

## **203.2 ORDER OF SCHOOL BOARD MEETINGS**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER OF REGULAR SCHOOL BOARD MEETINGS**

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. District Points of Pride.
4. Consent agenda.
5. Reports and Discussion items.
6. Action items.
7. Information and report items; Superintendent's announcements; School Board member reports.
8. Recognition of delegations and individuals.
9. Adjournment.

B. The school board may depart from the order of business with the consent of the majority of members present.

### **IV. ORDER OF SPECIAL SCHOOL BOARD MEETINGS**

- A. The school board will follow an agenda developed by the school board chair and superintendent. The agenda will reflect the need of the special meeting and follow an agenda order similar to:
  - 1. Call to order.
  - 2. Approval of agenda.
  - 3. Reports and Discussion items.
  - 4. Action items.
  - 5. Recognition of delegations and individuals.
  - 6. Adjournment.
- B. The school board may depart from the order of business with the consent of the majority of members present.

**Legal Reference:**

Minn. Stat. § 123B.09, Subd. 7 (Boards of Independent School Districts)

**Cross References:**

Policy 203 (Operation of the School Board - Governing Rules)

Policy 203.5 (School Board Meeting Agenda)

Policy 203.6 (Consent Agendas)

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Alexandria Public Schools - No. 206

Alexandria, Minnesota