

LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting AGENDA  
Tuesday, October 22, 2024 at **6:00 PM**

**BOARD OF EDUCATION**  
Kevin Daly, *President*  
Peter D. Theodore, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Ted Kwon  
Jay Oleniczak  
Rupal Shah Mandal

**ADMINISTRATION**  
Dr. David L. Russo, *Superintendent of Schools*  
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road  
Lincolnwood, Illinois 60712,  
on Tuesday, October 22, 2024.*

*IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.*

*The July 16, 2024 Facilities Committee meeting was canceled due to a light agenda. The August 20, 2024 Facilities Committee meeting was canceled due to a light agenda. The September 17, 2024 Facilities Committee meeting was canceled due to a light agenda.*

**Community member Wendy Grano offered her resignation from the Facilities Committee. The Board of Education and Administration thanks Ms. Grano for her time and efforts on behalf of the Lincolnwood learning community.**

1. CALL TO ORDER/ROLL CALL  
FACILITIES COMMITTEE MEMBERS  
John P. Vranas (BOE), Chair  
Rupal Shah Mandal (BOE), Co-Chair  
Myra A. Foutris (BOE)  
Emily McCall, Community Member  
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

- a. Facilities Committee Meeting Minutes - **APRIL 16, 2024**

3

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- b. Facilities Committee Meeting Minutes - **MAY 21, 2024**

6

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- c. Facilities Committee Meeting Minutes - **JUNE 11, 2024** 8

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

- a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) 10  
Update

- I. Punch list is approximately 95% complete. The tackboards are shipping out from the manufacturer on Friday, October 18, 2024. Waiting on an update on the railings.
- II. The test and balance for the heating season is in progress today also since the buildings turned over to heat on Tuesday, October 15.
- III. A \$4,300 credit for the Rutledge Hall teachers' desks will be issued on the final IFB invoice due to receiving them with green bumper T-molding instead of blue. The credit is 15% of the desks' \$28,571 cost.

- b. INFORMATION/DISCUSSION/ACTION: Additional Furniture for Todd Hall and Rutledge Hall 11

5. OLD BUSINESS

6. NEW BUSINESS

- a. INFORMATION/DISCUSSION/ACTION: 2025 School Maintenance Project Grant Application 14

7. INFORMATION/DISCUSSION: District Facilities Update 25

- a. The Girl Scout Troops will be using the Todd Hall and Rutledge Hall Libraries from September through June on the evenings of the first and third Thursdays of each month
- b. Contour Landscaping will complete the Administration Parking Lot area's landscape improvements in mid-September.
- c. Community member Wendy Grano offered her resignation from the Facilities Committee. The Board of Education and Administration thank Ms. Grano for her time and efforts on behalf of the Lincolnwood learning community.
- d. Alltown Bus Company requested to rent the Lincoln Hall Cafeteria again for their annual safety meeting. They will pay \$600 for their 5pm to 9pm rental on Monday, November 21.
- e. Campus Safety & Security Infrastructure

8. ADJOURNMENT

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Dr. David L. Russo, Superintendent of Schools**

*Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting Minutes  
Tuesday, April 16, 2024 at **6:00 PM**

BOARD OF EDUCATION  
Kevin Daly, *President*  
Rupal Shah Mandal, *Vice President*  
John P. Vranas, *Secretary*  
Maxie Boynton  
Myra A. Foutris  
Jay Oleniczak  
Peter D. Theodore

ADMINISTRATION  
Dr. David L. Russo, *Superintendent of Schools*  
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, April 16, 2024.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Rupal Shah Mandal (BOE), Co-Chair  
Myra A. Foutris (BOE)  
Wendy Grano, Community Member  
Emily McCall, Community Member  
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **MARCH 19, 2024**

A motion was made, seconded and passed to approve the March 19, 2024 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Rutledge Hall Furniture - IFB

Athi Toufexis, StudioGC, shared an update on the Rutledge Hall Furniture. Courtney explained that three of the chairs at the reading tables will be the wobble style chairs discussed at a previous meeting.

II. Summer 2024 Construction Allowances

There were two allowance authorizations:

1. \$5,572 for concrete work in the Lincoln Hall courtyard in order to make the west entrance ADA compliant.

2. \$5,117 for additional upper cabinets as well as modifying a wall for electrical purposes in RH Room 18.

### III. StudioGC Programs - 179D Energy Efficiency Tax Deduction

Athi discussed the 179D Energy Efficiency Tax Deduction program. Athi noted that the deduction is estimated around \$9,700.

