

# Northern York County School District



## Regular Meeting of the Board of School Directors January 28, 2025

A regular meeting of the Board of School Directors was held on January 28, 2025 at the District Administration Building.

The meeting was called to order at 6:30PM

*Members in attendance: Zachary Kile, John Gunning, Gregory Weir, Gerald Schwille, Joe Rudy, Steve Becker, Greg Hlatky, Paul Miller*

*Absent: Alyssa Eichelberger*

### Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources
Mr. LaBuda	Asst. to the Superintendent

Prior to the start of the meeting Mr. Kirkpatrick asked for a moment of silence in memory of former School Board Director David Reeder who passed away 1/27/2025.

### Pledge of Allegiance

Motion by Rudy, seconded by Gunning

Approval the December 17, 2024 Board Meeting Minutes

Motion carried, with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve the January 28, 2025 Board Meeting Agenda as presented.

Motion carried, with all 8 Directors voting *Yes*.

### Recognition of the Public – Items on the Agenda

1) David Hazen – Biology Curriculum

### Reports:

Superintendent Report – Mr. Kirkpatrick

- Recognition of Holiday Card Artwork Winners
- Recognition of student artwork in honor of School Board Director Month
- Introduction of new professional staff

Student Liaison – Claire Hubbard

- Update on sports

Inter-Municipal – No Report

CAIU – Gerald Schwille -no report

Cumberland Perry CTC – Gregory Weir

- Update on status of construction project – updated schedule.
- Updated construction estimate submitted for review

Polar Bear Foundation – Alyssa Eichelberger -absent

Motion by Rudy, seconded by Gunning

General Fund manual checks dated from December 1, 2024 to December 31, 2024 for check number 334050 to check 340183, and check 340185 to check 340245, in the amount of \$ 1,708,582.01.

General Fund payroll check dated December 12, 2024 for check number 340184 in the amount of \$1,727.87, check 340246 dated January 3, 2024 in the amount of \$131.40.

2023 Construction Fund checks dated December 7, 2024 to December 31, 2025 for check number 1074 to check 1076 in the amount of \$ 990,822.95.

Food Service Account checks dated January 14, 2025 for check 9307 to check 9319 in the amount of \$ 128,433.51.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Weir

Acceptance of the January 2025 Treasurer's Report

Motion carried with all 8 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Angie Gaido

PSADA Conference

Hershey – March 18 – March 21, 2025

2) Caroline Bruder

2025 National Conference on Science Education

Philadelphia – March 26 – March 29, 2025

B. Tentative Curriculum Approval:

1) [Biology Curriculum Overview](#)

C. Approve the MOU – Keystone/Red Rock Job Corps and Northern York County School District.

[\(Attachment\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Schwille, seconded by Rudy  
Approve Athletics and Activities Report

A. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mia Landauer, from Germany, pending receipt of all required documentation, for the 2025-2026 school year.  
Host family: Verdan and Emily Divkovic

B. Trip Request:

- 1) Trip #280337 – Indoor Guard, Dance Team and Percussion Championships, (NHS Performing Arts), Wildwood, NJ, Wednesday, April 30, 2025 – Sunday, May 4, 2025. (No cost to district).
- 2) Trip #283381 – Boys Wrestling State Finals, Altoona High School, Friday, February 7, 2025 – Saturday, February 8, 2025.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning  
Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2024.

[\(Attachment #4\)](#)

B. Approve the list of Real Estate Tax Refunds for January 2025.

[\(Attachment #5\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy  
Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) NHS Alumni Association

**Luncheon**

NHS – Cafeteria with Kitchen

9/7/2025 – Sunday – 1 pm – 4:30 pm

**Category 4**

Rental Fees – None

Kitchen Usage Fee -- \$75.00/hr

Custodial Fees -- \$25.00/hr per custodian

Security Services -- \$25.00/hr per security personnel

Certificate of liability insurance is on file.

