

Trinity is Montgomery's foremost educational institution, blending academic excellence with Christian values for grades Pre K - 12. Providing a challenging college-preparatory education, Trinity offers a rigorous academic program, committed educators, outstanding athletics, and a nurturing family environment. Educators at Trinity inspire students to pursue excellence while encouraging growth in mind, body, and spirit—where faith and learning unite.

We are seeking a dynamic and visionary leader to serve as the Head of Middle and Upper School. This individual will be responsible for the strategic and operational leadership of grades 6-12, ensuring a high-quality educational experience that fosters academic excellence, spiritual development, and student well-being.

Essential Duties and Responsibilities:

- Serve as the academic leader of the Middle and Upper School, managing day-to-day operations.
- Work closely with Trinity's Administrative Leadership Team to develop and implement school-wide policies, programs, and initiatives.
- Hire, support, and supervise Middle and Upper School faculty and staff in coordination with the Head of School.
- Support Middle and Upper School faculty through classroom observations, providing feedback for continued growth.
- Maintain the budget for the Middle and Upper School.
- Establish programming for faculty in-service and continual professional development throughout the school year.
- Oversee student activities and discipline, in conjunction with the Middle and Upper School Deans of Students.
- With the help of the Middle and Upper School Administrative Team, know, support, and inspire the growth of Middle and Upper School students.
- Maintain alignment with Trinity's mission statement and Core Values.

Qualifications and Attributes:

- A personal faith in Jesus Christ that defines and informs all aspects of life.
- Models strength of character and the fruits of the Spirit.
- Bachelor's Degree (Master's preferred) in a related field.
- Willingness to develop relationships with colleagues, students, and families.
- Experience supervising and managing others and working well with colleagues.
- Strong understanding of and desire to work with adolescent learners.
- Strong communication skills, both oral and written.
- Strong sense of professionalism and confidentiality.
- Proven leadership skills in the position's essential functions.