



**PRINCIPAL**  
BLESSED SACRAMENT  
CATHOLIC SCHOOL

SEARCH PROSPECTUS  
JULY 2025



## AT A GLANCE



**202  
STUDENTS**



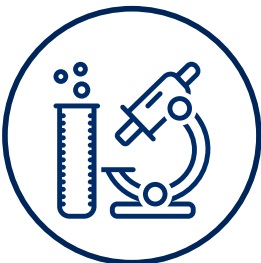
**SPANISH  
PROGRAM**



**P3 - 8TH GRADE**



**SPIRIT OF SERVICE**



**STREAM &  
COMPUTER LABS**



**WEEKLY ALL  
SCHOOL MASS**



**18 TEACHERS**



**60+ YRS OF  
EXCELLENCE**



## **SCHOOL OVERVIEW**

Formed as disciples of Jesus Christ and His Catholic Church, Blessed Sacrament School fosters an environment of prayer, service, and academic excellence with strong collaboration between students, families, faculty, staff, and the parish. Blessed Sacrament School exists to lead people to Jesus, by emphasizing spiritual growth, family faith formation, the sacramental life, community involvement, and high academic standards in preparation to be lifelong disciples of Jesus and our Catholic faith.

The 202 students from P3 - 8th grade are supported and challenged by dedicated and talented faculty members and benefit from a state-of-the art campus. An authentically Catholic school, Blessed Sacrament School is deeply aligned with the parish, partnering in service to their greater community.

The parish and school communities at Blessed Sacrament School are dedicated to nurturing each student's spiritual, intellectual, and personal growth, combining strong academics with robust co-curricular offerings to foster well-rounded lifelong disciples of Jesus and our Catholic faith.

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## **MISSION STATEMENT**

Blessed Sacrament School exists to lead people to Jesus.

## **PHILOSOPHY & GOALS**

Blessed Sacrament School is a place where we believe that knowing and loving Jesus and helping others on the journey to Jesus is modeled most powerfully through prayer, teamwork and discipleship.

We uphold the importance of being Bonafide Believers who are committed to the mission Jesus gave to His followers to “go make disciples of all nations”. We seek to be well formed in answering the challenges of today, by being completely faithful to the teachings of Jesus and our Catholic faith.

We also believe we are called to be Seekers who Surrender. We desire to accomplish great things with and for Jesus while surrendering our individual and personal agendas for the sake of the mission the Holy Spirit has guided us to collaboratively.

We also maintain that when we live out our call as disciples with prayer and teamwork as Bonafide Believers and Seekers who Surrender, we exhibit a Servant’s Heart in pouring ourselves out for others as Jesus challenges us “to serve, not to be served.”

If we live out these important values of faith, we believe the Holy Spirit will continue to “move mountains”. We are committed to leading others to Jesus uniquely through family faith formation, building up of small groups, and commitment to strong parish-school collaboration. These we believe will help us to reach more people in the wider community to have a deep encounter with Jesus and see the beauty of our Catholic faith.

## **SCHOOL OVERVIEW, CONT.**

### **Strong Faith Formation**

- Daily Religion/Faith Formation Classes: Integral to our curriculum, ensuring spiritual growth alongside academics
- Celebration of the Sacraments: Weekly School Mass, Each class receives Reconciliation 2-3 times a semester and sacramental life is fostered daily
- Weekly All School Mass seeks to bring together the school and the parish
- Weekly Adoration opportunities and Benediction for different classes each week
- Catechesis of the Good Shepherd in the Atrium is given to each student P3-4th grade



## **SCHOOL OVERVIEW, CONT**

### **Community Engagement**

- 5th Grade Pen Pal Program and Visits with Seniors: Connecting generations and fostering empathy
- Catholic Schools Week Service Projects
- Food Drives and opportunities to raise money for the less fortunate
- Gameball Run benefiting The Heller Center for kids with cancer at the Children's Hospital of Illinois
- Various opportunities for service each year in different classrooms
- Knights of Columbus are great supporters of our school and our students are engaged in Knights of Columbus activities and service regularly
- Many opportunities for community service taken by students and staff at the yearly Morton Pumpkin Festival in September

