Welcome to this Regular Meeting of the Tigard-Tualatin School District Board of Directors

Monday, February 24, 2025

Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Jade Woodford @ jwoodford@ttsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call. 503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

I. REGULAR SESSION ~ Time: 6:30 PM
   A. CALL TO ORDER - Presenter: Chair Tristan Irvin
      David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)

II. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ Time: 6:31 PM
   A. CONSENT AGENDA ITEMS
      1. 04/13/2024 TTSD Board Special Meeting Minutes ..... Page 03
      2. 07/01/2024 TTSD Board Organizational Meeting Minutes ..... Page 05
      3. 07/31/2024 TTSD Board Retreat Minutes ..... Page 08
      4. Human Resources/Personnel Report ..... Page 11
      5. December 31, 2024 Bond Financial Report ..... Page 12

III. RECOGNITION & GOOD NEWS ~ Time: 6:32 PM
   A. Celebrate Classified Appreciation Week - Presenter: Lisa Burton ~ Time: 6:32 PM ..... Page 19

IV. ACTION ITEM, Part I ~ Time: 6:45 PM
   A. Classified Appreciation Week Resolution 2425-08 - Presenter: Lisa Burton ..... Page 20

V. STUDENT REPRESENTATIVE REPORTS ~ Time: 7:00 PM
   A. Tigard-Tualatin Virtual Academy Student Representative - Presenter: Brittany Granados
   B. Tigard HS Student Representatives - Presenter: Evelyn Agosto Jeronimo, Nathan Tran & Alternate: Moss Weigel
   C. Tualatin HS Student Representatives - Presenter: Jamie Hartmann, Sky Rowe

VI. SUPERINTENDENT & BOARD COMMUNICATION ~ Time: 7:15 PM

VII. PUBLIC COMMENT ~ *Time: 7:30 PM*

This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Jade Woodford, Board Secretary @ jwoodford@ttsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.

VIII. REPORTS & DISCUSSION ITEMS ~ Time: 8:00 PM
   A. Special Education Funding & Budget - Presenter: Jessica Seay ~ Time: 8:00 PM ..... Page 23
   B. 1st Read: Board Policies - Presenter: Len Reed ~ Time: 8:15 PM ..... Page 24

IX. ACTION ITEMS ~ Time: 8:30 PM
   A. 2nd Read: 25-26 Open Enrollment & District Transfers - Presenter: Alex Pulaski ~ Time: 8:30 PM ..... Page 25
   B. Nominations to the TTSD Budget Committee - Presenter: Jessica Seay ~ Time: 8:45 PM ..... Page 26
   C. Contract agreement between ATTA | Director Contract Updates - Presenter: Len Reed ~ Time: 9:00 PM ..... Page 27
   D. Consideration for Board to hear Appeal for Complaint - Presenter: Chair Irvin ~ Time: 9:15 PM ..... Page 28

X. ADJOURN REGULAR MEETING - Presenter: Chair Irvin ~ Time: 9:30 PM

Public Participation in Board Meetings

To provide public comment please send an email to Jade Woodford, Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.

A group of visitors with a common purpose should designate a spokesman for the group.

Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.

Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.

When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.

Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**

These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

(1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
   (a) Expulsion of a minor student from a public elementary or secondary school.
   (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

(2) The governing body of a public body may hold an executive session:
   (a) To consider the employment of a public officer, employee, staff member or individual agent.
   (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
   (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
   (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
   (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
   (f) To consider information or records that are exempt by law from public inspection.
   (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
   (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
   (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
   (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
(3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
(4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
(5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
(6) No executive session may be held for the purpose of taking any final action or making any final decision.
(7) The exception granted by subsection (2)(a) of this section does not apply to:
   (a) The filling of a vacancy in an elective office.
   (b) The filling of a vacancy on any public committee, commission or other advisory group.
   (c) The consideration of general employment policies.
   (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
      (A) The public body has advertised the vacancy;
      (B) The public body has adopted regular hiring procedures;
      (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
      (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
(8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.

April 13, 2024 School Board Special Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Jill Zurschmeide
Crystal Weston
Kristen Miles

Others Present:
Patty Roberts, Executive Assistant
Thor Kuhn, Teacher & Media Specialist
Mike Scott, Consultant, McPherson & Jacobson, LLC
Steve Lowder, Consultant, McPherson & Jacobson
And
Members of the Community via the Internet

I. SPECIAL BOARD MEETING *~ Time: 9:03 AM*

A. Call to Order – Chair Tristan Irvin *~ Time: 9:03 PM*

Chair Irvin called this Special Board Meeting of the Tigard-Tualatin School District Board of Directors to order at 9:03 AM, virtually, through a Zoom meeting link and streamed live and can be found on the ***TTSD YouTube Channel, (04/13/2024 TTSD Board Special Meeting)***. ***(Please access the online video of this special meeting for full verbiage in its entirety.)*** She welcomed everyone to this Special Meeting and shared that this meeting will provide an update and describe a possible shift in the TTSD Superintendent search process and to offer a "hybrid" search option.

B. Approval of the Agenda – Chair Irvin *~ Time: 9:04 AM*

Chair Irvin asked for a MOTION to approve the agenda, as presented. Director Jill Zurschmeide made a MOTION to approve the agenda, as presented. Director Kristen Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

II. ACTION ITEM *~ Time: 9:04 AM* ***(Timestamp: 0:35)***

A. Superintendent's Search Process Update – Presenter: Chair Irvin *~ Time: 9:04 PM*

Chair Irvin shared that, this morning, McPherson & Jacobson, LLC, executive search services representatives, Steve Lowder and Mike Scott, with McPherson & Jacobson, LLC, are present to discuss a possible shift in our search process and they are prepared to offer a "hybrid" search option. McPherson & Jacobson shared a "Draft Expedited Search Calendar", a copy is found here. Board members and our consultants discussed, in detail, the current search process, potential "hybrid" search process, the current superintendent candidate pool, and calendar dates for the superintendent search process, confidentiality of the process. Mr. Lowder shared that he does not see any negativity for the hybrid process, other than making sure the community understands what the board is doing. We must have a lot of transparency around the process, not the people necessarily, but the process.

Board members shared the following comments and questions:

- When we are talking about a fully confidential process, I assume that means that we get all the way to our finalists, and the name is not released to the public until it is the one person we've selected. I like the idea of this hybrid process, especially because we are in that awkward place where it is a little too late to begin a full search, and really earlier than needed for an interim candidate. Do we

need to vote on new qualities and qualifications (Q & Q's) before we advertise the position? So today, do we just want to vote on the process or do we want to specifically call out the calendar?

