



Board Meeting Agenda

March 1, 2022 from 4:30 – 6:30 p.m.

430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment

- II. APPROVAL OF AGENDA

- III. CONSENT AGENDA
 - A. Approval of February 1, 2022 board meeting minutes

- IV. ACTION ITEMS
 - A. School Applications – Ken Witt

- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Attwood
 - B. Quarter 2 School Scorecards – Jennifer Strawbridge
 - C. Homeschool Enrichment Program Presentations – Suzanne Romero
 - D. New Policy-Employee Education Reimbursement – Ken Witt
 - E. Policy Update-School Startup Loans – Ken Witt
 - F. Legal Update – Brad Miller

- VI. BOARD REPORTS
 - A. Education and Operations
 - B. Finance

- VII. ADJOURN



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Ken Witt

Title of Agenda Item: (IV. A) School Applications

Item Type: Action Information Discussion

Background Information, Description of Need:

The BOCES last year authorized three brick-and-mortar schools, a multi-district online school, and one independent home school enrichment program, all opened Fall 2021. With a moratorium in place for the 2021-2022 school year on authorizing brick-and-mortar full-time schools in non-member districts, the BOCES has predominantly reviewed home school enrichment program applications and online school applications for next year. The level of interest in home school enrichment programs and online schools across the state has increased significantly over what it was three years ago, although the COVID spike in online enrollment has crested.

Williamsburg Learning Multi-District Online School Application - Williamsburg Learning, presently operating a very small homeschool enrichment program authorized last year with the BOCES, has submitted an application for a K-12 online school. This was the plan from the beginning, as they worked with us on the homeschool enrichment program as a test foray into Colorado. With that experience, they wish to pursue a full-time multi-district online school this year. The application has been submitted to the CDE for the State Board of Education approval process as well as for our board review.

Relevant Data and Expected Outcomes:

We are not asking for a vote on Williamsburg Learning's application. There were areas that referenced Colorado Summit, clearly cut-and-paste errors while crafting the application. A corrected application will be reviewed and submitted to the board as soon as possible, but there will be insufficient time to correct while giving the board adequate review time.

Recommended Course of Action/Motion Requested:

No motion is requested.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Annette Ridgway

Title of Agenda Item: Legislative Issues and Update

Item Type: Action Information Discussion

Background Information, Description of Need:

Below is the link to the legislative bill tracking report. It is dynamic and updated daily throughout the session.

<https://www.coloradocapitolwatch.com/bill-analysis/2519/2022/0/>

Relevant Data and Expected Outcomes:

Verbal update by Amy Attwood.

Recommended Course of Action/Motion Requested:



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: **March 1, 2022**

Prepared by: **Jennifer Strawbridge**

Title of Agenda Item: **Second Quarter Scorecards**

Item Type: Action Information Discussion

Background Information, Description of Need:

The Education reEnvisioned school accreditation plan includes scoring our schools in the areas of Academics, Finance, Operations and Education Service Provider (ESP) or Leadership through our school scorecards each quarter. Each area has several metrics designed to develop a more complete picture of our school’s ability to serve their students and remain compliant with the BOCES and the Colorado Department of Education (CDE) requirements and submissions.

Relevant Data and Expected Outcomes:

Our second quarter school scorecards will be provided to the Board of Directors (BOD) prior to the board meeting for review. Each scorecard has a scoring guide on the 2nd page for reference in the scoring of each metric. The following schools will be included in this discussion:

- | | |
|---|--|
| Colorado Preparatory Academy Elementary | Pueblo Classical Academy |
| Colorado Preparatory Academy Middle School | Merit Academy |
| Colorado Preparatory Academy High School | Ascend College Prep |
| Pikes Peak Online School | Colorado Summit Connections Academy |
| Orton Academy | |

Recommended Course of Action/Motion Requested:

No recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Suzanne Romero

Title of Agenda Item: Homeschool Enrichment Program Presentations

Item Type: Action Information Discussion

Background Information, Description of Need:

The Education reEnvisioned BOCES is no longer requiring monthly school or program Board reports from leaders due to the increase in authorized schools and programs. We are now requiring that all schools and programs present to our Board of Directors mid-year.

