

STUDENT ASSIGNMENT POLICY



CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

The principal (or designee) will assign students to classes and programs in a manner that will:

1. Take each student's developmental and academic needs into account.
2. Facilitate the implementation of our school improvement plan.
3. Prepare all students for success beyond their high school careers.
4. Support the goal of not exceeding the state class size cap except temporarily to accommodate a newly enrolled student or for the current school year with the approval of the SBDM Council.

PRIVACY RIGHTS

Information about students under the Rights to Privacy Act shall be held in confidence by the administration and staff during the student assignment process.

CLASS ASSIGNMENT PROCEDURES

Beginning in March, the principal(s)/counselor(s) (or principal's designee) will:

1. Assign individual students to classes based on student and teacher requests.
2. The target date of completion of all students being scheduled into classes will be prior to our schedule pick up dates.
3. Notify parents and students of schedules for the upcoming school year on our schedule pick up days.
4. Changes are only made for elective courses. Required/Core classes will be taken under consideration based on extenuating circumstances.
5. As much as possible, participation in one course should not prevent students from having an opportunity to participate in arts, vocational, language courses, etc.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our school improvement planning process.

Date Adopted: _____

Date Reviewed or Revised: <u>2/19/2020</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>2/17/2021</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>3/16/2022</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>2/15/2023</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>3/15/2023</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>2/21/2024</u>	Council Chairperson's Initials: _____
Date Reviewed or Revised: <u>2/19/2025</u>	Council Chairperson's Initials: <u>DWW</u>