- I think that my biggest and only concern was that there was not going to be the time to find the depth and breadth of the pool what we are looking for and it was just too late in the season to do a full search. Regarding the calendar that was sent to the Board, earlier today, those dates would change, based on what we are talking about now?
- I like that this is good news. A permanent administrator would be better. This seems like a good option, and I like that it's a possibility. Would we still look nationally? Also, as part of the public engagement, would we be looking at the qualifications, because we already did the qualifications, but that was for the interim candidate. What would that look like if we changed the process. I want to caution the Board on using the same qualifications that were adopted for the interim, although I don't expect significant change to the qualifications, I think it's important to tell the community with proper notice that we're now changing the process. Would we have some community input options available at board meetings and then other opportunities for people that might want a different setting or timeframe to engage? When will we vote on the updated calendar? I am wondering if we could include in those dates that we're looking for input on a permanent superintendent hire, even if it is a range, just to make it clear, to the public.
- I am concerned regarding the "optics" of the process, because we have been saying we are going to run an interim process and now we may switch to a full-time search. We have adopted the qualifications for an interim and I agree that this is exciting, we said we were going to run a very open process. I feel that we must use caution on this because we don't want to rush into this now and switch everything that we have said to the community. We may need to hold more community forums and reopen things and possibly slow things down.
- There was discussion regarding scheduling opportunities to collect public comments and public input regarding what our community wants to see in a new superintendent.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors approve the hybrid search process option for the interim / permanent superintendent search, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

III. ADJOURN ~ 9:41 AM

Board Chair Tristan Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 9:41 AM.

APPROVED BOARD MEETING

DATE: _____

CHAIRMAN: _____

CLERK: _____

This Board Meeting was streamed on the TTSD YouTube Channel.

School Board Minutes
Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin
David Jaimes
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Jarvis Gomes, Operations Administrator

O***thers Present:***
Patty Roberts, Executive Assistant
Thor Kuhn, Technology/Media Specialist
Lisa Burton, Communications Manager
Karen Emerson, Community Member
And
Members of the Community

I. BOARD ORGANIZATIONAL MEETING REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER ~ 6:31 PM

2023-24 Board Chair Tristan Irvin convened the 2024-25 annual organizational meeting of the Tigard-Tualatin School District Board of Directors to order at 6:31 PM at the Tigard-Tualatin Training Center at 9550 SW Murdock St., Tigard, OR 97224 and through a live stream on the TTSD YouTube Channel.

It was noted that there is no action item to approve the agenda and it was suggested that this action be placed directly after the "call to order". Director Zurschmeide made a MOTION to approve of the agenda, as amended by adding this ACTION item. Director Miles seconded this MOTION. Chair Irvin asked for discussion. Director Weston stated that she does not see any items for the consent agenda, and she asked to know what consent agenda items are included on this agenda. It was noted that there is no consent agenda items this evening. The Board is approving the agenda, as amended. The MOTION carried unanimously, 5-0. The MOTION passed.

II. ACTION ITEMS ~ Time: 6:31 PM (1:51 Timestamp)

A. Election of 2024-25 Board Chair and Vice Chair – 2023-24 Chair Tristan Irvin *~ 6:31 PM*

Oregon Revised Statutes (ORS) 332.040 requires that immediately following July 1st, the Board is required to meet and organize by electing a chairman and vice chairman from its members and no member shall serve as chair for more than two years in succession.

TTSD 2024-25 Board Chair Election:

Director Jaimes nominated Director Tristan Irvin to serve as the Chair for the 2024-25 school year. Director Irvin accepted the nomination. Director Zurschmeide seconded the nomination. Chair Irvin asked for discussion or any other nominations. There were none and the nominations were closed. Chair Irvin conducted a choral vote and the nomination was approved unanimously, 5-0. The nomination passed.

TTSD 2024-25 Board Vice Chair Election:

Chair Irvin nominated Director David Jaimes to continue to serve as the Vice Chair for the 2024-25 school year. Director Jaimes accepted the nomination. Director Zurschmeide seconded the nomination. Chair Irvin asked for discussion or any other nominations. There were none and the nominations were closed. Chair Irvin conducted a choral vote and the nomination was approved unanimously, 5-0. The nomination passed.

III. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:34 PM (3:24 Timestamp)

Superintendent Udosenata shared information regarding: (his full comments can be found here):

- July is the perfect time for me to begin, as the pace allows to meet with principals, board members and staff, without the busyness that comes when school is in session; he also discussed:

- Facilities & bond work, that may include safety and security for our schools;
- Staff professional development;
- Student summer programming; and
- Board Opportunities, including the OSBA summer conference.

Board Members shared: *(7:20 Timestamp)*

- Tigard's Pride event was held on Saturday and it was well attended. It was a great event!
- Welcome Dr. Udo, I cannot wait to work with you and I am looking forward to this school year.
- Welcome to Dr. Udosenata and thank you for rolling up your sleeves on day one and I am excited to see what this school year holds.
- There was a great showing at the Pride event and I want to add a plug for the OSBA summer conference and we will have some TTSD folks presenting on our AI policy work.

IV. ACTION ITEMS, Part II ~ Time: 6:41 PM (10:00 Timestamp)

A. Resolution 2324-01: Designation of District Officers, Clerks, Agents and Depositories of Funds – Jessica Seay ~ *6:36 PM*

Jessica Seay, CFO, shared that this annual resolution will adopt, designation of district officers, clerks, agents and depositories of funds. No significant change from the previous year. Director Seay shared that certain appointments are required by Oregon Law and other appointments are required by TTSD Board Policy BCA: Board Organizational Meeting. The resolution defines guidelines for the District to follow in relation to legal notices, investment of funds, and authorized limits for the Superintendent as Clerk and CFO as Deputy Clerk. She reviewed the resolution, in detail.

Director Seay noted that there is an open Board member appointment relating to real property transactions, and Chair Tristan Irvin has volunteered to serve in this capacity. Chair Irvin shared that she is willing to continue to serve in this designation. Director Seay reviewed the various designations, as found in the agenda.

There were no questions or comments from the Board.

Vice Chair Jaimes MOTIONED that the Tigard-Tualatin School District Board of Directors adopt Resolution 2425-01: Designation of District Officers, Clerks, Agents and Depositories of Funds, as submitted. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

B. Designation of Meeting Schedule, Dates, Times and Place – Dr. Iton Udosenata ~ *6:45 PM (11:33 Timestamp)*

Chair Irvin reviewed the proposed Board meeting dates, as revised. She noted that the 2024-25 Organizational meeting should be offered on July 1, 2024, as noted on the agenda page, as found in the agenda and on the Board meeting webpage. Superintendent Udosenata shared that the Board retreat date will tentatively be held on July 30th. He said shared we are waiting on confirmation from our facilitators.

Board members provided the following questions and comments:

- There was a question regarding the 2025-26 Organizational Meeting date, and if it should be closer to July 1st.
- Director Zurschmeide shared that she will be absent on October 14th and January 13th.

