



LINCOLNWOOD SCHOOL
DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting
AGENDA
Tuesday, April 16, 2024 at **6:00**
PM

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for
Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, April 16, 2024.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL
FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **MARCH 19, 2024**

3

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s)
Update

6

- I. Rutledge Hall Furniture - IFB (two attachments)
II. Summer 2024 Construction Allowances
III. StudioGC Programs - 179D Energy Efficiency Tax Deduction
IV. Todd Hall and Rutledge Hall Utilization (attachment)

7

11

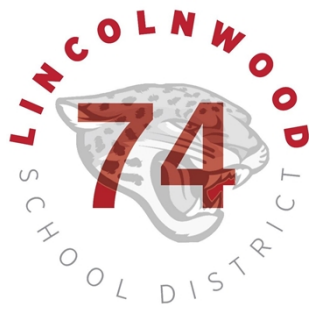
5. OLD BUSINESS

6. NEW BUSINESS
 - a. 2024 Rutledge Hall Cabling Upgrades Bid 13
 - b. Winter 2024-25 & 2025-26 Snow Removal Services Contract with Contour Landscaping Inc. 107
 - c. Custodial Services Bid 112
7. INFORMATION/DISCUSSION: District Facilities Update 124
 - a. Lincolnwood Public Library Use of Rutledge Hall's Parking Lot
 - b. Lincolnwood Baseball and Softball Association Facilities Rental Fee Waiver Request
8. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, March 19, 2024 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincoln Hall Large Conference Room - Main Office 6855 North Crawford, Lincolnwood, IL 60712, on Tuesday, March 19, 2024

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Myra A. Foutris (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Rupal Shah Mandal (BOE), Co-Chair
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **FEBRUARY 20, 2024**

A motion was made, seconded and passed to approve the February 20, 2024 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

1. Rutledge Hall Furniture Review

Athi Toufexis, StudioGC, presented the Rutledge Hall Furniture Review. The rooms highlighted in blue will be receiving new furniture. The Committee discussed the current small group rooms' furniture. The Committee recommended keeping the gray top tables and replacing the wood grain top tables. Athi explained that the Task Chair presented was preferred by the teachers that sampled the chairs. All rooms will have a 7-seat horseshoe table, but there are 4 smaller rooms that will receive a smaller horseshoe table. Dr. Russo will clarify with

Administration if the chairs that were chosen are still preferred over the wobble stools.

II. Updated draft of the SD74 Master Facilities Plan

Athi Toufexis, StudioGC, presented the updated draft of the SD74 Master Facilities Plan. The Committee expressed concern regarding the 2025 Todd Hall projects without knowing what enrollment will be at that time. Dr. Russo said that he would meet with Athi to discuss potential plans to add more learning spaces across the District. Dr. Russo asked the Committee if there was interest in hiring a professional demographer to create plans. The Committee does not recommend a professional demographer at this time.

b. Energy Efficient Deductions Allocation Form 179D

Athi Toufexis, StudioGC, explained how this incentive has existed for a few years. The goal is to incentivize building owners for making the buildings more energy efficient. Athi explained that StudioGC could claim 100% of the benefit. The Committee asked if there would be a cost benefit to the District if the District moves forward with helping StudioGC get the tax benefit.

c. Todd Hall Sensory Paths

After the last Committee meeting, it was requested to only outfit Todd Hall with Sensory Paths. Athi requested pricing accordingly. Athi stated that there are different prices listed for different finishes. Courtney stated that the Administration prefers Option One because it will exactly follow the drafted design. Athi stated that the thermoplastics should adhere tightly to concrete and blacktop for sufficient longevity.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept Option #1 from Paint the City for the Todd Hall Sensory Paths in the amount of \$22,60.06 to be completed by July 15, 2024.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. District Facilities Update

a. Custodial Services Bid

Courtney Whited, Business Manager/CSBO discussed that the District is currently collecting questions from approximately 11 unique custodial service vendors. The deadline for vendors to ask questions is Friday, March 22nd. Bids will be submitted on April 2nd and the Administration expects to have a recommendation for the May Board of Education meeting.

b. Peeling Vinyl Door Branding

Courtney explained that the peeling of the vinyl door branding at Lincoln Hall's entry has been addressed.

c. Stainless Steel Toilet Paper Dispensers for Todd Hall and Lincoln Hall

The toilet paper dispensers have been ordered.

d. Mechanization of Lincoln Hall's West Wall Basketball Hoops

The Administration received a proposal on this project, and is also looking into some audio-visual solutions.

e. Lincoln Hall Lobby Video Camera Installation

The lobby cameras are scheduled to be installed this week.

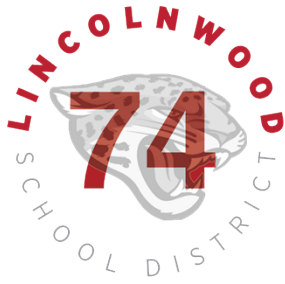
8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:43 p.m.

The next Facilities Committee meeting will be held Tuesday, April 16, 2024 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- ☐ Action
- ☒ Discussion
- ☒ Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. The furniture portion of the Board-approved Rutledge Hall renovation project will cost \$129,546.07. A 50% deposit has been requested. The Business Office will proceed with issuing a check to IFB in the amount of \$64,773.03 to initiate the order. Floorplans and the IFB invoice are attached (two attachments).
2. Two allowance authorizations have occurred thus far on the Summer 2024 construction projects. The \$5,572 allowance is for concrete necessary to make the Lincoln Hall Courtyard accessible and the \$5,117 allowance is for Rutledge Hall Room 18 cabinetry specifications.
3. Participating in programs such as the prior month's Section 179D/Energy Efficiency allows StudioGC to maintain a competitive pricing structure.
4. Drawings are attached to facilitate a conversation relative to building utilization at Todd Hall and Rutledge Hall (attachment).



SCOPE OF WORK

NEW CLASSROOM FURNITURE

SECOND FLOOR: FURNITURE PLAN



INTERIORS FOR BUSINESS, INC.
409 N. River Street
Batavia, Illinois, 60510
630.761.1070 Main
www.interiorsforbusiness.com

CUSTOMER Rutledge Hall School
Lincolnwood SD 74

QUOTE

WORKPLACE CONSULTANT Alex Carsi x50
CUSTOMER SERVICE Ashley Winkle x30

DATE 4/5/2024
TERMS 50% Deposit / Net 15
PROJECT Rutledge Hall Floors 1 & 2

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
<u>Teacher</u>				
CH-1	24	Smith System Flavors Mobile Stack Chair 18"H Shell: Charcoal Frame: Platinum	128.70	3,088.80
CH-2A	39	SitOnIt Amplify Chair Midback, Adjustable Lumbar, Swivel Tilt Multi Adjustable Arms, Hard Carpet Casters Polished Aluminum Base Mesh: Onyx, Seat: Malibu Charcoal	396.00	15,444.00
CH-2B	2	SitOnIt Amplify Chair Midback, Adjustable Lumbar, Swivel Tilt Multi Adjustable Arms, Soft Casters Polished Aluminum Base Mesh: Onyx, Seat: Malibu Charcoal	413.60	827.20
CH-3	1	SitOnIt Amplify Stool Midback, Adjustable Lumbar, Swivel Tilt Multi Adjustable Arms, Hard Carpet Casters Polished Aluminum Base Mesh: Onyx, Seat: Malibu Charcoal	451.88	451.88
D-1	36	Smith System Cascade Teacher Desk - Single Bullet Box/Box/File Pedestal - Right Hand Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold - Persian Blue Frame: Platinum <i>*Casters good on hard floor and carpet</i>	793.65	28,571.40
D-2	1	Smith System Cascade Teacher Desk - Rectangle, Double Ped Box/Box/File Pedestal - Right and Left Hand Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold - Persian Blue Frame: Platinum <i>*Casters good on hard floor and carpet</i>	1,087.45	1,087.45
P-1	3	MiEN Mobile Pedestal Locking Box/Box/File Laminate Top: Classic Linen, Base: Silver	562.65	1,687.95
<u>Student Chairs</u>				
CH-4	28	Smith System Flavors Mobile Stack Chair 18"H Shell: Apple Frame: Platinum	128.70	3,603.60
CH-5	44	Smith System Flavors Mobile Stack Chair 16"H Shell: Apple Frame: Platinum	119.60	5,262.40
CH-6	78	MiEN J4F Balancing Stool 18"H Charcoal Poly, Olive Rim No Seat Pad	132.55	10,338.90
<u>Collaboration Tables</u>				
TB-1	6	Smith System Half Moon Table 36"D x 72"W Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold - Persian Blue Frame: Platinum Fixed Height for Casters Black Casters	466.70	2,800.20
TB-2	18	MiEN F2F Post Leg Shaped Table - Horseshoe 60"W x 60"D x 26.5-34"H Laminate: Classic Linen Edge: Spectrum Blue Legs: Silver on Casters	1,273.80	22,928.40



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CUSTOMER Rutledge Hall School
Lincolnwood SD 74

QUOTE

WORKPLACE CONSULTANT Alex Carsi x50
CUSTOMER SERVICE Ashley Winkle x30

DATE 4/5/2024
TERMS 50% Deposit / Net 15
PROJECT Rutledge Hall Floors 1 & 2

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
TB-3	1	MiEN Dial Post Leg Round Table 60"Diameter Laminate: Classic Linen Edge: Spectrum Blue Legs: Silver on Casters	1,257.30	1,257.30
TB-4	2	Smith System Elemental Round Table, 48"Diameter Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold - Persian Blue Frame: Platinum Fixed Height for Casters Black Casters	349.05	698.10
TB-5	2	Smith System Elemental Rectangle Table, 30" x 60" Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold - Persian Blue Frame: Platinum Fixed Height for Casters Black Casters	415.35	830.70
	1	Freight Estimate	11,045.54	11,045.54
	1	Labor - Prevailing Wage To Receive, Deliver, and Install During Normal Working Hours M-F Area to be free and clear Debris Removal included Elevator access at no additional cost Install after June 1st, 2024	19,622.25	19,622.25
Contracts Used: Smith System: E&I SitOnIt: OMNIA MiEN: NCPA				
LEADTIMES: Subject to change without notice Smith System: 3-8 Weeks SitOnIt: 2-5 Weeks MiEN: 4-8 Weeks				
This quote includes trips for 1 phase. If additional trips are required they will be charged at \$350.00				

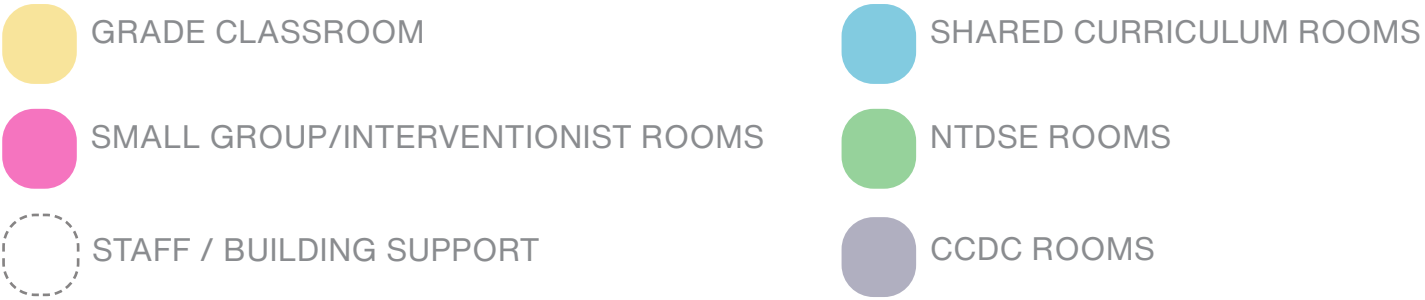
		Material	98,878.28
<i>To accept this order please sign and return.</i>			-
X		Sales Tax 8.00%	-
Print Name:		Freight	11,045.54
PO Number:		Labor	19,622.25
<i>Storage fees are included for the first 30 days from receipt of product</i>		Design	-
<i>Product stored longer than 30 days will result in storage fees</i>		Surcharge	-
<i>Deposit required at time of order - Leasing options available - This quote is valid for 30 days</i>		TOTAL \$	129,546.07

TODD HALL

BUILDING UTILIZATION



1ST FLOOR



EXISTING					
Building Area (GSF)	60,378				
Current Enrollment (2023-2024)	454	includes 70 pre-k (half day)			
	QUANTITY	STUDENT CAPACITY PER ROOM (MAX)	BUILDING CAPACITY	TARGET UTILIZATION (90% TYP.)	FUNCTIONAL CAPACITY
Pre-K Classrooms	2	24	48	90%	43
Kindergarten Classrooms	6	24	144	90%	130
1st Grade Classrooms	6	28	168	90%	151
2nd Grade Classrooms	6	28	168	90%	151
Small Group/Intervention/ESL	10				-
Art Room	1		-		-
Music Room	1		-		-
STEM Room	-		-		-
Gymnasiums/MPR/Library	3		-		-
NTDSE Rooms	2		-		-
CCDC Rooms	4		-		-
			528		475

UTILIZATION	
	(CURRENT CAPACITY / BUILDING CAPACITY)
Current Enrollment (2023-2024)	86%

BUILDING UTILIZATION

RUTLEDGE HALL

BUILDING UTILIZATION



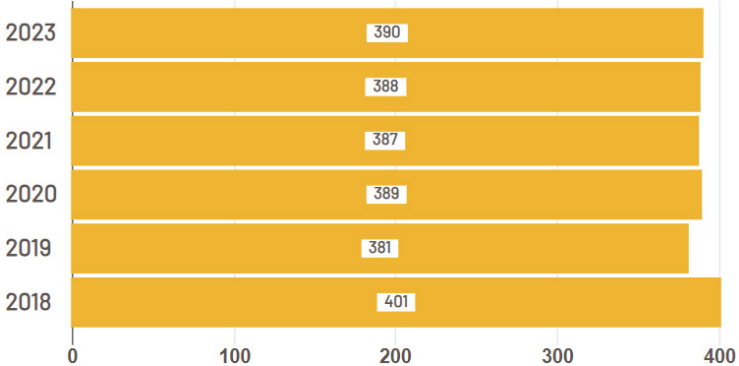
GRADE CLASSROOM

SMALL GROUP/INTERVENTIONIST ROOMS

STAFF / BUILDING SUPPORT

SHARED CURRICULUM ROOMS

NTDSE ROOMS



ENROLLMENT TRENDS, PAST 5 YEARS

EXISTING					
Building Area (GSF)	61,500				
Current Enrollment (2023-2024)	369				
	QUANTITY	STUDENT CAPACITY PER ROOM (MAX)	BUILDING CAPACITY	TARGET UTILIZATION (90% TYP.)	FUNCTIONAL CAPACITY
3rd Grade Classrooms	6	28	168	90%	151
4th Grade Classrooms	7	28	196	90%	176
5th Grade Classrooms	7	28	196	90%	176
Small Group/Intervention/ESL	13				-
Art Room	1		-		-
Music Room	1		-		-
STEM Room	1		-		-
Gymnasiums/MPR/Library	3		-		-
NTDSE Rooms	1		-		-
			560		504

UTILIZATION	
	(CURRENT CAPACITY / BUILDING CAPACITY)
Current Enrollment (2023-2024)	66%

BUILDING UTILIZATION



Executive Summary Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: 2024 Rutledge Hall Cabling Upgrades Bid

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The Board of Education approves expenditures over \$10,000.

Bids for the Rutledge Hall low voltage cabling project were received at 11:30 a.m. on Thursday, March 28, 2024. There were seven (7) bidders of record; two (2) bids were received.

StudioGC performed the bid packet evaluations that led to recommending Applied Communications Group as the lowest responsible, responsive bidder. The recommendation, bid tabulation and bid packet follow in the attachments.

Fiscal Impact:

\$733,045.12 total base bid which includes a \$300,000 allowance.

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this bid from Applied Communications Group for the 2024 Rutledge Hall Cabling Upgrades project in the amount of \$733,045.12 to commence June 10, 2024 and be completed by August 16, 2024.

April 11, 2024

Mrs. Courtney Whited
Business Manager/CSBO
Lincolnwood School District 74
6950 N. East Prairie Road
Lincolnwood, IL 60712

RE: 2024 Rutledge Hall Cabling Upgrades
Project No. 23039A

Dear Mrs. Whited:

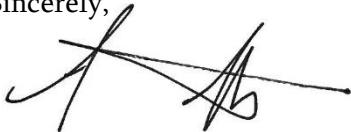
Bids for the above referenced project were received at 11:30 a.m. on Thursday, March 28, 2024. There were seven (7) bidders of record; two (2) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the bidders and recommend that the contract for the 2024 Rutledge Hall Cabling Upgrades project be awarded to the lowest responsible, responsive bidder, **Applied Communications Group**. Their total base bid proposal is for \$733,045.12. This includes allowance monies in the amount of \$300,000.00 which will be returned to the school district if not used at the end of the project.

Bids are aligned with cost estimates and project budget. Studio GC will be at the Facilities Committee Meeting to further discuss the bid results with the committee.

Please do not hesitate to contact me if you have any questions.

Sincerely,



Athi Toufexis, AIA, ALEP, LEED-AP

Enclosure – Bid Tabulation

cc: Vicki Luczynski, Studio GC

BID TAB WORKSHEET

Contractor	Total Bid Amount	Addendum		Bid Bond	Remarks
		#1	#2		
Andrei Galea 773-895-2867	NO BID				
Applied Communications Group 630-529-1020	\$733,045.12	X	X	X	
Communication Zone Inc. 630-994-5040	NO BID				
Intellis LLC 312-502-1297	NO BID				
Malco Communications Services 312-701-4492	NO BID				
RC Systems 847-671-1340	NO BID				
Stuckey Construction Company 847-336-8575	\$954,000.00	X	X	X	

SECTION 004113 – BID FORM

NAME: Applied Communciations Group

ADDRESS: 1015 Lunt Ave

CITY: Schaumburg, IL ZIP: 60193

PHONE: (630)- 529-1020 FAX: ()-

TO: Lincolnwood School District 74
6950 N. East Prairie Road
Lincolnwood, IL 60712

Attn: Mrs. Courtney Whited

1. BASE BID

The Undersigned, having inspected the construction site and having familiarized themselves with the conditions likely to be encountered affecting the cost and schedule of the Work, and having thoroughly familiarized themselves with the Bidding Documents; hereby proposes to provide all labor, material, tools, equipment, utilities, transportation, supervision and services required for the proper execution of the entire Work required, in strict accordance with the Contract Documents for the **2024 Rutledge Hall Cabling System Upgrades** prepared by Studio GC for the Base Bid Sum, plus any allowances, for the Total Bid Amount listed below:

Base Bid: \$ 433,045.12

Allowance No. 1: Contingency Allowance \$ 300,000.00

TOTAL BID AMOUNT: \$ 733,045.12

Seven Hundred Thirty Three Thousand, Forty-Five Dollars

and, if this proposal is accepted, agrees to execute a formal Contract subject to modifications as may be exercised by the Owner under alternate proposals.

2. ALTERNATE PROPOSALS

a. No Alternates

3. UNIT PRICES: State the amount (unit price) which shall include all expenses, including overhead and profit, which shall be used to make adjustments to the Contract Sum should additional work or less work be required. The unit prices shall be the same for additional, deducted or omitted units of work. Unit prices shall be established by the Bidder in accordance with Section "Unit Prices".

