



Board Meeting Agenda

November 14, 2023, from 4:30 – 6:30 p.m.
430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment

- II. APPROVAL OF AGENDA

- III. CONSENT AGENDA
 - A. Approval of October 2023 Board Meeting Minutes

- IV. ACTION ITEMS
 - A. FY2223 Financial Audit - Annette Ridgway

- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Atwood
 - B. New School Presentation – Eric Dinnel – Alpine International Prep Academy
 - C. Enrollment Update – Andy Franko
 - D. Request to Reconsider Update – Andy Franko
 - E. Policy Review – Ken Witt
 - i. Use of restraints
 - F. Q1 Scorecards – Andy Franko

- VI. OTHER BUSINESS
 - A. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to discuss potential litigation matters
 - B. Action related to matters discussed in executive session

- VII. BOARD REPORTS
 - A. Education and Operations
 - B. Finance

- VIII. ADJOURN



**EDUCAT10N
reENVISIONED**

**November 14, 2023,
Board Meeting PUBLIC
COMMENT**

Education reEnvisioned BOCES encourages students, parents, staff, and residents to stay involved in the governing process by attending meetings. During board meetings, anyone may address the Board of Directors during Public Comment. Up to ten members of the public are afforded a three-minute opportunity to address the directors about issues of concern or praise.

If you are interested in addressing the Board of Directors during the PUBLIC COMMENT portion of the agenda, please sign-in below with name, relationship to ERBOCES (i.e. student, parent, staff, resident) and topic of comment.

Name	Relationship to ERBOCES	Topic of Comment
1)		
2)		
3)		
4)		
5)		



Regular Meeting of EDUCATION reENVISIONED BOCES
 430 Beacon Lite Rd., Suite 150, Monument, CO 80132 & Video Conference
 Tuesday, October 3, 2023, at 4:30pm
 Board President Lis Richard in the Chair, and Dee Frank acting as Secretary

Guests/Staff-Physically Present: Annette Ridgway, Ken Witt, Dee Frank, Andy Franko, Brad Miller, Jackie Burhans, James Howald,

Guest/Staff-Electronic Participation: Stephenie Osman, Suzanne Romero, Rachel Meyer, Nicole Tiley

Board of Directors Roll Call:

		Drosendahl, Bethany	Graham, John	Harris, Chelsy	Richard, Lis
Here		x	x	x	x
Not Here					

Approval of Agenda:

Motion: Drosendahl moved to approve the agenda as presented

Second: Graham

Motion Passed: 4 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		x	x	x	x
Voted NAY					
Not at mtg.					
Abstain					



Approval of Consent

Agenda:

Motion: Drosendahl, to approve the consent agenda

Second: Graham

Motion Passed: 4 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		x	x	x	x
Voted NAY					
Not at mtg.					
Abstain					

Approval for Agenda Action Items:

IV.A.-Medical Services Policy

Motion: Drosendahl, to approve the policy as presented

Second: Graham

Motion Passed: 4 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		x	x	x	x
Voted NAY					
Not at mtg.					
Abstain					

IV.B. – Accreditation Acceptance

Motion: Drosendahl, moved to accept the accreditation plan types of the Education reEnvisioned BOCES and the accreditation plan types of the Education reEnvisioned BOCES schools as presented.

Second: Graham

Motion Passed: 4 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		x	x	x	x
Voted NAY					
Not at mtg.					
Abstain					



Executive Session – Executive Session was not warranted at this meeting.

Motion:

Second:

Motion passed:

		Drosendahl	Graham	Harris	Richard
Voted AYE					
Voted NAY					
Not at mtg.					
Abstain					

Adjourn:

President Lis Richard adjourned the meeting at 4:53 pm

Minutes Respectfully Submitted by: Dee Frank, Acting Secretary



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2022

Prepared by: Annette Ridgway

Title of Agenda Item: IV.A. - 2022-2023 Financial Audit Report

Item Type: Action Information Discussion

Background Information, Description of Need:

Colorado Revised Statute 22-32-109(1)(k) requires that a Board of Education / Board of Directors “To cause a statement of the financial condition of the district to be published and posted as required by law, to cause all accounts to be audited as required by law, and to review from time to time during each fiscal year the financial position of the district.” The federal government mandates independent financial and compliance audits of federal financial assistance programs. The 2022-2023 Audit Report is presented in compliance with statutory guidance.