Vice Chair Jaimes MOTIONED that the Tigard-Tualatin School District Board of Directors adopt the 2024-25 calendar that sets 6:30 PM on typically the second and fourth Monday evening of each month for regular Board Meetings, as presented. Director Miles seconded the MOTION. Chair Irvin asked for any discussion. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. PUBLIC COMMENT *~ Time: 6:46 PM (14:52 Timestamp*
Chair Irvin shared that there is one written public comment, that will be included in these minutes. The Board was provided this comment, and it is attached here.

- Paul Hansen, 97224: RE: ORS 339.875

VI. BOARD MEMBER REFLECTION TIME ~ *Time: 6:46 PM (14:52 Timestamp*
There was no board reflection this evening.

VII. ADJOURN *– 6:46 PM (14:52 Timestamp*
Board Chair Tristan Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 6:46 PM.

APPROVED BOARD MEETING

DATE: February 24, 2025

CHAIRMAN:

CLERK:

July 31, 2024 TTSD School Board Retreat Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent

O***thers Present:***
Patty Roberts, Executive Assistant
Moss Weigel, THS Alternate Student Rep.
Mike Scott, Consultant, RightTime Coaching
Lisa Allen, Former Board Member, Hillsboro SD

I. BOARD RETREAT ~ 12:37 PM

*A. **CALL TO ORDER** ~ Time: 12:37 PM*

Chair Irvin convened this Board retreat of the Tigard-Tualatin School District Board of Directors to order at 12:37 PM, at BRIX Tavern at 8187 SW Tualatin Sherwood Rd., Tualatin, OR. 97062.

Director Zurschmeide made a MOTION to approve of the agenda, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

II. BOARD RETREAT AGENDA ~ 12:38 PM

Superintendent Udosenata shared that each board member has at their station, a copy of the agenda. He discussed additional information about each agenda item and today's retreat. Dr. Udosenata introduced Mike Scott, Consultant with RightTime Coaching and Lisa Allen, Former Board Member with Hillsboro School District, who have agreed to serve as facilitators for today's retreat.

Mr. Scott and Ms. Allen shared pictures of each board member and asked them to each share their "why" for being on the TTSD Board of Education and in education, in general.

Board Reflection:
Mr. Scott asked each board members to reflect on the past year and to share, from their perspective, as a member of the board/superintendent team. The following "Pride points" were noted:

- The Superintendent search process went well and resulted in a great hire;
- United Board: Last year was tough and "we" didn't let it fracture the Board
- Strong community engagement
- Budget meetings & effective prioritization of our funding
- Building community trust
- Navigating the discipline policy
- Sticking together

Also noted were some areas for improvement, including:

- Morale (Staff & Students)
- Standing up against hate, balanced w/serving whole community
- Prioritize multi-lingual programs
- Prioritize equity

- High expectations for behavior
- Look at school operations
- Reduction in use of technology
- Improve relations with our Union Leadership
- Clearly defined focus
- Budget cleanup (not deficit)
- Advocating at state level for funding education

The stakes are high for Board and Superintendent teams, that include:
- Confidence in the organization
- Attainment of goals:
    - Bonds, local option
    - Businesses
- Positive impact on student achievement
- Impact on staff morale
- Superintendent longevity

There was discussion regarding serving on a team and the following prompt was offered: Think about the best team that you have ever been a part of. What made that team special to you. Board members shared: :
- Respect
- Collaboration
- A shared sense of purpose
- Strong, supportive leader
- No surprises
- Understand strengths
- Same level of effort

What actions can be taken to make this board and superintendent team as high functioning as the team that you reflected on above?

More fun, celebration
Grace for ourselves
Balanced agendas between goals & things that arise.

Mr. Scott discussed the key to a high functioning board/superintendent team is a clear understanding of roles & responsibilities. The following section of this retreat includes board governance, including:

Board Roles & Responsibilities:
- Board members are not elected to manage the organization, but rather to provide direction through vision and goals.
- The Board is the WHAT and the Superintendent is the HOW.
- Expectation vs Reality:
    - Board:
        - Governance
        - Core values and beliefs
        - Strategic Plan – Mission, vision and goals
        - Hire and Evaluate the Superintendent
    - Superintendent: (pr look at the PPT)
        - Management

A.

The Board took a break at 2:15 PM with a Team building activity.
Chair Irvin reconvened the retreat at 2:33 PM

There was a detailed review of the:

- 2023-24 TTSD Board Working Agreements, a link is found in the agenda. This item was presented to the Board for Approval on the Consent Agenda on 8/26/24.
- 2023-24 TTSD Board Assignments, a link is found in the agenda. This item was presented to the Board for Approval on the Consent Agenda on 8/26/24.
- Board Committee Participation
- Superintendent to Board Communications
- Superintendent Updates
- Superintendent Evaluation
    - Superintendent Goals
- Board Goals Setting. This item was presented to the Board for 1st Reading on 8/26/24 and for 2nd Reading & Approval on 09/09/24.
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III. ADJOURN *~4:40 PM*

Board Chair Irvin adjourned the Board Retreat of the Tigard-Tualatin School District Board of Directors at 4:40 PM.

APPROVED BOARD MEETING

DATE: _____

CHAIRMAN: _____

CLERK: _____

February 24, 2025

HUMAN RESOURCES REPORT

TIGARD-TUALATIN SCHOOL DISTRICT 23J

HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
HUDSON	KAELYN	TERM	RESIGN	CLASSIFIED	TWALITY	LEARNING SPECIALIST ASSISTAN	0.875	I2	2/12/25	
JACOBS	JENNA	CHANGE	LOCATION	CLASSIFIED-TEMP	TEMPLETON	LEARNING SPECIALIST ASSISTAN	0.813	I4	2/10/25	6/11/25
LOPEZ	MAILE	EMPLOY	REPLACE	CLASSIFIED	HAZELBROOK	UTILITY/CLEAN TECH	0.625	F9	2/20/25	
MUELLER	NICOLE	EMPLOY	REPLACE	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I6	2/18/25	
PEREZ FERNANDEZ	JUAN	TERM	RESIGN	CLASSIFIED	HAZELBROOK	FAMILY PARTNERSHIP ADVOCATE-PT	1.000	J5	3/3/25	
SALAS SOTELO	EUCLIDIS	EMPLOY	REPLACE	CLASSIFIED	TWALITY	UTILITY/CLEAN TECH	1.000	F2	2/20/25	
VASICEK	JENNIFER	TERM	RESIGN	CLASSIFIED	TEMPLETON	SECRETARY 3	0.875	I11	3/4/25	

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

February 24, 2025

TO: Board of Directors
FR: Jessica Seay, Chief Financial Officer & Sarah Mehrabzadeh, Controller
RE: December 31, 2024 Bond Financial Report

EXPLANATION:

The current bond financial reports represent expenditures and commitments through December 31, 2024.

UNALLOCATED CONTINGENCY:

As of December 31, 2024, all bond resources have been allocated. As remaining projects are closed out, any remaining funds will be moved back to unallocated.

