



LINCOLNWOOD SCHOOL
DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting
AGENDA
Tuesday, April 16, 2024 at **6:00**
PM

BOARD OF EDUCATION
Kevin Daly, *President*
Rupal Shah Mandal, *Vice President*
John P. Vranas, *Secretary*
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, April 16, 2024.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL
FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **MARCH 19, 2024**

3

Motion by member: _____ Seconded by: _____

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s)
Update
I. Rutledge Hall Furniture - IFB (two attachments)
II. Summer 2024 Construction Allowances
III. StudioGC Programs - 179D Energy Efficiency Tax Deduction
IV. Todd Hall and Rutledge Hall Utilization (attachment)

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5. OLD BUSINESS

6. NEW BUSINESS
 - a. 2024 Rutledge Hall Cabling Upgrades Bid
 - b. Winter 2024-25 & 2025-26 Snow Removal Services Contract with Contour Landscaping Inc.
 - c. Custodial Services Bid

7. INFORMATION/DISCUSSION: District Facilities Update
 - a. Lincolnwood Public Library Use of Rutledge Hall's Parking Lot
 - b. Lincolnwood Baseball and Softball Association Facilities Rental Fee Waiver Request

8. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, March 19, 2024 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincoln Hall Large Conference Room - Main Office 6855 North Crawford, Lincolnwood, IL 60712, on Tuesday, March 19, 2024

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Myra A. Foutris (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Rupal Shah Mandal (BOE), Co-Chair
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **FEBRUARY 20, 2024**

A motion was made, seconded and passed to approve the February 20, 2024 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

l. Rutledge Hall Furniture Review

Athi Toufexis, StudioGC, presented the Rutledge Hall Furniture Review. The rooms highlighted in blue will be receiving new furniture. The Committee discussed the current small group rooms' furniture. The Committee recommended keeping the gray top tables and replacing the wood grain top tables. Athi explained that the Task Chair presented was preferred by the teachers that sampled the chairs. All rooms will have a 7-seat horseshoe table, but there are 4 smaller rooms that will receive a smaller horseshoe table. Dr. Russo will clarify with

Administration if the chairs that were chosen are still preferred over the wobble stools.

II. Updated draft of the SD74 Master Facilities Plan

Athi Toufexis, StudioGC, presented the updated draft of the SD74 Master Facilities Plan. The Committee expressed concern regarding the 2025 Todd Hall projects without knowing what enrollment will be at that time. Dr. Russo said that he would meet with Athi to discuss potential plans to add more learning spaces across the District. Dr. Russo asked the Committee if there was interest in hiring a professional demographer to create plans. The Committee does not recommend a professional demographer at this time.

b. Energy Efficient Deductions Allocation Form 179D

Athi Toufexis, StudioGC, explained how this incentive has existed for a few years. The goal is to incentivize building owners for making the buildings more energy efficient. Athi explained that StudioGC could claim 100% of the benefit. The Committee asked if there would be a cost benefit to the District if the District moves forward with helping StudioGC get the tax benefit.

c. Todd Hall Sensory Paths

After the last Committee meeting, it was requested to only outfit Todd Hall with Sensory Paths. Athi requested pricing accordingly. Athi stated that there are different prices listed for different finishes. Courtney stated that the Administration prefers Option One because it will exactly follow the drafted design. Athi stated that the thermoplastics should adhere tightly to concrete and blacktop for sufficient longevity.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept Option #1 from Paint the City for the Todd Hall Sensory Paths in the amount of \$22,60.06 to be completed by July 15, 2024.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. District Facilities Update

a. Custodial Services Bid

Courtney Whited, Business Manager/CSBO discussed that the District is currently collecting questions from approximately 11 unique custodial service vendors. The deadline for vendors to ask questions is Friday, March 22nd. Bids will be submitted on April 2nd and the Administration expects to have a recommendation for the May Board of Education meeting.

b. Peeling Vinyl Door Branding

Courtney explained that the peeling of the vinyl door branding at Lincoln Hall's entry has been addressed.

c. Stainless Steel Toilet Paper Dispensers for Todd Hall and Lincoln Hall

The toilet paper dispensers have been ordered.

d. Mechanization of Lincoln Hall's West Wall Basketball Hoops

The Administration received a proposal on this project, and is also looking into some audio-visual solutions.

e. Lincoln Hall Lobby Video Camera Installation

The lobby cameras are scheduled to be installed this week.

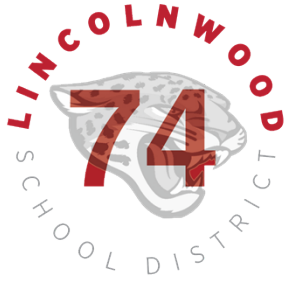
8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:43 p.m.