The auditor for the Education reEnvisioned BOCES is Hoelting & Co., Inc. - a local Colorado Springs firm that has been the ERBOCES auditor since the inception of the organization. The firm has significant knowledge and expertise in school audits as well as institutional knowledge gained from the many years of valued partnership with ERBOCES.

Relevant Data and Expected Outcomes:

The Audit Report expresses an unmodified opinion or ‘clean report’ on the financial statements of Education reEnvisioned BOCES for the fiscal year ended June 30, 2023 in all areas including financial position, federal awards (single audit) and internal controls.

The Opinions section of the Independent Auditor’s Report states, “In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Education reEnvisioned BOCES, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.”

The schedule for Findings and Questioned Costs states, “No findings reported” for both Financial Statements and Costs for Federal Awards.

The audit report and letters from the auditor have been provided to the Board of Directors.



Recommended Course of Action/Motion Requested:

A motion is requested to receive the 2022-2023 Audit Report and to publish the report on the financial transparency webpage in accordance with statutory requirements.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: Discussion Item VC – Enrollment Update

Item Type: Action Information Discussion

Background Information, Description of Need:

Attached is an update on current enrollment available on Tuesday, November 7, 2023.

The current enrollment numbers have stabilized now the October count is complete. Notably, the headcount has come down from last month's report (7519 to 7068) primarily due to the true-up of online students in our larger online schools. Homeschool enrichment numbers make up over 40 percent of the ER BOCES total enrollment, which is a significant increase from years past. Overall, the budgeted enrollment number of 6833 was surpassed by 235 students (headcount) and is likely to maintain close to this number through the certification in December.

Relevant Data and Expected Outcomes:

No expected Outcome

Recommended Course of Action/Motion Requested:

No action requested



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023
Prepared by: Andy Franko, Director of Education Operations
Title of Agenda Item: VD – Request to Reconsider Update

Item Type: Action Information Discussion

Background Information, Description of Need:

As shared at our last board meeting, our BOCES submitted a request to reconsider the school accreditation assignment of *Priority Improvement* for Colorado Preparatory Academy Elementary.

The status of the request is still pending with the Colorado Department of Education. The following update was provided upon the latest inquiry:

“Request to Reconsider. For those districts that submitted a request to reconsider, CDE is reviewing those submissions now. We hope to let you know the department’s recommendations prior to sharing them with the state board in early December. The state board is scheduled to vote to finalize performance frameworks at their December meeting (Dec. 13-14).”
- CDE Accountability Office

Relevant Data and Expected Outcomes:

We will keep the Board posted in our progress in this RTR process.

Recommended Course of Action/Motion Requested:

No Board action is requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023

Prepared by: Ken Witt

Title of Agenda Item: V.E.i Policy Review – JKA Use of Physical Intervention and Restraint

Item Type: Action Discussion Information

Background Information, Description of Need:

We are reviewing our current safety policies, and it does not appear necessary that we adopt a separate Safe School Policy. We will bring a policy draft next month if legal so advises.

Relevant Data and Expected Outcomes:



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: V.F – Q1 Scorecards

Item Type: Action Information Discussion

Background Information, Description of Need:

Attached is a summary of the first-quarter scorecards for Homeschool Enrichments and ER BOCES Schools and the rubric used to evaluate each indicator. The scorecard indicators provide detailed information about the performance of our partners in both the school and homeschool enrichment environments.

Key takeaways:

Strengths:

School and program operators are engaged in the process of educating students. Schools are conducting appropriate internal assessments, attending to students, and completing necessary reports to ensure all student needs are being met. HSEs are providing an appropriate amount of instruction and contact time to ensure the 90-hour requirement is met by the end of the semester.

