

SUBJECT TO APPROVAL
LACEY TOWNSHIP BOARD OF EDUCATION
MINUTES REGULAR MEETING - JANUARY 16, 2025

A1

CALL TO ORDER

The Regular Meeting of the Lacey Township Board of Education was held on January 16, 2025 at the Lacey Township High School. The meeting was called to order by Board President Kim Klaus at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Klaus led all present in the Pledge of Allegiance.

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 9, 2025, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

ROLL CALL FOR ATTENDANCE

Members Present: Kim Klaus, President
 Jack Conaty, Vice President
 Linda A. Walker (6:06 p.m.)
 Cheryl Armato
 Dan Bell
 Harold "Skip" Peters, Jr.
 Salvatore Armato

Also Present: William W. Zylinski, Acting Superintendent
 Sharon Ormsbee, Business Administrator/Board Secretary
 Bruce Padula, Board Attorney

EXECUTIVE SESSION

Be It Resolved, that an executive session be convened for the purpose of discussing:

- Confidential Student Matters - Including, but not limited to Harassment Intimidation and Bullying
- Confidential Legal Matters - Including, but not limited to the current caseload
- Confidential Personnel Matters

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the executive session is estimated to be approximately sixty (60) minutes after which the Board shall reconvene and proceed with business at 7:00 p.m. Action may be taken.

Motion to enter executive session.

Motion by Mr. Peters, seconded by Mrs. Klaus. All were in favor.

The Board entered executive session at 6:01 p.m.

Move to adjourn executive session.

Motion by Mrs. Armato. All were in favor.

Executive session adjourned at 6:55 p.m.

RESUME MEETING - REPORTS AND COMMENTS

- **Student Representative Comment**

Student Representative *Kayla Fitzpatrick, SGA President*, shared an update on some of the upcoming events: Freshmen are planning their talent show; Sophomores are planning their Valentine's Day fundraiser; Juniors are planning their volleyball fundraiser and working on their prom themes; Seniors are planning their prom and working on their senior t-shirt design. Tickets will be available for the Winter Dance. The next meeting is scheduled for February 4th.

Student Representative *Erik Stroin, Senior Class President*, presented the *Matthew Blum Unsung Hero Award for the month of January* to **Ezra Tirondola**. Congratulations **Ezra!**

- **Report of the Superintendent**

- Mr. Zylinski, Acting Superintendent, introduced the following presenters:

- Mr. Jason King, Principal, Lacey Township High School, presented the *Seniors of the Month for January* to **Julia Vansant, Jackson Conlan**, and *Vocational Senior of the Month*, **Donavon Mehta**. **Congratulations Julia, Jackson, and Donavon!**
- Presentation of 2023-2024 Annual Audit - Ms. Kathryn Perry - Jump, Perry and Company, LLP

PUBLIC COMMENT

Multiple comments regarding the pros and cons of the *Conflict of Interest* policy. Request to have the January 28, 2025 Referendum Information Session recorded. Comment regarding negotiations and review of contract revisions prior to ratification. Comment on behalf of the LTEA sharing good news throughout the district. Newly elected Township Committeeman, Bob Laureigh, introduced himself to the board and also informed the board he would be the Township Liaison to the board. Comments regarding the March Referendum, allowing the public to vote on the budget, allowing for a public budget committee, and the superintendent search.

BOARD COMMITTEE REPORTS

Policy Committee:

Chairperson Mr. Bell reported for the committee. Discussion included the following policies and regulations:

- P 5512 - Harassment, Intimidation, or Bullying
- P/R 5533 - Student Smoking
- P/R 7441 - Electronic Surveillance in School Buildings and on School Grounds
- P/R 9320 - Cooperation with Law Enforcement Agencies
- P5460 - High School Graduation
- P8500 - Food Services

Also discussed partnerships to fund co-curricular programs and the 2025-2026 school calendar was reviewed.

Curriculum Committee:

Chairperson Mrs. Walker reported for the committee. Mrs. Amos and Mrs. Krakovsky, District Supervisors, attended the meeting, and will continue to attend future Curriculum Committee meetings. Discussion included upcoming student overnight field trips, curriculum adoptions including status of current curriculum, as well as replacement timelines. Upcoming professional days were discussed, a handbook for paraprofessionals, CPI training for bus aides, and the extended school year program were discussed. Personnel items discussed included various staff replacement positions, and the 2025-2026 school calendar was reviewed.

