



Board Meeting Agenda

December 12, 2023, from 4:30 – 6:30 p.m.

430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment

- II. APPROVAL OF AGENDA

- III. CONSENT AGENDA
 - A. Approval of November 2023 Board Meeting Minutes

- IV. ACTION ITEMS
 - A. Policy Review – Ken Witt
 - i. Use of Restraints

- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Atwood
 - B. Request to Reconsider Update – Andy Franko
 - C. First Review of HSE Programs – Andy Franko
 - i. Vertical Skills Academy
 - ii. Freedom Academy
 - D. Preliminary Amended Budget – Annette Ridgway

- VI. OTHER BUSINESS
 - A. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to discuss potential litigation matters.
 - B. Action related to matters discussed in executive session.

- VII. BOARD REPORTS
 - A. Education and Operations
 - B. Finance

- VIII. ADJOURN



Regular Meeting of EDUCATION reENVISIONED BOCES
 430 Beacon Lite Rd., Suite 150, Monument, CO 80132 & Video Conference
 Tuesday, November 14, 2023, at 4:30pm
 Board President Lis Richard in the Chair, and Dee Frank acting as Secretary

Guests/Staff-Physically Present: Annette Ridgway, Ken Witt, Dee Frank, Andy Franko, Brad Miller, Jackie Burhans, James Howald, Eric Dinnel

Guest/Staff-Electronic Participation: Stephenie Osman, Suzanne Romero, Rachel Meyer, Nicole Tiley, Amy Atwood

Board of Directors Roll Call:

		Drosendahl, Bethany	Graham, John	Harris, Chelsy	Richard, Lis
Here		x	x	x	
Not Here					X(excused)

Approval of Agenda:

Motion: Graham moves to approve the agenda

Second: Harris seconded to approve the agenda

Motion Passed: 3 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	
Voted NAY					
Not at mtg.					X
Abstain					



Approval of Consent

Agenda:

Motion: Graham moves to approve the consent agenda

Second: Harris

Motion Passed: 3 - 0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	
Voted NAY					
Not at mtg.					X
Abstain					

Approval for Agenda Action Items:

IV.A – FY2223 Financial Audit

Motion: Graham motions to approve the FY2223 Financial Audit

Second: Harris

Motion Passed: 3-0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	
Voted NAY					
Not at mtg.					X
Abstain					

Executive Session

Motion: Graham motions to enter Executive Session pursuant to C.R.S 24-6-402(4)(b) at 5 :26 pm

Second: Harris

Motion passed: 3-0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	
Voted NAY					
Not at mtg.					X
Abstain					



Motion: Gramham moves to exit Executive Session at 5:50 pm. Duration of Executive Session: 24 minutes

Second: Harris

Motion passed: 3-0

		Drosendahl	Graham	Harris	Richard
Voted AYE		X	X	X	
Voted NAY					
Not at mtg.					X
Abstain					

No action was warranted during the Executive session.

Adjourn:

Behtany Drosendahl adjourned the meeting at: 5:50pm

Minutes Respectfully Submitted by: Dee Frank, Acting Secretary



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Ken Witt

Title of Agenda Item: IV.A Policy Review – Use of Restraints Policy

Item Type: Action Discussion Information

Background Information, Description of Need:

Attached is a draft of policy JKA and JKA-R, Use of Physical Intervention and Restraint.

Relevant Data and Expected Outcomes:

This policy pair is a necessary inclusion per recent legislation. This draft has been approved by our legal counsel.

Second reading – approval sought

Recommended Course of Action/Motion Requested:

A motion is requested “to approve policies JKA and JKA-R regarding Use of Physical Intervention and Restraint”.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: VB – Request to Reconsider Update

Item Type: Action Discussion Information

Background Information, Description of Need:

The *Request to Reconsider* process continues for ER BOCES and Colorado Preparatory Academy Elementary School with the next step to take place at the State Board of Education meeting on December 13, 2023. The SBE will consider a recommendation from the Colorado Department of Education to accept the request to reconsider for both the BOCES and CPA Elementary. We anticipate both requests to be approved based on the information that was shared with our team from the CDE.

Relevant Data and Expected Outcomes:

A final decision will be made on December 13, 2023. A final update will be provided to the board during the January 2024 board meeting.

Recommended Course of Action/Motion Requested:

No Board action is requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: VC – First Review of HSE Programs

Item Type: Action Discussion Information

Background Information, Description of Need:

The Education reEnvisioned BOCES has received two completed Homeschool Enrichment applications; Vertical Skills Academy - Orton Gillingham Tutoring, and Freedom Academy.

VSA - OG was reviewed by the ER BOCES team. The following information summarizes the findings from the review.

Summary:

Vertical Skills Academy (VSA) was established in 2014 to address the need for skilled intervention for students with dyslexia. Founded by Kara Osberg and Audra Chapleski, the academy aims to provide a supportive community for students with dyslexia, offering appropriate intervention while challenging and supporting them. To enhance their program, VSA proposes a homeschool enrichment program called VSA OG Tutoring, specifically designed for **1st-8th grade students with dyslexia**.

VSA OG Tutoring will offer 1:2 or 1:1 Orton Gillingham tutoring, providing specific, sequential, multi-sensory instruction in phonemic awareness, phonics, vocabulary, comprehension, syntax, handwriting, and writing. The program aims to empower students with dyslexia through explicit, evidence-based instruction, helping them reach their full potential. VSA OG Tutoring targets students who may not have financial access to similar programs and emphasizes building understanding, strengths, and self-advocacy skills.

The teachers undergo yearly professional development in Orton Gillingham techniques and evidence-based practices, supporting the mission and vision of the program. The Board of Directors, composed of current parents, local businesspeople, and educational professionals, oversees the program, ensuring accountability, evaluation of the Head of School, budget creation, policy development, and overall support for VSA OG Tutoring.