### IV. Todd Hall and Rutledge Hall Utilization

Athi discussed the Todd Hall and Rutledge Hall Utilization.

The Committee inquired if the Administration is currently satisfied with the utilization numbers. Dr. Russo explained that based upon historical enrollment, if the District were to add square footage, it would be for programming purposes and not enrollment needs. Dr. Russo asked the Committee if there was a desire to start work on some tunnel/HVAC issues or a comprehensive overhaul of the classroom fixtures at Todd Hall in a phased approach. The Committee asked if those improvements were currently in our 2025 and 2026 summer work plans. Athi confirmed that some of these projects were currently outlined in the Master Facilities Plan. The Committee asked the Administration to begin exploring the financial impact of Todd Hall renovations and to work with StudioGC on a comprehensive remodeling of Todd Hall interior instructional spaces in the summer of 2025.

### 5. OLD BUSINESS

None

### 6. NEW BUSINESS

#### a. 2024 Rutledge Hall Cabling Upgrades Bid

Athi explained that there were seven vendors that attended the pre bid meeting and two bids were received.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept this bid from Applied Communications Group for the 2024 Rutledge Hall Cabling Upgrades project in the amount of \$733,045.12 to commence June 10, 2024 and be completed by August 16, 2024.

#### b. Winter 2024-25 & 2025-26 Snow Removal Services Contract with Contour Landscaping Inc.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept this Contract from Contour Landscaping, Inc. for annual snow removal services in the amount of \$9,264 from November 1, 2024 through March 31, 2026.

#### c. Custodial Services Bid

Courtney shared that six bid packets were received. Administration used an extensive evaluation process to show the rationale used to award the contract to the lowest, responsive, and responsible vendor.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept the bid from GSF USA, Inc. for three years of District-wide custodial services with the option to renew for two additional one-year periods. The first year cost will be \$506,445.97 commencing August 1, 2024 and ending July 31, 2025.

### 7. District Facilities Update

#### a. Lincolnwood Public Library Use of Rutledge Hall's Parking Lot

Courtney explained that the Lincolnwood Public Library requested use of the Rutledge Hall Parking lot for their Summer Reading Kick Off Party.

#### b. Lincolnwood Baseball and Softball Association Facilities Rental Fee Waiver Request

Courtney explained the Lincolnwood Baseball and Softball Association submitted a request to waive facility rental fees for the upcoming fiscal year beginning July 1, 2024 and ending June 30, 2025.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:28 p.m.

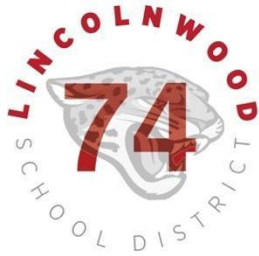
The next Facilities Committee meeting will be held Tuesday, May 21, 2024 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chair

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Rupal Shah Mandal, Co-chair



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting minutes  
Tuesday, May 21, 2024 at **6:00 PM**

**BOARD OF EDUCATION**

**Kevin Daly**, *President*  
**Peter D. Theodore**, *Vice President*  
**John P. Vranas**, *Secretary*  
**Myra A. Foutris**  
**Jay Oleniczak**  
**Rupal Shah Mandal**

**ADMINISTRATION**

**Dr. David L. Russo**, *Superintendent of Schools*  
**Dr. Dominick M. Lupo**, *Assistant Superintendent for Curriculum and Instruction*  
**Courtney Whited**, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, May 21, 2024.*

**1. CALL TO ORDER/ROLL CALL**

Co-Chair Shah Mandal called the Facilities Committee meeting to order at 6:01 p.m. Roll call was taken and a quorum was not present. No formal recommendations would be taken, but members continued with their discussion.

**FACILITIES COMMITTEE MEMBERS**

Rupal Shah Mandal (BOE), Co-Chair  
Wendy Grano, Community Member  
Emily McCall, Community Member

**FACILITIES COMMITTEE MEMBERS NOT PRESENT**

John P. Vranas (BOE), Chair  
Myra A. Foutris (BOE)  
Zade Tagani, Community Member

**ADMINISTRATORS/STAFF**

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

**OTHERS PRESENT**

Athi Toufexis, StudioGC  
Kevin Daly (BOE), President

**2. AUDIENCE TO VISITORS**

None

**3. APPROVAL OF MINUTES**

**a. Facilities Committee Meeting Minutes - **APRIL 16, 2024****

The Facilities Committee did not take any action relative to the April 16, 2024 minutes due to the lack of a quorum.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. Todd Hall Renovation Discussion

Dr. Russo discussed the history surrounding evaluating the potential future renovations of Todd Hall. Athi Toufexis, StudioGC presented the suggested Todd Hall renovations. The Committee members in attendance discussed different options for the Multi-Purpose Room (MPR). The Committee members in attendance directed the Administration to continue the planning phase. The Committee members in attendance would also like input from Mr. Harmon about his ideas for alternative plans relative to the Classroom Number 100s wing.

b. Roller Shade Window Treatments for 2nd Floor Classrooms in Rutledge Hall

This completes the work that started last year. The Administration would like to complete the second floor before the fall. This proposal includes only installation. The SD74 team will remove, patch, and paint.