Finance & Operations Committee:

Chairperson Mr. Conaty reported for the committee. Discussion included updates on the Pre-K project, Cenergistic update, proposed March Referendum, Nawkaw update, grounds cost savings options, Pre-K Facilities Grant #2 acceptance, high school gymnasium curtain, land surveys, 2025-2026 budget, salary increases, MCASBO dues, SREC sales ending, Childcare/Aftercare RFP, 2023-2024 Audit Report presentation, food service outstanding balances, personnel replacement positions, and an update to the superintendent search. Use of facilities, professional development, and the 2025-2026 school calendar were reviewed.

Superintendent Search Ad Hoc Committee:

Chairperson Mr. Peters reported for the committee. Twenty two applicants. Nine were chosen for a first round one hour interview. Second round, five candidates have been selected.

SUPERINTENDENT COMMENT

Mr. Zylinski, Acting Superintendent, highlighted information and facts regarding the upcoming Referendum. Voting will take place at normal polling locations on March 11, 2025, voting by mail is also an option. A Referendum Informational Session will take place on January 28, 2025 in the high school auditorium at 6:30 p.m.. The public will have the opportunity to have questions answered by the panelists. Mr. Zylinski and Ms. Ormsbee, Business Administrator, traveled to Trenton to testify in front of the New Jersey Department of Education in regards to the draconian financial cuts to the district.

BOARD MEMBER COMMENT

Congratulations to the Seniors of the Month, the Unsung Hero, and all the student accomplishments. Encourage the public to attend the Referendum Informational Session will be held on January 28, 2025 at 6:30 p.m. in the high school auditorium. Come out and have your questions answered. Thank you for all the public comments. Thank you to Ms. Ormsbee for the audit report. Busy year ahead including the superintendent search, the referendum, 2025-2026 budget development, negotiations, and much more.

RESOLUTIONS

(A) NEW BUSINESS (1 - 18)

Move that the Board approve the following Meeting Minutes - A.1.:

Motion by Mrs. Armato, seconded by Mr. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye; Special Meeting 12.18.24 - abstain

Mr. Conaty - aye

Mrs. Klaus - aye

1. MEETING MINUTES (A1)

MOTION: Move that the Board approve the Minutes from the following meetings:

- Special Meeting held on December 18, 2024
 - Regular Meeting and appropriate attachments held on December 19, 2024
 - Executive Session held on December 19, 2024
 - Reorganization Meeting and appropriate attachments held on January 7, 2025
-

Move that the Board approve the following List of Bills - A.2.:

Motion by Mrs. Armato, seconded by Mr. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye; 211210 - abstain

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye; 289299, 283300 - abstain

Mrs. Klaus - aye

2. LIST OF BILLS - JANUARY 2025 (A2)

MOTION: Move that the Board approve payment of bills for January 2025 totaling \$9,924,070.65.

Fund 10	General Current Expense	\$6,267,509.79
Fund 20	Special Revenue Fund	561,180.96
Fund 30	Capital Projects Fund	9,500.00
Fund 40	Debt Service	1,544,600.00
Fund 61	Cafeteria Fund	150,296.85
Fund 90	Agency Fund	1,390,983.05
	TOTAL	\$9,924,070.65

BOARD SECRETARY'S MONTHLY CERTIFICATION

I certify that as of November 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, has certified the December 2024 payroll in the amount of \$4,872,972.03 which includes \$218,194.14 representing the employer's share of TPAF Social Security.

Move that the Board approve the following Transfers & S1701 Reporting - A.3. - A.4.:

Motion by Mr. Peters, seconded by Mrs. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

3. APPROVAL OF THE S1701 TRANSFER REPORT FOR NOVEMBER 2024 (A3)

MOTION: Move that upon the recommendation of the Superintendent, the Board of Education approves the attached S1701 Transfer Report and List of Transfers for the month of November 2024.