To date the Board has allocated $31M of Bond Premium I for projects at Byrom, Bridgeport, Durham, Mary Woodward, Metzger, Templeton, and Art Rutkin Elementary Schools, Curriculum and Tigard and Tualatin High Schools. In addition, the Board has allocated $21.9M of Bond Premium II towards the following projects: Art Rutkin Elementary; Roof Projects at Hibbard Administration Building and Byrom Elementary; the Secure Vestibules projects at Alberta Rider, Charles F. Tigard, Metzger, Deer Creek, and Tualatin Elementary Schools and Hazelbrook Middle School; Paving Projects at Tualatin High and Hazelbrook Middle Schools; Tualatin High Modification Project; the Templeton Core Early Learning and Training Facility; Fire Alarm Upgrades at Tualatin High, Fowler Middle School, Bridgeport Elementary and Hazelbrook Middle School; and Playground Paving at Byrom, Bridgeport and Mary Woodward Elementary Schools . Interest Earnings are targeted to cover bond administrative costs including bond issuance and staffing costs.

BALANCE SHEET:

Total assets as of December 31, 2024, are $12,954,405 (from both bond issuances) and include investments through Government Portfolio Advisors, Local Government Investment Pool and money market accounts.

INCOME STATEMENT:

Total revenue of $362,695,365 as of December 31, 2024, consists of bond proceeds, the Oregon School Capital Improvement Matching (OSCIM) Grant, the Fowler Bridgeport & Templeton Seismic Grant, Investment Earnings and Alternative District Sources. Bond program expenditures to date total $351,609,073.

PROJECT BUDGET SUMMARY:

The Bond Summary reflects the total Bond budget of $361,152,056 which includes the following resources: 1) bond par amount of $291,313,326 2) program contingency allocation of $52,674,484 ($31,042,365 bond premium I and $21,929,576 bond premium II) 3) the OSCIM Grant of $3,050,000 4) seismic grants of $1,524,046 5) interest earnings of $7,827,997 and 6) alternative District sources of $4,464,747 from outside of the bond.

BOND SUMMARY:

Forecasting includes completion of anticipated projects: Art Rutkin Final Payment reconciliation; Templeton Siding Rehabilitation; Curriculum & Technology purchases.

BUDGET REVISION:

All remaining bond resources have been allocated for the following projects: Boiler Projects; Summer HVAC Replacement Projects; Twality Siding Rehabilitation Project; Safety & Security Fire Alarm Projects, and Tualatin Controls Project.
.

PRESENTER: Jessica Seay

SUPPLEMENTARY MATERIALS: December 31, 2024 Bond Financials

Tigard Tualatin School District
2017 Bond Program Fund
Unallocated Contingency
12/31/2024

Bond Resources		
Bond Par Amount	$291,313,326	
Bond Premium I (Program Contingency)	$31,042,365	
Bond Premium II (Program Contingency)	$21,929,576	
Portfolio Interest Earnings I (First Bond Sale)	$6,164,960	
Portfolio Interest Earnings II (Second Bond Sale)	$3,206,345	
Seismic Grants	$1,524,046	
Oregon School Capital Improvement Matching Program	$3,050,000	
Alternative District Sources	$4,464,747	
Energy Trust of Oregon	$0	
Total Bond Resources		$362,695,365
Bond Program Budget		
Original Program Budget	$291,313,326	
Oregon School Capital Improvement Matching Program	$3,050,000	
Fowler Seismic Grant	$1,041,661	
Bridgeport Seismic Grant	$152,464	
Templeton Core Seismic Grant	$329,921	
THS Auditorium Seismic Grant	$0	
Alternative District Sources	$4,464,747	
District Bond Administration Costs*	$9,371,305	
Allocated Program Contingency I	$31,042,365	
Allocated Program Contingency II	$21,929,576	
Total Bond Program Budget		$362,695,365
Unallocated Contingency		$0

**(Bond sales fees & staff compensation)*

Tigard Tualatin School District
2017 Bond Program Fund
Balance Sheet
12/31/2024

Assets

Current Assets:		
Cash	$241,095	
City of Tigard Trust Account	$22,378	
LGIP	$7,542,904	
Umpqua Bank MM	$0	
Total Current Assets		$7,806,378
Long-Term Assets/ Investments:		
Long-Term Investments@Total Value	$5,148,027	
Total Long-term Assets / Investments		$5,148,027
Total Assets		$12,954,405

Liabilities and Fund Balance

Current Liabilities:		
Accounts Payable	$0	
Retainage Payable	$273,289	
Total Current Liabilities		$273,289
Long-Term Liabilities:		
	$0	
Total Long-Term Liabilities		$0
Total Liabilities		$273,289
Fund Activities:		
Beginning Fund Balance		
Operating Income (Loss)	$12,681,116	
Fund Balance		$12,681,116
Total Liabilities & Fund Balance		$12,954,405

Tigard Tualatin School District
2017 Bond Program Fund
Income Statement
12/31/2024

Revenue:	
Bond Par Amount	$291,313,326
Bond Premium I	$31,042,365
Bond Premium II	$21,929,576
Senate Bill 1149	$0
Oregon School Capital Improvement Matching Program	$3,050,000
Seismic Grant(s)	$1,524,046
Energy Trust of Oregon	$0
Alternative District Sources	$4,464,747
Investment Earnings & Interest	$9,371,305
Total Revenue	$362,695,364
Expenditures Life-To-Date:	
Bond Program Expenditures	$351,609,073
Total Expenditures	
Net Operating Income	$12,681,116

Tigard Tualatin School District 23J
2017 Bond Program
Project Budgets

Project Description	Original Budget (4/19/16)	Budget Adjustments	Program Contingency I Allocated	Program Contingency II Allocated	Seismic & OSCIM Grants	Interest Earnings	Alternative District Sources & ETO Rebates	Total Project Budget 12/31/24
Alberta Rider Elementary School Secure Vestibule	$ -	$ 140,289	$ -	$ 373,333	$ -	$ -	$ -	$ 513,622
Alberta Rider Roof Replacement - Summer 2024 Project	$ -	$ 1,782,399	$ -	$ -	$ -			$ 1,782,399
Art Rutkin Elementary School	$ 36,267,043	$ -	$ 15,993,472	$ 3,750,000	$ -	$ -	$ -	$ 56,010,515
Boiler Replacement Project - Summer 2024	$ -	$ 2,520,400	$ -	$ -	$ -	$ -	$ -	$ 2,520,400
Bridgeport Elementary School	$ -	$ 1,751,597	$ 39,173	$ -	$ 152,464	$ -	$ -	$ 1,943,234
Byrom ES - Vestibule Access Point & Roof Project	$ -	$ 1,858,539	$ 370,000	$ 756,975	$ -	$ -	$ -	$ 2,985,514
CF Tigard Elementary School Secure Vestibule	$ -	$ 129,705	$ -	$ 238,333	$ -	$ -	$ -	$ 368,038
Curriculum	$ 5,250,000	$ 446,015	$ 3,256,528	$ 297,457	$ -	$ -	$ -	$ 9,250,000
Deer Creek Elementary School Secure Vestibule	$ -	$ 152,004	$ -	$ 363,333	$ -	$ -	$ -	$ 515,337
District Bond Administration Costs*	$ -	$ 1,668,010	$ -	$ -	$ -	$ 6,164,960	$ -	$ 7,832,970
Changing Room and Restroom Study MS	$ -	$ 29,000						$ 29,000
Creekside Community High School (Durham Education Center)	$ 7,458,671	$ 1,014,542	$ -	$ -	$ -	$ -	$ -	$ 8,473,213
Durham Elementary School	$ -	$ 2,225,859	$ 195,138	$ -	$ -	$ -	$ 325,804	$ 2,746,801
Fowler Middle School	$ 2,983,671	$ 1,924,503	$ -	$ -	$ 4,091,661	$ -	$ -	$ 8,999,835
Infrastructure - Covered Play Structure Alberta Rider	$ -	$ 212,849	$ -	$ -	$ -	$ -	$ -	$ 212,849
Infrastructure Investment - FF&E	$ -	$ 44,574	$ -	$ -	$ -	$ -	$ -	$ 44,574
Hazelbrook MS Secure Vestibule	$ -	$ 160,177	$ -	$ 388,333	$ -	$ -	$ -	$ 548,510
Infrastructure Investment - 2022 Envelope Projects	$ -	$ 970,260	$ -	$ -	$ -	$ -	$ -	$ 970,260
Infrastructure Investment - 2022 Mechanical	$ -	$ 1,351,678	$ -	$ -	$ -	$ -	$ -	$ 1,351,678
Infrastructure Investment - Hazelbrook MS Mechanical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Infrastructure Investment - Hazelbrook MS Track & CFT Playground Resurfacing	$ -	$ -	$ -	$ -	$ -	$ -	$ 315,877	$ 315,877
Infrastructure Investment - Interior Flooring (MTZ, DC, DES, BPT, BYR & MWW)	$ -	$ 238,542	$ -	$ -	$ -	$ -	$ -	$ 238,542
Infrastructure Investment - Mechanical	$ -	$ 1,697,250	$ -	$ 2,710,755	$ -	$ -	$ -	$ 4,408,005
Infrastructure Investment - Parking & Paving (HMS DC Parking lot & Playground Blacktop BRY, BRPT & MWW)		$ 1,678,210	$ -	$ 1,272,711	$ -	$ -	$ -	$ 2,950,921
Infrastructure Investment (Original)	$ 16,667,698	$ (16,667,698)	$ -	$ -	$ -	$ -	$ -	$ -
Infrastructure Investment Misc. (DO 5 year Roof & Ramps DW)	$ -	$ 518,526	$ -	$ 483,025	$ -	$ -	$ -	$ 1,001,551
Mary Woodward Elementary School	$ -	$ 2,170,217	$ 180,000	$ -	$ -	$ -	$ 147,292	$ 2,497,509
Metgzer Elementary School Secure Vestibule	$ -	$ 141,741	$ -	$ 288,333	$ -	$ -	$ 15,398	$ 445,472
Infrastructure - FMS Main Gym Flooring	$ -	$ -	$ -	$ -	$ -	$ -	$ 315,719	$ 315,719
Safety & Sec. Upgrades	$ 8,321,808	$ (8,321,808)	$ -	$ -	$ -	$ -	$ -	$ -
Safety & Security - Cameras	$ -	$ 349,119	$ -	$ -	$ -	$ -	$ -	$ 349,119
Safety & Security - Fire Alarm	$ -	$ 843,000	$ -	$ 1,674,203	$ -	$ -	$ -	$ 2,517,203
Safety & Security - Interior Doors Hardware, Exterior Doors & Fire Doors	$ -	$ 663,922	$ -	$ -	$ -	$ -	$ -	$ 663,922
Solar Requirement 1.5	$ -	$ 1,069,769	$ -	$ -	$ -	$ -	$ -	$ 1,069,769
Summer 2024 HVAC Replacement Projects		$ 225,261	$ -	$ -		$ 3,206,345	$ 2,894,398	$ 6,326,004
Technology	$ 18,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,000,000
Templeton ES - Core Remodel & Seismic Improvement	$ -	$ 1,221,892	$ -	$ 7,500,000	$ 329,921	$ -	$ 450,259	$ 9,502,072
Templeton ES - New Construction Project	$ 34,776,516	$ (4,091,380)	$ 4,000,000	$ -	$ -	$ -	$ -	$ 34,685,136
Templeton/Twality Portables	$ -	$ 4,123,050	$ -	$ -	$ -	$ -	$ -	$ 4,123,050
THS Modernization	$ 75,777,756	$ (4,855,668)	$ 5,000,000	$ -	$ -	$ -	$ -	$ 75,922,088
Tigard HS - Auditorium/Cafeteria Roof & Infill Improvements	$ -	$ 1,116,645	$ -	$ -	$ -	$ -	$ -	$ 1,116,645
Tigard HS - Tennis Court Relocation (includes FMS Tennis)	$ -	$ 951,676	$ -	$ -	$ -	$ -	$ -	$ 951,676
Tigard HS - Varsity Softball	$ -	$ 1,035,749	$ -	$ -	$ -	$ -	$ -	$ 1,035,749
Tigard HS Field Improvements	$ -	$ 367,596	$ -	$ -	$ -	$ -	$ -	$ 367,596
Tigard HS Fire Code Upgrades to Theater Curtains and Rigging	$ -	$ 278,014	$ -	$ -	$ -	$ -	$ -	$ 278,014
Tualatin Elementary School Secure Vestibule	$ -	$ 275,299	$ -	$ 348,333	$ -	$ -	$ -	$ 623,632
Tualatin High School Modification Project	$ 23,570,502	$ (1,287,332)	$ 2,000,000	$ 684,450	$ -	$ -	$ -	$ 24,967,620
Tualatin HS Controls Replacement		$ 671,000	$ -	$ -	$ -	$ -	$ -	$ 671,000
Tualatin HS - Lockers (Infrastructure)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Tualatin HS - Multipurpose Sport Field	$ -	$ 4,586,712	$ -	$ -	$ -	$ -	$ -	$ 4,586,712
Tualatin HS - Parking Lot Repaving (Infrastructure)	$ -	$ 1,937,097	$ 8,054	$ 800,000	$ -	$ -	$ -	$ 2,745,151
Twality Middle School	$ 62,239,661	$ (9,318,802)	$ -	$ -	$ -	$ -	$ -	$ 52,920,859
Sub Total - Current Allocated Bond Program Budget	**$ 291,313,326**	**$ -**	**$ 31,042,365**	**$ 21,929,576**	**$ 4,574,046**	**$ 9,371,305**	**$ 4,464,747**	**$ 362,695,365**
Unallocated Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL - Total Bond Resources	**$ 291,313,326**	**$ -**	**$ 31,042,365**	**$ 21,929,576**	**$ 4,574,046**	**$ 9,371,305**	**$ 4,464,747**	**$ 362,695,365**

