

MAYWOOD BOARD OF EDUCATION

MINUTES OF REGULAR MEETING

February 19, 2025

The Regular Meeting of the Maywood Board of Education was held on February 19, 2025. President Taylor called the meeting to order at 7:02PM

ROLL CALL

MEMBERS PRESENT: Mr. Cilento, Ms. Kiely, Mr. O'Neill, Mr. Ramirez, Ms. Soriano, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: N/A

ALSO PRESENT: Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 7, 2025 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor Ms. Margaret Hassel this evening on her achievement of tenure effective January 2025
- We also will honor 15 district students who have earned County and/or State honors in the Arts.
- All non-tenured and tenured second/third round observations have been completed.
- QSAC - Maywood welcomed the County Superintendent of Schools, Mr. Patrick Fletcher, to our schools for the B&G site visit a few weeks ago. Mr. Fletcher walked through both school buildings, interacted with staff and students and noted how impressed he was.
- Our overall review took place on February 11th and although the State report will not be official until this summer, we were informed of our high performing status based on the in person review of the 11th.
- Referendum Construction Update
 - MAS Fire* - Completed and online.
 - MAS Roofing* - Completed except for post rooftop HVAC work.
 - MAS STEM* - Awaiting furniture. Expected date of delivery is the end of March.
 - MAS HVAC* - Ongoing
 - MEM Roof* - Ongoing
 - MEM Addition* - Ongoing. Expectation is a September 2025 opening.
 - MEM Fire* - Completed and online
 - MEM HVAC* - Bid awarded
- As noted, the District met with members of the MPD to complete the annual Memorandum of Understanding between the district and MPD. Chief Kenny signed off on the revisions to the document proposed by the State and the completed documents were submitted to the County last week.
- Congratulations to the 2nd marking period academic distinction student honorees.

- Read Across America is right around the corner and we have a full slate of readers attending including the FDU Men's Basketball team, Becton National Honor Society students, MAS 4th graders and community guests.
- Congratulations to the Hawks on their BYBL championship and the LadyHawks on their third place finish. As a reminder, the 44th annual Maywood Tournament takes place next week in the MAS large gym.
- Many thanks to the PTOs of both buildings for their work during a very busy week. Without them, our District PTO meeting, Grade 3 Valentine Celebration, Grade 5 Valentine Breakfast, and Grade 6 Pancake Breakfast could not have been possible.
- The pancake breakfast was a complete success and we applaud all of the student and parent volunteers who took part in this annual event, along with the many community members who came for the early morning treat.
- Bravo to the MAS students who were responsible for the Winter edition of the Hawk Newspaper.
- Many thanks to the MAS and Memorial custodians and maintenance crews for their hard work during our recent snow/ice events. We appreciate them and the Maywood DPW for their hard work in keeping us safe.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Budget - Waiting on State Aid and release of full budget software
- We had a finance committee meeting tonight and will be meeting again once we receive final numbers

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *Memorial roof has leaking problem. PTO donating an electric sign for MAS.*

Finance – *No report*

Curriculum – *QSAC went extremely well.*

Policy – *DOE letter issued regarding elimination of all DEI programs.*

Personnel – *Several maternity/paternity leaves*

Safety/OEM – *CRG Plans being updated – there is a problem with MAS 2nd floor mapping*

Technology – *No report*

Community Relations – *Girl Scout Sweetheart Dance was Saturday*

Negotiations – *No report*

Legislation – *No report*

Mayor and Council – *No report*

MAS PTO – *No report*

MEM PTO – *No report*

Becton BOE – *Meeting next week*

Seniors – *Valentines dance cancelled due to weather*

Library – *Trying to get a grant for basement. Open on Sundays now.*

Office of Emergency Management – *No report*

PRESENTATIONS and RECOGNITIONS;

- *Tenure for Margaret Hassel*
- *Youth Art Month honorees*

BREAK

- *n/a*

MEETING OPEN TO THE PUBLIC

- *Jackie Flynn spoke about the 250th anniversary of the county and some events planned*

BOARD COMMENTS

- *n/a*

OLD BUSINESS

- *n/a*

NEW BUSINESS

BL.10 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.167, A.168 A.169, A.170, A.171, A.172, P.120, P.121, P.122, P.123, P.124, F.88, F.89, F.90, F.91, F.92, F.93, F.94, F.95, F.96, F.97 and R.29, to be approved as shown on the agenda dated, 2/19/2025."