Item 1: Cat6e data drop (plenum rated cable, 175', including Cat6 jack and faceplate terminated and tested). Add \$450
\$ Deduct \$300 /each assembly

4. SUBCONTRACTORS

Indicate each subcontracted trade or equipment supplier, subcontractor, and subcontract amount for all subcontracts greater than \$25,000.00. The bidder (Contractor) affirms that their Bid includes Subcontract Bids from the following entities for the specific trades indicated, and that should this bid be accepted, Contractor fully intends to enter into a subcontract agreement with each subcontractor indicated. Include only one name per Trade or Supplier. In the event that the designated subcontractor is not willing or is otherwise unable to enter into an agreement with the successful Contractor, Contractor must provide to the Owner a letter on the Subcontractor's letterhead indicating that the Subcontractor is unwilling to enter into said agreement, including the reason(s) for such action. If such documentation is not received by the Owner within ten (10) days following bid opening, Owner may consider the bid to be non-responsive.

TRADE/EQUIPMENT	COMPANY NAME	SUBCONTRACT AMOUNT
N/A		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

5. UNDERSTANDING: The Undersigned in submitting this proposal agrees to the following:

- Not to withdraw their proposal for a period of 60 days after the date of the Bid Opening.
- To enter into and execute a Contract, if same is awarded to them on the basis of this Proposal, and to furnish Contract Bonds, within five days of a written "Notice of Award".
- To construct the Work in accordance with the intent of the Contract documents.
- That the owner reserves the right to reject any and all Bids and to waive irregularities in the Bidding, and to award the contract in its best interest.
- That any alterations to this Bid Form will result in disqualification of the Bid.

6. CONTRACT DOCUMENTS: The Undersigned acknowledges the following documents as the basis for their proposal:

- a. Instructions to Bidders.
- b. Agreement: AIA Document A101, 2017 Edition by reference.
- c. The General Conditions of the Contract for Construction, AIA Form A201, 2017 Edition by reference.
- d. Supplementary General Conditions.
- e. Project Manual dated February 28, 2024, including all Divisions and Sections of the Specifications.
- f. Drawings indexed on Sheet T-1 of the Drawings, all dated February 28, 2024.
- g. Addenda: The undersigned further acknowledges receipt of Addenda as listed below and represents that any additions to, modifications of, or deletions from the Work specified, as called for in these Addenda, are included in the Base Bid Sum and the Alternates.

<u>ADDENDUM NO.</u>	<u>DATE</u>
<u>Add 01</u>	<u>03/13/2024</u>
<u>Add 02</u>	<u>03/25/2024</u>

(NOTE: If no Addenda have been received, write "NONE".)

7. **BID SECURITY:** The undersigned shall attach to this Form of Proposal a Bid Bond, in an amount not less than 10% of the Base Bid amount, payable to the Board of Education, Lincolnwood School District 74 which is agreed will be forfeited to the Board of Education if the undersigned fails to execute the Standard Form of Owner/Contractor Agreement (AIA Document A101, 2017 Edition), as modified herein as modified herein by the Supplementary Conditions and General Conditions of the Contract for Construction (AIA Document A201, 2017 edition), as modified herein by the Supplementary Conditions, and which is hereby made a part of this Contract Document by reference, and furnish evidence of their ability to become bonded and provide insurance coverage as specified, within five days after Owner's notification of the intent to award the contract to the undersigned.
8. In signing and submitting this bid, the undersigned certifies that all materials and construction to be provided are as specified in the proposed Contract Documents.
9. **TIME OF COMPLETION:** If awarded the Contract for Construction, the Bidder agrees to complete all work for the Owner's occupancy on or before the following dates:
 - a. Commence Construction Work on site: June 10, 2024
 - b. Final Completion of Work: August 16, 2024
10. **TAX EXEMPTION:** The Owner is exempt from the Illinois Retailer's Occupation Tax and Use Tax (Sales Tax). The Bidder shall exclude such taxes from consideration in preparing their bid.
11. **ADDRESS, LEGAL STATUS AND SIGNATURE OF BIDDER**
 - a. The Undersigned hereby designates the address given below as the legal address to which all notices, directions, or other communications may be served or mailed.

Name of Firm or Joint Venture: Applied Communications Group

Street Address: 1015 Lunt Ave

City: Schaumburg

State: IL

Zip: 60193

Telephone: (630) 529-1020

b. The Undersigned hereby declares that the Bidder has the legal status indicated below.

1) If a partnership, give full names of all partners:

2) If a corporation, indicate state in which incorporated:

Illinois

Affix Seal

c. The Undersigned hereby affirms that they are qualified to do business in the State of Illinois.

d. Signatures:

1) Individual, partnership or corporation:

Name: Applied Communications Group

By: Michael Meilahn

Title: President

2) Parties to Joint Venture:

Name: _____

By: _____

Title: _____

Address: _____

BIDDER'S REQUIRED BID DOCUMENTS CHECKLIST

All Bidders must submit this form, completed in its entirety and signed, with their bid.

Below is a list of all documents and attachments which must be included with a bid in order for the bid to be considered a complete bid. Bidders must check boxes to indicate each item has been included with this bid.

- ☐ 004113 – Bid Form, including all attachments listed below:
 - ☐ Bidder's Required Bid Documents Checklist
 - ☐ Bidder's Responsibility Information
 - ☐ Attachment 1 To Bidder's Responsibility Information
 - ☐ Financial reports for the two consecutive, most recently available years.
 - ☐ References and project names of all projects as set forth in Section 004395 – General Requirements
- ☐ 004325 – Substitutions
- ☐ 004345 - Certificate of Prevailing Wage Requirements
- ☐ 004347 – Certification of Jobsite Covid-19 Requirements Compliance
- ☐ 004353 – Certification of Illinois Preference Act Requirements
- ☐ 004519 - Non-Collusion Affidavit
- ☐ 004521 - Bidder Eligibility Certificate
- ☐ 004546 - Certificate of Compliance with Illinois Drug-Free Workplace Act
- ☐ 004548 - Certificate Regarding Non-Discrimination in Employment – Protected Categories
- ☐ 004550 - Certificate Regarding Sexual Harassment Policy
- ☐ 004552 - Certificate Regarding Criminal Background Investigations
- ☐ Documentation of a minimum of five continuous years in business as detailed in Section 004395 General Requirements, Item 1.2.A.1.
- ☐ Documentation that the Project Manager assigned to the project meets the requirements as detailed in Section 004395 General Requirements, Item 1.2.B and 1.2.B.1.
- ☐ Documentation that the Contractor meets the requirements as detailed in Section 004395 General Requirements, Item 1.2.C.
- ☐ Documentation that Contractor's Insurance Rating is 1.0 or less.
- ☐ Letter from President of the Company certifying absence of any filings for protection from creditors under federal bankruptcy laws and/or placement under receivership or similar restrictions in the last five years.
- ☐ Letter from President of the Company certifying absence of contracts terminated by Owner for non-performance in the past five years, except where not due to the material fault of the Bidder.
- ☐ Letter from bonding company certifying absence of claims on Bidder's bond in the past five years, except where not due to the material fault of the Bidder.
- ☐ Completed AIA Document A305, Contractor's Qualification Statement.

Signature:

Name: Applied Communications Group

By: Michael Meilahn

Title: President

THIS FORM MUST BE SUBMITTED WITH BID

BIDDER'S RESPONSIBILITY INFORMATION

Information required to be submitted with bid to facilitate application of Bidder Responsibility Criteria as described in Section 004395 of the Project Manual:

1. Date of establishment of current form of business organization: 06/01/1997
2. Type of current form of business organization: Low-Voltage
3. State of registration of current form of business organization: IL
4. Name of bidder's project manager with experience limits set forth in Section 004395 – General Requirements:
Michael Meilahn
5. Identification of projects which meet the requirements set forth in Section 004395 – General Requirements. Use Attachment 1 as the form on which to provide this information.
6. Enclose with this form independently prepared financial reports for the two consecutive, most recently available years.
7. Case, caption, number and court for any bankruptcy, receivership or similar proceeding involving the bidder other than solely as a claimant:
N/A
8. List contracts terminated by owner for non-performance within the past five years of this project's bid date, and the name, address, and telephone number of Owner's representative under all such contracts:
N/A
9. List contracts on which a claim against the bidder's bond was made within the past five years of this project's bid date, and the name, address, and telephone number of owner's representative under all such contracts.
N/A
10. **Enclose with this form** a list of references and project names of all projects as set forth in Section 004395 – General Requirements. The references must include the names of contact person who are or were officials representing the Owner who are familiar with the Bidder's performance.

THIS FORM MUST BE SUBMITTED WITH BID

ATTACHMENT 1 TO BIDDER'S RESPONSIBILITY INFORMATION

Identification of projects which meet the requirements set forth in Section 004395 – General Requirements. Fill out one sheet for each project. Duplicate as necessary.

1. Name of Project Lincolnwood School District 74
2. Contract Price as Bid: \$ 433,045.12
3. Final Contract Price: \$ 733,045.12
4. Contract Start Date TBD
5. Contract Completion Date: TBD
6. Date of Substantial Completion: TBD
7. Date of Final Completion: TBD
8. Identification of change orders which increased contract price or completion date were due to the material fault of the Bidder.
N/A
9. Identification of any litigation, mediation or arbitration in which the bidder is or was a party, including the case caption, number and court, mediator or arbitrator and reasons for bidder's involvement:
N/A
10. Identification of claims on the Bidder's bond by owner, subcontractor or others which were due to the material fault of the Bidder.
N/A
11. Identification of mechanic's liens filed against the owner and reasons for liens:
N/A
12. Name, address, and telephone number of owner's representative:
N/A

END OF SECTION 004113

SECTION 004325 – SUBSTITUTIONS

All bids shall be based upon the Contractor providing materials and equipment as required by the proposed Contract Documents.

Bidders desiring to propose substitutions for acceptable manufacturers, suppliers, materials and/or equipment indicated within the specifications shall list below such proposed substitutions, along with the amount to be added or deducted from the lump sum base bid should the Owner decide to accept such proposed substitutions.

The Owner reserves the right to reject any and all such proposed substitutions.

Proposed substitutions will not be used to determine the low bid.

In order to receive consideration, each proposed substitution shall be accompanied by complete technical data and written description of material or product, including effect on the construction schedule.

Note: Manufacturers, suppliers, materials and/or equipment approved by the Architect prior to the scheduled time for receipt of Bids, but not indicated in Addenda, must be listed below if said change from the specification requirements is to be considered.

<u>ITEM SPECIFIED</u>	<u>PROPOSED SUBSTITUTION</u>	<u>ADD</u>	<u>DEDUCT</u>
<u>N/A</u>			

Name of Bidder: Applied Communications Group

Date: 03/26/2024

END OF SECTION 004325

SECTION 004345 – CERTIFICATION OF PREVAILING WAGE REQUIREMENTS

CERTIFICATION OF PREVAILING WAGE REQUIREMENTS

I, Applied Communications Group, Inc, Contractor, hereby certifies that all laborers, workers and mechanics performing work under the contract shall not be paid less than the prevailing wage as found by the Illinois Department of Labor or the Board of Education, and that Contractor and all subcontractors shall in all other respects comply with the *Prevailing Wage Act* in carry out work under the contract. If, during the course of work under this contract, the Department of Labor revises the prevailing rate of hourly wages to be paid under this contract, Contractor shall have the sole responsibility and duty to ensure that the revised prevailing rate of hourly wages is paid by Contractor and all subcontractors to each worker to whom a revised rate is applicable. Revisions to the prevailing wage as set forth above shall not result in an increase in the contract sum. Contractor shall protect, defend, indemnify and hold the Owner harmless for any claims or demands made as a result of Contractor's failure to comply with this certification.

Certified By: Michael Meilahn - President Dated: 03/26/2024
(Contractor's Authorized Representative)

(Name of Contractor or Subcontractor's Representative)

(Title of Representative)

Applied Communications Group, Inc
(Name of Contractor or Subcontractor)

Address of Contractor or Subcontractor:

1015 Lunt Ave

Schaumburg, IL 60193

SUBSCRIBED and SWORN TO before me this 26 day of March, 2024.

Kayla Benitez
(Notary Public)

END OF SECTION 004345



SECTION 004347 – CERTIFICATION OF JOBSITE COVID-19 REQUIREMENTS COMPLIANCE

CERTIFICATION OF JOBSITE COVID-19 REQUIREMENTS COMPLIANCE

I, Applied Communications Group, Inc, Contractor, hereby certifies that all laborers, workers and mechanics performing work under the contract shall at all times while on the job site comply with applicable requirements of the National Center for Disease Control, Illinois Department of Public Health, and the Illinois State Board of Education as they pertain to health and safety guidelines relative to control of the disease commonly known as Covid-19, and that Contractor and all subcontractors shall in all other respects comply with the these requirements as they carry out work under the contract. If, during the course of work under this contract, any of the above entities modify their requirements as they pertain to control to Covid-19, Contractor shall have the sole responsibility and duty to ensure that the revised requirements are stringently adhered to. Revisions to the requirements as set forth above shall not result in an increase in the contract sum. Individual workers who fail to adhere to these requirements will not be allowed access to the job site. Contractor shall protect, defend, indemnify and hold the Owner harmless for any claims or demands made as a result of Contractor's failure to comply with this certification.

Certified By: Michael Meilahn - President Dated: 03/26/2024
(Contractor's Authorized Representative)

(Name of Contractor or Subcontractor's Representative)

(Title of Representative)

Applied Communications Group, Inc
(Name of Contractor or Subcontractor)

Address of Contractor or Subcontractor:

1015 Lunt Ave

Schaumburg, IL 60193

SUBSCRIBED and SWORN TO before me this 26 day of March, 2024.

Kayla Benitez
(Notary Public)



END OF SECTION 004347

SECTION 004353 – CERTIFICATION OF ILLINOIS PREFERENCE ACT REQUIREMENTS

CERTIFICATION OF ILLINOIS PREFERENCE ACT REQUIREMENTS

I, Applied Communications Group, Inc, Contractor, hereby certifies that it will use at least 90% Illinois laborers on all public works projects that receive State funds or funds administered by the State during a period of excessive unemployment. Excessive unemployment is defined as any month immediately following two (2) consecutive calendar months that the Illinois unemployment rate exceeds 5%. Contractor shall protect, defend, indemnify and hold the Owner harmless for any claims or demands made as a result of Contractor's failure to comply with this certification.

Certified By: Michael Meilahn - President Dated: 03/26/2024
(Contractor's Authorized Representative)

(Name of Contractor or Subcontractor's Representative)

(Title of Representative)

Applied Communications Group, Inc
(Name of Contractor or Subcontractor)

Address of Contractor or Subcontractor:

1015 Lunt Ave

Schaumburg, IL 60193

SUBSCRIBED and SWORN TO before me this 26 day of March, 2024.

Kayla Benitez
(Notary Public)

END OF SECTION 0043535



SECTION 004519 – NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

(If an Individual)

Signature of Bidder _____ (Seal)

Business Address _____

(If a Partnership)

Firm Name _____ (Seal)

By _____

Business Addresses _____ (_____)

of all Partners _____ (_____)

of the Firm _____ (_____)

(If a Corporation)

Corporate Name Applied Communications Group

By Michael Meilahn

Business Address 1015 Lunt Ave

Schaumburg, IL 60193 (Corporate Seal)

Name of Officers: (President) Michael Meilahn
(Secretary) _____
(Treasurer) _____

Attest: 
(Secretary)

Name of Bidder Michael Meilahn

Date 03/26/2024

END OF SECTION 004519

LINCOLNWOOD SCHOOL DISTRICT 74
2024 RUTLEDGE HALL CABLING SYSTEM UPGRADES

PROJ. NO. 23039A

SECTION 004521 – BIDDER ELIGIBILITY CERTIFICATE

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be completed, signed and submitted with the Bidder's Form of Proposal.
FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.


Applied Communications Group, as part of its bid on a contract for
(Firm Name of Contractor)

LINCOLNWOOD SCHOOL DISTRICT 74
2024 RUTLEDGE HALL CABLING SYSTEM UPGRADES

certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

Firm Name: Applied Communications Group

By: Michael Meilahn (Typed or printed name)
(Authorized Agent of Contractor)


(Signature)

(Title)

Subscribed and sworn to
before me on this 26 day
of March, 2024.


(Notary Public)



END OF SECTION 004521

SECTION 004546 – CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

[Contractors With 25 Or More Employees]

CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORKPLACE ACT

Applied Communications Group having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.



By Authorized Agent

03/26/2024

Date

SUBSCRIBED and SWORN TO before me
this 26 day of March, 2024.



NOTARY PUBLIC



END OF SECTION 004546

SECTION 004548 – CERTIFICATE REGARDING NON-DISCRIMINATION IN EMPLOYMENT –
PROTECTED CATEGORIES

CERTIFICATE REGARDING
NON-DISCRIMINATION IN EMPLOYMENT – PROTECTED CATEGORIES

Applied Communications Group [contractor], does hereby certify that [he, she, it] has a written policy that includes, at a minimum, the following information: (i) the definition of persons in a Protected Category in Employment under State and Federal law; (ii) the illegality of discrimination against persons in a Protected Category in Employment; (iii) an internal complaint process including penalties; (iv) the legal recourse, investigative and complaint process available through both the Illinois Department of Human Rights and Human Rights Commission and the U.S. Equal Employment Opportunity Commission; (v) directions on how to contact the Illinois Department of Human Rights and Human Rights Commission and the U.S. Equal Employment Opportunity Commission; and (vi) protection against retaliation.

Discrimination against Persons in a Protected Category in Employment can occur in the following categories: Age, Disability, Equal Pay/Compensation, Genetic Information, Harassment, National Origin, Pregnancy, Race/Color, Religion, and Sex-Based Discrimination.


By Authorized Agent

03/26/2024
Date

SUBSCRIBED and SWORN TO before me
this 26 day of March, 2024.


NOTARY PUBLIC



END OF SECTION 004548

SECTION 004550 – CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

Applied Communications Group [contractor], does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.


By Authorized Agent

03/26/2024
Date

SUBSCRIBED and SWORN TO before me
this 26 day of March, 2024.


NOTARY PUBLIC



END OF SECTION 004550

SECTION 004552 – CERTIFICATE REGARDING CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 2012," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-30 (Public indecency), 5/11-14 (Prostitution), 5/11-18 (Patronizing a prostitute), 5/11-18.1 (Patronizing a minor engaged in Prostitution), 5/14-3 (Promoting prostitution), 5/11-14.4 (Promoting juvenile prostitution), 5/11-19.1 (Sexual exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Child Pornography), 5/11-1.30 (Aggravated criminal sexual assault), 5/11-1.50 (Criminal sexual abuse), and 5/11-1.60 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et. seq. (except the "Illinois Controlled Substances Act," 720 ILCS 570/100 et. seq. and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses. Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Investigations" form authorizing the Board of Education to request a fingerprint-based criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor shall incur any costs and expenses associated with the fingerprint-based criminal background investigation. Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students. This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: Michael Meilahn

Its: Applied Communications Group

Dated: 03/26/2024


END OF SECTION 004552

SECTION 004554 – AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATIONS

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION INFORMATION

The undersigned hereby authorizes the School Board, Lincolnwood School District 74, to request a fingerprint-based criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

By: Michael Meilahn
(Printed/Typed Name of Applicant Employee)

By: 
(Signature of Applicant or Employee)

Dated: 03/26/2024

NOTE: SIGNATURE NOT REQUIRED FOR SUBMITTAL WITH BID. THIS IS THE FORM REFERRED TO IN SECTION 004552 FOR USE WITH EMPLOYMENT APPLICATIONS.

END OF SECTION 004554

SECTION 007343 – CERTIFICATION OF MONTHLY PAYROLL

CERTIFICATION OF MONTHLY PAYROLL

I, Nuvia Moreno, do hereby certify that attached hereto are true and correct payroll records for all laborers, mechanics, and other workers employed by Applied Communications Group on the project known as 2024 RUTLEDGE HALL CABLING SYSTEM UPGRADES. Such records contain a true and accurate statement of each worker's name, address, telephone number (if available), social security number, classification(s), hourly wages paid in each pay period, number of hours worked each day, and starting and ending times of each day. The hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by the Illinois Prevailing Wage Act. I am aware that filing a certified payroll that I know to be false is a Class B misdemeanor.

