

**PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS**

**CENTRAL ADMINISTRATION**

**1695 Hylton Road, Pennsauken, NJ 08110**

**Payroll Department**

**PAYROLL VOUCHER – STIPEND / ATHLETIC ACTIVITIES**

Employee Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

**MS 11-402-100-100-055-000-97** \_\_\_\_\_

Regular School: \_\_\_\_\_

**HS 11-402-100-100-050-000-97** \_\_\_\_\_

Regular Position: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Board Approval Date:** \_\_\_\_\_

DATE	DESCRIPTION OF JOB	LOCATION WORKED	STIPEND AMOUNT

**NO PAYMENT WILL BE MADE UNLESS THIS VOUCHER IS COMPLETED IN FULL.**

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor/Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**FOR PAYROLL OFFICE USE ONLY:**

Date Received in Payroll: \_\_\_\_\_

Date Paid: \_\_\_\_\_