



## Approved Minutes

Excel Academy K-8 Charter School  
Board of Directors Meeting  
Date and Time: January 28, 2025 | 6 pm  
Location: Excel Academy Library  
(In person only. No virtual link available.)

*The **MISSION** of Excel Academy is to enrich the academic, social, and emotional experiences of every student through rigorous curriculum and engaging opportunities. Our **VISION** is to develop empathetic, confident, and responsible lifelong learners who see themselves as valuable contributors to their communities.*

	Purpose (FYI, Discuss, Vote)	Presenter	Time
<b>1. Opening Items</b>			<b>6:00 pm</b>
A. Welcome and call the meeting to order		Kia	2 min <b>6:02</b>
B. Roll call/record attendance  Board Members Present (P) or Absent (A): Kia Murray (President) - P Joe Tassano (Vice President) - P Brittany Tangsrud (Secretary) -P Lynne Whitney (Treasurer) - P Linda Liu - P, Virtual at 6:05 PM Matt Skeen - P Becky Parnell- P, Virtual at 6:01 PM  Staff Present: Kresta Vuolo, Keri Lee, Vincent Yanker, Rachel Anderson, Jennifer Black  Number of Community Members Present: 2			1 min
C. Pledge of Allegiance			1 min <b>6:04</b>
D. Read the Mission & Vision Statements			2 min <b>6:04:30</b>
E. Approval of Agenda  Motion to approve the Agenda made by Joe Tassano. Second by Lynne Whitney Motion approved unanimously at 6:05 PM	Vote		2 min

<p>F. Approve: Consent Agenda</p> <p>a. <a href="#">Minutes from 11/19/24</a></p> <p>Motion to approve the Minutes from the BOD meeting on 11/19/24 made by Joe Tassano. Second by Brittany Tangsrud Motion approved unanimously at 6:05 PM</p>	Vote		2 min
<b>2. Director's Report</b>			<b>6:12</b> <b>6:06</b>
A. <a href="#">Director's Report Review</a>	FYI	Kresta Vuolo	20 min
<b>3. Finance Report</b>			<b>6:32 pm</b> <b>6:29</b>
<p>A. Review of Financials</p> <p>a. <a href="#">Budget Projections</a></p> <p>b. <a href="#">Balance Sheet</a></p> <p>c. <a href="#">December Financials</a></p>	FYI	Keri Lee	8 min
<b>4. Committee Updates</b>			<b>6:40 pm</b> <b>6:57</b>
<p>A. Committee Meetings and <a href="#">Goal Setting</a></p> <p>a. SAC Committee</p> <p>i. Pulse Survey Data</p> <p>b. Finance Committee</p> <p>c. Governance Committee</p> <p>d. <a href="#">Technology Committee</a></p> <p>e. Facilities Committee</p> <p>f. <a href="#">Memorandum</a></p> <p>g. Jeffco Charter Schools Consortium</p> <p>h. 30th Anniversary</p> <p>i. Preschool Exploration</p>	Discuss	Members	45 min
<b>5. Unfinished Business</b>			<b>7:25 pm</b> <b>7:38</b>
<p>A. Second Read of <a href="#">CURRICULUM DEVELOPMENT ADOPTION AND REVISION POLICY</a></p> <p>01. <a href="#">Red lined version</a></p> <p>02. <a href="#">Clean version</a></p> <p>Motion to approve the curriculum development adoption and revision policy made by Matt Skeen. Second by Joe Tassano Motion passes unanimously at 7:40 PM.</p>	Vote	Matt	5 min
<p>B. 25/26 School Calendar</p> <p>I. <a href="#">Version A</a></p> <p>II. <a href="#">Version C</a></p> <p>III. <a href="#">Version D</a></p>	Vote	Kresta	10 min <b>7:41</b>

<p>Motion to Approve the Version D, 25/26 School Calendar made by Matt Skeen.  Second by Joe Tassano  Motion passes unanimously at 7:51 PM</p>			
<p>C. Preschool Exploration Committee Members  a. Kia Murray, Lynne Whitney, Kresta Vuolo, Janice Adams, Rachel Anderson, Jen Melton Levy, David Grundy</p> <p>Motion to Approve the slate, as listed above for the Preschool Exploration Committee made by Joe Tassano.  Second by Matt Skeen  Motion passes unanimously at 7:53 PM</p>	Vote	Kia	5 min
D. Strategic Planning Dates	Discuss	Kia	5 min 7:53
<b>6. New Business</b>			<b>7:50 pm</b> 8:09
A. <a href="#">Jeffco's Transgender Policy JB-R2</a>	Discuss	Kresta	15 min
B. Mid-Year Departures and Exit Interview Process	Discuss	Keri	10 min 8:38
<p>C. Summer Construction Contract Review</p> <p>Table this topic until the BOD meeting on 2/25/25</p>	Discuss	Joe/Kresta	10 min
D. <a href="#">Board Visibility Calendar</a>	Discuss	Kia	5 min 8:52
<p><b>7. Public Comment</b>  No registered public comment</p>	FYI		<b>8:30 pm</b> 8:54
<p>Any parent, student, or staff member of Excel Academy who has registered on the public comment roster, by noon on this day, via the google sign-up form, indicating their full name, subject of their comment, and whether they speak on behalf of a group or individual, may speak. There is a 3-minute time limit per person. Within board meetings, comments from the community are limited to the Public Comment portion of the agenda. If there is a specific remedy or action being requested, the parent must follow Policy 2.6.C. to request an agenda item. Additionally, if applicable, the grievance process set forth in Policy 10.2 must be followed before seeking to place the issue before the Board: <a href="#">Board Policy Handbook</a>. Excel Academy requires that all parties must communicate in a respectful and non-accusatory manner honoring the school rules; keeping the issues from becoming personal attacks and staying to the point of concern. Should any member of the board determine that comment from the public is accusatory, a personal attack, or does not honor the school rules founded on the principles of respect for others and personal responsibility, the Board will remove that public commentator from the panel and move onto the next public comment.</p>			
<p><b>8. Executive Session</b> - Pursuant to C.R.S. 24-6-402(4)(f) for the purpose of discussing personnel matters.</p> <p>Motion to enter into Executive Session made by Brittany Tangsrud.  Second by Joe Tassano  Motion passed unanimously at 8:57 PM</p>	Discuss		<b>8:35 pm</b> 8:56

Motion to exit Executive Session made by Joe Tassano Second by Lynne Whitney Motion passed unanimously at 9:51 PM			
<b>9. Business from Executive Session</b> A. Executive Director Contract Renewal for the 25/26 School Year  Motion to renew the Executive Director Contract for the 25/26 school year made by Joe Tassano. Second by Lynne Whitney Motion passed unanimously at 10:02 PM	Vote		9:00 pm <b>10:02</b>
<b>9. Upcoming Meeting Items</b> A. February 25, 2025 - Virtual B. Board Training - <a href="#">1995 Charter Application</a> , <a href="#">2023 Charter Renewal Contract</a>	FYI		9:05 pm <b>10:03</b>
<b>10. Adjournment</b>  Motion to adjourn by Kia Murray.	Vote		9:10 pm <b>10:04</b>

**Upcoming Meetings:**

- Board in Recess; Next meeting February 25, 2025 - VIRTUAL, [Excel Board Calendar of Meetings](#)

Approved 2/25/25 - Kia Murray, Board President