Certified By: Michael Meilahn - President Dated: 03/26/2024
(Contractor's Authorized Representative)

(Name of Contractor or Subcontractor's Representative)

(Title of Representative)

Applied Communications Group
(Name of Contractor or Subcontractor)

Address of Contractor or Subcontractor:

1015 Lunt Ave

Schaumburg, IL 60193

SUBSCRIBED and SWORN TO before me this 26 day of March, 2024.

Kayla Benitez
(Notary Public)

END OF SECTION 007343.



SUBSTITUTIONS REQUEST FROM

All bids shall be based upon the Contractor providing materials and equipment as required by the proposed Contract Documents.

Bidders desiring to propose substitutions for acceptable manufacturers, suppliers, materials and/or equipment indicated within the specifications shall list below such proposed substitutions, along with the amount to be added or deducted from the lump sum base bid should the Owner decide to accept such proposed substitutions.

The Owner reserves the right to reject any and all such proposed substitutions.

Proposed substitutions will not be used to determine the low bid.

In order to receive consideration, each proposed substitution shall be accompanied by complete technical data and written description of material or product, including effect on the construction schedule.

Note: Manufacturers, suppliers, materials and/or equipment approved by the Architect prior to the scheduled time for receipt of Bids, but not indicated in Addenda, must be listed below if said change from the specification requirements is to be considered.

<u>ITEM SPECIFIED</u>	<u>PROPOSED SUBSTITUTION</u>	<u>ADD</u>	<u>DEDUCT</u>
N/A			

Name of Bidder: Applied Communications Group

Date: 03/26/2024



Date *Mar 26, 2024*
Client *Lincolnwood SD74 Rutledge Hall*
Contact
System *Listed Systems*
Section
Project *Lincolnwood SD74 Rutledge Hall*

Contact *Michael Mellahn*
Phone *630-259-5222*
Email *mmellahn@getacg.co*
Drawing *February 29, 2024*
Addenda's *2*

Intro: *Applied Communications Group is pleased to provide this proposal for the following project. The Applied's proposal includes competitive pricing, expert and timely installation, and a commitment to providing ongoing support of your systems requirements.*

Scope *ACG will provide material and labor to install the Listed System's for the Lincolnwood SD74 Rutledge Hall project. Quote is as per prints and specifications.*

System	Labor	Materials	Tax	TOTAL
System Demo	\$ 17,113.00	-	-	\$ 17,113.00
271000 Communications Cabling	\$ 144,666.00	\$ 127,512.37	-	\$ 272,178.37
275123 Integrated Comm System	\$ 39,531.00	\$ 92,660.55	-	\$ 132,191.55
281300 Access Control	-	-	-	-
281600 Intrusion Detection	\$ 1,250.00	\$ 312.50	-	\$ 1,562.50
282605 - Rescue Assistance	\$ 3,125.00	\$ 6,874.70	-	\$ 9,999.70
Grand Total			-	\$ 433,045.12

All listed material is guaranteed to be as specified above. All work is to be completed in accordance with current standards and general installation practices. Any additions or changes to the above specifications resulting in additional cost to Applied Communications Group, Inc. will be performed only upon written orders, and will be invoiced as an Engineering Change Order above this original quotation. Owner agrees to carry building insurance. Certificates of insurance reflecting Applied's coverages are available upon request. The above prices, specifications are hereby accepted. Applied has authorization to perform all work as specified in the quotation. Payment in full is due within 30 days, interest @ 1.5% a month is due on invoices over 30 days, in addition to any collection fees which may be incurred and will be responsible for all attorney fees.

Customer Signature _____ Date of Acceptance _____

Design Assumptions

1. Free and clear access for all work area will be required.
2. Union labor has been quoted.
3. All labor has been quoted on normal time.
4. An on-site, secure area for materials and tools will be designated by the client for Applied 's use during the installation.
5. All conduit, cores, sleeves and cable trays if needed, will be supplied by others.
6. Permit fee's have not been included and will be considered billable to the customer.
7. Contract Pricing is contingent on approved submittal package.
8. No allowances have been included unless clearly specified.



System Demo

Qty	Unit	Scope of Work
24	ea	Demo Projector
24	ea	Demo Projector Screen
12	ea	Demo AV Speakers
35	ea	Demo Paging Speakers
6	ea	Demo Analog Clocks
37	ea	Demo Call Buttons
12	ea	Demo Exterior Camera
10	ea	Demo Card Reader
2	ea	Demo Motion Detector
1	ea	Demo Keypad
18	ea	Demo Wireless Access Point (WAP)
120	ea	Demo Data Location

Qty	Unit	Materials & Equipment	Part Number
-----	------	-----------------------	-------------

MATERIAL TOTAL	\$	-
TAX	\$	-
LABOR TOTAL	\$	17,113.00
TOTAL INVESTMENT	\$	17,113.00

271000 Communications Cabling

Qty	Unit	Scope of Work
200	ea	Install J-Hook Cable Supports - Cat6 Cable
200	ea	Install J-Hook Cable Supports - Cat6a Cable
53	ea	Install Single Cat6 Location - C1
45	ea	Install Single Cat6 Wall Phone Location - W
23	ea	Install Single Cat6 Camera Location - CAM
109	ea	Install Dual Cat6 Location - C2
3	ea	Install Quad Cat6 Location - C4
45	ea	Install Dual Cat6a WAP Location - WAP
450	ea	Terminate Cable Drops to Jacks
450	ea	Terminate Cable Drops to Patch Panels
450	ea	Certify Cable Drops
2	ea	IDF Buildout
2	ea	Install 2-Post Free Standing Rack
2	ea	Grounding of Racking
34	ea	Install AV Locations WP1 & WP2

45	ea	Install Wireless Access Point (WAP)
46	ea	Re- Install Cameras

Qty	Unit	Materials & Equipment	Part Number
100	ea	2" Basic J-Hook	J-Hook-2
150	ea	Winnie (2) 2" J Hook Tiered w/angel brk & Shot	WJH32ACEXT



88	m	Hubbell Cat6 Plenum Cable (Min) White	HC6RPEW
23	m	Hubbell Cat6A Plenum Cable White	C6ASPD5W
360	ea	Hubbell Cat6 jack White	HXJ6W
90	ea	Hubbell Cat6A jack White	HJU6AW
10	ea	Hubbell 48 Port Cat6 Patch Panel	HP648
3	ea	Hubbell 48 Port Cat6A Patch Panel	HPJ6A48
46	ea	Hubbell Two Port Surface Mount Box White	hsb2w
25	ea	Hubbell One Port Plenum Surface Mount Box White	hsb1wp
170	ea	Hubbell Two Port Keystone Faceplate White	IFP12W
5	ea	Hubbell Four Port Keystone Faceplate White	IFP14W
6	ea	Hubbell Keystone Blanks White	SFBW10
48	ea	Hubbell Cat6 Stainless Wall Phone Plate	SP6R
3	ea	Jingchengmei 2-post Rack Shelf	2U2PC10V
3	ea	APC Rack Mount UPS	SMX1500RM2UC
2	ea	Hubbell 6" single sided economy vertical cable manager	VS76H
48	ea	Hubbell Cat6 Stainless Wall Phone Plate	SP6R
1	ea	CPI QuadraRack 4-Post Equipment Rack	50120-703
1	ea	Grounding Materials	40164-001
34	ea	Atlona Single Gang TX Wall Plate with USB-C and HDMI	AT-OME-SW21-TX-WPC
34	ea	Atlona Omega 4K/UHD HDMI Over HDBaseT Receiver	AT-OME-EX-RX

MATERIAL TOTAL	\$	127,512.37
TAX	\$	-
LABOR TOTAL	\$	144,666.00
TOTAL INVESTMENT	\$	272,178.37

275123 Integrated Comm System

Qty	Unit	Scope of Work
1	ea	Install Headend
47	ea	Install Call Buttons
56	ea	Install Wireless Clocks
56	ea	Install Paging Speakers
47	ea	Install Zone Speakers
150	ea	Cable supports
4	ea	Installation of Outdoor Speakers

Qty	Unit	Materials & Equipment	Part Number
6	m	Lake 18/2 Stranded unshielded Plenum Wire	4040PL-10RB
150	ea	ACG Cable Supports	SUPPORT

MATERIAL TOTAL	\$	92,660.55
TAX	\$	-
LABOR TOTAL	\$	39,531.00
TOTAL INVESTMENT	\$	132,191.55

281300 Access Control



Any work related to access control Has been exuded.

Qty	Unit	Scope of Work
		Any work related to access control Has been exuded

Qty	Unit	Materials & Equipment	Part Number
-----	------	-----------------------	-------------

MATERIAL TOTAL	\$	-
TAX	\$	-
LABOR TOTAL	\$	-
TOTAL INVESTMENT	\$	-

281600 Intrusion Detection

Qty	Unit	Scope of Work
2	ea	Reinstall Motion Detectors

Qty	Unit	Materials & Equipment	Part Number
1	ea	Required Cable	

MATERIAL TOTAL	\$	312.50
TAX	\$	-
LABOR TOTAL	\$	1,250.00
TOTAL INVESTMENT	\$	1,562.50

282605 - Rescue Assistance

Qty	Unit	Scope of Work
1	ea	Install Area of Rescue Master Station
2	ea	Install Area of Rescue Call Station
2	ft	Install Area of Rescue Wire
1	ea	Install Single Cat6 Location

Qty	Unit	Materials & Equipment	Part Number
1	ea	CORNER SCIM-4825 Control Module, Sentinel V2	SCIM-4825
1	ea	HW-02 Rack Mounting Hardware	HW-02
1	ea	POTS-4800S Sentinel AOR - POTS Assembly	POTS-4800S
1	ea	B-4825-7 Battery Backup Kit	B-4825-7
1	ea	BB-48SM Sentinel AOR - Metal Phone Backbox	BB-48SM
1	ea	BB-48TS Sentinel AOR - Trim Ring	BB-48TS
1	ea	A-4800BS Sentinel AOR - Base / Phone	A-4800BS
2	ea	4800VS-3 Call Station with Mushroom Button	4800VS-3
2	ea	SN-C48 Sign, Instr, Lum, Push Help Braille	SN-C48
1	ea	Required Cable	



MATERIAL TOTAL	\$	6,874.70
TAX	\$	-
LABOR TOTAL	\$	3,125.00
TOTAL INVESTMENT	\$	9,999.70

MERCHANTS BONDING COMPANY™

MERCHANTS NATIONAL BONDING, INC. P.O. BOX 14498, DES MOINES, IOWA 50306-3498

PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

Bond Number: Bid Bond

CONTRACTOR:

(Name, legal status and address)

Applied Communications Group, Inc.

1015 Lunt Ave.

Schaumburg, IL 60193

OWNER:

(Name, legal status and address)

Board of Education, Lincolnwood School District 74

6950 N. East Prairie Road

Lincolnwood, IL 60712

BOND AMOUNT: Ten Percent of the Total Amount Bid (10%)

PROJECT:

(Name, location or address, and Project number, if any)

Lincolnwood SD74 Rutledge Hall Cabling Systems Upgrade

SURETY:

(Name, legal status and principal place of business)

Merchants National Bonding, Inc.

A Corporation

6700 Westown Parkway,

West Des Moines, IA 50266

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

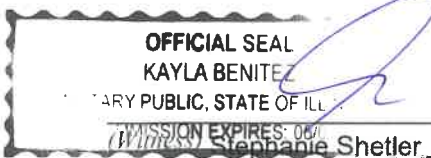
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27 day of March, 2024


(Witness)

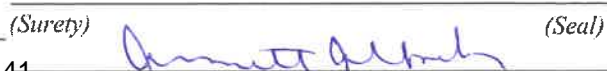
Applied Communications Group, Inc.


(Principal) (Seal)
president
(Title)



CON 0657 (2/15)

Merchants National Bonding, Inc.

(Surety) (Seal)

41
(Title) Annette Albach, Attorney-in-Fact

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Annette Albach; Stephanie Shetler

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

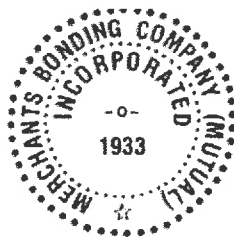
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



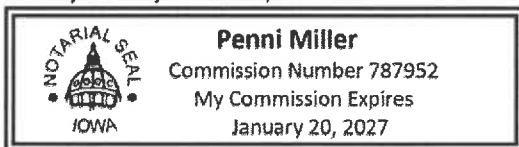
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

[Signature]
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 27 day of March, 2024.



William Warner Jr.
Secretary

MERCHANTS BONDING COMPANY™

MERCHANTS NATIONAL BONDING, INC. P.O. BOX 14498, DES MOINES, IOWA 50306-3498

PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

Bond Number: Bid Bond

CONTRACTOR:

(Name, legal status and address)

Applied Communications Group, Inc.

1015 Lunt Ave.

Schaumburg, IL 60193

OWNER:

(Name, legal status and address)

Board of Education, Lincolnwood School District 74

6950 N. East Prairie Road

Lincolnwood, IL 60712

BOND AMOUNT: Ten Percent of the Total Amount Bid (10%)

PROJECT:

(Name, location or address, and Project number, if any)

Lincolnwood SD74 Rutledge Hall Cabling Systems Upgrade

SURETY:

(Name, legal status and principal place of business)

Merchants National Bonding, Inc.
A Corporation

6700 Westown Parkway,
West Des Moines, IA 50266

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27 day of March, 2024

Applied Communications Group, Inc.

(Witness)



(Principal)

(Seal)

(Title)

Merchants National Bonding, Inc.

(Surety)

(Seal)

(Witness) Stephanie Shetler

43
(Title)

Annette Albach, Attorney-in-Fact

CON 0657 (2/15)

MERCHANTS
BONDING COMPANY, INC.
POWER OF ATTORNEY

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Annette Albach; Stephanie Shetler

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

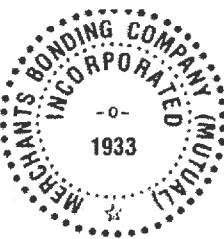
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

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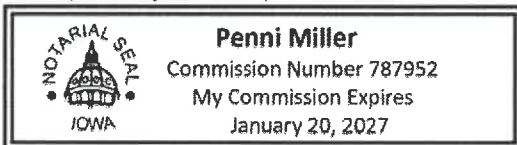
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 27 day of March, 2024.



William Warner Jr.
Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM
INSURED APPLIED COMMUNICATIONS GROUP, INC. 1015 LUNT AVE SCHAUMBURG, IL 60193-4418	INSURERS AFFORDING COVERAGE INSURER A: FEDERATED MUTUAL INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
429-313-0	NAIC # 13935

COVERAGES

CERTIFICATE NUMBER: 0

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	1867194	07/26/2023	07/26/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS & COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	1867194	07/26/2023	07/26/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION	N	N	1867195	07/26/2023	07/26/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	1867197	07/26/2023	07/26/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L EACH ACCIDENT \$1,000,000 E.L DISEASE EA EMPLOYEE \$1,000,000 E.L DISEASE POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS COPY IS NOT TO BE REPRODUCED FOR ISSUANCE OF CERTIFICATES.

CERTIFICATE HOLDER

A CERTIFICATE HAS BEEN FILED WITH EACH OF YOUR CERTIFICATE HOLDERS.

0 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R. Zower

45

JESSE WHITE

SECRETARY OF STATE



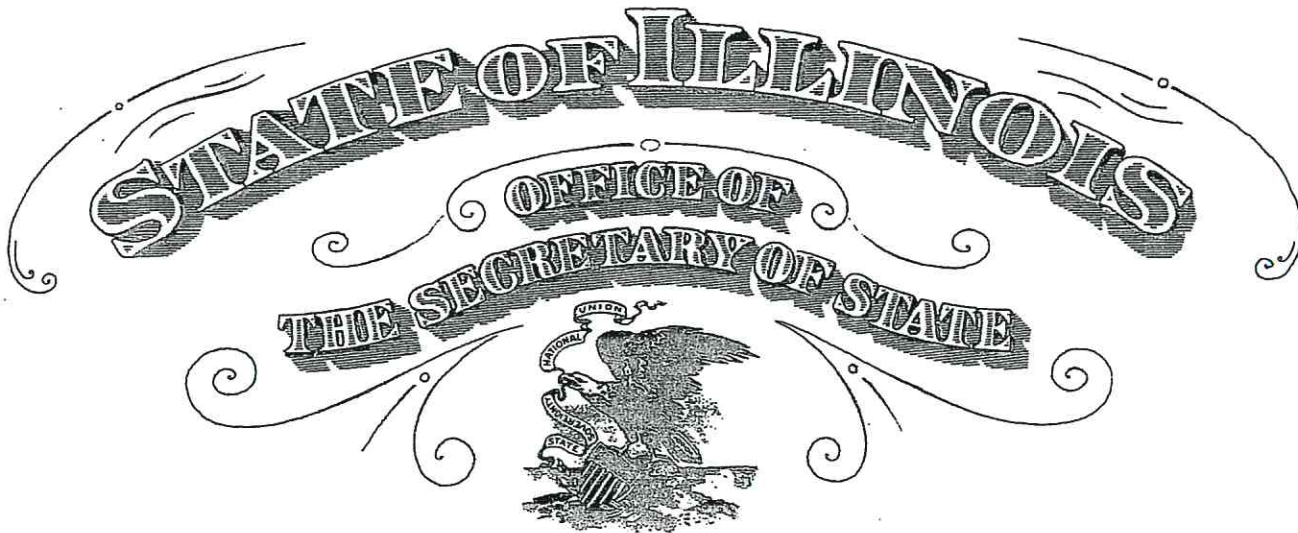
File Number	59414437		
Entity Name	APPLIED COMMUNICATIONS GROUP, INC.		
Status	ACTIVE		
Entity Type	CORPORATION	Type of Corp	DOMESTIC BCA
Incorporation Date (Domestic)	05/13/1997	State	ILLINOIS
Agent Name	MICHAEL MEILAHN	Agent Change Date	03/17/2015
Agent Street Address	1015 LUNT AVE	President Name & Address	MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193
Agent City	SCHAUMBURG	Secretary Name & Address	MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193
Agent Zip	60193	Duration Date	PERPETUAL
Annual Report Filing Date	03/30/2018	For Year	2018
Old Corp Name	01/05/2000 - APPLIED NETWORKING, INC.		

[Purchase Certificate of Good Standing](#)

(One Certificate per Transaction)

OTHER SERVICES

[File Annual Report](#)
[Adopting Assumed Name](#)
[Articles of Amendment Effecting A Name Change](#)
[Change of Registered Agent and/or Registered Office Address](#)



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

APPLIED COMMUNICATIONS GROUP, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON MAY 13, 1997, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



*In Testimony Whereof, I hereto set
my hand and cause to be affixed the Great Seal of
the State of Illinois, this 27TH
day of FEBRUARY A.D. 2020 .*

Jesse White



Office of the Secretary of State Jesse White
DRIVEILLINOIS.COM

Corporation/LLC Search/Certificate of Good Standing

Corporation File Detail Report

File Number 59414437
Entity Name APPLIED COMMUNICATIONS GROUP, INC.
Status
ACTIVE

Entity Information

Entity Type
CORPORATION

Type of Corp
DOMESTIC BCA

Incorporation Date (Domestic)
Tuesday, 13 May 1997

State
ILLINOIS

Duration Date
PERPETUAL

Agent Information

Name

MICHAEL MEILAHN

Address

1015 LUNT AVE
SCHAUMBURG , IL 60193

Change Date

Tuesday, 17 March 2015

Annual Report

Filing Date

Wednesday, 27 March 2019

For Year

2019

Officers

President

Name & Address

MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193

Secretary

Name & Address

MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193

Old Corp Name

01/05/2000

APPLIED NETWORKING, INC.