The Committee members in attendance stated their support for the Administration's recommendation to the Board of Education to approve this Proposal from Indecor Inc. for Summer 2024 installation of new roller shade window treatments inside Rutledge Hall's second floor classrooms in the amount of \$24,941.67.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

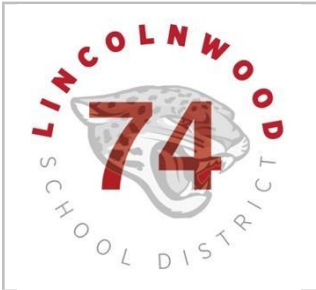
7. ADJOURNMENT

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:50 p.m.

The next Facilities Committee meeting will be held Tuesday, June 11, 2024 at 6:00 p.m. The public is welcome.

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Rupal Shah Mandal, Co-chair



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting minutes  
Tuesday, June 11, 2024 at **6:00 PM**

BOARD OF EDUCATION  
**Kevin Daly, President**  
**Peter D. Theodore, Vice President**  
**John P. Vranas, Secretary**  
**Myra A. Foutris**  
**Jay Oleniczak**  
**Rupal Shah Mandal**

ADMINISTRATION  
**Dr. David L. Russo, Superintendent of Schools**  
**Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction**  
**Courtney Whited, Business Manager/CSBO**

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, was held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, June 11, 2024.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:03 p.m. Roll call was taken and a quorum was not present. No formal recommendations would be taken, but members continued with their discussion.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Rupal Shah Mandal (BOE), Co-Chair  
Myra A. Foutris (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Wendy Grano, Community Member  
Emily McCall, Community Member  
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds  
Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **APRIL 16, 2024**

The Facilities Committee did not take any action relative to the April 16, 2024 minutes due to the lack of a quorum.

b. Facilities Committee Meeting Minutes - **MAY 21, 2024**

The Facilities Committee did not take any action relative to the May 21, 2024 minutes due to the lack of a quorum.



#### 4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

##### a. Todd Hall Renovation Discussion

Athi Toufexis, StudioGC architect, discussed the proposed Todd Hall Renovations, detailing the areas of focus. The Committee members in attendance expressed concern with the amount of space that is lost in the new Library/STEM room design. They also expressed an interest in putting off the Todd Hall renovation until the summer of 2026 so that the Administration may better assess the space needs as well as the finances available for this project. Jim Caldwell, Director of Buildings and Grounds, expressed serious concerns about the condition of the pipes in the tunnels and was asked if the HVAC updating could be done as a standalone project. He stated that the piping and tunneling work could be completed outside of the scope of the classroom renovations. The Committee directed the Administration to pursue repiping the Todd Hall HVAC System in summer 2025 and consider classroom renovations in summer 2026.

#### 5. OLD BUSINESS

None

#### 6. NEW BUSINESS

##### a. Partial Fence Around the PreK Playground

The Committee members in attendance stated their support for the Administration's recommendation to the Board of Education to approve the Proposal from Action Fence Contractors, Inc. for a partial fence around the PreK Playground in the amount of \$12,225 to be installed before August 28, 2024.

#### 7. District Facilities Update

##### a. Tree Removal - Near PreK Playground

Courtney shared the tree experts indicated the tree, bordering the PreK Playground yard, would be completely dead in a year's time. Administration will make plans to remove the tree in an effort to avoid possible breakage during storms or high winds.

##### b. Rutledge Hall Band/Orchestra Rehearsal Room

It would be possible to use contingency funds in order to reconfigure rooms creating a student band/orchestra rehearsal room to Rutledge Hall while summer renovations occur. The Committee members in attendance stated their support to explore this option.

##### c. Facilities Rental - KUD Bosna Chicago

KUD Bosna Chicago has requested information on rental options. The District has not heard back from them.

#### 8. ADJOURNMENT.

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:48 p.m.

