



Course Request Process 2025-26 School Year

Class of 2026

(Current 11th Graders)

Course Request Process (CRP)

2.11 Homeroom	HSBP lessons (4-year planning for 9th/10th grade), does not take the place of entering requests in Skyward
3.4 Homeroom	Review Course Request Process
T, 3.5-W, 3.6 Block Classes	Discuss recommendations in core classes Core teachers initial planning form (received during 1 st per) after discussing selection
W, 3.5	Skyward opens for course requests
Th, 3.6, 1 st per	Turn in planning form after taking a photo or copying down your requests
F. 3.14, 8am	Deadline to submit course requests in Skyward
3.26-4.4	Counselors will contact students impacted by course cancelations to identify alternate

Continuing for 2025-26

Only course **LEVEL CHANGES** will be made after CRP. Elective preference changes will **NOT** be made, this includes dropping electives to TA.

<i>Allowed Level Changes (if space permits)</i>	<i>Preference Changes <u>not</u> allowed</i>
Honors WH → WH US History → AP US History Spanish 2 → retake Spanish 1	Yoga ---- Ceramics Visual Art 1 ---- Health drop Economics

Rationale: Staffing decisions & schedules are made based on your course requests. Requesting a class now means you are asking for a spot in that class; there is no reserved seat to switch to if you didn't request a class.

So that means...

1

Request your courses thoughtfully.

2

Request alternate classes you'd like to take.

3

Consider remaining grad requirements & course load.

4

Plan ahead if you are thinking about outside credit, online courses, or summer school.

Meet with your counselor if necessary.

Course Request Form

2025-26 COURSE SELECTION FORM

ISSAQUAH HS

NAME: _____
Last First

GRADUATION YEAR: _____

Things to remember:

- Use the online course guide AND recommendations from your teachers to decide what to take.
- You need to select 7.0 total credits. A yearlong class = 1.0 credit and a semester long class = 0.5 credit
- You need to select 2-4 alternates in case any of your selections fill or are cancelled.
- By selecting courses in Qmlativ, you are confirming that you've read the course guide description & learning recommendation for the classes and are committing to these choices.
- Make sure to include the courses you need based on your grade level and graduation requirements (see counseling website for resources).

Fill out in classes today & tomorrow (3.4-3.5).

Turn in to 1st per. teacher on Thursday (3.6).

	Semester One	Semester Two	If a course is yearlong, list it for both semesters. ... Use the course guide to look up the course #s so it's easier to enter these into Student Access. Each semester of a year long class has its own course #. ...
English	Course title: Course #:	Course title: Course #:	
Teacher Initial: _____			
Social Studies	Course title: Course #:	Course title: Course #:	
Teacher Initial: _____			
Math	Course title: Course #:	Course title: Course #:	
Teacher Initial: _____			
Science	Course title:	Course title:	

Graduation Requirements

minimum 24 credits

English
4.0

Social
Studies
3.0

Math
3.0

Science
3.0
2 cr lab
science

CTE
1.0

PE
1.5

Health
0.5

Art
1.0

World Language
(or Personal Pathway)
2.0

Elective
5.0

Other Graduation Requirements

Graduation Pathway

- CTE Pathway
- Smarter Balanced Test, SAT or ACT
- ASVAB

Find information in the Course Guide.

High School and Beyond Plan

Northwest Studies (WA State History)

typically completed in middle school

if not met, must take in 12th grade

Junior Credit Conference

JUNIOR CREDIT CONFERENCE CLASS OF 2021

NAME: _____ Meeting date: _____

SPECIFIC REQUIREMENTS REMAINING FOR GRADUATION ENTERING THE SENIOR YEAR (CREDITS/ETC):	
English.....	PE.....
Social Studies:	Health.....
World 1,2,3... <u> </u>	Fine Arts.....
US History.....	Career/Tech Ed.....
Civics.....	World Lang/PP.....
Math.....	Elective.....
Science.....	