4. BOARD SECRETARY AND CASH REPORT FOR NOVEMBER 2024 (A4)

MOTION: Move that the Report of the Secretary to the Board of Education and the Cash Report for **November 2024**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting. Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **November 30, 2024**, after review of the Board Secretary's monthly financial reports (appropriations section) and Cash Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Move that the Board approve the following Finance & Facilities items - A.5. - A.12.:

Motion by Mr. Peters, seconded by Mr. Conaty. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye; A.10. Ormsbee - recuse

Mrs. Klaus - aye

5. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)

MOTION: Move that the Lacey Township Board of Education memorialize the January 8, 2025 sale of 94 Funding Year 2025 Solar Renewable Energy Credits (SRECs) to Spectron Energy, Inc. at a market price of \$200 per SREC for a total of \$18,800 (less a \$1 per SREC, or \$94 commission).

6. ACCEPTANCE OF PRESCHOOL FACILITIES EXPANSION GRANT, PHASE II - MILL POND

MOTION: Move that the Board accept the Preschool Facilities Expansion Grant Funding in the amount of \$1,350,000 for the Mill Pond Elementary School project to convert the existing music room, the vocal music room and two existing science rooms into four pre-kindergarten classrooms with toilet room and further to authorize the Business Administrator to execute Grant agreement pursuant to NJDOE and NJSDA guidelines.

7. ACCEPTANCE OF THE 2023-2024 ANNUAL AUDIT REPORT

MOTION: BE IT RESOLVED, that the Board accept the 2023-2024 Annual Audit Report and Auditor’s Management Report (AMR) prepared by Jump, Perry and Company, LLP dated December 8, 2024 and approves the Corrective Action Plan with no recommendations per the Auditor’s Management Report (AMR); and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Ocean County Executive Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

8. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR STUDENT AGED CHILDCARE SVCS.

MOTION: WHEREAS, on Friday, November 22, 2024 the Lacey Township School District Board of Education (the “Board”) solicited proposals for Student Aged Childcare Services (“the Work”); and

WHEREAS, on Tuesday, December 17, 2024, the following proposals were received and publicly read:

One Step Forward
34 Manchester Avenue, Suite 102
Forked River, NJ 08731

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the Evaluation Committee using the following criteria:

- I. Technical Criteria
- II. Management Criteria
- III. Cost Criteria

Methodology of Awarding Contract:

All proposal responses were evaluated on the basis of whose response is most advantageous to the district, price and other factors considered, and whose response will provide the highest quality of service at fair and competitive prices. The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

Category	Value Points
A. Technical Criteria:	35 points

1. Description of Services	
B. Management Criteria: 1. Business Organization 2. Qualifications/Relevant Experience	15 points
C. Cost Criteria: 1. Fee Proposal	50 points

NOW, THEREFORE, BE IT RESOLVED, that upon review by Ms. Sharon Ormsbee, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, award of the contract for Student Aged Childcare Services is recommended to the following provider:

WHEREAS, after a full and comprehensive review of the project and the proposals received, the Board has determined that the lowest responsive and responsible proposal for the Work is as follows.

Provider	Initial Term	Subsequent Terms			
		2025-2026	2026-2027	2027-2028	2028-2029
One Step Forward	2024-2025				
Annual Registration Fee	\$75	\$75	\$75	\$75	\$75
After School (5 Days/Week)	\$185/week	\$195/week	\$205/week	\$215/week	\$225/week
After School (Daily/Drop Off Rate)	\$38/day	\$40/day	\$42/day	\$44/day	\$47/day
Supply Fee (Annually)	\$35	\$35	\$35	\$35	\$35
Snack Fee	\$11/week	\$13/week	\$13/week	\$14/week	\$15/week
Late Pick Up Fee	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes	\$20/15 Minutes
Cost Per Enrichment Program	\$62/program	\$68/program	\$73/program	\$78/program	\$83/program
Revenue to District	\$5,000/year**	\$5,200/year	\$5,400/year	\$5,600/year	\$5,800/year

* - 10% discount to families enrolling multiple siblings.

** - Prorated

NOW, THEREFORE BE IT RESOLVED, that after evaluating the proposal based upon the price and other factors, the Board of Education hereby awards the Contract for Student Aged Childcare Services to One Step Forward, with principal offices located at 34 Manchester Avenue, Suite 102, Forked River, New Jersey 08731, for an initial term from February 1, 2025 through June 30, 2026 - with an option to renew in accordance with the law for an additional year at the sole discretion of the Board or Education.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for the Work in the above-referenced values and amounts to the above provider.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the resolution.

