

**SCHOOL BOARD
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #2

Title: Facilities Task Force Report – Next Steps

Date: January 23, 2025

EXECUTIVE SUMMARY:

At the February 22, 2024, School Board Study Session, the School Board authorized the formation of a Facilities Task Force to review all District facilities to ascertain if there were additional facilities needs that would be beneficial to the education of students over the next several decades.

The decision to commission the Facilities Task Force was grounded in the fact that the District has not run a building bond referendum in nearly three decades, while growing in enrollment by 45% during that time period and accommodating that growth with incremental additions, internal renovations, and site improvements necessary to successfully accommodate those students and provide high-quality educational programs for those students.

In addition, one of the Minnetonka School Board's goals for the school district is to ensure excellence in leadership and organizational support. To ensure that District facilities meet the current and future needs of students is a component of this goal. To this end, the School Board created the Facilities Task Force.

The District sought applications from individuals across the District to serve on the Facilities Task Force. The goal was to have the membership of the Facilities Task Force be representative of the District as a whole. Applications were reviewed and the final disposition of the Facilities Task Force membership included individuals with students at every level K-12, open-enrolled families, and resident community members with no students enrolled in the District.

In late March, as part of the establishment of the Facilities Task Force, the District surveyed all teachers and staff in the District regarding their thoughts on the facilities needs of the District. The results of this survey were shared with building principals and administrators and incorporated into the presentation at each building.

Commencing on April 15, 2024, a series of fifteen Facilities Task Force meetings were held where the Facilities Task Force was presented with pertinent facilities-related information related to the overall District and individual school sites, with tours of K-12 and Community Education facilities.

With this accumulated information, the Facilities Task Force was able to evaluate the data and develop the recommendations to the School Board contained in the attached 2024 Facilities Task Force Report.

The Facilities Task Force Report was presented to the School Board at the December 19, 2024, Study Session.

At this point in time, it is prudent to discuss what next steps, if any, it is appropriate for the School Board to take.

It is prudent for the School Board to have a deeper grounding in critical high-level components of the projects that were included in the Facilities Task Force Recommendations.

The following factors are key components of each project that are important for the School Board's knowledge database as any future potential steps are considered:

- What type of facility would achieve the Facilities Task Force Recommendations at each site
- How projects fit on the existing small school sites and tie in with the existing structures
- How the projects could be constructed and where materials could be staged for construction that must take place during the school year
- The estimated costs of each potential project
- How a slate of projects could be funded with various bond funding instruments
- The tax impact on taxpayers of any potential bond funding
- The outstanding long-term debt level over the period of bond payback

These items are addressed in the attachments to this Board Item.

ATTACHMENTS:

- Potential Facilities Projects – Additional Information, Detailed Review and Cost Estimates
- Middle School Gym and Performance Venue

RECOMMENDATION/FUTURE DIRECTION:

This information is presented for the School Board's information and consideration.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
David Law, Superintendent