Relevant Data and Expected Outcomes:

Our Homeschool Enrichment Program Leaders are in attendance to present this evening.

Anya Yeager, the program leader for Williamsburg Learning is attending and will present.

Ashely Repko, the program leader for Prenda is in attendance to present.

Emily Hill, the program leader for Haven is in attendance and will present.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Ken Witt

Title of Agenda Item: (V. D) Education Reimbursement Policy – First Reading

Item Type: Action Information Discussion

Background Information, Description of Need:

As innovation is an integral part of the Education reEnvisioned BOCES and central to the mission and vision, we wish to encourage and motivate continuing education of employees.

A draft education reimbursement policy is attached for first reading. While very limited in education reimbursement funds made available, we believe it is appropriate and adequate to achieve this purpose.

Relevant Data and Expected Outcomes:

It is our experience in other enterprises that such a policy helps create a culture of continuing education which in turn creates more tools for innovation, central to our mission and vision.

Recommended Course of Action/Motion Requested:

First reading - no motion is requested.

Educational Assistance Policy

Education reEnvisioned BOCES is committed to the continuing education of employees. The BOCES will reimburse an employee up to a maximum of \$3000 per year for continuing education through an accredited program that either offers growth in an area related to his or her current position or that may lead to promotional opportunities. This education may include college credit courses, continuing education unit courses, seminars and certification tests that are job-related. Full-time, regular employees who have completed six months of employment are eligible under this policy.

An employee must secure a passing grade of "C" or its equivalent or obtain a certification to receive any reimbursement. Expenses must be validated by receipts and a copy of the final grade or certification received.

Eligibility

Procedures

To receive reimbursement for educational expenses, employees should follow the procedures listed here:

- Prior to enrolling in an educational course, the employee must provide his or her manager with information about the course for which he or she would like to receive reimbursement and discuss how the continuing education is job-related.
- A tuition reimbursement request form should be completed by the employee, and the appropriate signatures obtained.
- A copy of the tuition reimbursement request form must be submitted to HR. The employee will maintain the original until he or she has completed the educational course.
- Once the course is successfully completed, the employee should resubmit the original tuition reimbursement request form with the reimbursement section filled out, including appropriate signatures, as well as receipts and evidence of a qualifying grade or certification attached.
- The HR department will coordinate the reimbursement with the finance department.

Any questions or comments related to this policy should be directed to the HR department.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Ken Witt

Title of Agenda Item: (V. E) Policy Update-School Startup Loans

Item Type: Action Information Discussion

Background Information, Description of Need:

Our schools do not qualify for charter school startup grants, and so they and their home school enrichment programs do not have startup funds available in the first 3 years of operation that would be available to charter schools. The school startup loan policy was created and approved to help address this challenge for our schools and programs but was limited to the first year of operation. Some of our schools and programs do not need the assistance in the first year or two of operation as they are bootstrapping attendance, but rather need the assistance in the second or third year when they undertake the significant cash demand of buying or building out their own facility.

Relevant Data and Expected Outcomes:

We have had both schools and programs choose not to take the startup loan offer in the first year of operation as they did not need it. However, we have had both a school and a program seek modest loan assistance with facility costs after opening, when an early facility change becomes appropriate. We wish to modify the startup loan policy to be available for the first three years of operation, instead of only the first year of operation. We also wish to incrementally increase the per-school/per-program loan amount to \$100K. We will continue to annually ask to increment the available loan amount until we get to at least \$200K.

One of our programs that has not taken a startup loan is in need of this funding promptly. As a result, we would like to operate under this updated policy immediately and so ask the board to move this to action and approve the policy update. However, if not, the policy update will appear on the next agenda as an action item.

Recommended Course of Action/Motion Requested:

This is not a new policy, but a policy update, so it has been put on the agenda as a discussion item. As explained above we ask the board to move this to action, with a motion to approve the update to the School Startup Loan policy.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: March 1, 2022

Prepared by: Annette Ridgway

Title of Agenda Item: Legal Update

Item Type: Action Information Discussion

Background Information, Description of Need:

Relevant Data and Expected Outcomes:

Verbal update by Brad Miller.

Recommended Course of Action/Motion Requested: