issue
Continuing Disclosure Agent Service:	\$1,350.00 base fee

Phoenix Advisors has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

15. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-07 Legal Services/Bond Counsel/Special Counsel** in which proposals were opened on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for Legal Services/Bond Counsel/Special Counsel were received from: Board Solicitor, Labor Attorney, Special Education Attorney: Capehart & Scatchard, P.A., Mount Laurel, NJ; Comegno Law Group, P.C., Moorestown, NJ; Parker McCay, P.A., Mount Laurel, NJ; The Busch Law Group, Metuchen, NJ

Special Counsel: Capehart & Scatchard, P.A., Mount Laurel, NJ; Comegno Law Group, P.C., Moorestown, NJ; Malamut and Associates, LLC, Cherry Hill, NJ; Parker McCay, P.A., Mount Laurel, NJ; The Busch Law Group, Metuchen, NJ

Bond Counsel: Parker McCay, P.A., Mount Laurel, NJ

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for the Board Solicitor, Labor Attorney, Special Education Attorney to Comegno Law Group, P.C. not to exceed the rate of \$185.00 per hour and Bond Counsel to Parker McCay, P.A. not to exceed the rate of \$335.00 per hour.

The purpose of this proposal is to provide Legal Services/Bond Counsel/Special Counsel in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

The vendors noted have met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

16. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFQ#24-08 School Physician** in which proposals were due on Wednesday, May 3, 2023 at 11:00 a.m. prevailing time. Proposals for School Physician were received from Woodbury Medical Office, Woodbury, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for School Physician to Dr. Anthony Bonett, Woodbury Medical Office, in the amount not to exceed \$55,000.00 annually. The purpose of this proposal is to appoint a School Physician in accordance with the specifications in the Request for Qualifications. This professional service is necessary and is required by this Board of Education.

Woodbury Medical Office has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2023 through June 30, 2024.

17. RECOMMEND the Pennsauken Board of Education approve the contract with W.J. Gross, Inc., Sewell, NJ under the Camden County Educational Services Commission #66CCEPS, Contract #FY23-01 General Construction Repairs, Specialty Trade & Carpentry Services for the Longfellow Park Improvements, not to exceed the total amount of \$1,116,970.00, taken from the Bond Referendum account and Account#12-000-400-450-000-000-00, subject to the availability of funds.

18. RECOMMEND the Pennsauken Board of Education award IFB#2024-023 School Transportation Mechanical Services in which advertised bids were received, opened and read on May 25, 2023 at 2:30 pm for the purpose of outsourcing mechanical services when needed for the Pennsauken School District for the 2023-2024 school year; and

WHEREAS the vendors listed below are the responsible bidders, submitting the lowest prices in conformance with the specifications,

H.A. DeHart & Son, Inc. Thorofare, NJ	\$135.00 Hourly Labor Rate 30% Markup Parts/Supplies
Hunter Truck, LLC Philadelphia, PA	\$157.50 Hourly Labor Rate \$15% Markup Parts/Supplies

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above-mentioned vendors without exceptions, in the amount noted, and payable from the 2023-2024 budget.

Bid packages were mailed to, but no response received from:

Allegiance Truck, Barlow Chevrolet, Bellmawr Collision, Delaware Valley, Del-Val, Ed & Sons, Flanagan's, Holman Truck, Jay's Tire, Johnson & Towers, Mall Chevrolet, Tire Corral, Charles S. Winner, Wolfington Body Co.

19. RECOMMEND the Pennsauken Board of Education award the proposal for **RFP#24-11 Personnel Staffing – Special Services** in which proposals were received, opened and read on May 4, 2023 at 11:00 am for the purpose of seeking experienced and qualified individuals or firms to provide Personnel Staffing for Special Services for the District and;

WHEREAS proposals for Personnel Staffing – Special services were received from: Advanced Education Centers, Lanoka Harbor, NJ; Behavior Interventions Inc., King of Prussia, PA; Brett DiNovi & Associates, Cherry Hill, NJ; Horizon Healthcare Staffing, Manalapan, NJ; Kids in Motion/Ashley Beinecke, Marlton, NJ; Oxford Consulting Services, Manalapan, NJ; and Virtua Rehab School Services, Marlton, NJ;

WHEREAS upon review by the Business Office and based upon the evaluation analysis completed by the Evaluation Committee, the Board of Education does hereby recommend the award of contract to the following vendors at the following rates:

Advanced Education Centers:	Para-Professional	\$31.00 per hour
	Physical Therapy	\$98.00 per hour
	Occup. Therapy	\$88.00 per hour
	Speech Therapy	\$88.00 per hour
Behavior Interventions:	BCBA	\$120.00 per hour
Brett DiNovi & Associates:	1-1 Aide	\$60.00 per hour
	BCBA	\$130.00 per hour
Horizon Healthcare Staffing:	Nursing	\$68.00 per hour
	Para Prof.	\$38.00 per hour
	1-1 Aide	\$40.00 per hour
	ABA	\$41.00 per hour
	BT	\$42.00 per hour
Kids in Motion:	Physical Therapy	\$78.00 per hour
Oxford Consulting Services:	Para Prof.	\$32.00 per hour
	1-1 Aide	\$32.00 per hour
	Physical Therapy	\$80.00 per hour
	Occup. Therapy	\$78.00 per hour
	Speech Therapy	\$78.00 per hour
Virtua Rehab School Services:	Physical Therapy	\$80.00 per hour
	Occup. Therapy	\$80.00 per hour
	Speech Therapy	\$82.00 per hour

THEREFORE, the vendors noted were the proposals submitted as the most advantageous, price and other factors considered, in conformance with the specifications and in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education award the vendors noted for the 2023 – 2024 school year, and shall be subject to an annual review and renewable for two (2) one (1) year terms not to exceed three (3) years.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Mr. Perry			
Ms. Eckel				Mr. Viera			
Mr. Jarbough-Rafeh				Mr. White			
Ms. Johnson				Mrs. Young			
Mr. La Vine							

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