9. CONTRACT PURCHASE - LACEY TOWNSHIP HIGH SCHOOL - GYMNASIUM CURTAIN

MOTION: Move that the Board approve the purchase of the following gymnasium curtain replacement at the Lacey Township High School as follows:

Vendor	Description	Amount
Nickerson NY, LLC 11 Moffit Boulevard Bay Shore, NY 11706	<ul style="list-style-type: none"> ● Divider Curtain <ul style="list-style-type: none"> ○ 110' (w) x 22' (h) - 18 oz. ○ Up to 10' Vinyl ○ ¾ HP - Single Phase Motor (115 Volt) 	\$25,930.83
Contract#: ESCNJ 21/22-10	Quote#: 35338	
Account	12-000-262-730-08-0000	
Total Amount	\$25,930.83	

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

10. ANNUAL APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

MOTION: Move that the Board appoint Sharon Ormsbee as the district’s Public Agency Compliance Officer for contract matters related to equal employment opportunity and affirmative action for the 2025 calendar year.

11. SALE OR DISPOSAL OF ASSETS

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below; and

THEREFORE BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
Transportation Dept.	2010 Bluebird Bus	1BAKFCPH1AF273283	1	\$1,000	N
LTHS	2 x 2 Light Fixtures	N/A	80	0.00	N
MPS	Sound Field System	N/A	1	0.00	N

12. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 01/15/25)

School	Organization	ID	Date(s)	Day(s)	Time	Fee
LTHS	Lacey Recreation Lacey Youth Wrestling Club	2536288	03/03/25 - 06/03/25 Wrestling Room	M	5:00pm - 8:30pm	N
	Lacey Recreation Lacey Youth Wrestling Club	2536290	03/02/25 - 06/01/25 Wrestling Room	Su	8:00am - 5:00pm	N
	Lacey Recreation Lacey Little League Coaches Clinic	2537848	03/09/25 Gymnasium	Su	8:00am - 12:00pm	N
	Lacey Recreation Lacey Little League Safety Clinic	2537849	03/09/25 Lecture Hall	Su	12:30pm - 5:00pm	N

	Lacey Recreation Lacey Little League Player Evals.	2538188	02/22/25 Gymnasium	Sa	12:00pm - 6:00pm	N
LTMS	Pride Elite Competitive Cheer Showcase	2542899	04/27/25 Gymnasium	Su	12:00pm - 4:00pm	Y
CCS	Lacey Recreation Lacey Lions Basketball	2540227	02/07/25 Multipurpose Room	F	6:00pm - 9:00pm	N
	Girl Scouts of the Jersey Shore Troop 478	2540879	01/17/25 Classroom	F	6:00pm - 9:00pm	N
	Girl Scouts of the Jersey Shore Troop 478	2540881	01/31/25 Classroom	F	6:00pm - 9:00pm	N
LHS	Girl Scouts of the Jersey Shore Troop 60080	2536833	02/03/25 - 06/02/25 Classroom	M	4:00pm - 5:00pm	N
	Lacey Recreation Lacey Pride Lacrosse	2526468	01/10/25 - 03/28/25 Multipurpose Room	F	6:00pm - 9:00pm	N
	Lacey Recreation Lacey Pride Lacrosse	2526469	01/14/25 - 03/25/25 Multipurpose Room	Tu	6:00pm - 9:00pm	N
FRS	Pride Elite Competitive Cheer	2542904	04/04/25 Multipurpose Room	F	6:45pm - 8:15pm	Y*

* Custodial, Food Service, and/or Facility fees may apply.

Move that the Board approve the following Student Tuition items - A.13.:

Motion by Mr. Armato, seconded by Mrs. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

13. 2024-2025 OUT OF DISTRICT TUITION

MOTION: Move that the Board approve the out-of-district tuition for the 2024-2025 school year to be charged to GAAP Account #11-000-100-566-11-0000.

School	Student ID	Effective	Tuition Cost	Aide	Total
High Point of Bergen County	909393	01/03/25	\$37,959	N/A	\$37,959
The Rugby School	907998	01/02/25	\$47,308	N/A	\$47,308
				TOTAL	\$85,267

Move that the Board approve the following Other items - A.14. - A.15.:

Motion by Mrs. Walker, seconded by Mrs. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye; A.15. - nay

Mrs. Klaus - aye

14. 2025 EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the 2025 Extended School Year program beginning Monday, July 7, 2025 to Thursday, August 7, 2025, from 8:00 am to 1:00 pm Monday through Thursday.