Tigard Tualatin School District 23J
2017 Bond Program
Bond Summary

PROJECT:	ORIGINAL BUDGET (4/19/16)	CURRENT BUDGET 12/30/24	EXPENDITURE Life to Date 12/31/24	ENCUMBRANCE as of 12/31/24	FORECAST as of 12/31/24	COMMITTED, EXPENSED & FORECASTED TO DATE	BALANCE REMAINING	MILESTONES or PERCENT TO COMPLETE
Alberta Rider Elementary School - Secure Vestibule	$ -	$ 513,622	$ 513,622	$ -	$ -	$ 513,622	$ -	Complete
Alberta Rider Roof Replacement - Summer 2024 Project	$ -	$ 1,782,399	$ 1,782,399	$ -	$ -	$ 1,782,399	$ -	Complete
Art Rutkin Elementary School	$ 36,267,043	$ 56,010,515	$ 54,145,326	$ 290,189	$ 1,575,000	$ 56,010,515	$ -	Complete; Pending Final Payment
Boiler Replacement Project 2024		$ 2,520,400	$ 2,496,746	$ 18,055	$ -	$ 2,514,801	$ 5,599	Closeout
Bridgeport Elementary School	$ -	$ 1,943,234	$ 1,943,234	$ -	$ -	$ 1,943,234	$ -	Complete
Byrom ES - Vestibule Access Point & Fire Code Upgrades to Theatre Curtains	$ -	$ 2,985,514	$ 2,985,514	$ -	$ -	$ 2,985,514	$ -	Complete
CF Tigard Elementary School - Secure Vestibule	$ -	$ 368,038	$ 368,039	$ -	$ -	$ 368,039	$ -	Complete
Changing Room and Restroom Study MS		$ 29,000	$ 29,000	$ -	$ -	$ 29,000	$ -	Complete
Curriculum	$ 5,250,000	$ 9,250,000	$ 8,297,779	$ -	$ 952,221	$ 9,250,000	$ -	N/A
Deer Creek Elementary School - Secure Vestibule	$ -	$ 515,337	$ 515,337	$ -	$ -	$ 515,338	$ -	Complete
District Bond Administration Costs*	$ -	$ 7,832,970	$ 7,620,721	$ 212,249	$ -	$ 7,832,970	$ -	N/A
Creek Side Community High School - Durham Education Center	$ 7,458,671	$ 8,473,213	$ 8,497,858	$ -	$ (24,645)	$ 8,473,213	$ -	Complete
Durham Elementary School	$ -	$ 2,746,801	$ 2,746,801	$ -	$ -	$ 2,746,801	$ -	Complete
Fowler Middle School	$ 2,983,671	$ 8,999,835	$ 8,999,835	$ -	$ -	$ 8,999,835	$ -	Complete
Hazelbrook Middle School Secure Vestibule (& Lockers)	$ -	$ 548,510	$ 548,510	$ -	$ -	$ 548,510	$ -	Complete, Lockers Budget Transferred
Infrastructure Investment (Original)	$ 16,667,698	$ -	$ -	$ -	$ -	$ -	$ -	N/A
Infrastructure Investment - 2022-23 Envelope Projects	$ -	$ 970,260	$ 970,260	$ -	$ -	$ 970,260	$ -	Complete
Infrastructure Investment - 2022-23 Mechanical	$ -	$ 1,351,678	$ 1,346,494	$ 1,982	$ -	$ 1,348,476	$ 3,203	Complete
Infrastructure - Alberta Rider Track	$ -	$ 212,849	$ 212,849	$ -	$ -	$ 212,849	$ -	Complete
Infrastructure Investment - FF&E	$ -	$ 44,574	$ 44,574	$ -	$ -	$ 44,574	$ -	Complete; Funds Reallocated
Infrastructure Investment - Hazelbrook MS Track & CFT Playground Resurfacing	$ -	$ 315,877	$ 315,877	$ -	$ -	$ 315,877	$ -	Complete; Funds Reallocated
Infrastructure Investment - Interior Flooring (MTZ, DC, DES, BPT, BYR & MWW)	$ -	$ 238,542	$ 238,542	$ -	$ -	$ 238,542	$ -	Complete
Infrastructure Investment - Mechanical		$ 4,408,005	$ 4,408,005	$ -	$ -	$ 4,408,005	$ -	Complete
Infrastructure Investment Misc. (DO Roof & DW Ramps)	$ -	$ 1,001,551	$ 1,001,551	$ -	$ -	$ 1,001,551	$ -	Complete
Infrastructure Investment - Parking & Paving (HMS DC Parking lot & Playground Blacktop BYR, BRPT & MWW)	$ -	$ 2,950,921	$ 2,930,635	$ 20,286		$ 2,950,921	$ -	Closeout
Mary Woodward Elementary School	$ -	$ 2,497,509	$ 2,497,509	$ -	$ -	$ 2,497,509	$ -	Complete
Metgzer Elementary School - Secure Vestibule	$ -	$ 445,472	$ 445,472	$ -	$ -	$ 445,472	$ -	Complete
Fowler Middle School - Main Gym Floors	$ -	$ 315,719	$ 315,719	$ -	$ -	$ 315,719	$ -	Complete
Safety & Security - Fire Alarm Upgrades (TuHS, FMS, BPT & HMS)	$ -	$ 2,517,203	$ 2,448,636	$ 28,127	$ -	$ 2,476,763	$ 40,440	Closeout
Safety & Sec. Upgrades	$ 8,321,808	$ -	$ -	$ -	$ -	$ -	$ -	N/A
Safety & Security - Cameras	$ -	$ 349,119	$ 349,119	$ -		$ 349,119	$ -	Complete
Safety & Security - Interior Doors Hardware Replacement	$ -	$ 663,922	$ 602,234	$ 58,334	$ -	$ 660,568	$ 3,354	Complete
Solar Requirement 1.5% (TuHS)	$ -	$ 1,069,769	$ 1,069,769	$ -	$ -	$ 1,069,769	$ -	Complete
2024 HVAC Replacement Projects	$ -	$ 6,326,004	$ 182,134	$ 5,933,318	$ -	$ 6,115,452	$ 210,552	Construction
Technology	$ 18,000,000	$ 18,000,000	$ 17,914,868	$ -	$ 85,132	$ 18,000,000	$ -	N/A
Templeton ES - Core Remodel & Seismic Improvement	$ -	$ 9,502,072	$ 9,502,072	$ -	$ -	$ 9,502,072	$ -	Complete
Templeton Elementary School - New Construction	$ 34,776,516	$ 34,685,136	34,685,135.74	$ -	$ -	$ 34,685,136	$ -	Complete
Templeton/Twality Portables	$ -	$ 4,123,050	$ 4,123,050	$ -	$ -	$ 4,123,050	$ -	Complete
Tigard HS - Auditorium/Cafeteria Roof & Infill Improvements	$ -	$ 1,116,645	$ 1,116,645	$ -	$ -	$ 1,116,645	$ -	Complete
Tigard HS - Field Improvements	$ -	$ 367,596	$ 367,596	$ -	$ -	$ 367,596	$ -	Complete
Tigard HS - Tennis Court Relocation (includes FMS Tennis)	$ -	$ 951,676	$ 951,676	$ -	$ -	$ 951,676	$ -	Complete
Tigard HS - Varsity Softball	$ -	$ 1,035,749	$ 1,035,749	$ -	$ -	$ 1,035,749	$ -	Complete
Tigard HS Fire Code Upgrades to Theater Curtains and Rigging	$ -	$ 278,014	$ 278,014	$ -	$ -	$ 278,014	$ -	Complete
Tigard HS Modernization	$ 75,777,756	$ 75,922,088	$ 75,922,088	$ -	$ -	$ 75,922,088	$ -	Complete
Tualatin Elementary School - Secure Vestibule	$ -	$ 623,632	$ 623,632	$ -	$ -	$ 623,632	$ -	Complete
Tualatin High School Modification Project	$ 23,570,502	$ 24,967,620	$ 24,967,620	$ -	$ -	$ 24,967,620	$ -	Complete
Tualatin HS - Multipurpose Sport Field	$ -	$ 4,586,712	$ 4,586,712	$ -	$ -	$ 4,586,712	$ -	Complete
Tualatin HS Controls Replacement	$ -	$ 671,000	$ 54,754	$ 577,385	$ -	$ 632,139	$ 38,861	Construction
Tualatin HS - Parking Lot Repaving	$ -	$ 2,745,151	$ 2,746,350	$ -	$ -	$ 2,746,350	$ -	Complete
Twality Middle School	$ 62,239,661	$ 52,920,859	$ 51,863,014	$ 1,057,846	$ -	$ 52,920,859	$ -	Complete; Siding Rehabilitation
Bond Program Budget	**$291,313,326**	**$362,695,365**	**$351,609,073**	**$8,197,770**	**$2,587,709**	**$362,394,553**	**$302,010**	