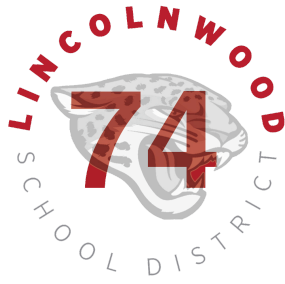
The next Facilities Committee meeting will be held Tuesday, July 16, 2024 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chair

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Rupal Shah Mandal, Co-chair



DATE: October 22, 2024

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with  
Athi Toufexis, Principal, StudioGC architecture+interiors

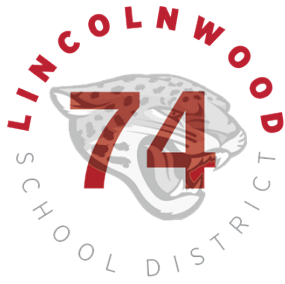
**Recommended for:**

- Action
- Discussion
- Information

**Purpose:**

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Punch list is approximately 95% complete. The tackboards are shipping out from the manufacturer on Friday, October 18. Waiting on an update on the railings.
2. The test and balance for the heating season is in progress today also since the buildings turned over to heat on Tuesday, October 15.
3. A \$4,300 credit for the Rutledge Hall teachers' desks will be issued on the final IFB invoice due to receiving them with green bumper T-molding instead of blue. The credit is 15% of the desks' \$28,571 cost.



## Executive Summary Facilities Committee Meeting

DATE: October 22, 2024

TOPIC: Additional Furniture for Todd Hall and Rutledge Hall

PREPARED BY: Courtney Whited

### **Recommended for:**

Action

Discussion

Information

### **Purpose/Background:**

The Board of Education approves expenditures over \$10,000.

Additional teaching staff hires for the current school year created the need for classroom desks and storage. Studio GC worked with the District and IFB to create the quote.

### **Fiscal Impact:**

\$13,471.37

### **Recommendation:**

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this quote from Interiors For Business, Inc. in the amount of \$13,471.37 for classroom furniture in Todd Hall and Rutledge Hall.



INTERIORS FOR BUSINESS, INC.  
 409 N. River Street  
 Batavia, Illinois, 60510  
 630.761.1070 Main  
[www.interiorsforbusiness.com](http://www.interiorsforbusiness.com)

**CUSTOMER** Lincolnwood SD 74  
 6950 N East Prairie Road  
 Lincolnwood, IL 60712

**WORKPLACE CONSULTANT** Alex Carsi x50  
**CUSTOMER SERVICE** Ashley Winkle x30

**DATE** 8/26/2024 Revised 9/24/2024  
**TERMS** 50% Deposit / Net 15  
**PROJECT** Rutledge & Todd Halls

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
<b><u>RUTLEDGE HALL</u></b>				
TB-1	1	Smith System Elemental Half Moon Table 36"D x 72"W Laminate: Classic Linen 1 1/4" Top w/ 3/8" Bmpr Tmold in Persian Blue Frame/Leg: Platinum Fixed Height for Casters Black, 3" Dual Wheel Locking Casters	479.05	479.05
CH-1	2	MiEN J4F Balancing Stool, 18"H Charcoal Poly, Olive Rim	130.14	260.28
CH-2	2	MiEN J4F Balancing Stool, 15"H Charcoal Poly, Olive Rim	125.82	251.64
ST-1	2	Smith System Cascade Mega Case Cubbies Open, with 6 Cubbies, on Casters Platinum Body with Solid End Panels Panel Finish: Persian Blue	932.75	1,865.50
ST-2	1	Smith System Cascade Mega Cabinet With Doors, (8) 3" Standard Totes, Shelves, with Casters, with Whiteboard Back Platinum Body with Solid End Panels Panel Finish: Persian Blue Totes: Platinum	1,756.30	1,756.30
ST-3	1	Smith System Cascade Teacher Wardrobe Open, (6) 3" Totes, (6) 6" Totes, and (2) 12" Totes Platinum Body with Solid End Panels Panel Finish: Persian Blue Totes: Platinum Casters	1,519.05	1,519.05
ST-4	1	Whitney Bros Shelving, 2 Sided Bookcase Birch Plywood w/ Clear Finish 39"W x 19.25"D x 36.6"H	414.80	414.80
<b><u>TODD HALL</u></b>				
TB-1	1	KI Ruckus Activity Table, Kidney Sit Height Adjustable, 20-33"H x 36 x 72 x 24 Laminate: Sterling Ash Edge: Zesty Lime Base: Starlight Silver Metallic With Casters	627.60	627.60



INTERIORS FOR BUSINESS, INC.  
 409 N. River Street  
 Batavia, Illinois, 60510  
 630.761.1070 Main  
 www.interiorsforbusiness.com

