



## Home School Enrichment Co-location Model

A Home School Enrichment Program (“HSE”) authorized and overseen by Education reEnvisioned BOCES (“ERBOCES”) may be co-located and co-instructed with a private tuition program or private tuition school, if and only if the constraints explained herein are carefully and fully met.

1) The HSE must be operated by a unique legal entity that is separate from the legal entity that is the private school.

**Example:** Arcane HSE is operated by Arcane Aspirations, Inc, a Colorado Corporation with an IRS 501(c)(3) designation. It is co-located with Eagle Eye Academy, a full-time private school operated by Eagle Eye Inc, a Colorado Corporation.

2) Because no tuition may ever be charged for a publicly funded program, which includes the HSE, documented evidence must be supplied to ERBOCES annually showing that no tuition is being charged for the publicly-funded HSE instructional time. This evidence should be presented in the form of an official tuition schedule for the private school or private tuition program that shows a tuition price for the full-time private program for students not participating in the HSE, and a tuition price for the private program excluding the HSE instruction hours, for students participating in the HSE. The tuition rate for the private program excluding the HSE instruction hours must be not more than 75% of the full-time private program tuition. [Why 75%? Because 180 hours of HSE instruction is not more than 25% of a full-time program, and that 25% must not be charged because it is publicly funded.]

**Example:** Eagle Eye Academy annual tuition for students not participating in Arcane HSE is \$8000.00 Eagle Eye Academy annual tuition for home school students also enrolled in Arcane HSE is \$6000.00 (note that Arcane Aspirations, Inc receives public funds of around \$4700 / student that is enrolled in Arcane HSE).

3) The HSE must document that it has informed every family who wishes to enroll a student in the HSE that it is the responsibility of the parent to file a home school declaration form with a school district of their choice for every student enrolled in the HSE, whether or not that student is also attending the private school or private program.

4) Note that the HSE entity is welcome to pay lease and educator professional service fees to the private school or private program.

**Example:** Arcane Aspirations, Inc. pays \$10,000 facility lease annually to Eagle Eye Inc., and \$40,000 instructor professional services annually to Eagle Eye, Inc., documented in a lease agreement and professional services agreement between the two entities.

NOTE that 1), 2), and 3) above must be met for ERBOCES to fund an HSE program co-located with a private tuition program or private tuition school. Note that 4) illuminates the potential mutual benefit to the two separate entities.



**NOTE:** Special education services are not in scope for an HSE. Therefore, for a private tuition program or school that delivers special education services, those services may be charged separately and excluded from the full-time and reduced tuition constraints in 2) above.

*Please carefully review the full example below.*

**Full example of a program design that meets these requirements:**

Arcane HSE is operated by Arcane Aspirations, Inc, a Colorado Corporation with an IRS 501(c)(3) designation. It is co-located with Eagle Eye Academy, a full-time private school operated by Eagle Eye Inc, a Colorado Corporation.

Eagle Eye Academy annual tuition for students not participating in Arcane HSE: \$8000.00.  
Eagle Eye Academy annual tuition for home school students also enrolled in Arcane HSE: \$6000.00 (75% of the full tuition).

Eagle Eye Academy has 200 students enrolled in the private program, 150 of which also are enrolled in Arcane HSE. Thus, Eagle Eye Academy charges 150 students \$6000.00 per year tuition, and charges 50 students \$8000.00 per year tuition. For those 150 students also enrolled in Arcane HSE, Arcane Aspirations receives \$4700 per student PPR from ERBOCES for the home school enrichment program those students are in, which is co-located in Eagle Eye Academy's facility.

Arcane HSE has a home school declaration and enrollment record clearly indicating that the parent enrolled the student in Arcane HSE separately from the enrollment record for Eagle Eye Academy.

For facilities and instruction professional services for 150 students, Arcane Aspirations, Inc. pays \$24,000 facility lease annually to Eagle Eye Inc., and \$90,000 instructor professional services [2 teachers] annually to Eagle Eye, Inc., documented in a lease agreement and professional services agreement between the two entities.

**NOTE:** There are many other compliance requirements for HSEs. Refer to the Data Submission Timeline document for much more information. This document describes the constraints unique to an publicly-funded HSE which is co-located and co-instructed with a private school or private program.