[Return to Search](#)

[File Annual Report](#)

[Adopting Assumed Name](#)

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[Articles of Amendment Effecting A Name Change](#)

2/27/2020

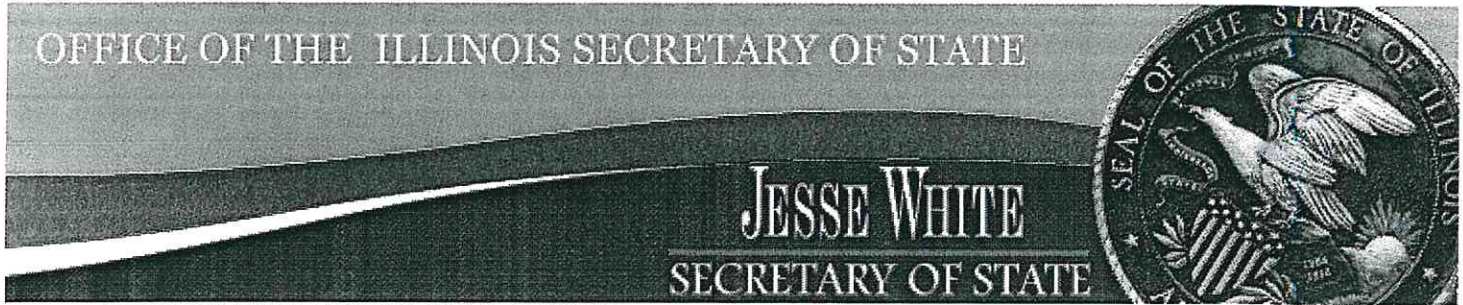
Corporation/LLC Search/Certificate of Good Standing

Change of Registered Agent and/or Registered Office

(One Certificate per Transaction)

This information was printed from www.cyberdriveillinois.com, the official website of the Illinois Secretary of State's Office.

Thu Feb 27 2020



CORPORATION FILE DETAIL REPORT

File Number	59414437		
Entity Name	APPLIED COMMUNICATIONS GROUP, INC.		
Status	ACTIVE		
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Old Corp Name	01/05/2000 - APPLIED NETWORKING, INC.		

[Return to the Search Screen](#)
[Purchase Certificate of Good Standing](#)

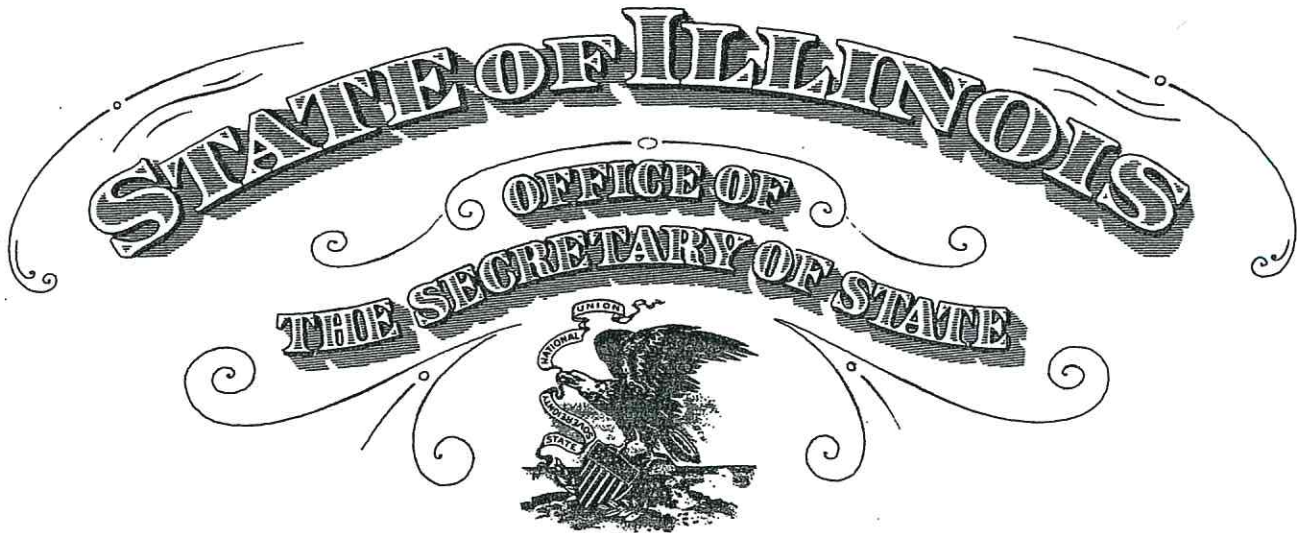
(One Certificate per Transaction)

OTHER SERVICES

[File Annual Report](#)
[Adopting Assumed Name](#)
[Articles of Amendment Effecting A Name Change](#)
[Change of Registered Agent and/or Registered Office Address](#)

File Number

5941-443-7



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In Testimony Whereof, I hereto set
my hand and cause to be affixed the Great Seal of
the State of Illinois, this 27TH
day of FEBRUARY A.D. 2020 .

Jesse White

52

SECRETARY OF STATE



Office of the Secretary of State Jesse White
CYBERDRIVEILLINOIS.COM

Corporation/LLC Search/Certificate of Good Standing

Corporation File Detail Report

File Number 59414437
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Status
ACTIVE

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CORPORATION

Type of Corp
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Duration Date
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Filing Date

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For Year

2019

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President

Name & Address

MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193

Secretary

Name & Address

MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG 60193

Old Corp Name

01/05/2000

APPLIED NETWORKING, INC.

[Return to Search](#)

[File Annual Report](#)

[Adopting Assumed Name](#)

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[Articles of Amendment Effecting A Name Change](#)

Change of Registered Agent and/or Registered Office

(One Certificate per Transaction)

This information was printed from www.cyberdriveillinois.com, the official website of the Illinois Secretary of State's Office.

Thu Feb 27 2020

ACTION BY SOLE SHAREHOLDER

I, the undersigned, Michael Meilahn being
the sole owner of record of all of the outstanding shares of
APPLIED COMMUNICATIONS GROUP, INC.

an Illinois corporation, do hereby nominate and select myself
to act as the sole Director of said corporation to hold office
until the next annual meeting of the shareholder of said cor-
poration or until my successor shall be elected and qualify.



MICHAEL MEILAHN

Being the owner of record of all of the
shares of said corporation.

Dated 5-15-1997

ACTION BY SOLE DIRECTOR OF

APPLIED COMMUNICATIONS, GROEP, INC.

I, the undersigned, being the sole director of
APPLIED COMMUNICATIONS GROUP, INC. an Illinois corporation, do
hereby take the following action without a meeting, pursuant to
the authority of the Illinois Business Corporation Act, as
follows:

1. I nominate and appoint as officers of the corporation to act
as such officers until their successors shall have been duly
elected and qualified, the following:

MICHAEL MEILANN	PRESIDENT AND SECRETARY
DAVID MEILAHN	VICE PRESIDENT AND TREASURER

2. I do hereby ratify and approve the following By-Laws and
adopt them as the By-Laws of the corporation.

- 2 -

I do hereby approve the form of corporate seal an impression of which is herein set forth.

I do hereby approve the form of certificate representing shares of the corporation.

I authorize the Treasurer of the corporation, as, if and when I have paid into the corporate account the sum of my subscription, to issue a Certificate of shares to me.

I also authorize the Treasurer to pay all costs of organization of the corporation.



Being the only Director of said corporation.

Dated 5-15-97

BY-LAWS

OF

APPLIED COMMUNICATIONS GROUP, INC.

ARTICLE I

OFFICES

The corporation shall continuously maintain in the State of Illinois a registered office and a registered agent whose business office is identical with such registered office, and may have other offices within or without the state.

ARTICLE II

SHAREHOLDERS

SECTION 1. ANNUAL MEETING. An annual meeting of the shareholders shall be held on the First Tuesday in March of each year or at such time as the board of directors may designate for the purpose of electing directors and for the transaction of such other business as may come before the meeting. If the day fixed for the annual meeting shall be a legal holiday, such meeting shall be held on the next succeeding business day.

SECTION 2. SPECIAL MEETINGS. Special meetings of the shareholders may be called either by the president, by the board of directors or by the holders of not less than one-fifth of all the outstanding shares of the corporation entitled to vote, for the purpose or purposes stated in the call of the meeting.

SECTION 3. PLACE OF MEETING. The board of directors may designate any place, as the place of meeting for any annual meeting or for any special meeting called by the board of directors. If no designation is made, or if a special meeting be otherwise called, the place of meeting shall be at.

SECTION 4. NOTICE OF MEETINGS. Written notice stating the place, date, and hour of the meeting and, in the case of a special meeting, the purpose or purposes for which the meeting is called, shall be delivered not less than 10 nor more than 60 days before the date of the meeting, or in the case of a merger,

consolidation, share exchange, dissolution or sale, lease or exchange of assets not less than 20 nor more than 60 days before the date of the meeting, either personally or by mail, by or at the direction of the president, or the secretary, or the officer or persons calling the meeting, to each shareholder of record entitled to vote at such meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the shareholder at his or her address as it appears on the records of the corporation, with postage thereon prepaid. When a meeting is adjourned to another time or place, notice need not be given of the adjourned meeting if the time and place thereof are announced at the meeting at which the adjournment is taken.

SECTION 5. FIXING OF RECORD DATE. For the purpose of determining the shareholders entitled to notice of or to vote at any meeting of shareholders, or shareholders entitled to receive payment of any dividend, or in order to make a determination of shareholders for any other proper purpose, the board of directors of the corporation may fix in advance a date as the record date for any such determination of shareholders, such date in any case to be not more than 60 days and for a meeting of shareholders, not less than 10 days, or in the case of a merger, consolidation, share exchange, dissolution or sale, lease or exchange of assets, not less than 20 days before the date of such meeting. If no record date is fixed for the determination of shareholders entitled to notice of or to vote at a meeting of shareholders, or shareholders entitled to receive payment of a dividend, the date on which notice of the meeting is mailed or the date on which the resolution of the board of directors declaring such dividend is adopted, as the case may be, shall be the record date for such determination of shareholders. A determination of shareholders shall apply to any adjournment of the meeting.

SECTION 6. VOTING LISTS. The officer or agent having charge of the transfer book for shares of the corporation shall make, within 20 days after the record date for a meeting of shareholders or 10 days before such meeting, whichever is earlier, a complete list of the shareholders entitled to vote at such meeting, arranged in alphabetical order, with the address of and the number of shares held by each, which list, for a period of 10 days prior to such meeting, shall be kept on file at the registered office of the corporation and shall be subject to inspection by any shareholder, and to copying at the shareholder's expense, at any time during usual business hours. Such list shall also be produced and kept open at the time and place of the meeting and shall be subject to the inspection of any shareholder during the whole time of the meeting. The original share ledger or transfer book, or a duplicate thereof kept in this State, shall be prima facie evidence as to who are the shareholders entitled to examine such list or share ledger or transfer book or to vote at any meeting of shareholders.

SECTION 7. QUORUM. The holders of a majority of the outstanding shares of the corporation entitled to vote on a matter, represented in person or by proxy, shall constitute a quorum for consideration of such matter at any meeting of shareholders, but in no event shall a quorum consist of less than one-third of the outstanding shares entitled so to vote; provided that if less than a majority of the outstanding shares are represented at said meeting, a majority of the shares so represented may adjourn the meeting at any time without further notice. If a quorum is present, the affirmative vote of the majority of the shares represented at the meeting shall be the act of the shareholders, unless the vote of a greater number or voting by classes is required by the Business Corporation Act, the articles of incorporation or these by-laws. At any adjourned meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the original meeting. Withdrawal of shareholders from any meeting shall not cause failure of a duly constituted quorum at that meeting.

SECTION 8. PROXIES. Each shareholder may appoint a proxy to vote or otherwise act for him or her by signing an appointment form and delivering it to the person so appointed, but no such proxy shall be valid after 11 months from the date of its execution, unless otherwise provided in the proxy.

SECTION 9. VOTING OF SHARES. Each outstanding share, regardless of class, shall be entitled to one vote in each matter submitted to vote at a meeting of shareholders, and in all elections for directors, every shareholder shall have the right to vote the number of shares owned by such shareholder for as many persons as there are directors multiplied by the number of such shares or to distribute such cumulative votes in any proportion among any number of candidates. Each shareholder may vote either in person or by proxy as provided in SECTION 8 hereof.

SECTION 10. VOTING OF SHARES BY CERTAIN HOLDERS.
Shares held by the corporation in a fiduciary capacity may be voted and shall be counted in determining the total number of outstanding shares entitled to vote at any given time.

Shares registered in the name of another corporation, domestic or foreign, may be voted by any officer, agent, proxy or other legal representative authorized to vote such shares under the law of incorporation of such corporation.

Shares registered in the name of a deceased person, a minor ward or a person under legal disability, may be voted by his or her administrator, executor or court appointed guardian, either in person or by proxy without a transfer of such shares into the name of such administrator, executor or court appointed guardian. Shares registered in the name of a trustee may be voted by him or her, either in person or by proxy.

Shares registered in the name of a receiver may be voted by such receiver, and shares held by or under the control of a receiver may be voted by such receiver without the transfer thereof into his or her name if authority to do so is contained in an appropriate order of the court by which such receiver was appointed.

A shareholder whose shares are pledged shall be entitled to vote such shares until the shares have been transferred into the name of the pledgee, and thereafter the pledgee shall be entitled to vote the shares so transferred.

Any number of shareholders may create a voting trust for the purpose of conferring upon a trustee or trustees the right to vote or otherwise represent their shares, for a period not to exceed 10 years, by entering into a written voting trust agreement specifying the terms and conditions of the voting trust, and by transferring their shares to such trustee or trustees for the purpose of the agreement. Any such trust agreement shall not become effective until a counterpart of the agreement is deposited with the corporation at its registered office. The counterpart of the voting trust agreement so deposited with the corporation shall be subject to the same right of examination by a shareholder of the corporation, in person or by agent or attorney, as are the books and records of the corporation, and shall be subject to examination by any holder of a beneficial interest in the voting trust, either in person or by agent or attorney, at any reasonable time for any proper purpose.

Shares of its own stock belonging to this corporation shall not be voted, directly or indirectly, at any meeting and shall not be counted in determining the total number of outstanding shares at any given time, but shares of its own stock held by it in a fiduciary capacity may be voted and shall be counted in determining the total number of outstanding shares at any given time.

~~SECTION 11. CUMULATIVE VOTING. In all elections for directors, every shareholder shall have the right to vote in person or by proxy, the number of shares owned by him/her, for as many persons as there are directors to be elected, or to cumulate such votes, and give one candidate as many votes as the number of directors multiplied by the number of his/her shares shall equal, or to distribute them on the same principle among as many candidates as he/she shall think fit.~~

The articles of incorporation may be amended to limit or eliminate cumulative voting rights in all or specified circumstances, or to limit or deny voting rights or to provide special voting rights as to any class or classes or series of shares of the corporation.

SECTION 12. INSPECTORS. At any meeting of shareholders, the presiding officer may, or upon the request of any shareholder, shall appoint one or more persons as inspectors for such meeting.

Such inspectors shall ascertain and report the number of shares represented at the meeting, based upon their determination of the validity and effect of proxies; count all votes and report the results; and do such other acts as are proper to conduct the election and voting with impartiality and fairness to all the shareholders.

Each report of an inspector shall be in writing and signed by him or her or by a majority of them if there be more than one inspector acting at such meeting. If there is more than one inspector, the report of a majority shall be the report of the inspectors. The report of the inspector or inspectors on the number of shares represented at the meeting and the results of the voting shall be prima facie evidence thereof.

SECTION 13. INFORMAL ACTION BY SHAREHOLDERS. Any action required to be taken at a meeting of the shareholders, or any other action which may be taken at a meeting of the shareholders, may be taken without a meeting and without a vote, if a consent in writing, setting forth the action so taken shall be signed (a) if 5 days prior notice of the proposed action is given in writing to all of the shareholders entitled to vote with respect to the subject matter hereof, by the holders of outstanding shares having not less than the minimum number of votes that would be necessary to authorize or take such action at a meeting at which all shares entitled to vote thereon were present and voting or (b) by all of the shareholders entitled to vote with respect to the subject matter thereof.

Prompt notice of the taking of the corporate action without a meeting by less than unanimous written consent shall be given in writing to those shareholders who have not consented in writing. In the event that the action which is consented to is such as would have required the filing of a certificate under any section of the Business Corporation Act if such action had been voted on by the shareholders at a meeting thereof, the certificate filed under such selection shall state, in lieu of any statement required by such section concerning any vote of shareholders, that written notice and consent have been given in accordance with the provisions of the Business Corporation Act governing informal action by shareholders.

SECTION 14. VOTING BY BALLOT. Voting on any question or in any election may be by voice unless the presiding officer shall order or any shareholder shall demand that voting be by ballot.

ARTICLE III

DIRECTORS

SECTION 1. GENERAL POWERS. The business of the corporation shall be managed by or under the direction of its board of directors. A majority of the board of directors may establish reasonable compensation for their services and the services of other officers, irrespective of any personal interest.

SECTION 2. NUMBER, TENURE AND QUALIFICATIONS. The number of directors of the corporation shall be one. Each director shall hold office until the next annual meeting of shareholders; or until his successor shall have been elected and qualified. Directors need not be residents of Illinois or shareholders of the corporation. The number of directors may be increased or decreased from time to time by the amendment of this section. No decrease shall have the effect of shortening the term of any incumbent director.

SECTION 3. REGULAR MEETINGS. A regular meeting of the board of directors shall be held without other notice than this by-law, immediately after the annual meeting of shareholders. The board of directors may provide, by resolution, the time and place for holding of additional regular meetings without other notice than such resolution.

SECTION 4. SPECIAL MEETINGS. Special meetings of the board of directors may be called by or at the request of the president or any two directors. The person or persons authorized to call special meetings of the board of directors may fix any place as the place for holding any special meeting of the board of directors called by them.

SECTION 5. NOTICE. Notice of any special meeting shall be given at least days previous thereto by written notice to each director at his business address. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed, with postage thereon prepaid. If notice be given by telegram, such notice shall be deemed to be delivered when the telegram is delivered to the telegram company. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the board of directors need be specified in the notice or waiver of notice of such meeting.

SECTION 6. QUORUM. A majority of the number of directors fixed by these by-laws shall constitute a quorum for transaction of business at any meeting of the ~~6~~board of directors, provided

that if less than a majority of such number of directors are present at said meeting, a majority of the directors present may adjourn the meeting at any time without further notice.

SECTION 7. MANNER OF ACTING. The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the board of directors, unless the act of a greater number is required by statute, these by-laws, or the articles of incorporation.

SECTION 8. VACANCIES. Any vacancy on the board of directors may be filled by election at the next annual or special meeting of shareholders. A majority of the board of directors may fill any vacancy prior to such annual or special meeting of shareholders.

SECTION 9. RESIGNATION AND REMOVAL OF DIRECTORS. A director may resign at any time upon written notice to the board of directors. A director may be removed with or without cause, by a majority of shareholders if the notice of the meeting names the director or directors to be removed at said meeting.

SECTION 10. INFORMAL ACTION BY DIRECTORS. The authority of the board of directors may be exercised without a meeting if a consent in writing, setting forth the action taken, is signed by all of the directors entitled to vote.