The board, led by President Christina Griggs, Vice President Becky Kalahiki, Treasurer Jeanne Godaire, Secretary Mandy Harris, and At-large members Dr. Brian Wolff and Marnie Steffe, also serves as the board for VSA OG Tutoring Homeschool program. Amy Thomas serves as the Homeschool Director. The



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Annette Ridgway

Title of Agenda Item: V.D.-2023-2024 Preliminary Amended Budget

Item Type: Action Discussion Information

Background Information, Description of Need:

Colorado Revised Statute 22-44-110(5) indicates that “After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted.” This item is presented in compliance with statutory guidance.

Relevant Data and Expected Outcomes:

Differences from the Original Budget to the Preliminary Amended Budget:

- The October 2023 student count finalized 9 students lower than the count reflected in the Original Budget. While the net decrease is minor, the mix of students in ERBOCES schools and programs shifted significantly. Most notably, Multi-District Online Schools, funded at the lower On-Line Per Pupil Revenue (PPR) amount, dropped by 175 students, offset by increases in schools and programs funded at the higher In-Person PPR amount. Although the student count decreased, the mix change resulted in a \$14K increase in Program Revenue.

	FY 23-24		
	Full-Time Equivalent Student Count		
	Original Budget	Amended Budget	Increase/(Decrease)
Brick & Mortar Schools	190	205	15
Homeschool Enrichment Programs	1,266	1,485	219
Individualized Contracted Education	105	37	(68)
Multi-District Online Schools	4,006	3,831	(175)
Total	5,567	5,558	(9)

- Program Revenue increased an additional \$81K for an anticipated 0.5% increase in the In-Person PPR amount. Revised PPR information has not been published by the CDE. Revised PPR information will be available and incorporated in the Amended Budget prior to board approval in January.



- The Program Revenue increases noted above were offset by the corresponding expense increase of \$152K for contracted Professional-Educational Services.
- Other changes to Revenue include:
 - The yield on Investments is trending ~1.5% higher than forecasted for an additional \$106K of interest income.
 - An accelerated loan repayment schedule for Colorado Homeschool Enrichment program increased Earnings on Investments by \$100K.
 - Grant Revenue increased by \$1.3M primarily for new awards for High Impact Tutoring (\$500K) and School Health Professional Grant (\$368K) and a higher than anticipated ECEA allocation (\$326K).
- Other changes to Expenses include:
 - \$4K Increase in Salaries & Benefits expense for annual benefits rate adjustments.
 - \$30K Increase in Professional Services for a Consultant to support assessments.
 - \$1.3M Increase in Grant Expense to offset the Grant Revenue items noted above.

Recommended Course of Action/Motion Requested:

No motion is requested at this time. The final 2023-2024 Amended Budget will be presented for board approval before January 31, 2023.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Andy Franko, Director of Education Operations

Title of Agenda Item: VII A - Education and Operations Report

Item Type: Action Discussion Information

Background Information, Description of Need:

Operations Team

- October Count is officially closed. We worked closely with our D49 partners to ensure all student information was reported accurately and timely. Stephenie Osman was in Colorado in early December. While she was here, we were able to bring goodies to the D49 Data team to show our appreciation for their continuous support.
- We currently are working on the December count which is centered around Special Education and ensures appropriate funding for students with special needs in our BOCES. This process wraps up on December 10.
- We are preparing for ACCESS testing, annual testing completed for students who are learning English as a second language. We also are working to prepare for CMAS testing that takes place in the Spring of 2024.
- We are actively working with 15 different applicants for Homeschool Enrichment Programs. The applications are expected over the next two months.
- The Empowering Action for School Improvement (EASI) grant was completed and submitted to the CDE. Colorado Preparatory Academy and Orton Academy will be participating in the grant that provides resources for improving reading instruction (CPA) and Turnaround School Leadership training (Orton).

Administrative Unit Work

- The BOCES staff met with all schools regarding Special Programs in order to begin completing the Indicator 8 Parent Satisfaction Survey, preparing for the December Count submission with CDE, and reviewing individual student plans for compliance.
- Site Visits



- The BOCES staff began the site visit process for 2023-2024. Alpine International Prep Academy Homeschool Enrichment, Valley Academy Homeschool Enrichment, Orton Academy, Colorado Preparatory Academy Elementary School and Real Red Riding Hoods Forest School Homeschool Enrichment were all completed in the month of November. Site visits will continue through May 2024.

Relevant Data and Expected Outcomes:

Our team is excited to embrace a servant leadership model as we work to ensure our schools are best prepared to meet the needs of their students.

Recommended Course of Action/Motion Requested:

No action requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: December 12, 2023

Prepared by: Annette Ridgway

Title of Agenda Item: VII.B.-Finance Board Report

Item Type: Action Discussion Information

Background Information, Description of Need:

The Board of Directors needs to, at least quarterly, be informed of the financial position and performance of the organization and this report is intended to satisfy that legal requirement.

Relevant Data and Expected Outcomes:

2023-2024 Budget to Actual Variance Analysis, Grant Revenue and Expense Report, Balance Sheet, and High-Level Financial Trend Report are provided for board review.

Items of note for the month ended November 30, 2023:

Actual funding for July to November is calculated on the previous year's October student count. October 2022 student count was 4,308. The 2023-2024 budget is based on a student count of 5,567. This difference in student count leads to significant actual to budget variances for program revenue and Professional-Educational Services Expense for the first five months of the fiscal year. The fiscal year-to-date funding adjustment in December, for student count and PPR changes, will bring actuals in alignment with budget.

ERBOCES pre-funded 474 students enrolled in newly authorized programs.