Overall, schools and HSE's are partnering well with the ER BOCES to remain in compliance with the essential operational components required of each operator. New operators are striving to perform well by submitting appropriate information and documentation in a timely manner.

Schools spent quality time reflecting on the previous year's outcomes and delivered high-quality Unified Improvement Plans. School leaders are thoughtful about the improvement process and set high expectations for strong student performance.

HSE engaged families well and showed strong indications of parent satisfaction.

Overall, the financial position of our schools and programs is strong. Operators are managing enrollment and budgets positively.

Opportunities for Improvement:

Some operators failed to provide adequate parent-satisfaction survey results or failed to conduct a survey. Parent satisfaction is a leading indicator of success for our partnership with programs and



schools. Conducting a survey early in the school year allows for the ER BOCES to measure signs of satisfaction and allows the operator to develop improvement strategies if needed. This will be an area we will work in to ensure all programs/schools are meeting the expectations.

Each school and program is required to provide a teacher of record and indicate how the organization will determine teacher effectiveness. Some programs are still developing appropriate evaluation tools to determine teacher effectiveness. This is something we will continue to support in areas of need and inspect during the school year through the site visit process.

The scale for the indicators is as follows:

Meets or exceeds expectations - 80% +
Area to watch or caution - 51%-79%
Area of concern - 0%-50%

Scorecard Rubric: See attached

Scorecard Outcomes: See attached

Relevant Data and Expected Outcomes:

At this time, these scorecard indicators are presented to board members as a part of our oversight as an authorizer.

Recommended Course of Action/Motion Requested:

No further action is required.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: Operations Report

Item Type: Action Information Discussion

Background Information, Description of Need:

Operations Team

- October count is mostly complete and went extremely well. Stephenie Osman, our Data Analyst/Assessment Coordinator, did an incredible job completing the count recording and process. Special thanks to our partners at D49 partners who ensure accurate reporting of students.
- The final step in the October Count process is duplicate students claimed by more than one district. ER BOCES provided detailed documentation showing the engagement of our students in our programs. Ultimately, CDE makes the final decision on who receives the funding.
- We have two major reports ahead of us: the HR Report that shares information on employees directly serving students in our programs and our Special Education – December count.
- Our schools are preparing for COGAT, an assessment used to screen for Gifted/Talented students administered in grades 2 & 6. Some schools are opting for a Spring window.
- The first new application for an HSE was received by the ER BOCES this past month. The review process is underway and we expect to make a presentation/recommendation during the December board meeting and action during the January board meeting.
- Three previous applicants for HSEs have re-engaged with the ER BOCES, seeking application approvals for the Fall of 2024.

Administrative Unit Work

- The BOCES staff participated in training with schools on social-emotional learning, functional behavioral assessments, and behavior intervention plans for the online environment.
- The BOCES staff attended the Colorado Department of Education (CDE) Special Education Evaluation Webinar.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 14, 2023

Prepared by: Annette Ridgway

Title of Agenda Item: VII.B.-Finance Board Report

Item Type: Action Information Discussion

Background Information, Description of Need:

The Board of Directors needs to, at least quarterly, be informed of the financial position and performance of the organization and this report is intended to satisfy that legal requirement.

Relevant Data and Expected Outcomes:

2023-2024 Budget to Actual Variance Analysis, Grant Revenue and Expense Report, Balance Sheet, and High-Level Financial Trend Report are provided for board review.

Items of note for the months ended September 30, 2023 and October 31, 2023:

Actual funding for July to November is calculated on the previous year's October student count. October 2022 student count was 4,308. The 2023-2024 budget is based on a student count of 5,567. The difference in student count leads to significant actual to budget variances for program revenue and Professional-Educational Services Expense for the first five months of the fiscal year.

ERBOCES pre-funded 458 students enrolled in newly authorized programs.