15. 2025-2026 CALENDAR ADOPTION LACEY TOWNSHIP SCHOOL DISTRICT (B1)

MOTION: Move that the Board approve the adoption of the Lacey Township School District 2025-2026 school year calendar.

Move that the Board approve the following Policies & Regulations - A.16.:

Motion by Mrs. Walker, seconded by Mr. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

16. POLICIES AND REGULATIONS

MOTION: Move that the Board approve the first reading of the following Policies & Regulations:

P 5460	High School Graduation (M)	Revised	(B2)
P 5512	Harassment, Intimidation, or Bullying (M)	Revised	(B3)
P 5533	Student Smoking (M)	Revised	(B4)
R 5533	Student Smoking	Revised	(B5)
P 7441	Electronic Surveillance In School Buildings and On School Grounds (M)	Revised	(B6)
R 7441	Electronic Surveillance In School Buildings and On School Grounds (M)	Revised	(B7)
P 8500	Food Services (M)	Revised	(B8)
P 9320	Cooperation with Law Enforcement Agencies (M)	Revised	(B9)
R 9320	Cooperation with Law Enforcement Agencies (M)	Revised	(B10)

Move that the Board approve the following HIB items - A.17. - A.18.:

Motion by Mr. Armato, seconded by Mrs. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

17. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

18. HARASSMENT, INTIMIDATION & BULLYING

MOTION: Move that the Board approve the Superintendent’s recommendations as delineated on the December 2024 HIB Report.

Move that the Board approve the following Donations - B.:

Motion by Mr. Peters, seconded by Mrs. Walker. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

Thank you for the generous donations!

(B) DONATIONS

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
Forked River	FRS PTA	“The Magic in You” Assembly	\$1,395
	FRS PTA	Cape May Field Trip - 2nd grade	\$500
	Dee Schubiger	Children’s Books	\$250
	Patty Murray	Ribbon & Yarn	\$150
	Lacey Twp. Public Works	Illusion Maker Assembly	N/A
Cedar Creek	Bridget Genoino	Children’s Books	\$250
	Patty Naden	Children’s Books	\$50
High School	Crossbridge Community Church	Supplies for Community Closet	\$300
Lanoka Harbor	Lacey Township PBA	Monetary Donation for Candy Canes	\$500
	NJ State Police - Ocean Station	Candy Canes	\$250
TOTAL			\$3,645

Move that the Board approve the following Programs/Curriculum items - C.1. - C.2.:

Motion by Mrs. Walker, seconded by Mr. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

(C) PROGRAMS/CURRICULUM

1. OVERNIGHT FIELD TRIP

MOTION: Move that the Board approve the following overnight field trip:

SCHOOL/CLUB	DATE(S)	DESCRIPTION	LOCATION
LTHS/DECA Club	3/4/25- 3/6/25	DECA State Competition, Harrah’s Resort	Atlantic City, NJ

2. STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<u>Kean University</u>			
Joseph Wilcockson	Field Experience/ Student Teaching	Robert Brewster/LTHS	Spring 2025/Fall 2025

Move that the Board approve the following Professional Days/Workshops/Travel items - D.:

Motion by Mr. Peters, seconded by Mrs. Walker. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

(D) PROFESSIONAL DAYS/WORKSHOPS/TRAVEL

MOTION: Move that the Board approve the Professional Days/Workshops/Travel for the following:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Terri DiGaetano	LTHS	02/25/2025	School Nurses Enhance Effective Medical Emergency Response Teams, virtual	Y	\$395
TOTAL					\$395

Move that the Board approve the following Certificated Personnel items - E.1. - E.11.:

Motion by Mrs. Walker, seconded by Mr. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

(E) CERTIFICATED PERSONNEL (1 - 11)

The Superintendent recommends the following:

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE
Loren A. Heuschkel	School Counselor/LTMS	01/01/26

2. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement professional personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Lisa Palmieri	Culinary Arts Teacher/LTHS	M. Singer	Step J, BA \$67,900 (prorated)	01/27/25 - 06/30/25

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Kenneth Hart (extended)	LTS Science Teacher/LTHS	E. Law	\$317.50/Per diem	01/18/25 - 02/03/25

3. EXTENDED SCHOOL YEAR PROGRAM

MOTION: Move that the Board approve the following Administrator for the Extended School Year program:
Account #11-000-217-101-11-0000.