2) NHS Alumni Association

**75<sup>th</sup> Anniversary Celebration**

NHS – Auditorium, Polar Bear Lobby

11/9/2025 – Sunday – 1 pm – 5 pm

**Category 4**

Rental Fees – None

Custodial Fees -- \$25.00/hr per custodian

Auditorium Tech Fees -- \$20/hr per technician

Auditorium Stage Crew -- \$15/hr per crew member

Security Services -- \$25.00/hr per security personnel

Certificate of liability insurance is on file.

Motion carried with all 8 Directors voting *Yes*.



Motion by Miller, seconded by Rudy

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

- 1) [Board Policy 005 – Organization](#)
- 2) [Board Policy 308 – Employment Contract/Board Resolution](#)
- 3) [Board Policy 823 – Opioid Antagonist](#)

Motion carried with all 8 Directors voting Yes.

Board Operations Committee – *No items for approval.*

Motion by Gunning, seconded by Rudy

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Approve by consent the Personnel Committee Report:

A. Professional Staff Retirement

- 1) Mary Hagen-Frederiksen 6th Grade Teacher effective June 12, 2025 or the last teacher day of the 2024/25 school year.
- 2) Karen Schmick, Board Certified Behavior Analyst (BCBA), all buildings, effective June 12, 2025 or last teacher day of the 2024/25 school year.

B. Professional Staff Resignation

- 1) Kurt Gladfelter, U.S. Government Teacher, NHS, effective February 7, 2025.

C. Professional Staff Employment

- 1) Megan Given, WES, 2<sup>nd</sup> Grade Teacher, at a rate of ~~\$66,647~~ \$66,747 (BA, Step 12) effective January 2, 2025 (Witmer). (Rate correction)
- 2) Kirk Humilovich, NHS, ~~Social Studies Teacher~~, U.S. Government Teacher, at a rate of \$80,747 (MA+60, Step 15) effective January 21, 2025 as a result of release from prior district (~~Anderson Gladfelter~~). (Position change)
- 3) Douglas Rogers, NHS, Technology Education Teacher, at a rate of \$77,747 (MA, Step 16) effective TBD based on release date from prior school district (McDonald).

D. Support Staff Resignation

- 1) Sabrina Billet, NMS, Custodian, effective December 18, 2024.

E. Support Staff Retirement

- 1) Brenda King, Tax/Census Clerk, Administration building, effective January 17, 2025.

F. Support Staff Employment

- 1) Keith Albert, NMS, Food Service Aide, at a rate of \$13.50 per hour, 4.0 hours per day, effective January 2, 2025.
- 2) Janie Bickel, NHS, 2<sup>nd</sup> Shift Custodian, NHS, at a rate of \$14.50 per hour, (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day effective January 27, 2025 (Moller).

G. ESS Employment

- 1) Rescinded acceptance of position: Adrien M. Beam, ~~DES, Intensive Instructional Aide / Autism Aide, effective January 2, 2025.~~
- 2) Jill Weems, DES, Instructional Aide / Building Aide, ~~effective January 2, 2025~~ effective January 9, 2025. (Date correction)
- 3) Emilie Barrick, WES, Instructional Aide / Building Aide, effective January 21, 2025.
- 4) Kaleena Miller, NHS, Intensive Instructional Aide / ILS /PACE Classroom, effective January 2, 2025.
- 5) Jonathan Weaver, NHS, Instructional Aide / Learning Support, effective January 21, 2025.
- 6) Jenna Hovet, SME, Intensive Instructional Aide / ILS class, effective February 3, 2025.
- 7) Charles Burchfield, DES, Intensive Instructional Aide / Autism class, effective February 3, 2025.
- 8) Corey Wise, NMS, Instructional Aide / Emotional Support, effective February 3, 2025.

H. LTS Assignment

- 1) Cherie Ramsey, 7<sup>th</sup> Grade Reading Teacher, NMS, to begin ~~January 6, 2025~~ January 10, 2025 through June 12, 2025 or the last teacher day of the school year at a rate of \$267.97 per day (McLaughlin). (Date correction)
- 2) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – February 14, 2025 at a rate of \$267.97 per day (Anderson).