Moved by: Mr. Taylor
Seconded by: Ms. Soriano
Vote: 7/0
Abstentions: 0

A.167 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

1/30/25 Work Session, Regular Meeting, Closed

A.168 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for January 2025:

<u>MEM:</u>	<u>MAS:</u>
1/30/25 Fire Drill	1/30/25 Fire Drill
1/31/25 Weather Emergency	1/31/25 Shelter in Place

A.169 Approval of a Change of Placement – “that the Board approve the following for change of placement for student **CD - OOD (Gr. 7)** for the 2024-2025 school year:

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
CD (Gr. 7)	Holmstead School, Ridgewood	\$31,992.30 (prorated amount)	Region V	2/4/25 – 6/20/25

- A.170 Approval of Class Trips** – “that the Board approve the following class trips for the 2024-2025 school year;

2 nd Grade	3/12/2025	Tenaflly Nature Center
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- A.171 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
E. Davis	2025 School Bus Driver Safety Seminars	3/22/25	\$25+ <i>mileage</i>

- A.172 Approval of a Donation** – “that the Board approve a donation of \$100.00 for the Class of 2025 Chess Tournament.”

- P.120 Approval of a Leave of Absence** - “that the Board approve a maternity leave of absence for **Jessica Cataldi**, a teacher at MEM:

DATES:	REASON:
6/29/2025	Due Date
6/2/25 – 6/17/25	Period of disability (pre-birth) with pay & health benefits
9/01/25 – tbd	*FMLA – unpaid leave with health benefits
Tbd	*Unpaid leave
March 15, 2026	* Anticipated date of return

**Exact dates to be approved when the 2025-2026 school calendar is available.*

- P.121 Approval of a Leave of Absence** - “that the Board approve a leave of absence for **Maria Isabel Cueva**, a paraprofessional at MEM:

DATES:	REASON:
3/26/2025	Delivery Date
3/10/25 – 6/17/25	FMLA – unpaid leave
September 1, 2025	Anticipated date of return

- P.122 Approval of Leave Replacement** – “that the Board approve Dimelza Pardo as a leave of absence paraprofessional, ABA Step 1, from March 10, 2025 through the end of the school year.”

- P.123 Appointment of a LDTC** - “that the Board appoint Dana Roman as the district LDTC (Learning Disabilities Teacher Consultant) for the 2024-2025 school year, placed on MA+15, Step 10 with an annual salary of \$72,111.00, to be pro-rated to a start date of April 7, 2025 (*pending clearance*).”

- P.124 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2024-2025 school year (*pending clearance*).”

Sub-Teacher

Juliana Newell – NJ Sub-Certificate w/ degree

Sub-Para

Veronica Massey

Sub-Custodian

Francisco Gonzalez Mejia

- F.88 Approval of Check Run** - “that the Board approve a check run for *February* in the amount of: \$_____.”
- F.89 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills in *February* in the amount of: \$ 20,945.92.”
- F.90 Approval of Board Reports** - “that the Board approve the Board Secretary’s Report, Treasurer’s Report and Report of Transfers for January 31, 2025.”
- F.91 Approval of Board Secretary’s Report** - “that the Board approve the Board Secretary Report, as submitted, for January 31, 2025.”
- F.92 Approval of Treasurer’s Report** - “that the Board approve the Treasurer of School Monies Report, for January 31, 2025.”
- F.93 Approval of Preliminary Transfer of Funds** - "that the Board approve the report of transfer of funds for January 31, 2025."
- F.94 Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.95 Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of January 31, 2025 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.96 Approval of Payroll** - “that the Board approve the payroll for *January* as follows:

<u>Fund</u>	
10	1,115,490.87
20	6,223.20
Total:	\$ 1,121,714.07
Board Share FICA/Medicare	25,051.42
State Share FICA Medicare	55,988.04
Board DCRP	3,670.41
Total Payroll Expense:	\$ 1,206,423.94

- F.97 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

R.29 Approval of Payment from Referendum Account - "that the Board approve the following resolution:

WHEREAS, Daskall LLC was awarded the contract for the addition at Memorial School and

WHEREAS, Daskall LLC has submitted Payment Application #12 in the amount of \$141,972.60 and

WHEREAS, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$141,972.60."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- *n/a*

TABLED MOTIONS

- *n/a*

BOARD COMMENTS

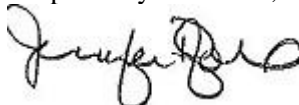
- *n/a*

CLOSED SESSION AT 7:45PM

- *Development in the borough*

MEETING ADJOURNED BY ACCLAMATION AT 10:15PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary