



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, January 16th, 2025

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: (Virtual Meeting via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Bill Jackson, Bob Gorham (no quorum)

Board Members Not in Attendance: Dr. Camela Ford, Vermaine Sheldon (awaiting application approval)

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly, Regina King, Candace Moser, Zach Donahue, Ms. Donaldson (Nine attendees of record)

Welcome and Call to Order – Bob Gorham (presiding in absence of Dr. Ford)

CIS Mission and Values – Mrs. Regina King

Grade Level Service Project Report – No Report

Secretary Report - Bob Gorham

Minutes of December BOD Minutes submitted for approval. Motion by Bob Gorham to have approved at next Board Meeting. To be posted on CIS website.

Facilities Committee Report – Bob Gorham (Chair)

Committee met on Thursday, Jan 16th at 11 am.

- New Drainage issue on side of building will require engineer to review.
- New signage in front of school is in place and to begin operations with new messaging.
- Color wrapping buses has not started.
- One school bus has a mechanical problem to be resolved. Will be sent out to mechanic.
- Bus Grant to placed
- Front Office renovations awaiting Grant Funding from Safer Schools Grant.
- Teacher Lounge sewage issues have been complete and renovations completed from insurance claim.

- Dumpster door needs repairs
- Elevator Inspection completed and passes inspection.

Finance Committee Report – (no current chair) – Phyllis Rahilly reporting

- Reviewed Financials. Zach Donahue contributing to discussion.
- Current Budget is \$8,481,091.23 – End of year deficit is projected.
- Collection efforts underway for student technology fees. 50% Collected
- Ms. Rahilly to look into banking arrangements
- Bond Review Meeting Held

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

- Current Enrollment 720. ADM at 735. 221 already planned for return.

Enrollment Highlights:

- We are excited to share positive progress regarding retention and new applications:
Intent-to-return forms: Within the first week of distribution, **221 intent-to-return forms** were submitted, with **100% of respondents indicating they will return** for the 2025-2026 school year. This is a clear indicator of strong satisfaction among our current families.
- **New applications:** We have already exceeded the total number of applications to date (213) received compared to the end of January last year (189), and interest continues to grow steadily.
- **The 2025-2026 lottery** is scheduled for **February 20, 2025**, and we anticipate meeting or exceeding our enrollment targets.
- **Campus tours** remain popular, drawing steady participation every Tuesday.
- **Registration Celebration:** We have scheduled our Registration Celebration for **March 7, 2025**, to welcome new families, finalize registrations, and build excitement for the upcoming school year.

Information Sessions Scheduled:

- Virtual: January 21 and February 4, 5:30 - 6:30 PM
- On-Campus: January 28 and February 13, 4:00 - 5:30 PM

Marketing and Community Outreach

- Advertising results are delivering results from campaigns with Kids Directory, Harris Teeter pharmacy bags, Motor Vehicle Network, Beasley Media, and iHeart Radio.

Operational Updates:

Semester Transition

- Quarter 2 and Semester 1 will conclude on January 14, 2025.
- Semester 2 high school schedules are now fully available in Infinite Campus.
- ADM Reporting and PMR Submissions:
- PMR 4 has been processed without issue, and ADM submissions are on schedule.

Human Resources:

- Ms. Donaldson is now Principal (no longer acting)
- Hannah Steele has returned from leave
- Added Sheryl Grant and Amanda Allison to staff.
- Open position for 5th Grade

Athletics Update**Varsity Boys Basketball**

The Varsity Boys Basketball team had the opportunity to face several powerhouse schools across North Carolina during the Winter Break, gaining valuable experience. Currently, the team boasts an impressive 10-4 overall record and is gearing up for conference play. On 1/7/25, CIS competed against Jackson Day in their first conference matchup, securing a victory to start 1-0 in conference play. Next up, they will take on Sugar Creek on 1/14/25.

Under the guidance of second-year Head Coach Chris Ewell, the team continues to make remarkable strides.

Varsity Girls Basketball

The Lady Comets are back from Winter Break and ready to continue their journey through conference play, striving to compete at a high level while showcasing their determination and effort on the court. The team is led by a group of talented underclassmen, supported by two juniors and one senior, who have shown great resilience and fight against tough competition. Under the leadership of Coach Bryon Davis, who has stepped in and done an outstanding job guiding the team, the Lady Comets are making significant progress this season.

JV Boys Basketball

The JV Boys Basketball team had an exciting Winter Break, participating in several National Basketball holiday tournaments and competing against strong 3A and 4A JV teams, including Marvin Ridge and Lake Norman Charter. After a challenging break, the team bounced back with a conference-opening victory against Jackson Day.

MS Basketball Information:

Our Middle School Basketball teams are back in action after a well-deserved Winter Break, ready to hit the hardwood once again as they face conference rival Valor Prep. Both the Boys and Girls teams are committed to continuing their hard work and showcasing their sharp shooting skills to build momentum and strive for excellence throughout the season.

The Middle School Basketball program is guided by Coach Williams (MS Girls) and Coach Lowrey (MS Boys), who are dedicated to the teams' success. We invite everyone to come out and support the Middle School Basketball teams as they give their all on the court!

Academic Report**MAP Testing:**

- K-3 tested week of 12/9
- 4-8 will test after Winter Break

Kindergarten:

- Reading: Learning single middle sounds in words- CVC (3 letter words)
- Lessons/activities/strategies: Block stamping- students use blocks to show missing middle sound/letter
- Math: Subtracting single digit numbers
- Lessons/activities/strategies: Students use cubes and counters to subtract

Principal's Reports – Ms. Donaldson

- Details included in Head of School Reports (Academics section) to BOD
- Compliments for staff. Seeing more collaboration between teachers.
- Grade 3-8 – Looking for Academic Growth – Student Conferences
- Pushing literacy.
- Dr. Shereen Nabil reporting on proficiency data.

Teachers Rep Report (School Happenings) – Ms. Regina King

- Ms. Galo 3rd Grade – Learning about Peru and creating shadow boxes. Learning about Native Americans
- Ms. Wingfield – 5th Grade Science – Study conservation of mass.
- Ms. Morris – 6th Grade Environmental – Environmental career projects. Microscopes to view microorganisms.
- Ms. Morris – 8th Grade Science – Ocean Diversity
- Middle School Socials prior to Winter Break.

PTSO Report – No Report (awaiting new committee formation)**Old Business – None****New Business**

- No new business due to lack of quorum present for BOD. Special meeting to be called to be scheduled by Chairman Ford and announced on website.

Open Comments - 3 minutes per person.

- No Comments

Closed Session – No closed session business**Adjournment – Motion to adjourn by Bill Jackson, 2nd by Bob Gorham- No objections.**

Meeting adjourned @ 7:33 pm. Special BOD meeting to be convened for vote on new business.