### **Academic Excellence**

- Strong Math & Algebra Program: Equipping students with critical thinking and problem-solving skills
- Glynn STREAM Lab: Where Science, Technology, Religion, Engineering, Arts, and Math intersect
- Spanish Program: Enabling global understanding and communication skills
- Band and Music Program: Nurturing musical talents through performance and appreciation
- Computer Lab: Enhancing digital literacy and technological proficiency

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## SCHOOL OVERVIEW, CONT

### Co-Curricular Opportunities

- Declamation Team: Developing public speaking and confidence.
- Student Council: Empowering student leadership and responsibility.
- Scholastic Bowl: Stimulating intellectual curiosity and teamwork.
- Altar Servers: Encouraging active participation in liturgical celebrations.
- Spring Musical: Showcasing creativity and teamwork through theatrical productions.

### Athletics

At Blessed Sacrament, the athletic program is more than just sports – it is an opportunity for virtue-building and character formation as they develop teamwork, discipline, and sportsmanship in a Christ-centered environment. With a variety of competitive sports available, student-athletes learn the value of perseverance, dedication, and integrity both on and off the field or court.

Through Blessed Sacrament's athletic program, students grow in confidence and character, learning valuable life lessons that extend far beyond sports. With dedicated coaches and supportive families, Blessed Sacrament Athletics fosters a culture of excellence where every student has the opportunity to thrive while modeling Catholic discipleship on the field, the track or in the gym.

**BASEBALL**  
**CROSS COUNTRY**  
**BOY'S BASKETBALL**  
**GIRL'S BASKETBALL**  
**VOLLEYBALL**  
**CHEERLEADING**  
**TRACK & FIELD**





## **THE POSITION**

The principal will be the primary leader of discipleship leading others to Jesus as both the educational and spiritual leader of the school. The school seeks a visionary leader who possesses a profound relationship with Jesus Christ, very strong interpersonal communication skills, deep faith, commitment to educational excellence, as well as a strong administrative acumen. He or she will be a collaborative leader with an accessible and approachable style that demonstrates a willingness to listen to new ideas while offering creative solutions and strong leadership to challenges. The principal will establish, demonstrate, and promote the highest standards and expectations for academic performance, behavior, and spiritual growth among students, staff, faculty and school families. They will also ensure there is strong collaboration between the school and the parish.

### **Accountability**

The principal must demonstrate exemplary moral character following the teachings of the Catholic faith so as to guide the faculty and staff to the established core behaviors of being Bonafide Believers, Seekers who surrender and a servant's heart. The principal is accountable to the pastor for the operation of the school. The principal is expected to abide by the established policies and best practices of the Diocese of Peoria, the Office of Catholic Schools, and the directives of the Superintendent of Schools.

### **General Responsibilities**

The principal serves the school in a professional manner and acts in accordance with the doctrinal and moral teachings of the Catholic Church. The principal ensures that the school participates fully in the evangelization mission of the parish and the Diocese by giving witness to Gospel living, spiritual and educational development, and the deepening of faith in all members of the school community.



## **FUNDAMENTAL REQUIREMENTS**

- Live and practice the Catholic faith
- Possess excellent academic credentials, including a Master's Degree in educational leadership as well as a current Illinois Professional Educator License with endorsement in school administration
- Previous experience in a Catholic school preferred
- Meet all Safe Environment requirements
- Member of Parish Leadership Team

## **CATHOLIC IDENTITY**

- Actively promote and create an environment which fosters discipleship and relationship with Jesus Christ and His Catholic Church
- Provide sufficient opportunities to the school community to celebrate the sacraments and encourage both students and faculty to practice their faith
- Ensure that the faculty is current in the areas of theology, religious education and catechetical skills by collaborating with the pastor and Director of Religious Education in appropriate opportunities
- Nurture a sense of selfless service in the students following the example of Jesus
- Promote a culture of respect and kindness in the students and the faculty

## **ACADEMIC EXCELLENCE**

- Act as the instructional leader of the school by recruiting, hiring, supervising, evaluating, retaining and providing quality professional development for highly qualified, certified faculty members to ensure student learning and development
- Supervise implementation of the Office of Catholic Schools curricula in a rigorous, relevant and age-appropriate manner that fosters students' ability to continually succeed
- Assist faculty in utilizing effective learning strategies that integrate up-to-date technology
- Ensure that all students learn to their fullest potential, utilizing concrete data to make informed decisions
- Continually update him /herself and faculty with educational best practices, encouraging ongoing formation of faculty
- Monitor student achievement through careful study of classroom-based, school-wide assessment data that reflect student progress
- Expand and strengthen programs and instructional approaches that prepare students for success in high school and future educational efforts.