SECTION 11. COMPENSATION. The board of directors, by the affirmative vote of a majority of directors then in office, and irrespective of any personal interest of any of its members, shall have authority to establish reasonable compensation of all directors for services to the corporation as directors, officers or otherwise notwithstanding any director conflict of interest. By resolution of the board of directors, the directors may be paid their expenses, if any, of attendance at each meeting of the board. No such payment previously mentioned in this section shall preclude any director from serving the corporation in any other capacity and receiving compensation therefor.

SECTION 12. PRESUMPTION OF ASSENT. A director of the corporation who is present at a meeting of the board of directors at which action on any corporate matter is taken shall be conclusively presumed to have assented to the action taken unless his or her dissent shall be entered in the minutes of the meeting or unless he or she shall file his or her written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered or certified mail to the secretary of the corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.

SECTION 13. COMMITTEES. A majority of the board of directors may create one or more committees of two or more members to exercise appropriate authority of the board of directors. A majority of such committee shall constitute a quorum for transaction of business. A committee may transact business without a meeting by unanimous written consent.

ARTICLE IV

OFFICERS

SECTION 1. NUMBER. The officers of the corporation shall be a president, one or more vice-presidents, a treasurer, a secretary, and such other officers as may be elected or appointed by the board of directors. Any two or more offices may be held by the same person.

SECTION 2. ELECTION AND TERM OF OFFICE. The officers of the corporation shall be elected annually by the board of directors at the first meeting of the board of directors held after each annual meeting of shareholders. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Vacancies may be filled or new offices created and filled at any meeting of the board of directors. Each officer shall hold office until his successor shall have been duly elected and shall have qualified or until his death or until he shall resign or shall have been removed in the manner hereinafter provided. Election of an officer shall not of itself create contract rights.

SECTION 3. REMOVAL. Any officer elected or appointed by the board of directors may be removed by the board of directors whenever in its judgment the best interest of the corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

SECTION 4. PRESIDENT. The president shall be the principal executive officer of the corporation. Subject to the direction and control of the board of directors, he/she shall be in charge of the business of the corporation; he shall see that the resolutions and directions of the board of directors are carried into effect except in those instances in which that responsibility is specifically assigned to some other person by the board of directors; and, in general, he/she shall discharge

all duties incident to the office of president and such other duties as may be prescribed by the board of directors from time to time. He shall preside at all meetings of the shareholders and of the board of directors. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, he may execute for the corporation certificates for its shares, and any contracts, deeds, mortgages, bonds or other instruments which the board of directors has authorized to be executed, and he may accomplish such execution either under or without the seal of the corporation and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument. He may vote all securities which the corporation is entitled to vote except as and to the extent such authority shall be vested in a different officer or agent of the corporation by the board of directors.

SECTION 5. THE VICE-PRESIDENTS. The vice-president (or in the event there be more than one vice-president, each of the vice-presidents) shall assist the president in the discharge of his/her duties as the president may direct and shall perform such other duties as from time to time may be assigned to him/her by the president or by the board of directors. In the absence of the president or in the event of his/her inability or refusal to act, the vice-president (or in the event there be more than one vice-president, the vice-presidents in the order designated by the board of directors, or by the president if the board of directors has not made such a designation, or in the absence of any designation, then in the order of seniority of tenure as vice president) shall perform the duties of the president, and when so acting, shall have the powers of and be subject to all the restrictions upon the president. Except in those instances in which the authority to execute is expressly delegated to another officer or agent of the corporation or a different mode of execution is expressly prescribed by the board of directors or these by-laws, the vice president (or each of them if there are more than one) may execute for the corporation certificates for its shares and any contracts, deeds, mortgages, bonds or other instruments which the board of directors has authorized to be executed, and he/she may accomplish such execution either under or without the seal of the corporation and either individually or with the secretary, any assistant secretary, or any other officer thereunto authorized by the board of directors, according to the requirements of the form of the instrument.

SECTION 6. THE TREASURER. The treasurer shall be the principal accounting and financial officer of the corporation. He shall: (a) have charge of and be responsible for the maintenance of adequate books of account for the corporation; (b) have charge

and custody of all funds and securities of the corporation, and be responsible therefor and for the receipt and disbursement thereof; and (c) perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned to him by the president or by the board of directors. If required by the board of directors, the treasurer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the board of directors may determine.

SECTION 7. THE SECRETARY. The secretary shall: (a) record the minutes of the shareholders' and of the board of directors' meetings in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these by-laws or as required by law; (c) be custodian of the corporate records and of the seal of the corporation; (d) keep a register of the post-office address of each shareholder which shall be furnished to the secretary by such shareholder; (e) sign with the president, or a vice-president, or any other officer thereunto authorized by the board of directors, certificates for shares of the corporation, the issue of which shall have been authorized by the board of directors, and any contracts, deeds, mortgages, bonds, or other instruments which the board of directors has authorized to be executed, according to the requirements of the form of the instrument, except when a different mode of execution is expressly prescribed by the board of directors or these by laws; (f) have general charge of the stock transfer books of the corporation; (g) have authority to certify the by-laws, resolutions of the shareholders and board of directors and committees thereof, and other documents of the corporation as true and correct copies thereof, and (h) perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him/her by the president or by the board of directors.

SECTION 8. ASSISTANT TREASURERS AND ASSISTANT SECRETARIES. The assistant treasurers and assistant secretaries shall perform such duties as shall be assigned to them by the treasurer or the secretary, respectively, or by the president or the board of directors. The assistant secretaries may sign with the president, or a vice-president, or any other officer thereunto authorized by the board of directors, certificates for shares of the corporation, the issue of which shall have been authorized by the board of directors, and any contracts, deeds, mortgages, bonds, or other instruments which the board of directors has authorized to be executed, according to the requirements of the form of the instrument, except when a different mode of execution is expressly prescribed by the board of directors or these by-laws. The assistant treasurers shall respectively, if required by the board of directors, give bonds for the faithful discharge of their duties in such sums and with such sureties as the board of directors shall determine.

SECTION 9. SALARIES. The salaries of the officers shall be fixed from time to time by the board of directors and no officer shall be prevented from receiving such salary by reason of

the fact that he is also a director of the corporation.

ARTICLE V

CONTRACTS, LOANS, CHECKS AND DEPOSITS

SECTION 1. CONTRACTS. The board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

SECTION 2. LOANS. No loans shall be contracted on behalf of the corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the board of directors.

SECTION 3. CHECKS, DRAFTS, ETC. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness if issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time be determined by resolution of the board of directors.

SECTION 4. DEPOSITS. All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the board of directors may select.

ARTICLE VI

SHARES AND THEIR TRANSFER

SECTION 1. SHARES REPRESENTED BY CERTIFICATES AND UNCERTIFICATED SHARES. Shares either shall be represented by certificates or shall be uncertificated shares.

Certificates representing shares of the corporation shall be signed by the appropriate officers and may be sealed with the seal or a facsimile of the seal of the corporation. If a certificate is countersigned by a transfer agent or registrar, other than the corporation or its employee, any other signatures may be facsimile. Each certificate representing shares shall be consecutively numbered or otherwise identified, and shall also state the name of the person to whom issued, the number and class of shares (with designation of series, if any), the date of issue, and that the corporation is organized under Illinois law. If the corporation is authorized to issue shares of more than one class or of series within a class, the certificate shall also contain such information or statement as may be required by law.

Unless prohibited by the articles of incorporation, the board of directors may provide by resolution that some or all of

any class or series of shares shall be uncertificated shares. Any such resolution shall not apply to shares represented by a certificate until the certificate has been surrendered to the corporation. Within a reasonable time after the issuance or transfer of uncertificated shares, the corporation shall send the registered owner thereof a written notice of all information that would appear on a certificate. Except as otherwise expressly provided by law, the rights and obligations of the holders of uncertificated shares shall be identical to those of the holders of certificates representing shares of the same class and series.

The name and address of each shareholder, the number and class of shares held and the date on which the shares were issued shall be entered on the books of the corporation. The person in whose name shares stand on the books of the corporation shall be deemed the owner thereof for all purposes as regards the corporation.

SECTION 2. LOST CERTIFICATES. If a certificate representing shares has allegedly been lost or destroyed the board of directors may in its discretion, except as may be required by law, direct that a new certificate be issued upon such indemnification and other reasonable requirements as it may impose.

SECTION 3. TRANSFERS OF SHARES. Transfer of shares of the corporation shall be recorded on the books of the corporation. Transfer of shares represented by a certificate, except in the case of a lost or destroyed certificate, shall be made on surrender for cancellation of the certificate for such shares. A certificate presented for transfer must be duly endorsed and accompanied by proper guaranty of signature and other appropriate assurances that the endorsement is effective. Transfer of an uncertificated share shall be made on receipt by the corporation of an instruction from the registered owner or other appropriate person. The instruction shall be in writing or a communication in such form as may be agreed upon in writing by the corporation.

ARTICLE VII

FISCAL YEAR

The fiscal year of the corporation shall be fixed by resolution of the board of directors.

ARTICLE VIII

DISTRIBUTIONS

The board of directors may authorize, and the corporation may make, distributions to its shareholders, subject to any restrictions in its articles of incorporation or provided by law.

ARTICLE IX

SEAL

The corporate seal shall have inscribed thereon the name of the corporation and the words "Corporate Seal, Illinois." The seal may be used by causing it or a facsimile thereof to be impressed or affixed or in any other manner reproduced, provided that the affixing of the corporate seal to an instrument shall not give the instrument additional force or effect, or change the construction thereof, and the use of the corporate seal is not mandatory.

ARTICLE X

WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of these by-laws or under the provisions of the articles of incorporation or under the provisions of The Business Corporation Act of the State of Illinois, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Attendance at any meeting shall constitute waiver of notice thereof unless the person at the meeting objects to the holding of the meeting because proper notice was not given.

ARTICLE XI

INDEMNIFICATION OF OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS

SECTION 1. The corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the corporation) by reason of the fact that such person is or was a director, officer, employee or agent of the corporation, or who is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the corporation, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment or settlement, conviction or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the corporation, and with respect to any criminal action or proceeding, had reasonable cause to believe that his conduct was unlawful.

SECTION 2. The corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the corporation to procure a judgment in its favor by reason of the fact that such person is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the corporation and except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable for negligence or misconduct in the performance of his duty to the corporation unless and only to the extent that the court in which such action or suit was brought shall determine upon application that despite the adjudication of liability but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which the court shall deem proper.

SECTION 3. To the extent that a director, officer, employee, or agent of a corporation has been successful, on the merits or otherwise, in the defense of any action, suit or proceeding

referred to in sections 1 and 2, or in defense of any claim, issue or matter therein, such person shall be indemnified against expenses actually and reasonably incurred by such person in connection therewith.

SECTION 4. Any indemnification under sections 1 and 2 shall be made by the corporation only as authorized in the specific case upon a determination that indemnification of the director, officer, employee or agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in sections 1 and 2. Such determination shall be made (a) by the board of directors by a majority vote of a quorum consisting of directors who were not parties to such action, suit or proceeding, or (b) if such a quorum is not obtainable, or, even if obtainable, a quorum of disinterested directors so directs, by independent legal counsel in a written opinion, or (c) by the shareholders.

SECTION 5. Expenses incurred in defending a civil or criminal action, suit or proceeding may be paid by the corporation in advance of the final disposition of such action, suit or proceeding, as authorized by the board of directors in the specific case, upon receipt of an undertaking by or on behalf of the director, officer, employee or agent to repay such amount, unless it shall ultimately be determined that he or she is entitled to be indemnified by the corporation as authorized in this article.

SECTION 6. The indemnification provided by this article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any by-law, agreement vote of shareholders or disinterested directors or otherwise, both as to action in his or her official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors and administrators of such a person.

SECTION 7. The corporation shall have power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against any liability asserted against such person and incurred by such person in any such capacity, or arising out of his or her status as such, whether or not the corporation would have the power to indemnify such person against such liability under the provisions of these sections.

SECTION 8. If the corporation has paid indemnity or had advanced expenses to a director, officer, employee or agent, the corporation shall report the indemnification or advance in

writing to the shareholders with or before the notice of the next shareholders' meeting.

SECTION 9. References to "the corporation" shall include, in addition to the surviving corporation, any merging corporation, including any corporation having merged with a merging corporation, absorbed in a merger which otherwise would have lawfully been entitled to indemnify its directors, officers, and employees or agents.

ARTICLE XII

AMENDMENTS

Unless the power to make, alter, amend or repeal the by-laws is reserved to the shareholders by the articles of incorporation, the by-laws of the corporation may be made, altered, amended or repealed by the shareholders or the board of directors, but no by-law adopted by the shareholders may be altered, amended or repealed by the board of directors if the by-laws so provide. The by-laws may contain any provisions for the regulation and management of the affairs of the corporation not inconsistent with the law or the articles of incorporation.

FORM **BCA 12.45/13.6** (rev. Dec. 2003)
APPLICATION FOR REINSTATEMENT
DOMESTIC/FOREIGN CORPORATIONS
Business Corporation Act

Jesse White, Secretary of State
Department of Business Services
Springfield, IL 62756
217-782-1837 (foreign)
217-785-5782 or 217-782-5797 (domestic)
www.cyberdriveillinois.com

Remit payment in the form of a cashier's
check, certified check, money order,
Illinois attorney's check payable to
Secretary of State.

FILED
DEC 7 - 2006
JESSE WHITE
SECRETARY OF STATE

See notes on back.

File # 59414437 Filing Fee: \$200 Approved: LC

----- Submit in duplicate ----- Type or Print clearly in black ink ----- Do not write above this line -----

1. a. Corporate Name as of date of issuance of Certificate of Dissolution or Revocation:

Applied Communications Group, Inc.

- b. Corporate Name if changed: (See Note 2.)

N/A

- c. If a foreign corporation having authority under an assumed corporate name restriction, the Assumed Corporate Name
(See Note 3.)

N/A

2. State of Incorporation: Illinois

3. Date Certificate of Dissolution or Revocation issued: 10/2/06

4. Name and Address of Illinois Registered Agent and the Illinois Registered Office upon reinstatement:
NOTICE: Completion of Item 4 does not constitute a registered agent or office change. (See Note 4.)

Registered Agent Michael Meilahan

First Name

Middle Name

Last Name

Registered Office 345 W. Irving Park Road

Number

Street

Suite # (P.O. Box alone is unacceptable)

Roselle

City

IL 60172

ZIP Code

DuPage

County

5. This application is accompanied by all delinquent report forms together with the filing fees, franchise taxes, license
fee and penalties required. (See Note 1.)

6. The undersigned corporation has caused this application to be signed by a duly authorized officer who affirms, under
penalties of perjury, that the facts stated herein are true and correct. (All signatures must be in **BLACK INK.**)

Dated December 5, 2006 Applied Communications Group, Inc.
Month & Day Year Exact Name of Corporation

M Meilahan Pres.

Any Authorized Officer's Signature

Michael Meilahan

Name and Title (type or print)

NOTES

1. All fees in connection with the reinstatement must be in the form of a certified check, cashier's check, Illinois attorney's check, CPA's check or money order payable to Secretary of State. This includes all filing fees, franchise taxes, penalties and interest.
2. If the corporate name the corporation had at the time of dissolution or revocation is not available for use at the time of reinstatement, the corporation shall set forth the new name by which it will hereafter be known. A change of corporate name also must be properly effected in accordance with the provisions of the Business Corporation Act of 1983. For domestic corporations, Articles of Amendment must be filed, pursuant to Section 10.30. For foreign corporations, if the name has been changed, an Application for Amended Authority (Form BCA 13.40), together with a certified copy of the amendment, must be filed pursuant to Section 13.40.
3. This item must be completed if either the foreign corporation's true name was not available at the time of qualification or the foreign corporation's true name is now not available at the time of reinstatement. If the foreign corporation's true name is no longer available at the time of reinstatement, Forms BCA 13.40 and BCA 4.15 must accompany the other documents pertaining to the reinstatement. If the renewal date for the assumed name is prior to the date of signing in Item 6, an assumed name renewal statement must accompany the reinstatement application.
4. If either or both the registered agent or the registered office of the corporation has changed since the time of dissolution or revocation, the corporation shall properly report such a change on Form BCA-5.10.



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

APPLIED COMMUNICATIONS GROUP, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON MAY 13, 1997, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE RELATING TO THE PAYMENT OF FRANCHISE TAXES, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



Authentication #: 0634502044

Authenticate at: <http://www.cyberdriveillinois.com>

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 11TH day of DECEMBER A.D. 2006 .

Jesse White
77

SECRETARY OF STATE

FORM **BCA 12.45/13.6** (rev. Dec. 2003)
APPLICATION FOR REINSTATEMENT
DOMESTIC/FOREIGN CORPORATIONS
Business Corporation Act

Jesse White, Secretary of State
Department of Business Services
Springfield, IL 62756
217-782-1837 (foreign)
217-785-5782 or 217-782-5797 (domestic)
www.cyberdriveillinois.com

Remit payment in the form of a cashier's
check, certified check, money order,
Illinois attorney's check payable to
Secretary of State.

See notes on back.

_____ File # _____ Filing Fee: \$200 Approved: _____

----- Submit in duplicate ----- Type or Print clearly in black ink ----- Do not write above this line -----

File # 59414437

1. a. Corporate Name as of date of issuance of Certificate of Dissolution or Revocation:

Applied Communication Group, Inc.

- b. Corporate Name if changed: (See Note 2.)

N/A

- c. If a foreign corporation having authority under an assumed corporate name restriction, the Assumed Corporate Name
(See Note 3.)

N/A

2. State of Incorporation: Illinois

3. Date Certificate of Dissolution or Revocation issued: 10/2/06

4. Name and Address of Illinois Registered Agent and the Illinois Registered Office upon reinstatement:

NOTICE: Completion of Item 4 does not constitute a registered agent or office change. (See Note 4.)

Registered Agent: Michael Meilahan

First Name

Middle Name

Last Name

Registered Office: 345 W. Irving Park Road

Number

Street

Suite # (P.O. Box alone is unacceptable)

Roselle

IL

60172

DuPage

City

ZIP Code

County

5. This application is accompanied by all delinquent report forms together with the filing fees, franchise taxes, license fee and penalties required. (See Note 1.)

6. The undersigned corporation has caused this application to be signed by a duly authorized officer who affirms, under penalties of perjury, that the facts stated herein are true and correct. (All signatures must be in **BLACK INK**.)

Dated December 5, 2006 Applied Communication Group, Inc.
Month & Day Year Exact Name of Corporation

M. Meilahan Pres
Any Authorized Officer's Signature

Michael Meilahan
Name and Title (type or print)

NOTES

1. All fees in connection with the reinstatement must be in the form of a certified check, cashier's check, Illinois attorney's check, CPA's check or money order payable to Secretary of State. This includes all filing fees, franchise taxes, penalties and interest.
2. If the corporate name the corporation had at the time of dissolution or revocation is not available for use at the time of reinstatement, the corporation shall set forth the new name by which it will hereafter be known. A change of corporate name also must be properly effected in accordance with the provisions of the Business Corporation Act of 1983. For domestic corporations, Articles of Amendment must be filed, pursuant to Section 10.30. For foreign corporations, if the name has been changed, an Application for Amended Authority (Form BCA 13.40), together with a certified copy of the amendment, must be filed pursuant to Section 13.40.
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4. If either or both the registered agent or the registered office of the corporation has changed since the time of dissolution or revocation, the corporation shall properly report such a change on Form BCA-5.10.

YEAR OF: 2006
File Prior to:

STATE OF ILLINOIS
DOMESTIC CORPORATION ANNUAL REPORT
PLEASE TYPE OR PRINT CLEARLY IN BLACK INK

CORPORATION
FILE NO.: 59414437

NOTE: A change in the Registered Agent and/or Registered Office may only be effected by filing Form BCA-5.10/5.20. If there have been any changes in items 6 or 7a; Form BCA-14.30 must be completed and submitted in the same envelope.

