



## **English Learner Advisory Committee**

### **Minutes**

November 14, 2024

#### **I. Welcome and Sign-In**

The meeting was called to order at 1:00 PM. The meeting was in person with the opportunity to be present on Zoom.

#### **EL Parents/Staff Present**

Ana Maria Rojas, (Equity and Inclusion Administrator); Amy Butler (TOSA), Maria Torres (parent), Norma Gonzalez (parent), David Saldana (staff).

#### **EL Students Present**

Ahiram Benaia Mendez (student), Berenice Guerrero (student)

#### **II. Informational Items**

The meeting facilitator (Mrs. Ana Maria Rojas) gave directions for accessing translated meeting subtitles for those attending virtually. She selected the audience's language preference for the presentation. She then reviewed the meeting agenda with ELAC introductions and purposes. Mrs. Rojas reviewed ELAC's legal responsibilities for schools with more than 21 ELs. She explained that the ELAC's purpose is to advise the principal and school staff on programs and services for English Learners. Mrs. Rojas also reviewed the DELAC legal responsibilities and the 24-25 Local Control Accountability Plan (LCAP). She asked which LCAP goals are most relevant for parents/guardians of English Learners. Appreciation was shown for all LCAP goals.

#### **English Learner Program Overview and Highlights**

Mrs. Rojas presented the program overview and discussed the following program features: EL Identification Process, how the school monitors EL students in the classroom, the Ellevation platform and purposes, the different classifications of EL Students (LTEL, At-risk, and Newcomers), and the currently enrolled numbers and percentages of each. Mrs. Rojas asked members if they had any questions or comments. There were no comments.

Mrs. Rojas reviewed current EL Program highlights and supports: Structured English Immersion (SEI), Achieve3000, ELA and math small group tutoring, individual tutoring, skill building programs (BrainPOP, BrainPOP ELL), EL progress monitoring, Designated ELD literacy courses customized by teachers with curriculum support, Integrated ELD in all courses, and Chromebooks/internet hotspots. After Mrs. Rojas reviewed the EL Program highlights and supports, she asked the members which supports they appreciated. Students/parents said they enjoy Achieve 3000, Brain Pop, and tutoring sessions.

An overview was given for the new Summit K12 Curriculum for Designated ELD, an online personalized learning platform for all grade and proficiency levels. Mrs. Rojas explained the growth of the students who piloted the program and shared several lesson examples from Summit K12. The committee was shown that the English Learner Plan is available on the school website and the learning expectations for all students to succeed was outlined and explained.

Mrs. Rojas explained the ELPAC test and requirements. It was shared that students will be assessed on the four domains of language – Reading, Writing, Listening, and Speaking. It was further explained that ELs are required to take ELD classes until they are reclassified. Mrs. Rojas shared that families are notified via Parent Square with instructions for accessing their student's score reports provided by the teacher.

After the Summit K12 curriculum was reviewed, Mrs. Rojas asked for parent and student comments. Students commented that they love Summit K12 and think it is fun. Some teachers commented that students are responding well to the program. Many parents reported that they have seen their students working on Summit at home. One parent commented that Summit K12 is wonderful, and she is glad we are offering it to help the students.

Mrs. Rojas discussed the importance of school attendance and the importance of ELs attending weekly tutoring sessions in addition to completing daily ELD coursework. The expectations were reviewed: one ELD lesson per day, one ELD tutoring session per week, 25% of another course per week, and one semester course in 3-4 weeks. Mrs. Rojas asked members if they had any questions or comments. There were no questions or comments.

### **III. Training of ELAC Members**

Mrs. Rojas provided detailed training for the members and discussed the importance of their participation, including a description of their responsibilities. There were no questions.

### **IV. Upcoming Events/Announcements**

Mrs. Rojas shared the following information: Thanksgiving and Winter Break dates, ELPAC Testing dates in February 2025, and a reminder that the Early College Credit Program is available to all EL students.

### **V. Public Comments**

The facilitator provided an opportunity for public comments. The only oral comment made during the meeting was from an EL parent who commented that she's grateful to have her student at the charter school because the school does a lot to personalize learning for each student. She also thanked the staff for all they have done to support her son with ADHD.

### **VI. Adjournment**

Meeting adjourned at 3:00 PM.

Respectfully submitted,



Ana Maria Rojas  
Equity and Inclusion Administrator