



Child Nutrition Service:

Utility Cart

Date:

July 30, 2018

Due Date:

August 7, 2018

Time:

2:30 p.m. CDT



The Hazelwood School District Child Nutrition Service is seeking bids for stainless steel utility carts as follow:

Specification

- ❖ Construction - Stainless steel cart
- ❖ Qty.; 70 each
- ❖ Size: 19" W x 31" D x 32"H
- ❖ Shelves: 3 – Shelf; dimensions are 18" W x 27" D
- ❖ 1" raised lip
- ❖ Four (4) – 4" swivel casters
- ❖ Weight Capacity: 500 lbs.
- ❖ NSF Listed
- ❖ Mfg. & Model: Lakeside #422

Bidder Declare:

Manufacturer's Name: _____

Model Number: _____

Warranty: _____

Price/each: \$_____.... Delivery within _____ Days A.R.O.

Supplier Diversity

The Hazelwood School District has established a Supplier Diversity Program to provide opportunities for the meaningful participation of Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs) in purchases made by the District. The District has established a MBE goal of fifteen percent (15%) and a WBE goal of five percent (5%) utilization for all manufacturers, suppliers of goods, and brokers.

A manufacturer, supplier of goods, or broker who has achieved the participation goals for MBE/WBEs, as defined herein, will be in compliance with the requirements of this specification. A manufacturer, supplier of goods, or broker who cannot achieve the goals for MBE/WBE participation must be able to demonstrate that the required positive efforts were initiated prior to submittal of the proposal. If the business partner cannot demonstrate the required positive efforts, the proposal will be rejected as non-responsive.

The District will accept, as prospective MBE/WBE participants for these projects, only those MBE/WBE firms which have been certified by one or more of the following agencies on or before the date of the bid opening:

1. City of St. Louis (St. Louis Development Corporation/Airport Authority)
2. St. Louis Minority Supplier Development Council (SLMSDC)
3. Missouri Regional Certification Committee (MRCC)
4. State Certifications, e.g., the State of Missouri and other states
5. National Minority Supplier Development Council (NMSDC)
6. Women Business Enterprise National Council (WBENC) and its affiliates

In the case of a manufacturer, the District will also accept MBE/WBE certification by any state division of purchasing or the National Minority Supplier Development Council and its affiliates.

HSD reserves the right to reject any certification if it is discovered that the same entity was denied certification by any of the other agencies listed above. If HSD does not accept a MBE or WBE's certification, HSD will notify the MBE or WBE in writing.

The Hazelwood School District reserves the right to reject any or all bids submitted. All bids must comply with the policies of the Hazelwood School District. We have tax exempt status.



BID RESPONSE SHEET

PROPOSED BID COST: \$ _____

Company Name

Address

City/Zip

Phone

Fax

Federal Tax ID

X _____ **Date:** _____
Signature: Authorized Company Official

Print Signature: Authorized Company Official

E-mail Address



Please return this bid in a sealed envelope marked **“Utility Cart”** to the Hazelwood School District Business Office on or before Tuesday, **August 7, 2018** not later than **2:30 p.m. CDT**.

All bids must be properly marked and addressed as follows:

Hazelwood School District
“Utility Cart”
Attn: Kevin Cross
15955 New Halls Ferry Road
Florissant, MO 63031

Responses must be submitted on or before the date and time listed above. The Hazelwood School District is not responsible for late or incorrect deliveries from the US Postal Service (USPS) or any other mail delivery service. All bid responses must be submitted to the address described herein. The Hazelwood School District reserves the right to accept or reject any and all bids.

Questions concerning bid specifications should be directed to Trisha Plunkett, Director of Child Nutrition Services at (314) 953-5990, e-mail at tplunkett@hazelwoodschoools.org. Question concerning bid procedures contact Kevin Cross, Director of Purchasing and Supplier Diversity at (314) 953-5020, e-mail at kcross@hazelwoodschoools.org.