**CUSTOMER** Lincolnwood SD 74  
 6950 N East Prairie Road  
 Lincolnwood, IL 60712

**WORKPLACE CONSULTANT** Alex Carsi x50  
**CUSTOMER SERVICE** Ashley Winkle x30

**DATE** 8/26/2024 Revised 9/24/2024  
**TERMS** 50% Deposit / Net 15  
**PROJECT** Rutledge & Todd Halls

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
ST-1	1	Smith System Cascade Mega Tower Cubbies Open, with 12 Cubbies, on Casters Platinum Body with Solid End Panels Panel Finish: Persian Blue	1,493.70	1,493.70
ST-2	1	Smith System Cascade Mega Tower With Doors, (12) 3" Standard Totes, Shelves, with Casters, with Whiteboard Back Platinum Body with Solid End Panels Panel Finish: Persian Blue Totes: Platinum	2,155.40	2,155.40
ST-4	2	Whitney Bros Shelving, 2 Sided Bookcase Birch Plywood w/ Clear Finish 39"W x 19.25"D x 36.6"H	414.80	829.60
	1	Freight Includes Lift Gate Delivery Drop Ship to Location <i>*Please note of any shipping damage and report to IFB within 3 business days.</i>	1,818.45	1,818.45

**Contracts:**

Smith System: E&I  
 MiEN: Standard  
 Whitney Bros: Standard  
 KI: Sourcewell

**LEADTIMES: Subject to change without notice**

Smith System: 4-8 Weeks  
 MiEN: 4-8 Weeks  
 Whitney Bros: 4-5 Weeks  
 KI: 3-5 Weeks

This quote includes trips for 1 phase. If additional trips are required they will be charged at \$350.00

To accept this order please sign and return.

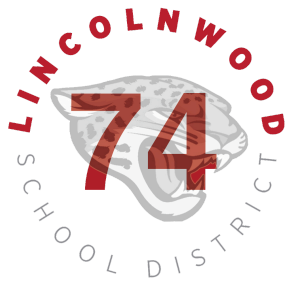
X

**Print Name:**  
**PO Number:**

*Storage fees are included for the first 30 days from receipt of product  
 Product stored longer than 30 days will result in storage fees*

*Deposit required at time of order - Leasing options available - This quote is valid for 30 days*

<b>Material</b>	11,652.92
<b>Sales Tax 8.00%</b>	-
<b>Freight Labor</b>	1,818.45
<b>Design</b>	-
<b>Surcharge</b>	-
<b>TOTAL \$</b>	13,471.37



## Executive Summary Facilities Committee Meeting

DATE: October 22, 2024

TOPIC: 2025 School Maintenance Project Grant Application

PREPARED BY: Courtney Whited

### **Recommended for:**

- Action
- Discussion
- Information

### **Background:**

The Administration began the ISBE School Maintenance Project Grant application process in an effort to secure up to \$50,000 for the Todd Hall mechanical/HVAC work cited on the Master Facilities Plan for Summer 2025 because HVAC piping in the tunnels that run under Todd Hall School to supply mechanical piping to all of the classroom unit ventilators have exceed their useful life and have deteriorated to a point of failure, most notably by a sudden failure/leak that occurred in January 2024. These leaks prevent the unit ventilator from operating, therefore hindering airflow and ventilation.

One of the steps in this process is to assure the grant application has been authorized by the local Board of Education at a duly convened meeting, and the local Board of Education has reserved local funds in an amount equal to the School Maintenance Project Grant requested to meet the local match requirement. In addition, the District must have not obligated funds or began work on any of the projects listed. These assurances will be in the form of the Board President's signature on the District Certification and the Taxpayer Identification Number.

### **Fiscal Impact:**

Up to \$50,000 of incoming Illinois State revenue

\$215,000 is the anticipated cost to replace HVAC piping

### **Recommendation:**

The Facilities Committee concurs with the Administration to recommend to the Board of Education to approve the District Certification form and Taxpayer Identification form in order to complete the ISBE School Maintenance Project Grant application process before the December 1, 2024 deadline.

# **SCHOOL MAINTENANCE PROJECT GRANT**

**FY 25 Application Cycle - Round 1**

## **District Certification**

**Name : Lincolnwood SD 74**

**RCDT #: 05-016-0740-02**

**TIN #: 366004292**

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.  
(v2.23.2017)

**The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled “Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant” and “Program Specific and Financial Assurances for the School Maintenance Project Grant” (found within the application under “Application Certifications and Assurances”) and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.**

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

\_\_\_\_\_  
*Signature of President of Board of Education*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name of Board President (type or print)*

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed, and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments.

(SMPG Dist. Cert. - Rev. 8/2023)



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STATE ASSURANCES  
GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

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**SCHOOL DIST 74**

**RCDT #: 05-016-0740-02**

**FY 25 Application Cycle - Round 1**

By checking this box, the applicant/award recipient (hereinafter the term "applicant" includes "award recipient" as the context requires) hereby certifies and assures the Illinois State Board of Education that:

The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

**DEFINITIONS**

“Applicant” means an individual, entity, or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

“Grant” means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms “grant,” “award,” “program,” and “project” may be used interchangeably.

“Grantee” means the person, entity, or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms “grantee” and “award recipient” may be used interchangeably.

“Project” means the activities to be performed for which grant funds are being sought by the applicant. The terms “project” and “program” may be used interchangeably.

The capitalized word “Term” means the period of time from the project beginning date through the project ending date.

**NO BINDING OBLIGATION**

The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.

Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

**PROJECT**

The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the “project.” In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.

Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.

All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.

The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

## **FUNDING**

All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.

The applicant may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.

If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.

All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.

Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its discretion pursuant to applicable law and agency policy (105 ILCS 5/18-8.15).

The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.

Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state laws and regulations.

## **GENERAL CERTIFICATIONS AND ASSURANCES**

The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and the Illinois School Student Records Act (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).

The applicant certifies it has informed the state superintendent of education in writing if any employee of the applicant/grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the auditor general prior to execution.

The applicant shall notify the state superintendent of education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.

The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

An applicant who is an individual cannot be in default on an educational loan as provided in 5 ILCS 385/3.

The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club that unlawfully discriminates (775 ILCS 25/1).

The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state, and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for a) all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee who have direct contact with children receiving services under the grant. Such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals who will have direct contact with children receiving services under the grant if they have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

The applicant hereby ensures that when purchasing core instructional print materials published after July 19, 2006, all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21. This legislation instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

## **JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT**

Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.

The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:

1. Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant.
2. Maintain separate accounts and ledgers for the project.
3. Provide a proper accounting of all revenue from the Illinois State Board of Education for the project.
4. Properly post all expenditures made on behalf of the project.
5. Be responsible for the accountability, documentation, and cash management of the project; the approval and payment of all expenses, obligations, and contracts; and the hiring of personnel on behalf of the project in accordance with the Grant Agreement.
6. Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation. (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.)
7. Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates.

8. Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education.
9. Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education.
10. Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

## DRUG-FREE WORKPLACE CERTIFICATION

This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). This Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions, including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one year but not more than five years.

For the purpose of this certification, “applicant,” “grantee,” or “contractor” means a corporation, partnership, or other entity with 25 or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the state.

The applicant certifies and agrees that it will provide a drug-free workplace by:

1. Publishing a statement:
  - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee’s or contractor’s workplace.
  - b. Specifying the actions that will be taken against employees for violations of such prohibition.
  - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - 1) Abide by the terms of the statement; and
    - 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee’s or contractor’s policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within 10 calendar days after receiving notice under part (2) of paragraph (c) of subsection (1.) above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug-Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

The applicant represents and warrants that all of the Certifications and Assurances set forth herein in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the Certifications and Assurances within 10 calendar days of the change. Failure to maintain all Certifications and Assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

***The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information, and belief that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.***

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## PROGRAM - SPECIFIC/FINANCIAL ASSURANCES FOR SCHOOL MAINTENANCE PROJECT GRANT

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### SCHOOL DIST 74

RCDT #: 05-016-0740-02

### FY 25 Application Cycle - Round 1

By checking this box, the applicant/award recipient (hereinafter the term "applicant" includes "award recipient" as the context requires) hereby certifies and assures the Illinois State Board of Education that:

The project will be administered by or under the supervision of the applicant and in accordance with the School Construction Law (105 ICLS 230), School Maintenance Project Grant Rules (23 Ill. Adm. Code Section 151, Subpart B), and all other laws and regulations applicable to the grant. There is no limit to the cost of a project; however, grant awards shall not exceed \$50,000 per project, and applicants shall provide a match from local funds equal to the grant amount requested.

The applicant ensures that the School Maintenance Project Grant (SMPG) application has been authorized by the local board of education (in the case of school districts) or other school governing authority at a duly convened meeting and that the local board of education or other school governing authority has reserved local funds in an amount equal to the amount requested in the SMPG application to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed.

