

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION MEETING ADDENDUM
Monday, November 18, 2024

PERSONNEL

1. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Jennifer Ellsworth	School Psychologist	Interm.	01/12/2025	Resignation	9 years	11-000-219-104-175-000-99
B	Jadarrah Richardson	NTA	HPMS	12/06/2024	Resignation	0 years	11-000-262-107-055-000-99
C	Taylor Carroll	Food Service General Worker	PHS	11/17/2024	Resignation	0 years	60-910-310-110-000-090-99

2. RECOMMEND the Pennsauken Board of Education approve the following job descriptions: (See Attached)

- Athletic Admin. Coordinator Stipend

3. RECOMMEND the Pennsauken Board of Education approve the following co-curricular stipend positions for the 2024-2025 school year.

Item	Name	Position	Location	Stipend	Account
A	Tarah Gillespie	Title I Coordinator Stipend	District	\$10,000 (Full Year)	20-231-200-100-000-000-97
B	Elizabeth Doan	Vocal Music	Carson	\$2,660	11-401-100-100-130-000-97
C	Matthew Sax	Yearbook	Carson	\$2,055	11-401-100-100-130-000-97
D	Katie Drechsel	Vocal Music	Delair	\$2,660	11-401-100-100-120-000-97
E	Zabriele Holloway	Vocal Music	Fine	\$2,660	11-401-100-100-140-000-97
F	Deb Bergen	Vocal Music	Franklin	\$2,660	11-401-100-100-100-000-97
G	Annette Vesper	Yearbook	Franklin	\$2,055	11-401-100-100-100-000-97
H	Robert Cox	Game Club	Franklin	\$800	11-401-100-100-100-000-97
I	Lauren Morgan	Student Government	Intermediate	\$2,155	11-401-100-100-175-000-97
J	Patricia McMahon	Student Government	Intermediate	\$2,155	11-401-100-100-175-000-97
K	Matthew Kauffman	Vocal Music	Intermediate	\$4,110	11-401-100-100-175-000-97
L	Jacob Millstein	Instrumental Ensembles	Intermediate	\$4,110	11-401-100-100-175-000-97
M	Danielle Ford	Media Club	Intermediate	\$2,055	11-401-100-100-175-000-97
N	Lisa Sassano	Media Club	Intermediate	\$2,055	11-401-100-100-175-000-97
O	Melodie Szymanski	Yearbook	Intermediate	\$2,055	11-401-100-100-175-000-97
P	Cheri Miller	Yearbook	Intermediate	\$2,055	11-401-100-100-175-000-97
Q	Chris Hazynski	Game Club	Intermediate	\$1,200	11-401-100-100-175-000-97
R	Christine Wetzel	Unified Sports Coach	Intermediate	\$1,500	11-401-100-100-175-000-97
S	Courtney Rowan	Unified Sports Coordinator	Intermediate	\$1,500	11-401-100-100-175-000-97
T	Lauren Steck	Student Government	Roosevelt STEM	\$4,110	11-401-100-100-180-000-97
U	Ann Marone	National Junior Honor Society	Roosevelt STEM	\$2,560	11-401-100-100-180-000-97
V	Michael DiStefano	Stage Band	Roosevelt STEM	\$2,560	11-401-100-100-180-000-97
W	Elizabeth LaVine	Game Club	Roosevelt STEM	\$800	11-401-100-100-180-000-97

X	Tara Aviles	Student Government	HPMS	\$4,310	11-401-100-100-055-000-97
Y	Lisa Hybiske	National Junior Honor Society	HPMS	\$2,560	11-401-100-100-055-000-97
Z	Tracey McSweeney	STEAM Club	HPMS	\$2,155	11-401-100-100-055-000-97
AA	Breanna Ratkevic	STEAM Club	HPMS	\$2,155	11-401-100-100-055-000-97
AB	Dyan Conklin	Vocal Music	HPMS	\$4,110	11-401-100-100-055-000-97
AC	Matthew Ford	Stage Band	HPMS	\$4,310	11-401-100-100-055-000-97
AD	Matthew Ford	Instrumental Ensembles	HPMS	\$4,110	11-401-100-100-055-000-97
AE	Trish Rustico	Gold Card	HPMS	\$1,825	11-401-100-100-055-000-97
AF	Kari Domitrovits	Yearbook	HPMS	\$2,055	11-401-100-100-055-000-97
AG	Nicole Faries	Yearbook	HPMS	\$2,055	11-401-100-100-055-000-97
AH	Heidi Baitinger	Student Activities Fund	HPMS & Intermediate	\$4,310	11-401-100-100-055-000-97
AI	Daniel Bouchee	JROTC Activities	PHS	\$10,000 (Full Year)	11-401-100-100-050-000-97
AJ	Vivian Bender	JROTC Activities	PHS	\$10,000 (Full Year)	11-401-100-100-050-000-97
AK	Christine Lim	Asian Student Association	PHS	\$1,200	11-401-100-100-050-000-97

4. RECOMMEND the Pennsauken Board of Education approve the following stipend position for the 2024-2025 Winter Athletic Season for PHS. Interviews were conducted by Athletic Director, William Snyder, and CSA, Caroline Steer.

Coach	Sport	Stipend	Season	Account
Erin Brown	Athletic Trainer	\$8,120	Winter Season 2024-2025 SY	11-402-100-100-050-000-97

5. RECOMMEND the Pennsauken Board of Education approve the following stipend position for the 2024-2025 SY for the Winter Athletic Season for Phifer Middle School. Interviews were conducted by Athletic Director Billy Snyder, Principal Jon Reising and Assistant Principal Ralph Midora.