The next Facilities Committee meeting will be held Tuesday, April 16, 2024 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



Facilities Committee Meeting

DATE: April 16, 2024

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

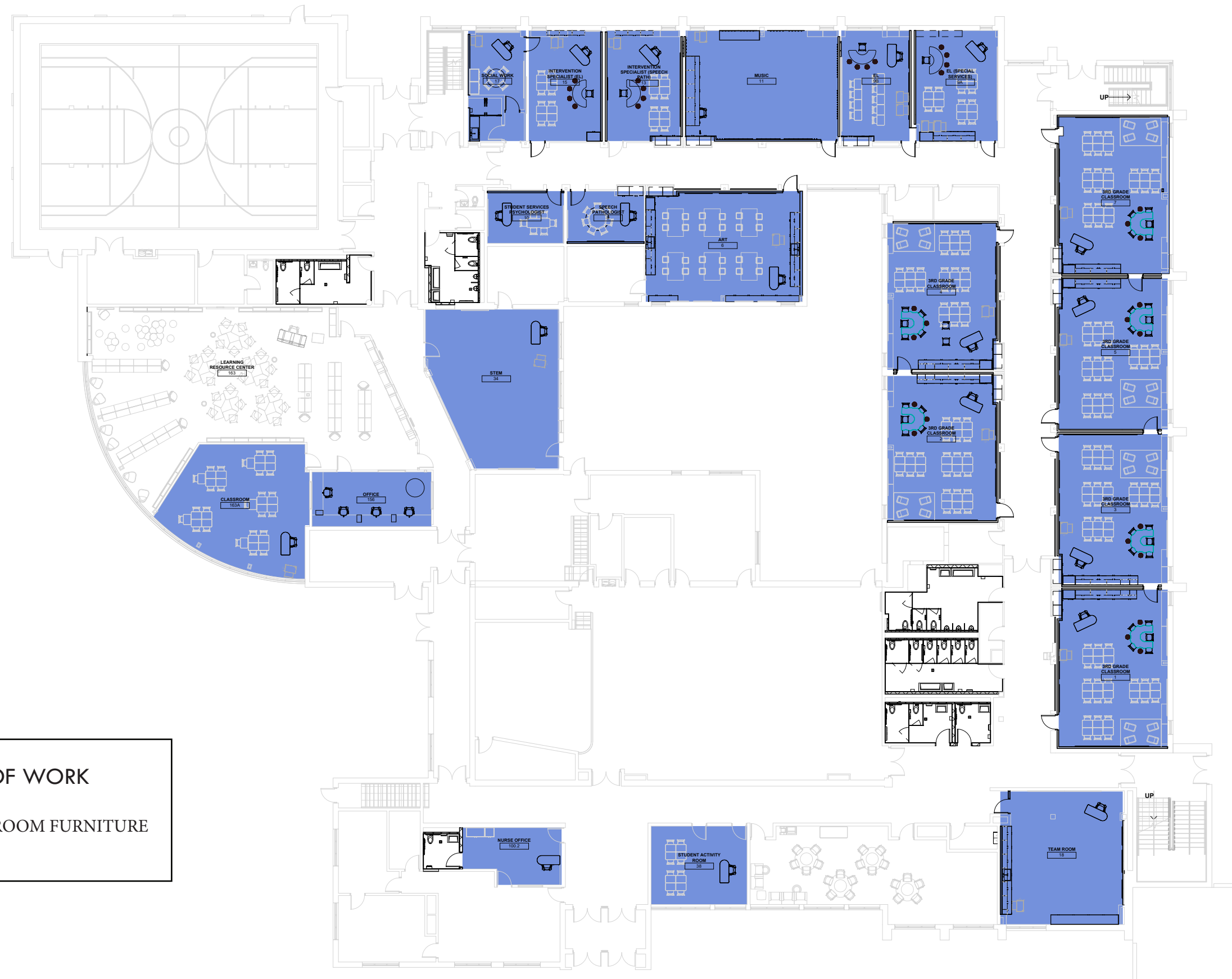
Recommended for:

- Action
- Discussion
- Information

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. The furniture portion of the Board-approved Rutledge Hall renovation project will cost \$129,546.07. A 50% deposit has been requested. The Business Office will proceed with issuing a check to IFB in the amount of \$64,773.03 to initiate the order. Floorplans and the IFB invoice are attached (two attachments).
2. Two allowance authorizations have occurred thus far on the Summer 2024 construction projects. The \$5,572 allowance is for concrete necessary to make the Lincoln Hall Courtyard accessible and the \$5,117 allowance is for Rutledge Hall Room 18 cabinetry specifications.
3. Participating in programs such as the prior month's Section 179D/Energy Efficiency allows StudioGC to maintain a competitive pricing structure.
4. Drawings are attached to facilitate a conversation relative to building utilization at Todd Hall and Rutledge Hall (attachment).



SCOPE OF WORK

NEW CLASSROOM FURNITURE

FIRST FLOOR: FURNITURE PLAN

