

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 11, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parsons, Tracy Magnotta - online, and Jay Santos. Shamim Pakzad was absent. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:01 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Pakzad)
- IV. **Motion to Approve Agenda** – Director Demko, seconded by Director Santos moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Pakzad)
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Conte, seconded by Director Santos, moved to approve the minutes of January 28, 2025. Vote: 8-yes, 0-no, 1-absent (Pakzad)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report** – Peter Albano
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – No Report
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$680,488.18
 - B. Cafeteria Expenditures – \$25,574.74
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Pakzad)
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$120.00
 - D. Middle School Activity Report – None
 - E. High School Activity Report – None
 1. Approve the above Treasurer’s Report.

Director Erickson-Parsons, seconded by Director Conte, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Pakzad)

XIV. AGENDA ITEMS

A. Education

1. Approve the attached calendar for the 2025-2026 school year.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Pakzad)

B. Personnel

1. Approve an unpaid maternity leave for Lauren Picketts, elementary school teacher, from April 1, 2025 until the end of the 2024-2025 school year. She will return to her teaching position for the beginning of the 2025-2026 school year.
2. Approve the resignation of Matthew Sueta as a Dedicated Building Substitute, effective February 3, 2025.
3. Approve the resignation of Jacqueline Febbo as the 2024-2025 FBLA advisor effective February 7, 2025.
4. Approve the resignation of Edward Kolosky as the Track & Field Coach.
5. Approve the following individuals for the 2024-2025 After-School ACE Program at \$45.00 per hour:
David Lloyd Amanda Holveck Brianna Keeney
6. Approve Amanda Brady as a Middle School Study Hall Monitor at \$25.00/hour.
7. Approve the resignation of Deborah Yocum – Transportation Administrative Assistant. Her last day with the district will be February 21, 2025.

Director Erickson-Parsons, seconded by Director Conte, moved to approve Personnel Items #1-7. Vote: 8-yes, 0-no, 1-absent (Pakzad)

C. Facilities

1. Approve the attached Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Santos, moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Pakzad)

D. Finance**2024-2025 Budget Timeline for the 2025-2026 School Year**

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Motion by the Saucon Valley School District Board of School Directors to approve a successor Articles of Agreement with the Bethlehem Area School District and Northampton School District surrounding the participation in and governance of the Bethlehem Area Vocational Technical School for a time period commencing July 1, 2025 through June 30, 2075. In approving this motion, the Board hereby waives any applicable sixty day wait period under the current articles to take action on the successor Articles of Agreement.
2. Motion to approve a Memorandum of Understanding with the Bethlehem Area School District and Northampton School District surrounding project funding for certain capital initiatives to be undertaken by the Bethlehem Area Vocational Technical School involving the Factory Building.

Director Demko, seconded by Director Conte, moved to approve Finance Items #1&2.
Vote: 8-yes, 0-no, 1-absent (Pakzad)

3. Approve the attached IDEA – Part B Use of Funds Agreement with the Colonial IU#20.
4. Approve the attached agreement with CIU 20 for RWAN Internet and DDoS Services.
5. Approve a contract with On The Field Music for the 2025 Marching Band Show in the amount of \$2,250.00.
6. Approve a Cooperative Sports Team Agreement between Saucon Valley School District & Palisades School District regarding participation in Boys High School Lacrosse.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Items #3-6. Vote: 8-yes, 0-no, 1-absent (Pakzad)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – None

- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* - None

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter & Jay Santos* – PSBA has webinars on Immigration Law, Ethics Act and the PA State Budget

J. New Business – Director Broun commented on the anniversary of the US Constitution. Principal Braxmeier spoke on parent volunteer opportunities.

K. Old Business – Director Santos asked about status of the topic of Solar energy that had been previously discussed at a committee meeting.

XV. Citizens’ Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

February 25, 2025– 7 pm – Business Meeting – High School Audion

March 11, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting - Board President Dettmar adjourned the meeting at 7:47 p.m.

ATTEST _____
Secretary

President