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24, 2025

TO: Board of Directors

FR: Lisa Burton

RE: Recognition of the 2025 Classified Employees of the Year for the Tigard-Tualatin School District

EXPLANATION:

Classified Employees of the Year and the Bev Farnsworth Classified Employee of the Year Award

The following Classified staff have been chosen as Classified Employee of the Year for their school or department:

Adelbert Riodil - Alberta Rider Elementary	Mary Maston- Mary Woodward Elementary
Jaqueline Arroyo - Art Rutkin Elementary	Heidi Swayzei - Metzger Elementary
Michele Smith - Bridgeport Elementary	Haley Day - Nutrition Services
Adetokunbo Okedara - Byrom Elementary	Matt Younger - Operations Department
Roberta Fiarito - C.F. Tigard Elementary	Helen Abayare - Templeton Elementary
Briana Kosmicki - Creekside Community HS	Olivia Arizmendi Vazaquez - Tigard High School
Illran Jacobson - Deer Creek Elementary	Cheryl Weiss - Transportation Department
Adela Mendez Zepeda - Durham Elementary	Gabby Olivares - Tigard-Tualatin Virtual Academy
Natalie Castro - Fowler Middle School	Amanda Thorderson - Tualatin Elementary
Anne Leonardo - Hazelbrook Middle School	Josh Bern - Tualatin High School
Rebecca Padron - Hibbard District Office	Michelle Beck - Twality Middle School
Roger Dessert - Special Programs - Life Works	

PRESENTERS: Brian Bailey

SUPPLEMENTARY MATERIALS: Slide Deck

RECOMMENDATION: Recognition & Good News

PROPOSED MOTION: None

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24, 2025
TO: Board of Directors
FR: Lisa Burton
RE: Resolution 2425-08: Classified Employees Appreciation Week, March 2-8, 2025

EXPLANATION:
The week of March 2-8, 2025 has been designated as a week to acknowledge the valuable work of the Classified Employees in our schools. Without our Classified Staff we simply could not educate our students because of the important tasks Classified Staff perform in all areas of District services. The following are just a few:

- Keeping our schools clean, warm, safe
- Providing nutrition for students
- Safely driving our students to and from school
- Greeting the public in a helpful and positive fashion
- Helping students learn – to read, do math, tie their shoes
- Keeping track of records, budget, inventory
- Nurturing our students
- Improving the educational environment
- Helping students learn to behave

With this agenda item we join all schools in the State of Oregon in proclaiming the diverse talents of our Classified Staff for their dedication to educating our students.

PRESENTER:	Lisa Burton
SUPPLEMENTARY MATERIALS:	Classified Employee Appreciation Resolution 2425-08
RECOMMENDATION:	Adopt Resolution 2425-08 recognizing Classified Employee Appreciation.
PROPOSED MOTION:	I move that the Tigard-Tualatin School Board adopt Resolution 2425-08 recognizing the excellent work performed by the classified employees of our District and proclaiming the week of March 2, 2025 as Classified Employee Appreciation Week, as presented.

Tigard-Tualatin School District 23J
Resolution 2425-08

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Tigard-Tualatin School District Board of Directors proclaims March 2, 2025 to March 8, 2025 to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Tigard-Tualatin School Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this 24th of February, 2025

Signed:

_____

Tristan Irvin, Board Chair

Attest:

_____

Dr. Iton Udosenata, Superintendent

Distrito Escolar Tigard-Tualatin 23J

Resolución 2425-08

MIENTRAS, la educación de la juventud es esencial para el futuro de nuestra comunidad, estado, país y mundo; y

MIENTRAS, los empleados clasificados son la columna vertebral de nuestro sistema de educación pública; y

MIENTRAS, los empleados clasificados trabajan directamente con estudiantes, educadores, padres, voluntarios, socios comerciales y miembros de la comunidad; y

MIENTRAS, los empleados clasificados apoyan el buen funcionamiento de las oficinas, la seguridad y el mantenimiento de los edificios y propiedades, y el transporte seguro, la nutrición saludable y la instrucción directa de los estudiantes; y

MIENTRAS, nuestra comunidad dependa y confía en empleados clasificados para atender a los estudiantes; y

MIENTRAS, empleados clasificados, con sus diversos talentos y verdadera dedicación, nutren a los estudiantes en todos sus años escolares.

AHORA, POR LO TANTO, SE DETERMINA que la Junta Directiva del Distrito Escolar Tigard-Tualatin proclama del 2 de marzo de 2025 al 8 de marzo de 2025 como **SEMANA DE APRECIACIÓN AL EMPLEADO CLASIFICADO**;
y

SE DETERMINA que la Junta Directiva de la Escuela Tigard-Tualatin alienta encarecidamente a todos los miembros de nuestra comunidad a unirse a esta celebración, reconociendo la dedicación y el arduo trabajo de estas personas.