NAME	STIPEND
Alyse Spafford	\$75.00 per hour, up to 20 hours through June 30, 2025 \$75.00 per hour x 5.5 hours per day x 20 days effective July 1, 2025

4. CO-CURRICULAR/ADVISOR STIPEND

MOTION: Move that the Board approve the following co-curricular/advisor stipends for the 2024-2025 school year pending the commencement and completion of the related programs:

NAME	POSITION	STIPEND
	LACEY TOWNSHIP HIGH SCHOOL	
Edward Itte	Drama Choreographer*	\$1,625

***Funded by Drama Club**

5. STRETCH PROGRAM

MOTION: Move that the Board approve the following teachers as needed for the STRETCH program at a rate of \$43.34 per hour* not to exceed the total budgeted amount of \$10,000.00, Account #11-421-100-101-108:

NAME	
Juliane Connelly	Christopher DiMicco

6. TRUST PROGRAM

MOTION: Move that the Board approve the following staff as needed for the TRUST program at the High School not to exceed the total budgeted amount of \$70,000. Funded by the Lacey Township Opioid Grant Fund.

NAME	POSITION/LOCATION	HOURS	Hourly Rate
Deana McGauley	Teacher	Not to Exceed 4 hours/week	\$43.34/hour

7. ATHLETIC VOLUNTEER

MOTION: Move that the Board approve the following athletic volunteers:

VOLUNTEER	POSITION/SCHOOL	HEAD COACH
Dylan Breen	Winter Track/LTHS	Steve Geiger
Aaron Fritz	Men/Women Swimming/LTHS	Brian Keelen

8. CEU CREDITS

MOTION: Move that the Board acknowledge the following professional staff member for obtaining CEU credits:

NAME	POSITION/SCHOOL	CREDITS
Watson Heilala	Counselor/LTMS	5 CEU Credits

9. ADVANCED DEGREE

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE
Kaitlin Boyle	Master + 15	Master + 30	02/01/2025
Merrilee McCue	Master + 15	Master + 30	02/01/2025
Allison McMullen	Master	Master + 15	02/01/2025

10. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

MLB = Military Leave No Pay, with Benefits

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML	MLB
Kelly Strangfeld (extended)	Teacher/MPS					01/22/24 - 03/03/25			
Jilliana Volponi	Teacher/MPS					12/19/24 - 01/01/25			

11. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

SUBSTITUTE NURSE	SUBSTITUTE TEACHER
Jennifer Kraljevich	Judith Veras

Move that the Board approve the following Non-Certificated Personnel items - F.1. - F.8.:

Motion by Mr. Peters, seconded by Mrs. Armato. Roll call vote as follows:

Mr. Armato - aye

Mr. Peters - aye

Mr. Bell - aye

Mrs. Armato - aye

Mrs. Walker - aye

Mr. Conaty - aye

Mrs. Klaus - aye

(F) NON-CERTIFICATED PERSONNEL (1 - 8)

The Superintendent recommends the following:

1. RETIREMENT

MOTION: Move that the Board approve the following retirement:

NAME	POSITION/SCHOOL	EFFECTIVE
Kathryn Fernandez	General Secretary/LTHS	01/01/26
Sharon Hart	General Secretary/LTHS	01/01/26
Faith Iapicco	Paraprofessional/CCS	07/01/25

2. RESIGNATION

MOTION: Move that the Board approve the following resignations:

NAME	POSITION/SCHOOL	EFFECTIVE
Donna Gerhardt	P/T Paraprofessional/MPS	01/02/25
Allison Mustacchio	P/T Paraprofessional/CCS	01/25/25
Olga Smith	P/T Paraprofessional/CCS	01/25/25

3. NEW POSITION

MOTION: Move that the Board approve the following employment of new support personnel:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Greig J. Amerman	Dispatcher/Transportation	\$38,000 (prorated)	02/03/25 - 06/30/25
Kelly A. Maughmer*	P/T Paraprofessional (5.75 hours/day)/LHS	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	01/21/25 - 06/30/25
Erica A. Rush*	P/T Paraprofessional (5.75 hours/day)/LHS	\$20.99/hour NTE annually \$21,966 + \$800 college credits + \$500 toileting stipend (prorated)	02/03/25 - 06/30/25

