



Board Meeting Agenda

November 2, 2021 from 4:30 – 6:30 p.m.

430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment

- II. APPROVAL OF AGENDA

- III. CONSENT AGENDA
 - A. Approval of September 21, 2021 board meeting minutes and September 24, 2021 board retreat minutes

- IV. ACTION ITEMS
 - A. Cyber Security Policy – Annette Ridgway
 - B. Board Meeting Dates - Annette Ridgway
 - C. 2020-2021 Audit Report – Annette Ridgway
 - D. Merit Academy Construction Loan – Ken Witt
 - E. Member School District, Montezuma Cortez – Annette Ridgway
 - F. Oath of Office for Newly Appointed Board Member – Annette Ridgway

- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Attwood
 - B. Enrollment Update – Annette Ridgway

- VI. BOARD REPORTS
 - A. Education and Operations
 - B. Finance

- VII. ADJOURN



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Cyber Security Policy

Item Type: Action Information Discussion

Background Information, Description of Need:

The BOCES has undertaken to strengthen its cyber security and related insurance coverage.

Relevant Data and Expected Outcomes:

An update to the cybersecurity policies is proposed in the form of edits to the section 7G Staff Use of the Internet and Electronic Communications, and introduction of an Encryption Procedures document. These policies together will constitute the BOCES “Cybersecurity Policy.” A draft of the edited policy and encryption procedure was submitted for first reading at the September 21, 2021 meeting.

Recommended Course of Action/Motion Requested:

A motion is requested to approve the Cyber Security Policy as presented.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Board Meeting Dates

Item Type: Consent Agenda Action Discussion Information

Background Information, Description of Need:

Regular meetings of the ERBOCES Board of Directors for 2021-2022 were approved to occur the third Tuesday of the month from 4:00-6:00pm. Scheduling conflicts for board members have prompted a need to change the previously approved meeting dates.

Relevant Data and Expected Outcomes:

Discussion during the Sept. 24, 2021 Board Retreat led to the recommendation that regular meetings of the ERBOCES BOD should be changed to the first Tuesday of the month at a slightly later time from 4:30-6:30pm. A revised list of meeting dates has been provided to the BOD.

Recommended Course of Action/Motion Requested:

A motion is requested to change the Education reEnvisioned BOCES Board of Directors regular meeting occurrence to the first Tuesday of the month from 4:30-6:30pm.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: 2020-2021 Audit Report

Item Type: Action Information Discussion

Background Information, Description of Need:

Colorado Revised Statute 22-32-109(1)(k) requires that a Board of Education / Board of Directors “To cause a statement of the financial condition of the district to be published and posted as required by law, to cause all accounts to be audited as required by law, and to review from time to time during each fiscal year the financial position of the district.” The 2020-2021 Audit Report is presented in compliance with statutory guidance.

The auditor for the Education reEnvisioned BOCES is Hoelting & Co., Inc. - a local Colorado Springs firm that has been our auditor since the inception of the organization. They have significant knowledge and expertise in school audits as well as institutional knowledge gained from the many years of valued partnership with us.

Relevant Data and Expected Outcomes:

The Audit Report expresses an unmodified opinion or ‘clean report’ on the financial statements of Education reEnvisioned BOCES for the fiscal year ended June 30, 2021.

The Opinions section of the Independent Auditor’s Report states, “In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Education reEnvisioned BOCES, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.”

Additionally, the auditor’s internal control letter to the Board of Directors states, “We did not identify any deficiencies in internal control that we consider to be material weaknesses.”

The audit report and letters from the auditor have been provided to the Board of Directors.

Recommended Course of Action/Motion Requested:

A motion is requested to receive the 2020-2021 Audit Report and to publish the report on the financial transparency webpage in accordance with statutory requirements.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 3, 2021

Prepared by: Ken Witt

Title of Agenda Item: (IV. D) Merit Academy Construction Loan

Item Type: Action Information Discussion

Background Information, Description of Need:

The BOCES authorized three brick-and-mortar schools last year, which opened in Fall 2021, among them Merit Academy. The school opened in temporary space while building out a longer term lease space. The school has had a surprise increase in construction costs in excess of \$100K, and needs to accelerate payment for construction before adequate PPR revenues are received during the year. The BOCES would like to extend a construction loan in the amount of \$150,000, to be repaid over 2 years starting in January, at a modest interest rate of 3.5%.

Relevant Data and Expected Outcomes:

The school is seeking to obtain \$300,000 in construction expense assistance. The BOCES seeks board approval to offer a loan for half of that, \$150,000. This exceeds their construction budget for the year by a little over \$100,000, so a 2 year loan term is most appropriate, as the BOCES does not wish to provide long term construction financing.

Recommended Course of Action/Motion Requested:

We request a motion to approve the construction loan for Merit Academy as presented.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Member School District, Montezuma Cortez

Item Type: Action Information Discussion

Background Information, Description of Need:

Montezuma Cortez School District RE-1 (MCSD) is in Montezuma County, CO, and based in Cortez, CO. Located in the Four Corners, the district borders three states and encompasses the Ute Mountain Ute Tribal reservation, the town of Cortez, and the farm and ranch communities of Lewis, Arriola, and Pleasant View. MCSD serves 2,800+ students.

Relevant Data and Expected Outcomes:

On September 21, 2021, the MCSD Board of Education approved joining ERBOCES. MCSD wishes to become a member school district of ERBOCES to give their area more representation. The board appointed Lis Richard as the MCSD representative to the ERBOCES Board of Directors.

Recommended Course of Action/Motion Requested:

A motion is requested to accept Montezuma Cortez School District RE-1 as a member school district of Education reEnvisioned BOCES and to accept their appointed representative, Liz Richard, to the Education reEnvisioned BOCES Board of Directors.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Oath of Office for Newly Appointed Board Member

Item Type: Action Information Discussion

Background Information, Description of Need:

On September 21, 2021, the Montezuma Cortez School District RE-1 (MCSD) Board of Education approved becoming a member school district of ERBOCES. The MCSD board appointed Lis Richard as the MCSD representative to the ERBOCES Board of Directors.

Relevant Data and Expected Outcomes:

Administer Oath of Office to newly appointed board member.

Recommended Course of Action/Motion Requested:

Swear in Lis Richard to the Education reEnvisioned BOCES Board of Directors.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Legislative Issues and Update

Item Type: Action Information Discussion

Background Information, Description of Need:

Relevant Data and Expected Outcomes:

Verbal update by Amy Attwood.

Recommended Course of Action/Motion Requested:



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 2, 2021

Prepared by: Annette Ridgway

Title of Agenda Item: Enrollment Update

Item Type: Consent Agenda Action Discussion Information

Background Information, Description of Need:

The 2021-2022 Original Approved Budget is based on enrollment projections provided by ERBOCES authorized schools well in advance of school start dates and October Count. ERBOCES tracks actual enrollment to projected enrollment to anticipate enrollment adjustments, and resulting revenue and expense adjustments, for the Amended Budget.

Relevant Data and Expected Outcomes:

The October Count was conducted on October 1, 2021. While count numbers will not be final until December, preliminary October Count results are 25% lower than the Original Approved Budget and 18% lower than 2020-2021 actual enrollment. As a result, the 2021-2022 Amended Budget will reflect decreased program revenue and decreased expense for professional-educational services. The enrollment update has been provided to the Board of Directors.

Recommended Course of Action/Motion Requested:

No action/motion requested.