1. Corporate Name: Applied Communication Group, Inc.
Registered Agent: Michael Meilahan
Registered Office: 345 W. Irving Park Road
City, IL, ZIP Code: Roselle, Illinois 60172 County: DuPage

2. Principal Address of Corporation: 345 W. Irving Park Road, Roselle IL 60172
Street City State ZIP Code

3. Date Incorporated: 5/13/97

4. Names and Addresses of Officers and Directors:

NOTE: The names and addresses of ALL officers and directors must be entered in this item!

OFFICE	NAME	NUMBER & STREET	CITY	STATE	ZIP
President	Michael Meilahan	345 W. Irving Park Road	Roselle, IL	IL	60172
Secretary	Michael Meilahan	345 W. Irving Park Road	Roselle, IL	IL	60172
Treasurer	David Meilahan	345 N. York Road	Elmhurst, IL	IL	60126
Director					
Director					
Director					

5. If 51% or more of stock is owned by a minority or female, please check appropriate box: ☐ Minority Owned ☐ Female Owned

6. Number of shares authorized and issued (as of _____):

CLASS	SERIES	PAR VALUE	NUMBER AUTHORIZED	NUMBER ISSUED
Common		N/P/V	1000	1000

IMPORTANT: If the amount in item 6 or 7a differs from the Secretary of State's records, Form BCA 14.30 must be completed.

7a. Amount of Paid-in Capital (as of _____) \$ _____

7b. Paid-in Capital on record with Secretary of State: \$ _____

(Paid-in Capital reflects the sum of the Stated Capital and Paid-in surplus accounts.)

8. By M. Meilahan 12-5-06
Any Authorized Officer's Signature Title Date

Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to provisions of the Business Corporation Act, has been examined by me and is, to the best of my knowledge and belief, true, correct and complete.

Item 8 Must Be Signed

RETURN TO:

Jesse White, Secretary of State
Department of Business Services • Springfield, IL 62756
217-782-7808 • www.cyberdriveillinois.com

Please Complete Reverse Side of This Report

PRESIDENT
SECRETARY

IF THE ABOVE OFFICERS' NAMES AND ADDRESSES ARE MISSING OR HAVE CHANGED, ENTER ONLY THE ADDITIONS OR CORRECTIONS BELOW.

PRESIDENT _____
Name Street Address City State ZIP Code

SECRETARY _____
Name Street Address City State ZIP Code

ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER IF NOT PRINTED: —

(Item 9 OR 10a OR 10b, whichever is applicable, **MUST** be completed.)

9. Amounts stated in parts (a) through (d) below are given for the 12-month period ending _____ Day _____ Month _____ Year _____

Value of the property (gross assets):

(a) owned by the corporation, wherever located: \$ _____
 (b) of the corporation located within the State of Illinois: \$ _____

Gross amount of business transacted by the corporation:

(c) everywhere for the above period: \$ _____
 (d) at or from places of business in Illinois for the above period: \$ _____

ALLOCATION FACTOR = $\frac{b + d}{a + c}$ = $\frac{1000}{1000}$ = $\frac{1}{1}$
 6 decimal places

Write this figure on line 11b below.

- 10a. ☐ ALL property of the Corporation is located in Illinois and ALL business of the Corporation is transacted at or from places of business in Illinois.
 10b. ☐ The Corporation elects to pay franchise tax on the basis of 100% of its total Paid-in Capital.

ALLOCATION FACTOR = 1.00000 (Write this figure on line 11b below.)

STOP: Item 9 or 10 must be completed before continuing to Item 11.

11. ANNUAL FRANCHISE TAX AND FEES

11a. TOTAL PAID-IN CAPITAL (Enter amount from Item 7a; if late, enter the greater of 7a or 7b)

a.	1000
b.	1000
c.	1000
d1.	1.0

11b. ALLOCATION FACTOR (Enter from Item 9 or Item 10.)

11c. ILLINOIS CAPITAL (Multiply line 11a by line 11b)

11d1. Multiply line 11c by .001 (Round to nearest cent)

11d2. ANNUAL FRANCHISE TAX (Enter amount from line d1, but not less than \$25)

11e1. If Annual Report is late, multiply line d2 by .10

11e2. If Annual Franchise Tax is late, multiply line d2 by .01 for each month late or part thereof (minimum \$1)

11e3. INTEREST & PENALTIES (Add lines e1 and e2)

11f. ANNUAL REPORT FILING FEE (\$75)

11g. TOTAL ANNUAL FRANCHISE TAX, FEES, INTEREST, PENALTIES DUE (Add line d2 + line e3 + line f)

d2.	
e1.	
e2.	
e3.	\$194.18
f.	+ 75.00
g.	\$194.18

MAKE CHECKS PAYABLE TO ILLINOIS SECRETARY OF STATE.
 (Place corporate file number on check.)

IMPORTANT

If there have been changes in Items 6 or 7, Form BCA 14.30 must be executed and submitted with this Annual Report in the same envelope.

619 S. ADDISON ROAD
ADDISON, IL 60101
(630) 834-4890
FAX (630) 834-4966

Invoice

DATE INVOICE #

December 5, 2006

BILL TO:

Applied Communications Group, Inc.
345 West Irving Park Road
Roselle, Illinois 60172

DESCRIPTION	AMOUNT
RE: Applied Communicatins Group, Inc. Reinstatement/2006 Annual Report Filing	
For legal services rendered in regard to the above referred to matter.	
Attorney Fees.....	\$250.00
Secretary of State Filing Fees for Reinstatement.....	\$200.00
Secretary of State Filing Fees for Annual Report Filing..& Penalty..	\$194.18
Secretary of State Expiditing Fees on both.....	\$150.00
Expiditing Fees to CSC Corporation Service.....	\$140.00
Letter of Good Standing/Expiditing Fees.....	\$120.00
2 Overnight Mailings @ \$20.00 each.....	\$40.00
TOTALS....	\$1,094.18

YEAR OF: 2006
File Prior to:

STATE OF ILLINOIS
DOMESTIC CORPORATION ANNUAL REPORT
PLEASE TYPE OR PRINT CLEARLY IN BLACK INK

CORPORATION
FILE NO.: 59414437

NOTE: A change in the Registered Agent and/or Registered Office may only be effected by filing Form BCA-5.10/5.20. If there have been any changes in items 6 or 7a; Form BCA-14.30 must be completed and submitted in the same envelope.

1. Corporate Name: Applied Communications Group, Inc.
Registered Agent: Michael Meilahan
Registered Office: 345 W. Irving Park Road
City, IL, ZIP Code: Roselle, IL 60172 County: Do Page
2. Principal Address of Corporation: 345 W. Irving Park Road, Roselle IL 60172
Street City State ZIP Code
3. Date Incorporated: _____
4. Names and Addresses of Officers and Directors:

NOTE: The names and addresses of ALL officers and directors must be entered in this item!

OFFICE	NAME	NUMBER & STREET	CITY	STATE	ZIP
President	Michael Meilahan	345 W. Irving Park Road	Roselle	IL	60172
Secretary	David Meilahan	385 N. York Road	Elmhurst	IL	
Treasurer					
Director					
Director					
Director					

5. If 51% or more of stock is owned by a minority or female, please check appropriate box: ☐ Minority Owned ☐ Female Owned

6. Number of shares authorized and issued (as of _____):

CLASS	SERIES	PAR VALUE	NUMBER AUTHORIZED	NUMBER ISSUED

IMPORTANT: If the amount in item 6 or 7a differs from the Secretary of State's records, Form BCA 14.30 must be completed.

7a. Amount of Paid-in Capital (as of _____) \$ _____

7b. Paid-in Capital on record with Secretary of State: \$ _____

(Paid-in Capital reflects the sum of the Stated Capital and Paid-in surplus accounts.)

8. By _____
Any Authorized Officer's Signature Title Date

Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to provisions of the Business Corporation Act, has been examined by me and is, to the best of my knowledge and belief, true, correct and complete.

Item 8 Must Be Signed

RETURN TO:

Jesse White, Secretary of State
Department of Business Services • Springfield, IL 62756
217-782-7808 • www.cyberdriveillinois.com

Please Complete Reverse Side of This Report

PRESIDENT
SECRETARY

IF THE ABOVE OFFICERS' NAMES AND ADDRESSES ARE MISSING OR HAVE CHANGED, ENTER ONLY THE ADDITIONS OR CORRECTIONS BELOW.

File No. _____

PRESIDENT _____
Name Street Address City State ZIP Code

SECRETARY _____
Name Street Address City State ZIP Code

ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER IF NOT PRINTED: —

(Item 9 OR 10a OR 10b, whichever is applicable, **MUST** be completed.)

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(a) owned by the corporation, wherever located: \$ _____

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Gross amount of business transacted by the corporation:

(c) everywhere for the above period: \$ _____

(d) at or from places of business in Illinois for the above period: \$ _____

$$\text{ALLOCATION FACTOR} = \frac{b + d}{a + c} = \frac{\quad}{\quad} \text{6 decimal places}$$

Write this figure on line 11b below.

- 10a. ☐ ALL property of the Corporation is located in Illinois and ALL business of the Corporation is transacted at or from places of business in Illinois.
- 10b. ☐ The Corporation **elects** to pay franchise tax on the basis of 100% of its total Paid-in Capital.

ALLOCATION FACTOR = 1.00000 (Write this figure on line 11b below.)

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11a. TOTAL PAID-IN CAPITAL (Enter amount from Item 7a; if late, enter the greater of 7a or 7b)

11b. ALLOCATION FACTOR (Enter from Item 9 or Item 10.)

11c. ILLINOIS CAPITAL (Multiply line 11a by line 11b)

11d1. Multiply line 11c by .001 (Round to nearest cent)

11d2. ANNUAL FRANCHISE TAX (Enter amount from line d1, but not less than \$25)

11e1. If Annual Report is late, multiply line d2 by .10

11e2. If Annual Franchise Tax is late, multiply line d2 by .01 for each month late or part thereof (minimum \$1)

11e3. INTEREST & PENALTIES (Add lines e1 and e2)

11f. ANNUAL REPORT FILING FEE (\$75)

11g. TOTAL ANNUAL FRANCHISE TAX, FEES, INTEREST, PENALTIES DUE (Add line d2 + line e3 + line f)

a.	
b.	
c.	
d1.	
d2.	
e1.	
e2.	
e3.	94.18
f.	+ 75.00
g.	194.18

MAKE CHECKS PAYABLE TO ILLINOIS SECRETARY OF STATE.
(Place corporate file number on check.)

IMPORTANT

If there have been changes in Items 6 or 7, Form BCA 14.30 must be executed and submitted with this Annual Report in the same envelope.

COPY TO: NOT APPLICABLE

Please deliver the following 6 page(s) and this cover sheet to:

NAME: Celeste / Applied Communications Group, Inc.

If you do not receive the number of pages indicated above please call us at (630) 834-4890.

COMMENTS: Here are copies of everything I
Our invoice for same. I should
have everything returned hopefully
by Friday.

IMPORTANT: THIS FACSIMILE TRANSMISSION IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL
OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS UNCLASSIFIED, OR
CONFIDENTIAL, OR EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IF THE READER OF THIS
MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED
THAT ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THE COMMUNICATION IN ERROR, PLEASE
NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US AT THE ABOVE
ADDRESS VIA THE UNITED STATES POSTAL SERVICE. THANK YOU.

I'll call you when I get
same back.

DOCUMENT# : 6838460-479
TIME STORED : DEC 5 16:01
TIME SENT : DEC 5 16:01
DURATION : 1min, 29sec
MODE : ECM

ACCOUNT NAME :
DESTINATION : 5291026
DEST. NUMBER : 5291026
F-CODE :
PAGES : 7 sheets
RESULT : OK

(TUE) DEC 5 2006 16:02

THOMAS M. BREEN
Attorney at Law

619 South Addison Road.
Addison, Illinois 60101
(630)834-4890
(630)834-4966

FACSIMILE
TRANSMISSION

DATE: 12-5-06

FROM: KATHY

630-529-1026

COPY TO: NOT APPLICABLE

Please deliver the following 6 page(s) and this cover sheet to:

NAME: Celeste / Applied Communications Group, Inc.

If you do not receive the number of pages indicated above please call us at (630) 834-4890.

COMMENTS:

Here are copies of everything &
our invoice for same. I should
have everything returned hopefully
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I'll call you when I get
same back.

YEAR OF 2006
DUE PRIOR TO

SECRETARY OF STATE JESSE WHITE
STATE OF ILLINOIS
CORPORATE ANNUAL REPORT
(Form CDBCAF - Rev. 12/13/2002)

PAGE 1
CORPORATION FILE #
D 5941-443-7

PLEASE READ THE INSTRUCTIONS BEFORE COMPLETING THIS FORM
(USE BLACK INK)

APPLIED COMMUNICATIONS GROUP, INC.
345 West Irving Park Road
Roselle, Illinois 60172

1-4. Verify information is accurate.

First annual report or any changes to the President and Secretary must complete their name and address in space provided below and return with annual report.

5. MUST list all officers and directors. If you are the sole officer, please indicate to avoid a delay in filing. If more space is needed, enclose attachment with corporate file number on the attachment.

6. Changes to the authorized shares must be completed on form BCA 10.30 for Illinois Corporations. Foreign Corporations must file certified copies of amendment from state of incorporation. If any changes have been made to the issued shares, a BCA form 14.30 must be completed and filed.

7. Verify Registered Agent on file is true and accurate. Make any changes to Registered Agent's name and / or address in 7a

Page 2

8. If item 8 is incorrect or blank, please enter the correct information here and in item 8.

FEIN:

9. Complete preparer information as requested.

10. Affirm female or minority status: F means Female; M means Minority; B for Both. You must complete annually by selecting appropriate box. TO QUALIFY, 51% OWNERSHIP IS REQUIRED.

COMPLETE FOR FIRST FILING OF OFFICERS OR CHANGES TO OFFICERS ON FILE

FILE # D-5941-443-7

President	Michael Meilahn	Address	764 Red Oak, Bartlett, Illinois 60103
Secretary	Michael Meilahn	Address	764 Red Oak, Bartlett, Illinois 60103

DETACH AT PERFORATION

008249

1) Corporate Name APPLIED COMMUNICATIONS GROUP, INC.		2) File Number D 5941-443-7	3) State / Country IL DuPage	4) Inc / Qual Date 05/13/97
5) President Name & Address Michael Meilahn 764 Red Oak, Bartlett, IL 60103				
Secretary Name & Address Michael Meilahn 764 Red Oak, Bartlett, IL 60103				
Officer / Director Name & Address SAME AS ABOVE				
Officer / Director Name & Address				
Officer / Director Name & Address				
6) Share Information				
Class	Series	Par Value	Number Authorized	Number Issued as of
Common		.00000	100,000	1,000
7) Registered Agent				
YEAR		7a) Changes Agent Name		
Michael Meilahn		Address		
345 W. Irving Park Road		City		
Roselle, IL 60172		IL Zip		
DuPage County		County		
87		16) Signature / Title		
Date		Date		

Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to provisions of the Business Corporation Act, has been examined by me and is, to the

JUL-20-2006 16:23
File # D 5941-443-7 S1 FEIN

CSC

800 214 8529 P.04


11) Current Paid-in Capital 02/29/2004 101,000		11) 101,000
9) Prepared by	12) A <input checked="" type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> Use decimals in 12a-d, f & g also in 13 and 15	12) FYE (See Note)
Address 345 W. Irving Park Rd Roseville IL	12a) Total Gross Assets \$	Franchise Tax & Fees
Phone # 630-529-1020	12b) Gross Assets in Illinois \$	12g) Franchise tax 101.00
E-mail Address rwg@pphred@mfire.com	12c) Total Gross Business \$	13) Penalty/Interest 15.15
10) Female <input type="checkbox"/> Minority <input type="checkbox"/> Both <input type="checkbox"/>	12d) Gross Business in Illinois \$	14) Filing fee XXXX \$75
Annual Payment Year 2005 05/01/2005	12e) Allocation Factor 1.000000	15) Total Due (Minimum of \$ XXXX \$100)
12f) Illinois Capital \$ 101,000		191.15

Jesse White Secretary of State
Department of Business Services
501 S 2nd Street
Springfield IL 62756-5510

FPL

2
6

594144370510040000000010002

1. Corporation Name APPLIED COMMUNICATIONS GROUP, INC.		2. File Number D 5941-443-7	3. State/Country Illinois	4. Inception Date 05/13/1997				
5. President Name & Address Michael Meilahn 764 Red Oak, Bartlett IL 60103								
6. Secretary Name & Address Michael Meilahn 764 Red Oak, Bartlett IL 60103								
7. Officer/Director Name & Address								
8. Officer/Director Name & Address								
9. Officer/Director Name & Address								
 CP0618977								
10. Share Information	Class	Series	Par Value	Number Authorized				
	COMMON		.00000	100,000				
				1,000,000				
11. Registered Agent MICHAEL MEILAHN 345 W IRVING PARK RD ROSELLE IL 60172 Du Page County								
Year 2004								
<table border="1"> <tr><td>12. Signature/Title</td><td>13. Date</td></tr> <tr><td><i>Michael Meilahn</i></td><td><i>President</i></td></tr> </table>					12. Signature/Title	13. Date	<i>Michael Meilahn</i>	<i>President</i>
12. Signature/Title	13. Date							
<i>Michael Meilahn</i>	<i>President</i>							

Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to the provisions of the Business Corporation Act, has been examined by me and is, to the best of my knowledge and belief, true and correct and complete.

12. Signature/Title

13. Date

STATE OF ILLINOIS

Office of the Secretary of State

I hereby certify that this is a true and
correct copy, consisting of Two
pages, as taken from the original on file in
this office.

*Jesse White*JESSE WHITE
SECRETARY OF STATE

DATED:

BY:

July 19, 2006
*James P. Kelley Jr.***EXPEDITED**
SECRETARY OF STATE

JUL 19 2006

EXP. FEES 50COPY FEES 25



Business Entity Search

Entity Information

Entity Name	APPLIED COMMUNICATIONS GROUP, INC.		
File Number	59414437	Status	ACTIVE
Entity Type	CORPORATION	Type of Corp	DOMESTIC BCA
Incorporation Date (Domestic)	05-13-1997	State	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	00-00-0000	Annual Report Year	2024
Agent Information	MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG ,IL 60193	Agent Change Date	03-17-2015

Services and More Information

Choose a tab below to view services available to this business and more information about this business.

Purchase Master Entity Certificate of Good Standing

[Purchase Assumed Name Certificate of Good Standing](#)

[File Annual Report](#)

[Change of Registered Agent and/or Registered Office](#)

[Articles of Amendment Effecting A Name Change](#)

[Adopting Assumed Name](#)

April 8, 2024

To Whom It May Concern;

RE: Applied Communications Group, Inc. – Claim Free

To Whom It May Concern:

Please let this letter serve to advise that there have been no claims received on any bonds issued for the captioned contractor in the past 5 years.

Very truly yours,



Merchants National Bonding, Inc. ☆
Stephanie Shetler
Attorney-in-Fact



MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Annette Albach; Stephanie Shetler

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



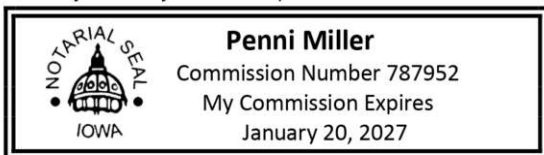
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

Penni Miller
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 8 day of April, 2024.