***Pending Criminal History Review**

4. REPLACEMENT POSITION

MOTION: Move that the Board approve the following employment of replacement support personnel:

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Indira Otter*	Benefits Specialist/Board Office	B. Bachur	\$42,312 (prorated)	02/03/25 - 06/30/25
Lorraine Dey	P/T Food Service Worker (3.5 hours/day)/LTHS	M. Morales	\$17.00/hour NTE annually \$10,829 (prorated)	01/21/25 - 06/30/25
Rachel Knauer	P/T Paraprofessional (5.75 hours/day)/MPS	D. Gerhardt	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	02/03/25 - 06/30/25
Carlos Zuniga**	Custodian/MPS	J. Cox	Step A, \$45,704 + \$1,006 shift differential (prorated)	01/21/25 - 06/30/25

***Pending Criminal History Review**

****Pending Black Seal License**

5. SUPPORT PERSONNEL CHANGE IN SALARY

MOTION: Move that the Board approve the following change in salary of support personnel:

NAME	POSITION/SCHOOL	FROM PAY	TO PAY	EFFECTIVE
Kimberly Gonzalez	P/T Paraprofessional (5.75 hours/day)/CCS	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend (prorated)	\$20.99/hour NTE annually \$21,966 + \$500 toileting stipend + \$1,000 college credit (prorated)	01/02/25 - 06/30/25

6. SUPPORT PERSONNEL TRANSFER

MOTION: Move that the Board approve the following support personnel transfer:

NAME	POSITION/SCHOOL	SALARY	EFFECTIVE
Jason Walsh	Custodian/MPS to LTMS	Step L, \$48,630 + \$1,439 black seal license + \$2,400 longevity + \$288 shift differential (prorated)	01/01/25

7. LEAVE OF ABSENCE

MOTION: Move that the Board approve the following leaves of absence:

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NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

MLB = Military Leave No Pay, with Benefits

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML	MLB
Evelyn Blackwell	P/T Paraprofessional/CCS						01/02/25 - 01/10/25		
Janine Carbone	P/T Paraprofessional/CCS						12/17/24 - 12/18/24; 01/10/25 - 01/20/25; 01/23/25		
Marisha Chew (extended)	P/T Paraprofessional/LTMS						01/02/25 - 03/05/25		
Barbara Chirichello	P/T Food Service Worker/FRS						11/20/24 - 12/02/24		
Rebecca Fiordimondo	P/T Paraprofessional/MPS						12/04/24 - 12/05/24; 12/09/24 - 12/10/24		
Nina Flora	P/T Paraprofessional/MPS		12/10/24 - 12/11/24				12/04/24 - 12/08/24; 12/13/24 - 12/15/24		
Nahla Kandil	P/T Paraprofessional/FRS						12/11/24 - 01/01/25		

Karen Knapp	P/T Paraprofessional/FRS				01/02/25 - 06/30/25 (intermittently)			
Lisa Mabil	P/T Paraprofessional/LTMS					01/02/25 - 01/05/25		
Staci Fuge	P/T Paraprofessional/MPS					11/12/24 - 12/12/24 (intermittently)		
Christine Puzzo	P/T Paraprofessional/LHS					01/28/25 - 03/02/25		
Kelly Silverman	P/T Food Service Worker/LTMS					12/18/24 - 01/01/25		
Kimberly Sterling	P/T Paraprofessional/CCS					12/20/24 - 01/01/25		

8. EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF

MOTION: Move that the Board approve the employment of the following substitute support staff:

CUSTODIAN	FOOD SERVICE	PARAPROFESSIONAL
Rose Marie Lyczkowski	Anda Donohue	Danielle Durante
		Angelina Lanza
		Rose Marie Lyczkowski
		Allison Mustacchio
		Julie Watkins

ADJOURNMENT

Move to adjourn the Regular Meeting.

Motion by Mr. Armato. All were in favor.

The Regular Meeting adjourned at 8:07 p.m.

Respectfully submitted,



Sharon Ormsbee
Business Administrator/Board Secretary