As of today... Current GPA: _____ Total Credits earned: _____

Post High School Plans/Interest Areas: _____

SENIOR YEAR CLASSES:	Semester 1	Semester 2
English:		
Civics:		
Math/Elective:		
Science/Elective:		
Elective:		
Elective:		
Elective:		

= Running Start? (Where/PT/FT): _____

Required Follow-Up Items: *I understand my graduation requirements and I am responsible for follow up on:*

- WA State History: Met Not Met Action? _____
- Graduation Pathway: Met Not Met Pathway/Options discussed _____
- HS & Beyond Plan Completion (yell(o))
- Remove HS classes taken in MS from transcript? _____
- Credit deficient/retrieval: *options discussed* _____
- Outside credit: *follow through an options discussed (4.0 max, Grade Improvement 2.0 max)* _____
- World Language Proficiency Exam? _____
- Set up Parchment account for transcript access (see email from Ms. Lipsen)
- Other Notes: _____

If 4-year college... plan:

<input type="checkbox"/> Math thru <u>alg 2</u>	<input type="checkbox"/> Quantitative math senior year	<input type="checkbox"/> Math based science (chem/ <u>gluc</u>)
<input type="checkbox"/> College admission test?	<input type="checkbox"/> 4 core senior year	<input type="checkbox"/> 2 years foreign language

- You already received a record of the Junior Credit Conference. Your counselor also has a copy.
- Review remaining grad. requirements & preliminary course plan.
- You are responsible for updates based on 1st semester grades & 2nd semester class changes.

Other ways to earn credit

1 Online Learning
(also available in summer)

2 Summer School
(not all courses available)

3 Running Start

- Select 7.0 credits for IHS
- Follow steps outlined by the college
- Meet with your counselor in late April or early May

4 WANIC: Innovative Career Training during high school
Get started on program prerequisites or career exploration (nursing, dental, game design, automotive, etc.) *See the [College & Career Center](#) for info*

Senior Waiver

- If you are in good standing for graduation, you are eligible for a 1st or 7th period waiver
- Waiver form required (available in counseling office) and **MUST be turned in during CRP timeline**
- Add 7 credits during the Course Request Process (PLUS 4 alternates!!). You will list the class you do NOT want to take on the Waiver form.

Online Learning

Online Learning is a district program – please visit the [Online Learning website](#) to learn more.

- NEW starting in 2025-26:
 - Students can take up to 2.0 credits through Online Learning per year
 - Max 8.0 total credits through Online Learning in high school
- Registration for fall and summer Online Learning opens 3/4/25
- Online classes can be taken as one of your 7 classes during 1st or 7th period off campus for no cost. (Can be taken as an additional class with a fee.)
- If you are considering an online class – meet with your counselor during CRP timeline to discuss.

Make your plan



Course requests are informed self-select

- No prerequisites
- Your current teachers are your best resource if you are unsure which level class to choose



Choose the right challenge

- Review course guide learning recommendations
- Talk to your teachers
- Choose what's best for YOU, not what friends are doing or what you think colleges want to see



Subject Walk Through

- Note classes you want to request
- Select 7.0 credits now (even if you plan to do Running Start, online, or outside credit)

English – year-long OR 2 semesters

Considerations: Admissions expectations vary by college & program. Take additional ELA courses as electives to round out your schedule.

Grad Requirement
1 credit
Senior ELA

Year-long

- AP English Lit & Comp
- Contemporary Literature & Composition
- Journalism
- Fantasy & Science Fiction Analysis & Composition

Semester

- Film as Literature
- Literature & Creative Writing
- Public Speaking
- Shakespeare

Social Studies – 0.5 Civics required

Considerations: 4-year colleges may want to see 4 Social Studies credits. Civics + a Social Studies elective meet this requirement.

Add **NW Studies** if you haven't completed it.

