

8th Grade Washington DC Trip RFP

Opening Date: 3/14/25

Opening Time: 11:00 a.m.

RFP Number: 2498-25

This Addendum No. 3 is being issued to answer the following questions:

Question:

The sample insurance certificate indicates a requirement for \$10,000,000 in liability coverage. Would a lower level be acceptable? For example, we have \$4,000,000 in coverage. While a handful of the largest companies in our industry might have the higher level of coverage, the vast majority do not. \$10M is not really a limit that is customary or readily available in our industry. The primary insurance company for student travel companies, AON, writes policies up to \$5M. This information can be verified by contacting the insurance company ([AON](#)), Student Youth Travel Association ([SYTA](#)) or our attorney (please let us know if you would like contact information).

Answer:

The insurance limits will not be lowered.

Question:

Can you confirm that students in triple and quad rooms would share beds and that standard hotel rooms with two double beds is acceptable?

Answer:

There was a previous clarification on this point posted on the bid department website (<https://www.greenwichschools.org/departments/purchasing>) which says, "Up to 2 students may share a bed, as long as the bed is of an appropriate size for 2 people (a "double" size or larger)."

Question:

Was it your intention to include Monticello in the trip itinerary? It is 2.5 hours from Washington DC and would require five hours of driving. Perhaps you would consider Mt. Vernon as an alternative. Please let us know.

Answer:

Mt. Vernon is the intended itinerary site for a visit. Monticello was mistakenly listed in the RFP.

Question:

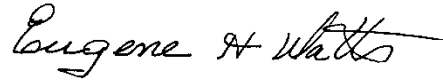
We are a smaller family owned and operated student tour company based right outside of Washington in Alexandria, VA. Because we do not incur the sort of overhead expenses common to much larger organizations, we feel confident we can customize the tour program to your specifications and also provide you a most compelling price and very appealing scholarship, deposit, refund and final payment plans.

Along those lines, can you share whether or not one or more of your value and price matrix items are weighted, and, if so, which ones?

Answer:

We will be scoring the proposal responses to the RFP, but do not give more or less "weight" to any areas or aspects of the value and price matrix.

All project requirements, except for those that are specifically added or modified by this Addendum shall remain in full effect.

A handwritten signature in black ink, reading "Eugene H. Watts". The signature is written in a cursive style with a long horizontal stroke extending from the end.

Eugene H. Watts

END OF ADDENDUM #3