Adoptado este 24 de febrero, 2025

Firmado:

_____
Tristan Irvin, presidenta de la junta directiva

Testigo:

_____
Dr. Iton Udosenata, Superintendente

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24th, 2025

TO: Board of Directors

FR: Carol Kinch, Director of Student Services and Jessica Seay, Chief Financial Officer

RE: Special Education Funding & Budget

EXPLANATION:

The purpose of this presentation is to provide a comprehensive overview of the special education budget, including funding sources and allocations.

Key Focus Areas:

- Overview of Special Education
- Funding Sources: Federal Funds, State Funds, and Local Contributions
- Collaboration with the Northwest Regional Educational Service District (NWRESD)
- Resource Distribution and Program Investments
- Equity, Compliance, and Strategic Budget Planning

PRESENTER:	Carol Kinch and Jessica Seay
SUPPLEMENTARY MATERIALS:	Presentation Provided at Board Meeting
RECOMMENDATION:	N/A
PROPOSED MOTION:	N/A

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24, 2025
TO: Board of Directors
FR: Len Reed
RE: First Reading Board Policy

EXPLANATION:
The following policies are submitted to the Board for first reading under Reports and Discussions.

Policy	Title	Action	Explanation
JHCD	Medications**/*	New	The requirements come from ORS 339.866 (2) ***Required***
JHCD/JHCDA	Medications**/*	Delete	Replace with new JHCD
IKFB	Graduation Exercises	Update	SB992 (2023) replaced "Alternative Certificate with a "Certificate of Attendance". ***Optional***
IKF	Graduation Requirements	Update	SB992 (2023) replaced "Alternative Certificate with a "Certificate of Attendance". ***Required***
IIA	Instructional Materials**	Update	Consider the new proposed policy for update. TTSD already has this policy; we must consider adopting the new IIA from OSBA. ***Highly recommended***

PRESENTER: Len Reed

SUPPLEMENTARY MATERIALS: February 24th 1st reads

RECOMMENDATION: 1st Reading

PROPOSED MOTION: None

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24, 2025

TO: Board of Directors

FR: Lisa Burton

RE: 2025-2026 Open Enrollment/Inter-District Transfer Process

EXPLANATION:

The purpose of this agenda item is to:

- Present the 2025-2026 TTSD District Transfer process considerations
- Present TTSD qualifications for hardship release and transfer data from 2022-2024 school years
- Board review and approval

PRESENTER: Lisa Burton, Community Relations Manager
Alex Pulaski, Interim Director of Communications and Community Relations

SUPPLEMENTARY MATERIALS:
2025-2026 Inter-District transfer process considerations
Inter-District Hardship Release data

For Reference:
OAR 581-021-0019 Interdistrict Transfer Agreement
TTSD Transfer Process Webpage
Policy JECC Assignment of Students to Schools
Policy JECBB Admission of IntraDistrict Transfer Students
Policy JECB Admission of Nonresident Students
Policy JECA Admission of Resident Students
TTSD Boundary Map School Locator

REQUESTED ACTION: Approve 2025-2026 TTSD Open Enrollment Process

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: February 24, 2025
TO: Board of Directors
FR: Jessica Seay, Chief Financial Officer
RE: Nominations to the Tigard-Tualatin School District Budget Committee

EXPLANATION:

Every school district is required to establish a budget committee consisting of the school board and an equal number of qualified voters of the district. Currently there are three vacancies on the budget committee; all vacancies are for three-year terms.

To be eligible for appointment, a budget committee candidate must:
- Live in the district
- Not be an officer or employee of the district
- Be a qualified elector in the district

Budget committee members are appointed by the school board for terms of three years. The terms are staggered so that approximately one-third of the appointed members' terms end each year. The school board may reappoint members for additional terms.

If any appointed member is unable to serve the term for which he/she was appointed, or an appointed member resigns or becomes ineligible prior to the completion of the term for which he/she was appointed, the school board should fill the vacancy by appointment for the unexpired term.

Three seats expired in 2024. One expiring member, Cory Morgan, indicated interest in serving another term and is recommended for reappointment for another three-year term (Calendar End Date: June 30, 2027 |Presiding Over Budget Year: 2027-28).

For the remaining two seats, the District solicited applications from the community and interviewed candidates. Board Vice Chair Jaimes and Board Member Zurschmeide presided over interviews and will recommend appointment of two of the interviewees to serve the same term as outlined above.

PRESENTER: Jessica Seay

SUPPLEMENTARY MATERIALS: None.

RECOMMENDATION: Reappoint Cory Morgan to a three-year budget committee term and appoint two other members to the remaining budget committee seats (three-year terms each).

PROPOSED MOTION: I move to make the following three-year appointments to Tigard-Tualatin School District's budget committee:
- Cory Morgan – Reappointment
- _____ -- Initial Appointment
- _____ -- Initial Appointment

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: 2/24/25

TO: Board of Directors

FR: Len Reed

RE: ATTA Agreement, Cabinet COLA

EXPLANATION:
Tigard-Tualatin School District and the Administrators of Tigard-Tualatin School District (ATTA) reached a two-year agreement (2024-2026) agreement last week.

Here are the highlights of that agreement:

- COLA: 24-25 4.0%, 25-26 4.0%
- Insurance: 24-25 3.4% increase ($2221.23), 25-26 3.4% ($2196.45)
- Increase work year calendar for one secondary and middle school associate principal over master schedule and athletics.
- Additional 3 days added for vacation payout.

Superintendent has agreed to COLA and insurance increase for Cabinet members and the Associate Superintendent as follows:

- COLA: 24-25 4.0%, 25-26 4.0%
- Insurance: 24-25 3.4%, 25-26 3.4%
- No other changes to the contracts

PRESENTER: Len Reed

SUPPLEMENTARY MATERIALS:

24-26 ATTA agreement

RECOMMENDATION:
Approve contract terms between the Board and ATTA, Cabinet, and the Associate Superintendent.

PROPOSED MOTION:
I move that the Tigard-Tualatin School Board of Directors approve the contract terms between the Board and ATTA, Cabinet, and the Associate Superintendent as presented.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: February 24, 2025

TO: Board of Directors

FR: Tristan Irvin, Board Chair

RE: Consideration for the Board to Hear Appeal for a Complaint

EXPLANATION:
The Board is asked to consider the appeal of a complaint decision which has been reviewed, and investigated by school administrators, district administrators and the Superintendent.

PRESENTER:	Chair Tristan Irvin
SUPPLEMENTARY MATERIALS:	None
RECOMMENDATION:	None
PROPOSED MOTION:	I move that the Tigard-Tualatin School District Board of Education [will further consider or will not consider] a request to appeal the Superintendent's decision regarding a complaint.