### DEFINITIONS

The capitalized word "Term" means the period of time from the project beginning date through the project ending date. For the School Maintenance Project Grant, "Term" is further defined to mean the period of time from grant approval by the Illinois State Board of Education to final project completion or two years after disbursement of the grant award by the state, whichever occurs first.

### FINANCIAL TERMS

1. An applicant must not obligate funds or begin work on any of the projects listed on the application prior to submission of the application in the ISBE Web Application Security system. However, submission of the application does not guarantee a grant will be approved or awarded.
2. All project activities must be expended or legally obligated within two years of disbursement by the state. If funds have been obligated by the grantee but not fully expended two years after disbursement, 90 calendar days will be given to liquidate all obligations.
3. The applicant understands that payment of the entire grant award will be made upon approval of the grant. Per 23 Ill. Admin Code 151 Subtitle A, Section 151.140 Terms of the Grant, Subsection B, a final expenditure report will be filed by the applicant at the end of the Term that describes the use of the grant funds and actual project expenditures. If actual project expenditures are less than originally estimated as stated on the grant application so that the amount of the grant is greater than 50 percent of the total project expenditures, the applicant shall refund the amount of the grant that is in excess of 50 percent of actual project expenditures.
4. Grant funds may only be used for the project described in the approved application and cannot be amended. The grant shall be accounted for in compliance with applicable accounting rules set forth at 23 Ill. Admin Code 100 Requirements for Accounting Budgeting, Financial Reporting and Auditing. The applicant must provide local matching funds in an amount equal to the grant.
5. All state grant funds and earned interest shall be subject to the Illinois Grant Funds Recovery Act (30 ILCS 705). Interest earned on state-funded grant programs and grant funds not expended or obligated by the end of the Term must be returned to the Illinois State Board of Education within 45 calendar days. If funds are obligated by the grantee but have not been fully expended two years after disbursement, 90 calendar days will be given to liquidate all obligations.

### FINANCIAL AND PERFORMANCE REPORTS

7. Quarterly expenditure reports are required of all award recipients receiving funds. Quarterly reports must describe the progress of the project or use and the expenditure of the grant funds. The expenditure through dates to be used in

- reporting expenditures and obligations are from the project beginning date through September 30, December 31, March 31, and June 30 of each fiscal year and the project ending date.
8. Quarterly expenditure reports are required by the Illinois Grant Funds Recovery Act, 30 ILCS 705/4(b) and are due 20 calendar days after the expenditure through date. Failure to file the required reports within the timelines will result in a breach of the Grant Agreement. Upon any such breach, the Illinois State Board of Education may, without limitation, request for the School Maintenance Project Grant funds to be returned. In the event that a grant recipient has failed to remit payment and the debt is 90 calendar days past due, involuntary offset may be applied against Evidence-Based Funding (EBF). Grant recipients that have no further grants with the state for which the debt can be applied will be referred to the Illinois Department of Revenue's Debt Collection Bureau or the attorney general, as appropriate.
  9. Per 23 Ill. Admin Code 151 Subtitle A, Section 151.140 Terms of the Grant, Subsection B, a Final Expenditure Report is due after the end of the Term. The Final Expenditure Report must be submitted within 20 calendar days and indicate total project costs for all projects on the approved application. Failure to file the Final Expenditure Report within the timelines will result in a breach of the Grant Agreement. Upon any such breach, the Illinois State Board of Education may, without limitation, request for the SMPG funds to be returned. In the event that a grant recipient has failed to remit payment and the debt is 90 calendar days past due, involuntary offset may be applied against EBF. Grant recipients that have no further grants with the state for which the debt can be applied will be referred to the Illinois Department of Revenue's Debt Collection Bureau or the attorney general, as appropriate.
  10. Per 23 Ill. Admin Code 151 Subtitle A, Section 151.140 Terms of the Grant, Subsection B, in cases where the Final Expenditure Report shows that actual project expenditures are less than estimated so that the amount of the grant is greater than 50 percent of the total project expenditures, the applicant shall refund the amount of the grant that is in excess of 50 percent of actual project expenditures. Any overpayment must be returned to the Illinois State Board of Education within 45 calendar days. Failure to return the funds will result in a breach of the Grant Agreement. In the event that a grant recipient has failed to remit payment and the debt is 90 calendar days past due, involuntary offset may be applied against EBF. Grant recipients that have no further grants with the state for which the debt can be applied will be referred to the Illinois Department of Revenue's Debt Collection Bureau or the attorney general, as appropriate.
  11. The award recipient will maintain records on project and fiscal activities related to each award for a period of three years following the project ending date for a state-funded project. Such records shall include a fiscal accounting for all monies in accordance with generally accepted governmental accounting principles. If there are outstanding audit exceptions, records will be retained on file until such exceptions are closed out to the satisfaction of the Illinois State Board of Education.
  12. The Illinois State Board of Education and other governmental entities with program monitoring authority shall, during the Term and for a period of three years thereafter (or until no outstanding audit exceptions remain, whichever is later), have the right at any time to conduct on-site or off-site inspections of the award recipient's records and project operations for auditing and monitoring purposes. The award recipient shall, during the Term and for a period of three years thereafter (or until no outstanding audit exceptions remain, whichever is later) and upon the request of the Illinois State Board of Education, provide the Illinois State Board of Education with information and documentation (including books, records, or papers related to the project) regarding the award recipient's progress or performance with respect to the administration and operation of the project.
  13. If applicable, the applicant shall be required to observe and comply with provisions of the Prevailing Wage Act, 820 ILCS 130/1 et seq., which applies to the wages of laborers, mechanics, and other workers employed in any public works.