I. LWOP

- 1) Leah McLaughlin, 7<sup>th</sup> Grade Reading Teacher, NMS, April 8, 2025 – June 12, 2025.
- 2) Shannon Trostle, Personal Finance and Geometry Teacher, NHS, January 21, 2025 – January 23, 2025.
- 3) Stephanie Fleming, Instructional Support Aide, DES, February 10, 2025 – February 12, 2025.

J. Coach Resignation

- 1) Alyssa Keiser, Varsity Girls Lacrosse Coach, effective December 30, 2024.
- 2) Monica Cornett, MS Track and Field Coach, effective January 14, 2025.
- 3) Lucas Martire, MS Asst. Boys Soccer Coach, effective January 21, 2025.

K. Coach Employment

- 1) Jenna Breon, Varsity Girls Lacrosse Coach, at a rate of \$3,440.

L. Extra Service Contracts

- 1) Aimee Benavides, National Honor Society Advisor, NHS, \$1,260.00.
- 2) Jodie Moore, Envirothon, NES, \$630.00.

M. Athletic Helpers

- 1) Payton Jackson
- 2) Anthony Taliani
- 3) Kevin Bailey

N. Substitute Nurse

- 1) Emily Witt
- 2) Maureen Asper

O. Custodial Substitute

- 1) Alexxi Porter

P. Support Staff Transfers

- 1) Cindy Hammond, 2<sup>nd</sup> Shift Custodian, DES, to 1<sup>st</sup> Shift Custodian, NMS, 8.0 hours per day, effective January 27, 2025 (Billet).
- 2) Joseph Moller, 2<sup>nd</sup> Shift Custodian, NHS, to 2<sup>nd</sup> Shift Custodian, DES (Hammond), effective January 27, 2025.

Q. Extended Day to Day Substitute

- 1) Anita Zook, Social Studies Teacher, NHS, at a rate of \$175 per day from December 3, 2024—TBD (Anderson).

R. Approve the Board Proposal: Adding Intensive Support Paraprofessional – 1:1 Aide, NMS.

Motion carried with all 8 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Hlatky

- A. Approve Cumberland Perry Area Career and Technical Center 2025-2026 budget.  
([Attachment #6](#))

Motion carried with all 8 Directors voting *Yes by Roll Call Vote*.

Motion by Rudy, seconded by Gunning

- B. Approve the letter of agreement with Keystone Human Services for supported employment services from January 6, 2025 through May 31, 2025.  
([Attachment #7](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Schwille

- C. Approve the agreement with New Story, LLC for In-School Educational Services for the 2024-2025 school year.  
([Attachment #8](#))

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Miller

- D. Approve the Updated Driver List. ([Attachment](#))

Motion carried with all 8 Directors voting *Yes*.

New Business: *None*

Recognition of the Public – Items not on the agenda

- 1) Linda Hughes – School Resource Materials
- 2) Sue Rizzo – School Resource Materials



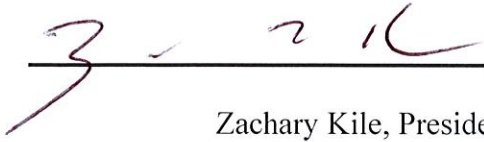
- 3) Jessica Jacobs McHugh – School Resource Materials
- 4) Julia Bertollini – School Resource Materials

Items for Future Agendas: *None*

Presentations Not Previously Included on Agenda: *None*


Motion by Rudy, seconded by Hlatky, to Adjourn at 7:21 PM.  
Motion carried with all 8 Directors voting *Yes*.

Mr. Hlatky reminded the Board that an Executive Session was being held at the conclusion of the meeting to discuss a Personnel matter.



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Zachary Kile, President



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Maureen Ross, Secretary