Name	Sport	Stipend	Season	Account
Taylor Garron	Athletic Trainer	\$8,120	Winter Season 2024-2025 SY	11-402-100-100-050-000-97

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafah							

APPROVAL OF:
MOTION BY:
SECOND BY:
MOTION:

STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

6. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	John Ogunkanmi	NJASBO – Ethics & the BA Workshop	12/17/2024	\$145	11-000-251-581-000-000-00
B	John Ogunkanmi	NJASBO – A.I. Workshop	01/15/2025	\$145	

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafeh							

APPROVAL OF:

MOTION BY:

SECOND BY:

MOTION:

ACTIVITIES

7. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s)	Time(s)	Organization / Event	School Requested	Fees
A	Friday, 11/22/24	6:00pm – 8:00pm	Team Dinner Before Cheer Competition	PHS Main Cafeteria	n/a
B	Wednesday, 12/11/24	6:00pm – 7:30pm	Book Bingo	Fine School Cafeteria	n/a
C	Thursday, 12/19/24	6:00pm – 7:00pm	Paint the Night Purple Parent Information Night	PHS Main Cafeteria	n/a

8. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	12/09/2024 to 12/18/2024	Intermediate	Dave & Buster's Power Card Fundraiser	Online Ordering	n/a	n/a
B	12/19/2024	PHS	Paint the Night Purple Series – Info Night	6:00pm – 7:00pm	n/a	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafeh							

APPROVAL OF:

MOTION BY:

SECOND BY:

MOTION:

TRIPS

9. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	12/13/2024	Delair	PHS	Winter Children's Production	Transportation	n/a
B	12/13/2024	Roosevelt STEM	PHS	Vocal Play	Transportation	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafah							

APPROVAL OF:
MOTION BY:
SECOND BY:
MOTION:

OTHER

10. RECOMMEND the Pennsauken Board of Education approve applying for a grant through the NJ NRA Grant Program for the Marksmanship and Archery Program as part of the AFJROTC coursework.
11. RECOMMEND the Pennsauken Board of Education ratify and approve the District's Participation in the Temple Job Fair held at Temple on November 1st from 1:00pm to 3:00pm, the district representatives were Jonathan Nguyen and Tarah Gillespie.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafah							

APPROVAL OF:
MOTION BY:
SECOND BY:
MOTION:

BUSINESS & FINANCE

12. RECOMMEND the Pennsauken Board of Education participate in the contract for OMNIA Partners Print Good and Services Contract #2020002755 for Print Management Services for the District.
Information regarding the contract may be found on the OMNIA Partners website at:
<https://www.omniapartners.com/suppliers/canon-solutions-america/public-sector/contract-documents#c1497>

The current term of contract Print Goods and Services Contract #2020002755 is December 16, 2020 through December 15, 2025 with an option to renew for five (5) additional periods through December 15, 2030.

It is the intent of the School Business Administrator to make a contract award to Canon Solutions America, Burlington, NJ, participating agent number 942053.

Pennsauken Board of Education is permitted to participate in national cooperative agreements under the authority of N.J.S.A 52:34-6.2(b) (3). Comment period ends December 16, 2024.

13. RECOMMEND the Pennsauken Board of Education approve a contract with Canon Solutions America, Burlington, NJ as per OMNIA Partners Print Goods and Services Contract #2020002755/National IPA Participating Agent Number 942053 for Print Management Services that includes parts, labor, service loaners, and supplies for network and local printers throughout the District. This contract shall commence on or about December 1, 2024 through November 30, 2029 in the amount of \$2,576.67 to be billed monthly, \$30,920.04 annually. This agreement is for a 60-month managed print services agreement for new Canon ImageClass printers (179).

VENDOR	ESTIMATED USAGE PER MONTH	INVOICED QUARTERLY	MONTHLY UNIT COST	ANNUAL TOTAL AMOUNT
Canon Solutions America Burlington, NJ	61,050 Images - B/W Printers 5,900 Images - Color Printers	\$0.00924/printer \$0.06163/printer	\$564.71 <u>\$363.62</u> \$928.33	\$ 6,776.52 <u>\$ 4,363.44</u> \$11,139.96

Note: Includes toner and maintenance. Old machines removed and replaced.

THEREFORE, BE IT RESOLVED that the School Business Administration/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and;

BE IT FURTHER RESOLVED by the Pennsauken Board of Education to approve this contract with Canon Solutions America in the total annual amount of \$42,060.00 taken from Account#11-000-252-340-XXX-000-06.

14. RECOMMEND the Pennsauken Board of Education award IFB#2025-029 Food Service Refrigerated Vehicle with Lift Gate in which advertised bids were received, opened and read on November 13, 2024 at 2:00 pm for the purpose of purchasing a new refrigerated vehicle with lift gate for the Food Service Department for the 2024-2025 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications;

VENDOR	VEHICLE DESCRIPTION	AMOUNT
Winner Ford, Cherry Hill, NJ	Ford F-450 XL Refrigerated Van with Lift Gate	\$113,067.00

Acct #60-910-310-730-000-090-09

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award this bid to the above-mentioned vendor without exceptions, in the amount noted, and payable from the 2024-2025 budget.

Other Bids: Nielsen Ford of Morristown, Morristown, NJ - \$119,162.00

Bid packages were mailed to, but no response received from:
H.A. DeHart, Hertrich Fleet, Procurement Services Mgmt.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Alves				Ms. Johnson			
Mr. Carey				Mrs. Matos			
Mrs. Diaz				Mr. McDevitt			
Mrs. Hutton				Mrs. Young			
Mr. Jarbough-Rafah							

APPROVAL OF:

MOTION BY:

SECOND BY:

MOTION: