

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, FEBRUARY 25, 2025
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPALS REPORT: Ms. Lindsay Ali – Park Road Elementary School
- V. APPROVAL OF MINUTES: January 14, 2025 (BOARD ACTION)
 January 24, 2025 (Special Meeting) (BOARD ACTION)
 January 28, 2025 (Special Meeting) (BOARD ACTION)
 February 4, 2025 (BOARD ACTION)
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/12/25
 - 2. Executive Committee – next meeting – 2/26/25 – **5:45 p.m.**
 - 3. Information Exchange Committee – next meeting – 3/12/25
 - 4. District Operations Committee - next meeting – 3/19/25
 - 5. Legislative Committee – next meeting – 2/26/25 - **Noon**
 - 6. Steering Committee – next meeting – 3/26/25
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 3/6/25 – Board Visit/Tour at Calkins Road Middle School (Visit 7:15 a.m./Tour immediately following)
 - 2. 3/11/25 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Quarterly Extraclassroom Activities Report – 2nd Quarter (BOARD ACTION)
 - 2. Energy Performance Contract SEQRA Resolution (BOARD ACTION)
 - 3. Energy Performance Contract Resolution (BOARD ACTION)
 - B. Discussion:
 - 1. Professional Service Contract Report
 - C. Other:
- VIII. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - 3. Coordinator of Special Education Programs and Services (BOARD ACTION)
 - B. Discussion:
 - C. Other:

IX. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: **(See Consent Agenda)**

1. Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.
2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews.
3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Transfer - Amendment No Meetings.

B. Discussion:

C. Other:

X. SUPERINTENDENT’S REPORT – Mr. Pero

A. Action Items:

1. Call for Executive Session **(BOARD ACTION)**
2. Field Trip Approval to Orlando, FL (SHS Softball) **(BOARD ACTION)**
3. Field Trip Approval to Houston, TX, pending advancement to the World Championship in April 2025 (Pittsford Robotics Team) **(BOARD ACTION)**
4. Policy Approval – 2nd Reading **(See Consent Agenda)**
 - a. #5671-Information Security Program

B. Discussion:

C. Other:

XI. CONSENT AGENDA

(BOARD ACTION)

- A. Committee on Special Education
- B. Sub-Committee on Special Education
- C. Committee on Preschool Special Education
- D. Policy Approval

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT **Public Comment Submission Form can be found at:**
pittsfordschools.org/publiccomment

XV. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **March 11, 2025: 6:00 p.m. Budget Work Session/7:00 p.m. Regular Meeting**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

IX. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: **(See Consent Agenda)**

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2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews.
3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Transfer - Amendment No Meetings.

B. Discussion:

C. Other:

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A. Action Items:

1. Call for Executive Session (BOARD ACTION)
2. Field Trip Approval to Orlando, FL (SHS Softball) (BOARD ACTION)
3. Policy Approval – 2nd Reading **(See Consent Agenda)**
 - a. #5671-Information Security Program

B. Discussion:

C. Other:

XI. CONSENT AGENDA

(BOARD ACTION)

- A. Committee on Special Education
- B. Sub-Committee on Special Education
- C. Committee on Preschool Special Education
- D. Policy Approval

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(BOARD ACTION)

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PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, January 14, 2025

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, January 14, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, N. Wayman, E. Woods.

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Mrs. Scott asked for a moment of silence for the recent passing of Calkins Road teacher, Kristen Rose.

3. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting. **APPROVED: AGENDA**

Vote: Unanimously carried

4. Principal's Report: Principal, Ms. Stephanie Barg, presented on the activities taking place at Jefferson Road Elementary School.

5. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its December 10, 2024, Regular meeting. **APPROVED: MINUTES 12/10/24**

Vote: Unanimously carried by all except Mr. Casey who was not in attendance at this meeting.

6. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported on the Legislative meeting. Mrs. Sanchez-Kazacos reported on the Audit Oversight meeting.

7. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of November 2024. **ACCEPTED: TREASURER'S REPORT**

Vote: Unanimously carried

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for the year ended June 30, 2024. **APPROVED: SINGLE AUDIT REPORT**

Vote: Unanimously carried

9. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's October 25, 2024 Review of Internal Controls over Payroll Processing as presented to and recommended by the Audit Oversight Committee. **APPROVED: INTERNAL AUDIT REPORT**

Vote: Unanimously carried

56.

10. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2024.

**APPROVED:
EXTRACLASSROOM
AUDIT REPORT & CAP**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.

Vote: Unanimously carried

11. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding regarding the following resolution:

**APPROVED:
RIC – ED LAW 2-D
APPLICATION CONTRACTS**

Vote: Unanimously carried

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”);

"WHEREAS, the Board of Education of the Pittsford Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE RESOLVED, Board of Education of the Pittsford Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Pittsford Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

12. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education establishes the non-resident tuition rates for the 2024-25 school year and until new rates are published as follows:

**APPROVED:
NON-RESIDENT
TUITION RATES**

Vote: Unanimously carried

Tuition charge for regular education students based on net cost per student:

Grade K-6	\$15,659
Grades 7-12	\$17,106

Tuition Charge for students receiving special education services:

Grade 1-6	\$52,205
Grades 7-12	\$53,652

13. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

Vote: Unanimously carried

**APPROVED:
SCRAP EQUIPMENT
MHS WEIGHT ROOM**

14. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the changes to the June 11, 2024 list of surplus vehicles.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above vehicle surplus and does hereby authorize the auction or trade-in and receipt of proceeds from the sale of the vehicles.