## SCHOOL VIABILITY

- Create a new Commission on Education, attend their meetings, and help to prepare for meetings, informing them of policy and facilitating their continual professional development and goal setting
- In collaboration with the pastor and business office, prepare the annual school budget and monitor the finances regularly to guarantee proper cash flow with diverse funding sources to ensure the financial stability of the school
- Examine periodic financial statements with pastor and business office to make necessary adjustments for the continued fiscal viability of the school
- Promulgate written local financial policies and procedures for the collection and disbursement of all school funds following diocesan best practices, and see to their implementation
- Work assiduously to grow enrollment in order to attain full capacity of the school by implementing an enrollment management plan, overseeing an enrollment management team, and conducting an annual appeal
- Work in collaboration with Director of Building and Grounds to ensure the maintenance and safety of the school plant according to local, state, diocesan, and the Office of Catholic Schools policies, procedures and directives



## **GENERAL ADMINISTRATION REQUIREMENTS**

- Maintain visible presence to students and faculty and establish strong connections to faculty, school and parish families
- Oversee discipline in a respectful, proactive way according to diocesan policy
- Design and implement communication strategies so that the pastor, staff, school families, prospective families and the larger parish community are adequately informed regarding school matters and are engaged in the school
- Develop appropriate handbooks for school families, faculty and students
- Maintain accurate files and records for each student and employee
- Utilize teacher teams and shared leadership to delegate responsibilities
- Identify, encourage, and mentor future school leaders
- Attend required diocesan, Office of Catholic Schools, and local meetings
- Be available and accessible to parents when needed
- Supervise and evaluate staff and student progress and school safety through regular site visits to the classrooms and all other areas of the school facilities
- Maintain professional, working relationships with all members of the school community and involve them in making decisions when appropriate



## ABOUT THE AREA

Morton, Illinois is part of the Peoria metropolitan area. It is best known as the "Pumpkin Capital of the World" because the Nestlé/Libby's plant in town processes over 80% of the world's canned pumpkin. Morton hosts the annual Pumpkin Festival, a major community event in September featuring a parade, pumpkin-themed foods, and carnival rides. Beyond pumpkins, Morton has a strong agricultural and manufacturing presence. It's home to companies like Caterpillar Inc. and has a reputation for being a well-maintained, family-friendly town with excellent schools, parks, and a strong sense of community.

Situated in the heart of the Illinois River Valley, Morton offers the best in Illinois living. With lower housing and commodities costs, plus a higher standard of living than other communities its size, Morton is one of the best living values in the nation. Morton is located in Tazewell County and has a population of 17,000. In 2013 Morton was chosen as "One of the Top 10 Places to Raise a Family" by Family Circle Magazine.

The median age is 40 years, and there are a large percentage of family households. With a property tax rate of 6.8207 percent and no public debt, Morton puts its resources where they will best benefit its citizens. The result is quality living in a safe and well-run community.

Peoria, a bustling city on the Illinois River, is the state's oldest settlement, having been founded in the late 1600s by the French. Formerly a river port and center of industrial commerce, it is now a vibrant yet reasonably priced metropolis with all the historic landmarks and architecture befitting a city of its age. It also has a thriving arts scene, with venues like the Renaissance Park and Civic Center drawing visitors from all over the country. It is a diverse, inclusive and welcoming area. With strong Black, Hispanic and Asian-Indian communities, plus one of the nation's largest Lebanese American populations, Peoria ranks No. 82 on the "2023 Most Diverse Cities in America" list (Niche.com).

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## ABOUT THE AREA

### A cost of living index of 76.3

Peoria has a 27% lower cost of living than the national average, despite its metropolitan layout and prime location on the Illinois River. The city has a median home price of \$104,801. You can save money on food and utilities by relocating to Peoria while paying slightly more for transportation. The average monthly apartment rent in Peoria is only \$816, so living here is relatively cheap.

### Natural Beauty

The Wildlife Prairie State Park in Illinois is home to over 50 different species of native animals. Over 150 animals call the zoo's 2,000 acres home, and visitors can also go fishing, ride a train, and camp out there for the night.

