



CRISTO REY ATLANTA  
JESUIT HIGH SCHOOL

Corporate Work Study February Lunch and Learn

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# Agenda

- Project CEO Sign Ups
- Completing Timecards
- Student Concerns
- Athletic Contracts
- Partner Appreciation
- Supervisor Awards
- Student of the Month



# Project CEO Sign Ups

- We are gearing up for Project CEO 2025!
- If you still have not registered, please find your relationship manager's name below and register!
- Mr. Johnson Project CEO [link](#)
- Ms. Kaltiso Project CEO [link](#)
- Ms. Lowery Project CEO [link](#)
- Ms. Montgomery Project CEO [link](#)



# Completing Timecards

- We use this data to ensure the students are performing to the best of their abilities.
- If you leave low rating timecards, we address them ASAP.
- If you leave high rating timecards, we nominated them students of the month!

# Timecards in your Inbox

Time Card Feedback for Collin Roberts on 10/15/2024

Time Card Feedback for Collin Roberts on 10/15/2024

Cristo Rey Work Studyforce <notifications@workstudyforce.org>  
To: Yamileth Yescas

Wed 10/16/2024 11:55 PM

This sender notifications@workstudyforce.org is from outside your organization.

Time Card Feedback for Collin Roberts on 10/15/2024

Dear Yamileth Yescas,  
Please provide performance feedback for Collin Roberts for 10/15/2024. If you like, you can adjust hours, request a follow-up or add a comment after providing a rating.

Hours Worked: 6 hrs 0 min  
Lunch: 0 hrs 30 min

Exceptional  
Above Expectations  
Met Expectations  
Needs Improvement  
Unsatisfactory

# Filling Out Your Timecard



**Time Card Details**

<b>Student Name</b>	<b>Date Worked</b>
Collin [redacted]	10/15/2024

**Activities:**

I did a poster activity at Cristo rey, since I did not have work. And we worked on different stuff throughout the work day.

<b>Hours Worked</b>	<b>Time At Lunch</b>	<b>Hours Worked Without Lunch</b>
6 hrs 0 min	0 hrs 30 min	5 hrs 30 min

I would like to update the hours worked \*  Yes  No

**Performance**

Unsatisfactory	Needs Some Improvement	Met Expectations	Above Expectations	Exceptional
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Rating \*

**Additional Comments**

[Redacted comment box]

Share comments with student? \*  Yes  No

Request a follow up from Cristo Rey? \*  Yes  No

**Other Time Cards To Approve**

You have other open time card(s) to approve. Please select which time card you would like to complete next and click the "Submit" button to save this time card and proceed to the next.

# Student Behavior/ Concerns

- A student's workday is from 9:00 AM – 4:00 PM
- If your company releases a student early, please notify your relationship manager. The students are our responsibility on their workdays?
- Why is it important?
  - We recently had a student be unaccounted for on their workday.
  - We go into full-emergency mode trying to locate the student and notifying the family.
  - Per DOL requirements and safety, we must know where the kids are going at all times.

# Athletic Contracts

- Student Athletes were given athletic contracts that must be presented to their supervisors. On these contracts the dates of games will be listed as well as the times the students will be asked to leave.
- Supervisors must sign off on the dates.
- Students can not leave work early for practices, only games.

# Partner Appreciation 2025



## Corporate Work Study Partner Reception

**Wednesday, April 30, 2025**

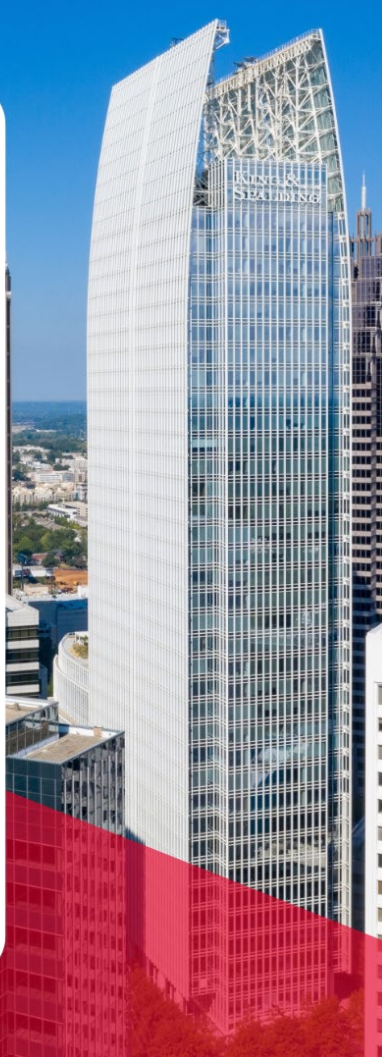
5:00 p.m. - 7:00 p.m.

1180 Peachtree St. NE

Suite 3100

Atlanta, GA 30309

Hosted by



We will be awarding “Supervisors of the Year” awards!

RSVP Here:

<https://forms.gle/Fy1UkgXvSYcimGtu6>

# January Students of the Month



Student  
Of The Month



**Karen** [REDACTED]

Congratulations! 

This award card features a white background with a scalloped edge, a red pushpin at the top, and yellow stars. The student's name is partially redacted with a black box.



Student  
Of The Month



**Rafael** [REDACTED]

Congratulations! 

This award card features a white background with a scalloped edge, a red pushpin at the top, and yellow stars. The student's name is partially redacted with a black box.



Student  
Of The Month



**Danna** [REDACTED]

Congratulations!  Lenbrook

This award card features a white background with a scalloped edge, a red pushpin at the top, and yellow stars. The student's name is partially redacted with a black box.



Student  
Of The Month



**Daniel** [REDACTED]

Congratulations!  **Kimley»Horn**  
Expect More. Experience Better.

This award card features a white background with a scalloped edge, a red pushpin at the top, and yellow stars. The student's name is partially redacted with a black box.

Questions? Comments? Concerns?

# Resources

- [Partner Resource Portal](#)
- [CWSP 2024-2025 Calendar](#)
- [Offical CWS JobPartner Handbook 2024-2025 YY](#)

Not receiving our newsletter? Email Yamileth Yescas [@yyescas@crstoreyatlanta.org](mailto:yyescas@crstoreyatlanta.org)