



Course Request Process

2025-26 School Year

Class of 2027

(Current 10th Graders)

Course Request Process (CRP)

2.11 Homeroom	4 Year Planning BUT you still need to enter requests in Skyward/Qmlativ
3.4 Homeroom	Review Course Request Process
T, 3.5-W, 3.6 Block Classes	Discuss recommendations in core classes Core teachers initial planning form (received during 1 st per) after discussing selection
W, 3.5	Skyward/Qmlativ opens for course requests
Th, 3.6, 1 st per	Turn in planning form after taking a photo or copying down your requests
F. 3.14, 8 am	Deadline to submit course requests in Skyward
3.26-4.4	Counselors will contact students impacted by course cancelations to identify alternate

Change for 2025-26

Only course LEVEL CHANGES will be made after CRP.
Elective preference changes will NOT be made.

<i>Allowed Level Changes (if space permits)</i>	<i>Preference Changes <u>not</u> allowed</i>
Algebra 2 → Applied Algebra 2 US History → AP US History Spanish 2 → retake Spanish 1	Yoga ---- Ceramics Visual Art 1 ---- Health drop Economics

Rationale: Staffing decisions & schedules are made based on your course requests. Requesting a class now means you are asking for a spot in that class; there is no reserved seat to switch to if you didn't request a class.

So that means...

1

Request your courses thoughtfully.

2

Request alternate classes you'd like to take.

3

Consider remaining grad requirements & course load.

**Plan ahead if you are thinking about outside credit or summer school.
Meet with your counselor if necessary.**

4

Course Request Form

2025-26 COURSE SELECTION FORM

ISSAQUAH HS

NAME: _____
Last First

GRADUATION YEAR: _____

Things to remember:

- Use the online course guide AND recommendations from your teachers to decide what to take.
- You need to select 7.0 total credits. A yearlong class = 1.0 credit and a semester long class = 0.5 credit
- You need to select 2-4 alternates in case any of your selections fill or are cancelled.
- By selecting courses in Qmlatij, you are confirming that you've read the course guide description & learning recommendation for the classes and are committing to these choices.
- Make sure to include the courses you need based on your grade level and graduation requirements (see counseling website for resources).

Fill out in classes today & tomorrow (3.4-3.5). Turn in to 1st per. teacher on Thursday (3.6).

	Semester One	Semester Two	
English Teacher Initial: _____	Course title: Course #:	Course title: Course #:	If a course is yearlong, list it for both semesters. ... Use the course guide to look up the course #s so it's easier to enter these into Student Access. Each semester of a year long class has its own course #. ...
Social Studies Teacher Initial: _____	Course title: Course #:	Course title: Course #:	
Math Teacher Initial: _____	Course title: Course #:	Course title: Course #:	
Science	Course title:	Course title:	

Graduation Requirements

minimum 24 credits

English
4.0

Social
Studies
3.0

Math
3.0

Science
3.0
2 cr lab
science

CTE
1.0

PE
1.5

Health
0.5

Art
1.0

World Language
(or Personal Pathway)
2.0

Elective
5.0

Other Graduation Requirements

Graduation Pathway

- CTE Pathway
- Smarter Balanced Test, SAT or ACT
- ASVAB

Find information in the Course Guide.

High School and Beyond Plan

Northwest Studies (WA State History)

typically completed in middle school

if not met, must take in 12th grade

Other ways to earn credit

1 Online Learning
(also available
summer)

2 Summer School
(not all courses available)

3 Running Start

- Select 7.0 credits for IHS
- Follow steps outlined by the college
- Meet with your counselor in late April or early May

4 WANIC: Innovative Career Training during high school
Get started on program prerequisites or career exploration (nursing, dental, game design, automotive, etc.) See the [College & Career Center](#) for info

Online Learning

Online Learning is a district program – please visit the [Online Learning website](#) to learn more.

- NEW starting in 2025-26:
 - Students can take up to 2.0 credits through Online Learning per year
 - Max 8.0 total credits through Online Learning in high school
- Registration for fall and summer Online Learning opens 3/4/25
- Online classes can be taken as one of your 7 classes during 1st or 7th period off campus for no cost. (Can be taken as an additional class with a fee.)
- If you are considering an online class – meet with your counselor during CRP timeline to discuss.

Make your plan



Course requests are informed self-select

- No prerequisites
- Your current teachers are your best resource if you are unsure which level class to choose



Subject Walk Through

- Note classes you want to request
- Select 7.0 credits now (even if you plan to do Running Start)



Choose the right challenge

- Review course guide learning recommendations
- Talk to your teachers
- Consider the number of AP classes you're taking
- Choose what's best for YOU, not what friends are doing or what you think colleges want to see

English

American Lit
EN300A & EN300B

OR

AP Lang & Comp
EN600A & EN600B

	American Lit	AP Lang
Writing	4 formal essays	4 formal essays + several shorter responses
Reading	4 major texts	2 major texts + nonfiction selections
Homework	~ 20 min of reading	~ 30 min a night
Also	Some essay drafting time provided in class	Requires in-depth thinking & willingness to accept a challenging workload

Grad Requirement
4 credits

Social Studies

US History
SS300A & SS300B

OR

AP US History
SS600A & SS600B

Grad Requirement
3 credits

Math

Considerations:

- Current math teacher input
- 4-year colleges look for 3-4 credits including Alg 2/
Applied Alg 2
- FOLLOW Learning Recommendations!!!

Grad Requirement

3 credits

Typically includes a minimum of Algebra 1, Geometry & Algebra 2

NOTE: There are SIGNIFICANT changes to math sequencing in the coming year. Please see the [Course Catalog](#) and talk with your current teacher.