William Warner Jr.
Secretary



Business Entity Search

Entity Information

Entity Name	APPLIED COMMUNICATIONS GROUP, INC.		
File Number	59414437	Status	ACTIVE
Entity Type	CORPORATION	Type of Corp	DOMESTIC BCA
Incorporation Date (Domestic)	05-13-1997	State	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	00-00-0000	Annual Report Year	2024
Agent Information	MICHAEL MEILAHN 1015 LUNT AVE SCHAUMBURG ,IL 60193	Agent Change Date	03-17-2015

Services and More Information

Choose a tab below to view services available to this business and more information about this business.

Purchase Master Entity Certificate of Good Standing

[Purchase Assumed Name Certificate of Good Standing](#)

[File Annual Report](#)

[Change of Registered Agent and/or Registered Office](#)

[Articles of Amendment Effecting A Name Change](#)

[Adopting Assumed Name](#)



Athi Toufexis, AIA, ALEP, WELL AP
223 W Jackson Blvd. | Suite 1200
Chicago, Illinois 60606

April 8, 2024

Dear Athi Toufexis, AIA, ALEP, WELL AP,
Re, 2024 Rutledge Hall Cabling Systems Upgrades

This is confirmation of the following,
Applied Communications Group, Inc. has never filed for bankruptcy.
Applied Communications Group, Inc. has never had a contract canceled by a owner or owners representative.

If you have any questions or concerns, please contact me at (630) 259-5222.

Regards,

Michael Meilahn
President

Building Industry Consulting Service International

THE PROFESSIONAL DESIGNATION OF

**REGISTERED COMMUNICATIONS
DISTRIBUTION DESIGNER®**

IS AWARDED TO

Michael C Meilahn

by BICSI in recognition of having successfully completed BICSI's registration and examination requirements.

Designation Number: 164559

Registration Start Date: 01-01-2022

Registration End Date: 12-31-2024



Bicsi
RCDD
Since 07-11-2009

Carol E. Oliver

Carol Everett Oliver, RCDD, DCDC, ESS
BICSI Board President

97

John H. Daniels

John H. Daniels, CNM, FACHE, FHIMSS
BICSI Chief Executive Officer



Project References

Elmwood Park School District 401
Elmwood Park Elementary
Elmwood Park High School
Installation of Structured Cabling
Tom Kinane
Director of Technology
630-204-0919
kinanet@epcusd401.org
Contract Total, \$400,000

Dundee Crown High School #300
Installation of Structured Cabling and Clock Intercom
Josh Martin
Technology Infrastructure Manager
joshua.martin@d300.org
847-551-8399
Contract Total, \$875,000

Oregon Community Unit School District 220
Installation of Structured Cabling and Clock Intercom
Contact Shawn Gadow
Director Of Technology, CISSP
Office (815)732-5600
E-mail sgadow@ocusd.net
Contract Total \$1,060,000

Antioch SD 34 Oakland and Petty (JOB 30016)
W C Petty Elementary School
Oakland Elementary School
Installation of Structured cable and Clock Intercom Systems
Contract Amount - \$725,000

SD86 – Hinsdale Township High School #86
Hinsdale South
Hinsdale Central
Installation of Structured Cabling
Craig Williams, RCDD/NTS
630.656.7366
cwilliams@clientfirstcg.com
\$300,000



AIA[®] Document A305[™] – 1986

Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Lincolnwood SD 74 2024 Rutledge Hall

ADDRESS: 6850 E Prairie Rd, Lincolnwood, IL 60712

SUBMITTED BY: APPLIED COMMUNICATIONS GROUP

NAME: Michael Meilahn

ADDRESS: 1015 LUNT AVENUE,
SCHAUMBURG, IL 60193

PRINCIPAL OFFICE: 1015 LUNT AVENUE,
SCHAUMBURG, IL 60193

- ☒ Corporation
☐ Partnership
☐ Individual
☐ Joint Venture
☐ Other

NAME OF PROJECT (if applicable):
Rutledge Hall Cabling System Upgrades

TYPE OF WORK (file separate form for each Classification of Work):

- ☐ General Construction
☐ HVAC
☐ Electrical
☐ Plumbing
☒ Other (please specify) LOW VOLTAGE

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences.

Consultation with an attorney is encouraged with respect to its completion or modification.

This form is approved and recommended by the American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

§ 1. ORGANIZATION

§ 1.1 How many years has your organization been in business as a Contractor? 19 YEARS

§ 1.2 How many years has your organization been in business under its present business name? 19 YEARS

§ 1.2.1 Under what other or former names has your organization operated?

N/A

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation:

JUNE 1ST, 1997

§ 1.3.2 State of incorporation:

ILLINOIS

§ 1.3.3 President's name:

MICHAEL MEILAHN

§ 1.3.4 Vice-president's name(s)

DAVID MEILAHN

§ 1.3.5 Secretary's name:

N/A

§ 1.3.6 Treasurer's name:

N/A

§ 1.4 If your organization is a partnership, answer the following:

§ 1.4.1 Date of organization:

§ 1.4.2 Type of partnership (if applicable):

§ 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:

§ 1.5.1 Date of organization:

JUNE 1ST, 1997

§ 1.5.2 Name of owner:

MICHAEL MEILAHN

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

§ 2. LICENSING

§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

ILLINOIS - 12-00006959

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

ILLINOIS

DIVISIONS 27 & 28: -STRUCTURED CABLING, CCTV/CATV, ACCESS CONTROL, AUDIO VISUAL, PAGING, NURSE CALLS

§ 3. EXPERIENCE

§ 3.1 List the categories of work that your organization normally performs with its own forces.

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

§ 3.2.1 Has your organization ever failed to complete any work awarded to it?

NO

§ 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

NO

§ 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

NO

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

NO

§ 3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

SEE ATTACHED

§ 3.4.1 State total worth of work in progress and under contract:

SEE ATTACHED

§ 3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

SEE ATTACHED

§ 3.5.1 State average annual amount of construction work performed during the past five years:

\$10,000,000

§ 3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

SEE ATTACHED

§ 4. REFERENCES

§ 4.1 Trade References:

Anixter

Go to credref.anixter.com

Enter Acct # 256442

Peggy Leylek

(847)390-4569 Fax

Accu-Tech

Emma Kinyua

770-663-2284

CSC

Tom Fleischer

(630) 221-6715

§ 4.2 Bank References:

Lorraine M. Pintozzi

Old National Bank

7800 W. 95th Street

Hickory Hills, IL 60457

708-930-4548

Lorrie.pintozzi@oldnational.com

§ 4.3 Surety:

§ 4.3.1 Name of bonding company:

Bonding Services Corp.

§ 4.3.2 Name and address of agent:

STEPHANIE SHETLER

55 Shuman Blvd., Ste 390

Naperville, IL 60563

§ 5. FINANCING

§ 5.1 Financial Statement.

§ 5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

§ 5.1.3 Is the attached financial statement for the identical organization named on page one?

YES

§ 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

§ 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

YES

§ 6. SIGNATURE

§ 6.1 Dated at this 4/11/2024

Name of Organization: APPLIED COMMUNICATIONS GROUP


By: Michael Meilahn

Title: President

§ 6.2

Kayla Benitez being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this 11TH day of April 2024

Notary Public: 

My Commission Expires: 06/07/2027



Additions and Deletions Report for AIA[®] Document A305[™] – 1986

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 13:28:18 on 03/22/2006.

PAGE 6

Michael Meilahn being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

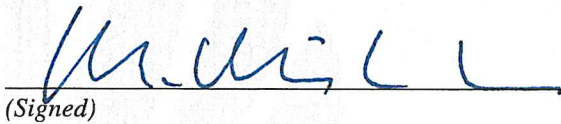
...

Subscribed and sworn before me this 4/11/2024

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Charles V. Bucci, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:28:18 on 03/22/2006 under Order No. 1000201877_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ – 1986 - Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.



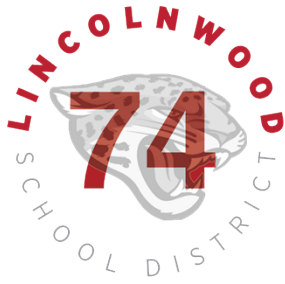
(Signed)

President

(Title)

4/11/2024

(Dated)



Executive Summary Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: Winter 2024-25 & 2025-26 Snow Removal Services Contract with Contour Landscaping Inc.

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The District approves all contracts.

Contour Landscaping, Inc. has been providing valued snow removal services to the District for several years. District Legal Counsel reviewed this agreement and Contour accepted all requested changes. Although Contour offered the option to add a third year, the District will only contract for two years of service to remain below the \$35,000 bidding threshold.

Fiscal Impact:

\$9,264 for two upcoming winter seasons plus
Per Push Cost After 42" ranging from \$579-\$1,274 per push.

The District paid \$8,566 for two winter seasons: 2022-23 and 2023-24

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this Contract from Contour Landscaping, Inc. for snow removal services in the amount of \$9,264 from November 1, 2024 through March 31, 2026.



Contour Landscaping, Inc.

3501 Jarvis Ave. Skokie, IL 60076

• 847.673.5149

• Fax 847.673.5655

Snow Removal Agreement

Date: 3/11/2024

Lincolnwood School Dist. #74

Attn. Jim Caldwell

6950 N. East Prairie Rd.

Lincolnwood, IL 60712-2520

Phone: 847.583.0859

Fax: 847.675.4207

After Hrs:

Contact: Jim Caldwell

Email: jcaldwell@sd74.org

Location: 6950 N. East Prairie Rd., Lincolnwood

It is hereby agreed that **Contour Landscaping, Inc.** will provide plowing services in accordance with the following terms for the **2024-2025** and **2025-2026** winter season. **Completion Time: Before 7 am Mon.-Sat.**

Customer Specifications:

Seasonal Snow Plowing Cost

This option is a contract for the season broken into **5 monthly installments**. If the seasonal snowfall exceeds **42 inches** there will be an additional charge along with the monthly payments. Extra charges will be based on the quoted per push basis. **Salting, ice control, hand shoveling, end loader work and haul away are not included in this rate.**

Per Winter Season			Agreements approved <u>before</u> 5/3/2024
November Payment:	\$2,037		\$1,852
December Payment:	\$2,548		\$2,316
January Payment:	\$2,548		\$2,316
February Payment:	\$1,529		\$1,390
March Payment:	\$1,529		\$1,390
Total Seasonal Cost:	\$10,191		\$9,264

Per Push Cost After 42" Cap

Per Occurrence				Agreements approved <u>before</u> 5/3/2024	
under 4"	\$637	per plowing		\$579	per plowing
4"- 6"	\$1,019	per plowing		\$926	per plowing
6" & Over	\$1,401	per plowing		\$1,274	per plowing



Ice Control of Lot and Drive:

\$665 per application

(Due to insurance liability purposes all locations are required to receive ice control after each plowing and snowfalls less than the required amount for snow plowing. Conditions will be determined as necessary by **Contour Landscaping Inc.**)

Please initial _____

YES – I would like to LOCK IN TODAY'S PRICES with a 3-YEAR AGREEMENT

Please initial _____

No – I do not want the optional 3rd year extension.

I have read and fully understand the prices and terms on the front and back of this agreement. I authorize **Contour Landscaping, Inc.** to perform these services.

3/11/2024

Dave Biskup
General Manager

Date

Authorization_____
Date

Contour Landscaping, Inc. Snow Removal Specifications and Terms

General Terms

- ◆ Plowing will be provided for each snowfall of 2" or more or at the discretion of **Contour Landscaping Inc.**, unless otherwise requested by the District.
- ◆ The lot to be plowed should be as clear as possible to facilitate snow removal procedures. All plowing will be subject to time of day, forecast for duration of storm, parked cars and traffic in lots. The main snow removal operation will be completed during non-business hours when the parking lot is most accessible.
- ◆ It is understood that everything possible will be done to remove the snow before the designated time. However, during sudden snowfalls the completion time cannot be guaranteed. During heavier early AM storms and continuous snowfalls **Contour Landscaping, Inc.** will periodically clear aisles to allow reasonable access.
- ◆ When temperatures or wind chills fall below zero or during heavy winds and drifting snow, hand shoveling and clearing of sidewalks will be suspended until conditions are safe for snow removal staff members.
- ◆ Regardless of business hours plowing, hand shoveling and clearing of sidewalks will commence at the end of each snowstorm. This protects snow-covered areas from melting and re-freezing.
- ◆ There will be an excess charge of \$125.00 per hour (minimum 1 hour charge) per vehicle and \$48.00 per hand shoveling man hour for extreme drifting or snowfalls that exceed eight inches. During continuous snowfalls and as trucks become available, the snow will be swept off the lots every eight inches (during business or non-business hours) to assure proper service. During heavy snowfalls we reserve the right to dispatch heavy equipment and end loaders as necessary. This would be an additional charge per **Contour Landscaping, Inc.** customary rates.
- ◆ Due to fluctuating fuel prices there may be an additional fuel surcharge if fuel prices go above \$4.00 per gallon. Surcharge will not exceed 5% of seasonal snow plowing cost.
- ◆ Unless otherwise specified, **Contour Landscaping, Inc.** is not responsible for any hand shoveling, salting of walks, stacking of snow, end loader work or hauling of snow away from the area. This will be available at an additional charge.

Insurance

- ◆ A certificate of insurance is available upon request. Damage is to be reported as soon as possible or prior to 72 hours.
- ◆ Due to the nature of snow and ice removal, we have no control over unexpected freezing/thawing, occasional localized snow showers, temperature drops, etc.
- ◆ **Contour Landscaping, Inc.** is not responsible for salt damage to turf or other property.

Ice Control (Required at all locations)

- ◆ Ice Control will take place for any accumulations less than the required amount for snow plowing, freezing rain, ice accumulation and after each plowing. Conditions will be determined as necessary by **Contour Landscaping, Inc.**, unless otherwise requested by the District.
- ◆ When performing Ice Control services, the type of material and prices are subject to change due to product availability, area shortages or price increases.

Payment Terms

- ◆ All accounts are due and payable upon receipt of invoice. We reserve the right to withhold service on any past due account.



Contour Landscaping, Inc.

3501 Jarvis, Skokie IL 60076 ♦ 847.673.5149 ♦ Fax 847.673. 5655

2024 - 2025 Winter Equipment Hourly Rates

Wheel Loader \$265/Hour

Skid Steer Loader \$215/Hour

Small Dump Truck (Less than 2 tons) \$155/Hour

Large Dump Truck (20+ tons) \$285/Hour

Spotter \$95/Hour

*Travel time will be charged in both directions for all equipment

**There will be a \$15 per cubic yard dumping fee for snow hauled off site in addition to the hourly rates for equipment

***Spotter is used when stacking and loading snow to assure safety of operators, staff and client's property

****There will be a minimum charge of four hours for each on-call service.

*****If the service is not time sensitive, a quote can be provided for hauling or stacking.



CONTLAN-01

ARUPNOW

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AssuredPartners of IL, LLC
25 Northwest Point Blvd., Ste 625
Elk Grove Village, IL 60007

CONTACT
NAME:
PHONE
(A/C, No, Ext): (847) 758-1000 FAX
(A/C, No): (847) 758-1200
E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: IMT Insurance Company

14257

INSURED

Contour Landscaping, Inc.
3501 Jarvis Avenue
Skokie, IL 60076-4016

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: 102623

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLR3381	9/1/2023	9/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CVR3381	9/1/2023	9/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UCR3381	9/1/2023	9/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ Aggregate \$ 5,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCR3381	9/1/2023	9/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lincolnwood School District #74, its individual Board members, agents, officers, and employees are Additional Insured for General Liability on a primary and non-contributory basis and Additional Insured for Auto Liability if required by written contract. A waiver of subrogation applies in favor of the Additional Insured for General Liability and Auto Liability if required by written contract. GA0050 0113, BA1029 0220

CERTIFICATE HOLDER

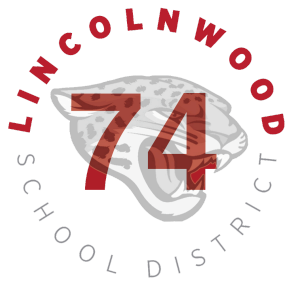
Lincolnwood School District #74
6950 N East Prairie Road
Skokie, IL 60077

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

111



Executive Summary Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: Custodial Services Bid

PREPARED BY: Courtney Whited

Recommended for:

- ☒ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

The District published a custodial services bid notice on February 29, 2024. Thirteen agents representing ten (10) unique companies attended the pre-bid walk-through on March 12, 2024.

Six (6) vendors submitted bid packets before the April 2, 2024 deadline at 1:00 p.m. No other bid packets arrived after the deadline. A bid tabulation is attached.

All six (6) bidders completed and signed Exhibit A of the Bid form. The District began to evaluate the bid packets in order of lowest first-year cost using a rubric consisting of three phases.

The attached Evaluations provide details relative to passing on Alpha Building Maintenance Service, Inc. and Multisystem Management Company in favor of recommending GSF USA, Inc. as the lowest responsible bidder.

The District Legal Counsel reviewed the pertinent bid components and found the attachments acceptable.

Fiscal Impact:

\$506,445.97 for the first year of custodial services which is a 7.23% increase over last year's cost.

The District paid \$472,288.65 in 2023-24 with GSF USA, Inc.

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept the bid from GSF USA, Inc. for three years of District-wide custodial services with the option to renew for two additional one-year periods. The first year cost will be \$506,445.97 commencing August 1, 2024 and ending July 31, 2025.