The Peoria Zoo, Luthy Botanical Garden, and five public golf courses are just a few of the attractions that can be found within the city's extensive park system. The Peoria Park District is the largest in Illinois and the first of its kind in the city. The Peoria Park District hosts nearly 9,000 acres of green space and more than 50 miles of hiking and biking trails — with miles upon miles of additional trails throughout the region ([peoriaparks.org](http://peoriaparks.org)). The Peoria area also boasts the largest concentration of certified organic farms in Illinois (Greater Peoria Economic Development Council).

### Academia

A university community has long thrived in this city. The area is home to a number of prestigious universities, including Bradley University, Midstate College, Methodist College, OSF St. Francis College of Nursing, the University of Illinois College of Medicine, Illinois Central College, and Robert Morris University.

Moreover, Illinois Central University's main campus can be found in East Peoria, while Eureka College can be found in adjacent Eureka. Bloomington and Champaign, homes to Illinois State University and University of Illinois respectively, are nearby.



### Pumpkins!

As summer winds down and the weather begins to chill, people around the area go a little pumpkin crazy. The Morton Pumpkin Festival is a great event for fans of the ubiquitous squash.

When the pumpkins have been gathered, and the winter has fallen, the East Peoria Festival of Lights becomes a popular destination for locals and visitors alike. One of the largest lit festivals in the country, the Folepi's Winter Wonderland drive-through show runs throughout the month of December, beginning with the Parade of Lights.

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## ABOUT THE AREA

### Fine Arts

From vaudeville to the present day, the performing arts run deep in Peoria! The Peoria Symphony Orchestra is the nation's 14th oldest symphony orchestra, while Peoria Players Theatre is the oldest continuously running community theater in Illinois and fourth oldest in the nation ([peoriasymphony.org](http://peoriasymphony.org); [peoriaplayers.org](http://peoriaplayers.org))

### Midwest Values and Kindness

According to the list that was created by etiquette expert Marjabelle Young Stewart, Peoria is continuously ranked among the Top 10 Most Well Mannered Cities in the country.

The locals are exceptionally courteous, and they will not think twice about giving you a friendly grin, a wave, or a helping hand if you find yourself in a sticky situation. Greater Peoria's nonprofit sector is spearheaded by one of the top United Ways in the country for per capita giving and includes one of the nation's top Easterseals chapters, with a host of ways to volunteer and make a difference in the community.

### Access to the best healthcare

Around a quarter of the city's GDP is contributed by the healthcare sector. The Children's Hospital of Illinois, OSF Saint Francis Medical Center, Carle Health Methodist Hospital and Carle Health Proctor Hospital are the area's three largest medical facilities. Peoria is also home to the University of Illinois College of Medicine and St. Jude's Children's Research Hospital's Midwest facility.





## WHAT YOU'LL GET

We value our employees and offer a Total Rewards package to support your overall well-being, including:

- Salary Range: \$80,000 - \$95,000 per year
- Medical, dental, prescription, and vision plans to keep you and your family healthy
- Paid Time Off: Vacation, sick leave, and holidays
- Retirement Savings: A 403(b) retirement plan with employer contributions
- Long-term disability coverage
- Life Insurance

## APPLICATION PROCEDURE

To apply, please submit the following materials as separate PDF attachments in one email to Shana Rossi at [srossi@partnersinmission.com](mailto:srossi@partnersinmission.com)

- Cover letter that aligns your experiences and skills with the school's current needs as you understand them.
- Current resume with all appropriate dates included.
- Statement of Catholic educational leadership philosophy.
- List of five references with names, physical addresses, phone numbers, and email addresses. No references will be contacted without your knowledge and approval.

Please include "Blessed Sacrament" in the subject field of your email.



***Assemble all of the application materials in one email to:***

Shana Rossi, Partner  
[srossi@partnersinmission.com](mailto:srossi@partnersinmission.com)  
Partners in Mission  
(302) 250-2119  
[www.partnersinmissionslss.com](http://www.partnersinmissionslss.com)



Our search consultants exclusively help Catholic schools identify, recruit, retain, and support the most culturally-fit and professionally-qualified Catholic school leadership executives. Whether you seek a Superintendent, President, Principal, Head of School, or Director of Advancement, or Enrollment, we have the expertise and network to help you find the perfect fit.

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