Civics
0.5 cr

OR

AP Government
1.0 cr
meets the Civics requirement

Math

Considerations:

- Current math teacher input
- 4-year colleges look for 3-4 credits including Algebra 2 **AND** a senior year quantitative course
- **FOLLOW Learning Recommendations!!!**

Grad Requirement

3 credits

Typically includes a minimum of Algebra 1, Geometry & Algebra 2

NOTE: There are SIGNIFICANT changes to math sequencing in the coming year. Please see the [Course Catalog](#) and talk with your current teacher.

Science

Considerations:

- Math level & Post high school plans
- 4-year colleges require at least 1 algebra-based lab science (Chemistry, Physics, Forensics at IHS)
- Take the general level before the AP version

Grad
Requirement
3 credits
including 2 credits
of lab science

Non AP year-long

BioMed:

Anatomy &
Physiology

Science of
Forensics

Astronomy

Food Science

Marine Biology

Material Science

Sports Medicine

AP year-long

AP Biology

AP Chemistry

AP Environmental Science

AP Physics

AP Physics C: Electricity &
Magnetism

AP Computer Science A

World Language

Considerations:

- Post high school plans
4-year colleges: 2 years of the same world language (more selective want 3-4)
2-year colleges, technical schools, military & work: no world language required
- Most IHS students complete 2 years of a world language; don't count yourself out before making post high school plans
- Fluent in a language other than English? Take a world language proficiency exam for credit

Options

ASL

French

Japanese

Spanish

**Note – changes to Spanish offerings – check the course guide!*

Electives

Considerations:

- Track your grad requirements
- Review elective offerings
- Any class can be an elective: dig into an area of interest or explore something new
- Guided Studies is also an option

New Electives

AP Music Theory

Business Law 2

Intro to Video Production

AP African American Studies

Grad Requirements

1.0 Art

1.0 CTE

1.5 PE

0.5 Health

NCAA Eligibility

- Pursuing athletics in college? Reference the [NCAA Eligibility Center](#) to ensure you meet NCAA requirements.
- **You** are responsible for tracking NCAA eligibility.
- Look for the NCAA designator in the Course Guide or verify course designation [here](#).

MT305A/B - Personal Finance

10TH GRADE

11TH GRADE

12TH GRADE

CTE CREDIT

CTE DUAL CREDIT

FULL YEAR/1.0 CREDIT

ISSAQUAH HIGH SCHOOL

LIBERTY HIGH SCHOOL

MATHEMATICS CREDIT

NCAA

SKYLINE HIGH SCHOOL

Resources & Support

Resources

1. XELLO: connect courses to careers
2. [College and Career Center](#)
3. [Counseling Website](#)
4. [Course Guide](#)

Counselor Support

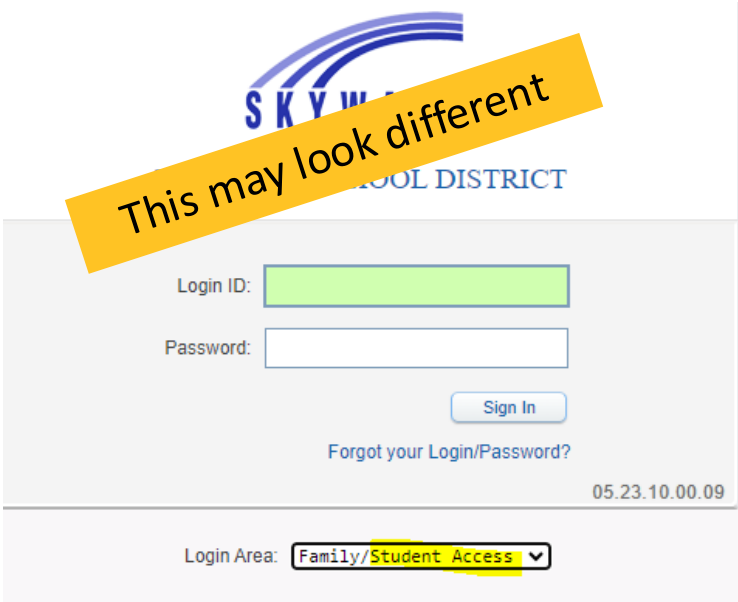
Tues, 3.4 - Friday, 3.14

- Brief 1:1 appointments through Calendly [QR codes outside the Counseling Office]
- Drop ins during lunch [no appointment needed]