Science

Considerations:

- Math level & Post high school plans
- 4-year colleges require at least 1 algebra-based lab science (Chemistry & Physics at IHS)
- Take the general level before the AP version
- Typical sequence: Biology → Chem Lab Methods & Physics Lab Methods → Chemistry or Physics

Grad
Requirement

3 credits

including 2 credits
of lab science

Electives

BioMed

Forensics (*may
meet algebra-
based lab
science req*)

Astronomy

Food Science

Marine Biology

Material Science

Sports Medicine

AP Options

AP Biology

AP Chemistry

AP Environmental Science

AP Physics

AP Computer Science A

World Language

Considerations:

- Post high school plans
4-year colleges: 2 years of the same world language (more selective want 3-4)
2-year colleges, technical schools, military & work: no world language required
- Most IHS students complete 2 years of a world language; don't count yourself out before making post high school plans
- Fluent in a language other than English? Take a world language proficiency exam for credit

Options

ASL

French

Japanese

Spanish

**Note – changes to Spanish offerings – check the course guide!*

Electives

Considerations:

- Track your grad requirements
- Review elective offerings
- Any class can be an elective: dig into an area of interest or explore something new
- Guided Studies is also an option

New Electives

AP Music Theory

Business Law 2

Intro to Video Production

AP African American Studies

Grad Requirements

1.0 Art

1.0 CTE

1.5 PE

0.5 Health

NCAA Eligibility

- Pursuing athletics in college? Reference the [NCAA Eligibility Center](#) to ensure you meet NCAA requirements.
- **You** are responsible for tracking NCAA eligibility.
- Look for the NCAA designator in the [Course Guide](#) or verify course designation [here](#).

MT305A/B - Personal Finance

10TH GRADE	11TH GRADE	12TH GRADE
CTE CREDIT	CTE DUAL CREDIT	
FULL YEAR/1.0 CREDIT	ISSAQUAH HIGH SCHOOL	
LIBERTY HIGH SCHOOL	MATHEMATICS CREDIT	
NCAA	SKYLINE HIGH SCHOOL	

Resources & Support

Resources

1. XELLO: connect courses to careers
2. [College and Career Center](#)
3. [Counseling Website](#)
4. [Course Guide](#)

Counselor Support


Tues, 3.4-Friday, 3.14

- Brief 1:1 appointments through Calendly [QR codes outside the Counseling Office]
- Drop ins during lunch [no appointment needed]

**If you need help entering
Course Requests in Student
Access, the next slides walk
you through it.**

**Due in Skyward by 8am
on Friday, 3.14**

Entering Course Requests in Qmlativ



This may look different

SKYWARD
SCHOOL DISTRICT

Login ID:

Password:

Sign In

Forgot your Login/Password?

05.23.10.00.09

Login Area: Family/Student Access ▼

Log in to **Student Access** **1**
first 4 letters of last name + first
3 of first name + 2 digit grad
year (SmitJan27)
The Counseling Office can reset
your password.

2

Enter Future Requests & Alternates

60 second 'how to' video in our the new Skyward
Qmlativ platform:

<https://www.youtube.com/watch?v=Tg8oNGI4dhU>

Entering Course Requests in Skyward/Q

3

- Use the scroll bar or search box to find a course.
- Click to select, then click **Add Course**.
- Add your requests until the **Total Credits** count is 7.0.
- To remove a course, click the course in **Selected Courses**, then click **Remove Course**.
- When your credit count equals 7.0, **Request Alternates**.

GOMEZ, ELLA JEAN
WARDVILLE HIGH SCHOOL
2018-2019 GRADE 12

COURSE REQUESTS

AVAILABLE COURSES FOR 2018-2019

Filter courses by Course Code, Description, or Subject

Course Subject Description	Course Description	Course Code	Earned Credits
	Aquaculture	18306A000	0.500
	Bag Piping	Bag Piping	0.500
	C++ Programming	10154A000	0.500
	Physics	03151A000	1.000
Business	Banking	12102A000	0.500
Business	Keyboarding	12005A000	0.500
Computer Applicati...	AP Computer Science A	10157A000	0.500
Computer Applicati...	Audio/Video Production I	11051A001	0.500
Computer Applicati...	Audio/Video Production II	11051A002	0.500

→ Add
← Remove

REQUESTS ALTERNATES

Requests: 6 Total Credits Requested: 6.000 Maximum Credits: 7.00

Course Subject Description	Course Description	Course Code	Earned Credits
Computer Applicati...	AP Computer Science A	10157A000	0.500
Computer Applicati...	Audio/Video Production I	11051A001	0.500
Computer Applicati...	Audio/Video Production II	11051A002	0.500
English	AP English Literature and C...	01006A000	1.000
Management of Re...	Basic Agricultural Science	18003A001	0.500
Math	Algebra I	02052A000	1.000
Math	Algebra II	02056A000	1.000
Science	AP Chemistry	03106A000	1.000

Adding Alternates & Submitting

4. Click the **Request Alternates** tab.
- Use the scroll bar or search box to find a course. Click to select, then click **Add Course**. Request at least 4 alternates.
- Change the rank with **move up/move down** arrows.

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2018-2019 GRADE 12


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	C++ Programming	10154A000	0.500
	Physics	03151A000	1.000

→ Add
← Remove

REQUESTS **ALTERNATES** 

Requests: 3 **Total Credits Requested: 2.000** Maximum Credits: 2.000

Course Subject Description	Course Description	Course Code	Earned Credits
General Education	AP Art History of Art	05153A000	0.500
General Education	AP Studio Art General	05171A000	0.500
English	English/Language Arts IV	01004A000	1.000

5. Review your course & alternate selections. To save or print a copy, click on the printer icon above **Total Credits**.
- To save, simply exit from the Course Request screen. Changes can be made until 8am on 3.14.