## **ASSURANCE OF USE**

14. It is the intent of the state that all or a portion of the costs of this project may be paid or reimbursed from the proceeds of tax-exempt bonds subsequently issued by the state. Therefore, the grantee understands and acknowledges that the grant proceeds must be used only for capital project purposes and that the capital project must be used only for public educational purposes.

[Save Page](#)

(Program - Specific and Financial Assurances for the School Maintenance Project Grant - Rev. 7/23)

**School Maintenance Project Grant**  
**FY 25 Application Cycle - Round 1**  
**TAXPAYER IDENTIFICATION NUMBER**

As an authorized representative for the applicant, I certify that:

1. The number shown on this form is the correct taxpayer identification number (or the applicant is waiting for a number to be issued).

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. Enter the name of the entity as it's listed at the State of Illinois Comptroller's office, the Entities RCDT Number and the FEIN (unless already populated below).

**Name:** SCHOOL DIST 74

**RCDT:** 05-016-0740-02

**Federal Employer Identification Number (FEIN):** 366004292

**Legal Status: Governmental/School District**

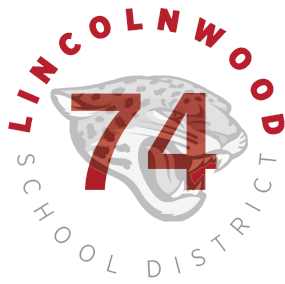
**Signature of authorized Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_

1. COUNTY CODE <b>016, Cook</b>						2. DISTRICT CODE/NAME <b>05016074002, Lincolnwood SD 74</b>		3. APPLICATION YEAR/ROUND <b>2025, 1</b>		
Item I.D.	Facility Name	Facility Address	Facility Description	Project Description	Project Location	Priority Code	Category Code	Est. cost	Est. Start Date	Est. Completion Date
<a href="#">Open</a> 1	TODD HALL ELEM SCHOOL	3925 W Lunt Ave, Lincolnwood	Todd Hall Elementary School is a 60,000 square foot, single-floor school for approximately 430 students in Pre-Kindergarten through second grade.	HVAC piping in the tunnels that run through/under Todd Hall School to supply mechanical piping to all of the classroom unit ventilators have exceed their useful life and have deteriorated to a point of failure, most notably by a sudden failure/leak that occurred in January 2024. These leaks prevent the unit ventilator from operating, therefore classrooms cannot be supplied with proper airflow and ventilation requirements.	Mechanical tunnels below first floor	D	HVAC	\$215,000.00	06/13/2025	08/22/2025

Total Estimated Project Cost	\$215,000.00
Total Requested Grant Amount	\$50,000.00
Total Reserved Local Funds(District Responsibility):	\$50,000.00
Total Reserved Remaining Funds (District Responsibility):	\$115,000.00





DATE: October 22, 2024

TOPIC: District Facilities Update

PREPARED BY: Courtney Whited

**Recommended for:**

Action

Discussion

Information

**Purpose/Background:**

To provide the Facilities Committee an update on ongoing Districtwide project(s):

1. The Girl Scout Troops will be using the Todd Hall and Rutledge Hall Libraries from September through June on the evenings of the first and third Thursdays of each month.
2. Contour Landscaping completed the Administration Parking Lot area's landscape improvements in mid-September.
3. Community member Wendy Grano offered her resignation from the Facilities Committee. The Board of Education and Administration thank Ms. Grano for her time and efforts on behalf of the Lincolnwood learning community.
4. Alltown Bus Company requested to rent the Lincoln Hall Cafeteria again for their annual safety meeting. They will pay \$600 for their 5pm to 9pm rental on Monday, November 21.