

# 2025-26 Course Request Process

## **March 4<sup>th</sup>:**

**Course Guide** and supporting material available on the Issaquah High School [counseling website](#) under the “Course Requests” option. Teachers will lead a presentation on the CRP process during Homeroom. Grade level specific resources are available sorted by graduation year at the bottom of the [course request](#) page.

Students will be reminded of the resources they can use to review their academic history, check their progress with graduation requirements and will be directed to supporting resources to help them make thoughtful course requests for next year.

## **March 5<sup>th</sup>:**

**Qmlativ Student Access** opens at 8 am for students to start submitting requests.

## **March 4<sup>th</sup> and 5<sup>th</sup>:**

During block classes on this day students will receive information in each class period related to appropriate choices for the following year in that subject area. Example: Current math teachers will go over options for the follow year and make math recommendations during block period whenever you have math.

## **March 6<sup>th</sup>:**

During 1<sup>st</sup> period students turn pink form into 1<sup>st</sup> period teacher after taking a photo or copying down their requests.

## **March 5<sup>th</sup>-13<sup>th</sup>:**

**Counselors will be available** for quick appointments for course request questions. Students will be able to sign up using Calendly links in this week. It is advised that students review online materials prior to making an appointment. Many general questions can be answered in the materials or presentations from teachers. More specific or individual questions can be answered in appointments.

Students can also access counselors during **lunch drop ins March 5<sup>th</sup>-13<sup>th</sup>**. Counselors will see students as they arrive during their lunch periods. Counselors will be visiting the middle schools on **Monday, March 10<sup>th</sup> and will not be available for lunch drop-ins on this day.**

## **March 14<sup>th</sup> @ 8am:**

**ALL course requests DUE.** Course requests AND alternates need to be entered into Qmlativ. Students must enter 7 credit and 3-4 alternates. This must be done via *Student Access*, not with parents/guardian logins.

## **Late August 2025:**

Students can log in to [Qmlativ](#) and view their schedule without periods or teachers. If after seeing the courses the student is enrolled in, a student needs to request a change, there will be specific instructions for schedule change requests/timelines published at this time.