**If you need help entering
Course Requests in Student
Access, the next slides walk
you through it.**

**Due in Skyward by
8am on Friday, 3.14**

Entering Course Requests in Skyward



The screenshot shows the Skyward login interface. At the top, there is a logo with the text 'SKYWARD' and 'SCHOOL DISTRICT'. Below the logo, there is a login form with fields for 'Login ID:' and 'Password:'. A 'Sign In' button is located below the password field. A link for 'Forgot your Login/Password?' is also present. At the bottom of the login area, there is a 'Login Area:' dropdown menu with 'Family/Student Access' selected. A date '05.23.10.00.09' is visible in the bottom right corner of the login area. A yellow callout box with the text 'This may look different' is overlaid on the top left of the screenshot.

Log in to **Student Access** **1**
first 4 letters of last name + first
3 of first name + 2 digit grad
year (SmitJan27)
The Counseling Office can reset
your password.

2

Enter Future Requests & Alternates

60 second 'how to' video in our the new Skyward Qmlativ platform:

<https://www.youtube.com/watch?v=Tg8oNGI4dhU>

Entering Course Requests in Qmlativ

3 Use the scroll bar or search box to find a course.

- Click to select, then click **Add Course**.
- Add your requests until the **Total Credits** count is 7.0.
- To remove a course, click the course in **Selected Courses**, then click **Remove Course**.
- When your credit count equals 7.0, **Request Alternates**.

GOMEZ, ELLA JEAN
WARDVILLE HIGH SCHOOL
2018-2019 GRADE 12

COURSE REQUESTS

AVAILABLE COURSES FOR 2018-2019

Filter courses by Course Code, Description, or Subject

Course Subject Description	Course Description	Course Code	Earned Credits
	Aquaculture	18306A000	0.500
	Bag Piping	Bag Piping	0.500
	C++ Programming	10154A000	0.500
	Physics	03151A000	1.000
Business	Banking	12102A000	0.500
Business	Keyboarding	12005A000	0.500
Computer Applicati...	AP Computer Science A	10157A000	0.500
Computer Applicati...	Audio/Video Production I	11051A001	0.500
Computer Applicati...	Audio/Video Production II	11051A002	0.500

→ Add
← Remove

REQUESTS ALTERNATES

Requests: 8 Total Credits Requested: 6.000 Maximum Credits: 7.000

Course Subject Description	Course Description	Course Code	Earned Credits
Computer Applicati...	AP Computer Science A	10157A000	0.500
Computer Applicati...	Audio/Video Production I	11051A001	0.500
Computer Applicati...	Audio/Video Production II	11051A002	0.500
English	AP English Literature and C...	01006A000	1.000
Management of Re...	Basic Agricultural Science	18003A001	0.500
Math	Algebra I	02052A000	1.000
Math	Algebra II	02056A000	1.000
Science	AP Chemistry	03106A000	1.000

Adding Alternates & Submitting

4

- Click the **Request Alternates** tab.
- Use the scroll bar or search box to find a course. Click to select, then click **Add Course**. Request at least 4 alternates.
- Change the rank with **move up/move down** arrows.

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	C++ Programming	10154A000	0.500
	Physics	03151A000	1.000

→ Add
← Remove

REQUESTS ALTERNATES Reorder Alternates

Requests: 3 Total Credits Requested: 2.000 Maximum Credits: 2.000

Course Subject Description	Course Description	Course Code	Earned Credits
General Education	AP Art History of Art	05153A000	0.500
General Education	AP Studio Art General	05171A000	0.500
English	English/Language Arts IV	01004A000	1.000

- Review your course & alternate selections. To save or print a copy, click on the printer icon above **Total Credits**.
- To save, simply exit from the Course Request screen. Changes can be made until 8am on 3.14.

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