Administration Office
6950 N. East Prairie Rd
Lincolnwood, IL 60712
847-675-8234

Project Name: Custodial Services Bid

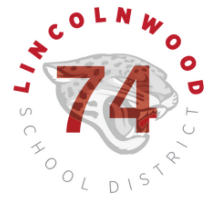
Bid Date: 4/2/2024 at 1:00 PM

BID TAB WORKSHEET

Vendor	1st Year Amount	All Certifications	Remarks
Alpha Building Maintenance	\$483,825.00	X	
City Wide Facility Solutions	NO BID		
Eco Cleaning Company	NO BID		
Executive Building Management	\$598,176.55	X	
FBG Facility Services	NO BID		
GDI Integrated Facility Services	\$605,480.00	X	
GSF-USA, Inc.	\$506,445.97	X	
HES Facilities Management	\$538,321.85	X	
Multisystem Management Company	\$488,920.00	X	
Smith Maintenance Co.	NO BID		

Lincolnwood School District #74

Custodial Services Request for Proposals Due April 2, 2024



Custodial Services Bid Evaluation Matrix, Page 1 of 3

Phase I Evaluation: Lowest Cost Bidder

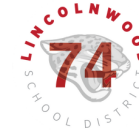
Alpha Building Maintenance Service, Inc.	\$483,825.00 <i>Lowest Year #1 Cost; Proceed to Evaluation Phase II</i>
Multisystem Management Company	\$488,920.00
GSF USA, Inc.	\$506,445.97
HES Facilities Management	\$538,321.85
EBM	\$598,176.55
GDI Services, Inc.	\$605,480.00

Phase II Evaluation: Responsible Bidder

Alpha Building Maintenance Service, Inc. *Do NOT proceed to Evaluation Phase III*

- Issue #1: In Section 3 of the bid packet, the Memorandum states "THERE HAVE BEEN NO CONTRACTS THAT HAVE BEEN TERMINATED MID-TERM IN THE LAST 5 YEARS"
- This is a false statment. Batavia Public School District #101 did cancel mid-term on February 20, 2024 Board of Education meeting. This particular contract began on March 22, 2022 and was intended to expire on June 30, 2025. (Phone call with SD#101 Administrator on April 5, 2024 at 11:01 AM)*
- Issue #2: In Section 3 of the bid packet, the Memorandum states "THERE IS (SIC) NO LITIGATIONS THAT ABMS HAS BEEN INVOLVED IN THE LAST 5 YEARS"
- This is a false statment. Eight Alpha Building Maintenance Service, Inc. janitorial workers contracted to work in South Holland School District #151 filed a class-action lawsuit based on accusations that ABMS was "regularly forcing workers to work through unpaid lunch breaks while requiring them to still clock out, failing to pay some paychecks and failing to pay a minimum wage for jobs outside their normal duties as required by the contract." Source: Chicago Tribune*
- <https://www.chicagotribune.com/2019/06/12/ex-school-custodians-file-class-action-lawsuit-aga-inst-south-suburban-employer-alleging-wage-theft/>*
- Issue #3: Reference check phone calls conducted between April 3-5, 2024
- Five of ABMS's suggested school district references were called. One did not reply, two (2) gave negative reviews and two (2) gave positive reviews. Three (3) other school districts that have contracted with ABMS were also called. All four provided negative reviews citing details to support their stances relative to Alpha Building Maintenance Service.*

Lincolnwood School District #74
Custodial Services Request for Proposals Due April 2, 2024



Custodial Services Bid Evaluation Matrix, Page 2 of 3

Phase I Evaluation: Lowest Cost Bidder

Alpha Building Maintenance Service, Inc.	\$483,825.00	<i>Disqualified due to lack of responsibility</i>
Multisystem Management Company	\$488,920.00	Next Lowest Year 1 Cost; Proceed to Evaluation Phase II
GSF USA, Inc.	\$506,445.97	
HES Facilities Management	\$538,321.85	
EBM	\$598,176.55	
GDI Services, Inc.	\$605,480.00	

Phase II Evaluation: Responsible Bidder

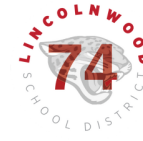
Multisystem Management Company *Tentatively proceed to Evaluation Phase III*

Issue #1:	<p>The general requirements specified in the RFP called for "at least three (3) of these references must be schools, public or private.</p> <p><i>MMC listed four (4) school districts in their bid's reference section. However, MMC provides janitorial services to clean ONLY the ADMINISTRATION OFFICES within two (2) of those four (4) school districts. Therefore, MMC cited only two (2) school districts in which services are rendered in the schools and offices.</i></p>
Issue #2:	<p>Niles Township School District put MMC on notice to terminate the 1-year contract</p> <p><i>April 28, 2020: SD70 sent MMC a certified letter citing a breach of contract due to unsatisfactory service; SD70 finished the start of the Spring 2020 pandemic without any custodial services; MMC did NOT invoice SD70 beyond April 2020; SD70 Board approved a custodial services contract in May 2020 with a different vendor.</i></p>
Issue #3:	<p>School district references</p> <p><i>Of the four school districts MMC listed, two districts provided negative reviews of MMC, one district cited an average review and one district expressed satisfaction.</i></p>
Issue #4:	<p>Recent Lawsuit - Labor Litigation</p> <p><i>Case filed 9/23/2022: Illinois Northern District Court Case #1:22-cv-05194; MCC and Maciej Cwiertnia listed as defendants in a dispute related to the Fair Labor Standards Act</i></p>

Phase III Evaluation: Bid Specifications

	Points Earned	15 pts. out of 35
5 IL references in last 3 years provided (7)	1.0	2.5
3 IL school district references in the last 3 years provided (7)	0.5	
Reference feedback: POS=2 pts, MOSTLY POS=1 pt, MOSTLY NEGATIVE=0 pts. (7)	1.0	
Additional reference checks with school districts that have contracted with this company	0.0	
General: years, employees, locations, regional/national support (7)	0.5	3.5
General: organizational chart showing structure, relationships/ranks of officers (7)	0.5	
General: experience working with organized labor unions; applicable CBAs (7)	1.0	
General: last 3 years of CAFS	0.5	
General: explicit statement relative to seeking any bankruptcy protection (7)	1.0	5.0
Insurance: insurance company has A.M. Best rating of A-X or better (8)	1.0	
Insurance: comprehensive general liability \$1m (8)	1.0	
Insurance: auto coverage \$1m (8)	1.0	
Insurance: workers' comp \$1m (9)	1.0	
Insurance: umbrella \$5m (9)	1.0	0.0
Gen. Spec.: hiring/fingerprint-based criminal background checks performed (10)	0.0	
Gen. Spec.: hiring/IL Statewide Sex Offender Database searches performed (10)	0.0	
Gen. Spec.: hiring/interview incumbent custodians (11)	0.0	
Gen. Spec.: hiring/wages consistent with local market (11)	0.0	
Gen. Spec.: hiring/description of company's healthcare plans w/ EE contributions (11)	0.0	2.5
Gen. Spec.: work/description of company's effective method to capture time worked (11)	0.0	
Gen. Spec.: work/description of company's on-going safety training program (11)	1.0	
Gen. Spec.: work/description of company's on-going technical training program (11)	0.5	
Gen. Spec.: work/description of company's uniforms worn by hourly EEs (12)	0.5	
Gen. Spec.: work/on-site management provided (12)	0.5	1.5
Gen. Spec.: comm./ provide devices to communicate w/ staff (12)	0.0	
Gen. Spec.: comm./ implement a computerized maintenance management system (12)	0.0	
Gen. Spec.: comm./ description of company's QC and satisfaction surveys (12)	0.5	
Gen. Spec.: comm./ monthly written reports; quarterly meetings w/ regional mngr+ (12)	0.5	
Gen. Spec.: comm./ directly employed; disclose any intent to sub-contract (13)	0.5	0.0
Cust. Op. Spec.: an anticipated staffing plan was provided (14)	0.0	
Cust. Op. Spec.: staffing plan has 3 day, 8 night & 1 sup. F-T during school year (14)	0.0	
Cust. Op. Spec.: staffing plan includes 11 F-T & 1 sup. during breaks/summer (14)	0.0	
Cust. Op. Spec.: sample reports were provided with the bid (15)	0.0	0.0
Other: Not responsive to bid specifications	0.0	

Lincolnwood School District #74
Custodial Services Request for Proposals Due April 2, 2024



Custodial Services Bid Evaluation Matrix, Page 3 of 3

Phase I Evaluation: Lowest Cost Bidder

Alpha Building Maintenance Service, Inc.	\$483,825.00	Disqualified due to lack of responsibility
Multisystem Management Company	\$488,920.00	Disqualified due to lack of responsibility
GSF USA, Inc.	\$506,445.97	Next Lowest Year 1 Cost; Proceed to Evaluation Phase II
HES Facilities Management	\$538,321.85	
EBM	\$598,176.55	
GDI Services, Inc.	\$605,480.00	

Phase II Evaluation: Responsible Bidder

GSF USA, Inc. **Proceed to Evaluation Phase III**

- Rationale #1: Recent five (5) years of SD74's experience with GSF
Consistently excellent; communication is detailed and on-going but not overwhelming; minimal issues cited are addressed in a timely fashion
- Rationale #2: Recent Lawsuit: May 2022 Decision in GSF's Favor
Dismissed without prejudice; GSF USA Inc. won its bid to stay a Biometric Information Privacy Act case pending the resolution of two BIPA cases before the Illinois Supreme Court, after an Illinois federal judge agreed that the pending cases would impact the viability of the GSF lawsuit. Judge Charles P. Kocoras of the US District Court for the Northern District of IL agreed with GSF
- Rationale #3: School District References
32 unique IL school district references provided; 5 districts contacted; All reviews were positive

Phase III Evaluation: Bid Specifications	Points Earned	35 pts. out of 35
5 IL references in last 3 years provided (7)	1.0	5.0
3 IL school district references in the last 3 years provided (7)	1.0	
Reference feedback: POS=2 pts, MOSTLY POS=1 pt, MOSTLY NEGATIVE=0 pts. (7)	2.0	
Additional reference checks with school districts that have contracted with this company	1.0	
General: years, employees, locations, regional/national support (7)	1.0	5.0
General: organizational chart showing structure, relationships/ranks of officers (7)	1.0	
General: experience working with organized labor unions; applicable CBAs (7)	1.0	
General: last 3 years of CAFS	1.0	
General: explicit statement relative to seeking any bankruptcy protection (7)	1.0	
Insurance: insurance company has A.M. Best rating of A-X or better (8)	1.0	5.0
Insurance: comprehensive general liability \$1m (8)	1.0	
Insurance: auto coverage \$1m (8)	1.0	
Insurance: workers' comp \$1m (9)	1.0	
Insurance: umbrella \$5m (9)	1.0	
Gen. Spec.: hiring/fingerprint-based criminal background checks performed (10)	1.0	5.0
Gen. Spec.: hiring/IL Statewide Sex Offender Database searches performed (10)	1.0	
Gen. Spec.: hiring/interview incumbent custodians (11)	1.0	
Gen. Spec.: hiring/wages consistent with local market (11)	1.0	
Gen. Spec.: hiring/description of company's healthcare plans w/ EE contributions (11)	1.0	
Gen. Spec.: work/description of company's effective method to capture time worked (11)	1.0	5.0
Gen. Spec.: work/description of company's <u>on-going safety</u> training program (11)	1.0	
Gen. Spec.: work/description of company's <u>on-going technical</u> training program (11)	1.0	
Gen. Spec.: work/description of company's uniforms worn by hourly EEs (12)	1.0	
Gen. Spec.: work/on-site management provided (12)	1.0	
Gen. Spec.: comm./ provide devices to communicate w/ staff (12)	1.0	5.0
Gen. Spec.: comm./ implement a computerized maintenance management system (12)	1.0	
Gen. Spec.: comm./ description of company's QC and satisfaction surveys (12)	1.0	
Gen. Spec.: comm./ monthly written reports; quarterly meetings w/ regional mngr+ (12)	1.0	
Gen. Spec.: comm./ directly employed; disclose any intent to sub-contract (13)	1.0	
Cust. Op. Spec.: an anticipated staffing plan was provided (14)	1.0	5.0
Cust. Op. Spec.: staffing plan has 3 day, 8 night & 1 sup. F-T during school year (14)	1.0	
Cust. Op. Spec.: staffing plan includes 11 F-T & 1 sup. during breaks/summer (14)	1.0	
Cust. Op. Spec.: sample reports were provided with the bid (6)	1.0	
Other: 401k, motivation program,	1.0	

EXHIBIT A – BID FORM

Lincolnwood School District No. 74 CUSTODIAL SERVICES BID 2024

After having read all the Specifications and instructions for bidders and understanding the same, I hereby submit the following bid for the custodial services needs of Lincolnwood School District No. 74 in accordance with said Specifications:

Total Annual Cost for Scope of Services, 2024-2025: \$ \$506,445.97

Hourly rates for work requested by the District which is beyond the scope of services, 2024-2025:

- Maintenance \$ 48.62 /hour
- Custodial \$ 36.77 /hour
- Grounds \$ 36.77 /hour

I acknowledge that these bid prices are calculated including all costs of employee wages and benefits, liability and workers' compensation insurance, uniforms, personal protective equipment, mobile communication devices, QA/QC system, and reporting, all as described in the Specifications. In successive years, the annual cost and hourly rates stated above may be eligible for an inflationary price adjustment based upon the most recently available Consumer Price Index for all Urban Consumers (CPI-U) for the Chicago-Gary-Kenosha area, as published by the U.S. Department of Labor, Bureau of Labor Statistics, not to exceed five percent (5%) per year, or shall remain unchanged in the event of a flat or negative CPI-U. Should I be awarded the contract, I acknowledge that any resulting agreement shall be substantially in accordance with the Specifications and subject to approval by the legal counsel for the School District. The term of the agreement shall commence August 1, 2024, for a three-year initial term with options to renew for two additional one-year periods by mutual agreement of the parties.



SIGNED

Kurt Kuempel

PRINT NAME OF SIGNATORY

GSF USA, INC.

COMPANY NAME

2200 E. Devon Ave., Suite 283,

ADDRESS

Des Plaines, IL 60018

CITY STATE ZIP

3/20/2024

DATE

Vice President

PRINT TITLE OF SIGNATORY

35-1734232

FEIN

847- 913-0085

PHONE

847- 913-2018

FAX

EXHIBIT A – BID FORM

Include with this bid form and certifications the following items:

- i. Five (5) Illinois references, at least three (3) of which must be schools;
- ii. Detailed information of your company's background, including regional/national information and organizational chart;
- iii. Narrative regarding organized labor experience and copies of any applicable collective bargaining agreements;
- iv. Most recent three (3) years of certified audited financial statements;
- v. Statement regarding whether your company has ever sought bankruptcy protection and, if so, when and the result thereof;
- vi. Sample certificate of insurance;
- vii. Description of current wages and employee benefits;
- viii. Description of time tracking methodology;
- ix. Description of safety, licensure, and technical training programs;
- x. Description of uniforms, personal protective equipment, and mobile communication devices to be provided to assigned employees;
- xi. Description of Quality Assurance / Quality Control system and Reporting system, including coordination with smartphones/tablets, data collection, and sample reports; and
- xii. Anticipated staffing plan.

Bids are due on Tuesday, April 2, 2024, at 1:00 p.m. and are to be submitted in duplicate in a sealed envelope bearing the bidder's name and address, and marked "CUSTODIAL SERVICES BID FOR SCHOOL DISTRICT NO. 74" to the following address:

ATTN: Ms. Courtney Whited, Business Manager/CSBO
Lincolnwood School District No. 74
Administration Building
6950 N. East Prairie Rd.
Lincolnwood, IL 60712

EXHIBIT A – BID FORM

THE BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74 RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR PARTS THEREOF WHICH ARE SEVERABLE AND RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES OR TECHNICAL DEFECTS IN BIDS OR THE BIDDING PROCESS AS WILL SERVE THE BEST INTERESTS OF THE DISTRICT.

CERTIFICATIONS

The undersigned hereby affirms that:

* He/She is a duly authorized agent of the vendor.

* He/She has read and agrees to the request for bids.

I certify that I am submitting the foregoing as my firm's bid. I understand by virtue of executing and returning with this bid this required response form, I further certify full, complete, and unconditional acceptance of the contents of this request for bids.

Print Name: Kurt Kuempel Title: Vice President

Company Name: GSF USA, INC.

Address: 2200 E. Devon Ave., Suite 283,

City State ZIP: Des Plaines, IL 60018 Telephone: 847- 913-0085

Fax: 847- 913-2018 E-Mail: kkuempel@gsf-usa.com

Signature:  Date: 3/20/2024

COLLECTIVE BARGAINING

The undersigned hereby certifies that SOME OR ALL / x NONE (check one) of my firm's employees are represented by an exclusive bargaining representative recognized and certified by a labor relations board. I certify that I have provided copies of all collective bargaining agreements that my firm is subject to. I further certify that I have disclosed information on all petitions for certification, decertification, or any other action pertaining to collective bargaining that are presently outstanding but have not yet resulted in a signed collective bargaining agreement.

Signature:  Date: 3/20/2024

EXHIBIT A – BID FORM

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

Kurt Kuempel, being first duly sworn, deposes and says:
(print name)

that he/she is Vice President of GSF USA, INC.,
(owner, president, partner, etc.) (name of company)

the party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.

Signature:  Date: 3/20/2024

CERTIFICATE OF ELIGIBILITY TO BID

GSF USA, INC. (bidder), pursuant to Section 33E-11 of the Illinois Criminal Code of 1961, as amended, hereby certifies that neither he/she/its partners, officers, or owners of his/her/its business have been convicted in the past five (5) years of the offenses of bid-rigging under Section 33E-3 of the Illinois Criminal Code of 1961, as amended, and that neither he/she/its business has ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended.

Signature:  Date: 3/20/2024

EXHIBIT A – BID FORM

SEXUAL HARASSMENT

The undersigned hereby certifies that my firm has complied with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. The Board of Education states that it is in compliance with said law.

Signature: _____

Date: 3/20/2024

HOLD HARMLESS AGREEMENT

The bidder hereby agrees to indemnify, defend and hold harmless the Board of Education of the School District, its individual board members, officers, employees, agents, volunteers, successors, and assigns (collectively, the "Indemnitees"), from any and all costs, damages, losses, judgments, liabilities and expenses (including reasonable attorneys' fees and litigation costs) (collectively, "Claims") brought against or incurred by the Indemnitees arising out of, in connection with, or related to (1) any acts or omissions of the successful bidder, its employees, agents, assigns, or subcontractors; and/or (2) any breach by the successful bidder of the terms of the agreement entered into as a result of the bid.

Further, the bidder agrees to assume the entire liability for all personal injury claims suffered by its own employees allegedly injured on school district property, and waive any limitation of liability defense based on the Workers' Compensation Act against claims by the Board of Education for indemnification or contribution, and further agree to indemnify and defend the Indemnitees from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitee's own negligence, and further agree to pay any contribution appropriate for bidder's own negligence.

For: GSF USA, INC.

(company name)

By: _____

(signature)

Its: Vice President

(owner, president, partner, etc.)

Date: 3/20/2024

ATTEST: _____

(witness signature)

By: _____

(witness name/title)

EXHIBIT A – BID FORM

DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 *et seq.* ("Drug Free Workplace Act"), the undersigned certifies to the Board of Education it will provide a drug-free workplace by:

1. Publishing a statement: A. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace; B. specifying actions that will be taken against employees for violations of this prohibition; C. notifying employees that, as a condition of employment on this contract, employees will: 1. abide by the terms of the statement, 2. notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.

2. Establishing a drug-free awareness program to inform employees about: A. the dangers of drug abuse in the workplace; B. the Contractor's policy of maintaining a drug-free workplace; C. available drug counseling, rehabilitation, and employee assistance programs; D. penalties that may be imposed upon employees for drug violations.

3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.

4. Notifying the District within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving actual notice of such conviction.

5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and/or rehabilitation is required, and indicating that a trained referral team is in place.

7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: GSF USA, INC.
(company name)

By: 

(signature)

Its: Vice President
(owner, president, partner, etc.)

Date: 3/20/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Indiana LLC 10 E Main Street Ste 400 Carmel IN 46032		CONTACT NAME: Kelsey Davis PHONE (A/C, No, Ext): 317-595-7335 E-MAIL ADDRESS: kelsey.davis@assuredpartners.com FAX (A/C, No):		
INSURED GSF USA, Inc. 1030 E Washington Street Indianapolis IN 46202		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Amerisure Mutual Insurance Company		23396
		INSURER B : Great American Alliance Insurance Co		26832
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 1189859568

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	CPP21133600401	12/1/2023	12/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Prop Dam Ded. \$ 2,500
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	CA21133590402	12/1/2023	12/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	Y	Y	CU21133620402	12/1/2023	12/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N		Y	WCE91824801	12/1/2023	12/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

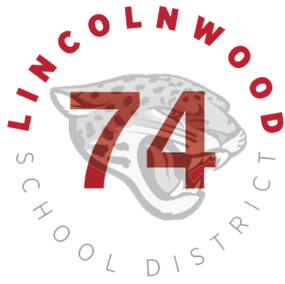
BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74 AND ANY OTHER CONTRACTUALLY REQUIRED ENTITIES ARE ADDITIONAL INSURED ON A PRIMARY NON-CONTRIBUTORY BASIS FOR GENERAL LIABILITY, BUT ONLY WHERE REQUIRED BY WRITTEN CONTRACT, AND WHERE ALLOWABLE BY LAW.

CERTIFICATE HOLDER**CANCELLATION**

BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74
6950 NORTH EAST PRAIRIE ROAD
LINCOLNWOOD IL 60712

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: District Facilities Update

PREPARED BY: Courtney Whited

Recommended for:

Action

☒ Discussion

☒ Information

Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s):

1. Lincolnwood Public Library District requested the use of Rutledge Hall's parking lot during their Summer Reading Kick Off Party. The party will take place on Friday, June 7 from 4:00 to 6:00 p.m. The Public Library's lot will be closed during this event.
2. Lincolnwood Baseball and Softball Association submitted a request to waive facility rental fees for the upcoming fiscal year beginning July 1, 2024 and ending June 30, 2025. The Finance Committee will send a recommendation to the Board of Education.