Vote: Unanimously carried

**APPROVED:
AUCTION OF
BUSES / SURPLUS
LIST**

15. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment- Certificated Staff – N/A

B. Appointment – School Related Professional

Name: Sarah Ozimek
Position: ACE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$21,596.00
Effective Date: 09/16/2024

Name: Sara Fugate
Position: JRE CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$20,476.00
Effective Date: 09/01/2024

Name: Zoe Smith
Position: MCE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$22,033.00
Effective Date: 09/01/2024

Name: Amanda Razzouk
Position: BRMS School Nurse
Type of Position: Full Time
Salary: \$45,129.00
Effective Date: 1/06/2025

Name: McKallah Surmont
Position: BRMS Undesignated Paraprofessional
Type of Position: Full Time

58.

Salary: \$21,651.00
Effective Date: 1/06/2025

Name: Ronald Warren
Position: TRE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$21,550.00
Effective Date: 1/06/2025

Name: Emma Magioncalda
Position: TRE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$19,935.00
Effective Date: 11/25/2024

C. Resignation for Retirement – Teacher

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Patricia	Morse	TRE	Grade 4	17.8	06/30/2025
Kathleen	Roser	BRMS	Grade 6	24.8	06/30/2025

D. Resignation for Retirement – Supervisory & Technical

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Donna	Larson	District Office	Computer Application Specialist	17.44	03/15/2025

E. Fall 2025 Coaching Salaries – see attached

F. Appointment of Substitutes

Bruening, Joseph
Buckley, Emma
Fernandez, Cassandra
Hennessey, Kathryn
Koslowski, Michael
Likly, Alyssa
Moran, Elizabeth
Nelson, Katherine
Odhiambo, Lily
Salatto, Charlotte
Spies, Lily
Uppal, Radhiki
VanThof, Patrick
Vettese, Jillian
Weinberg, Amelia
Whitford, Melissa

16. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Sarah Mueller	Office Clerk III	TRE	20/wk.	12/11/2024	\$17.69/hr.
Kathryn Hogan	School Aide	MCE	9/wk.	12/11/2024	\$15.50/hr.
Laura Porzio	Office Clerk III	TRE	20/wk.	12/13/2024	\$17.69/hr.
Catherine Hurlburt-Keeler	Senior Office Account Clerk	DO	37.5/wk.	01/13/2025	\$40,794.00

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Mark Mijangos	Bus Driver	TMF	22.5/wk.	12/27/2024	\$21,153.00
Mark Schenkel	Bus Driver	TMF	22.5/wk.	01/08/2025	\$21,153.00

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Michael Sirianno	Bus Driver	TMF	19.4 yrs.	01/16/2025
John Sparks	Bus Driver	TMF	13.5 yrs.	01/14/2025

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Angelo Hamm	Maintenance/Grounds	TMF	40/wk.	1/02/2025	\$43,360.00
Christopher Milner	Maintenance/Grounds	TMF	40/wk.	1/13/2025	\$43,360.00

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Michael Driscoll	Cleaner	SHS	9 mos.	12/09/2024

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Robert Gardner	Cook Manager	SHS	40/wk.	11/18/2024	\$31,676.00
Richard Wood	Assistant Cook Manager	MHS	30/wk.	01/06/2025	\$19,635.00

Mr. Clark noted the first reading of Tenure Recommendations.

17. Chief Information Officer Report: Dr. Cimmerer presented the annual enrollment projections. Summary is as follows: long-term enrollment projections for PCSD will remain flat with the potential of a slight increase from 2024 to 2034. Enrollment predictions have a 91% accuracy over the last 10 years and 98% accuracy over the past 5 years.

18. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

19. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2025/2026 Budget Guidelines as presented.
Vote: Unanimously carried

**APPROVED:
BUDGET
GUIDELINES**

20. Superintendent's Report: Mr. Pero spoke on Foundation Aid advocacy and community engagement, transportation challenges, capital project work, budget vote location and an update on the BRMS principal.

60.

Mr. Pero noted a donation of lunch for 800 students and faculty at Sutherland H.S. valued at approximately \$2,000.00 from Danny Daniele.

21. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

APPROVED:
CONSENT
AGENDA

Committee on Special Education: Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews, Transfer Student – Agreement No Meeting.

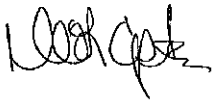
Sub-Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meetings.

Committee on Preschool Special Education: Amendment – Agreement No Meetings, Reevaluation Review, Initial Eligibility Determination Meetings.

22. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:09 p.m.
Vote: Unanimously carried

APPROVED:
ADJOURNMENT

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

*For Board
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education
Friday, January 24, 2025
Barker Road Middle School
(SPECIAL MEETING)

The SPECIAL MEETING of the Pittsford Central School District Board of Education began at 8:00 a.m. in Room 410, Barker Road Middle School on Friday, January 24, 2025.

BOARD MEMBERS PRESENT: R. Scott, S. Pelusio, K. Huels, E. Kay, R. Sanchez-Kazacos.
BOARD MEMBERS ABSENT: J. Casey, D. Berk.
LEADERSHIP TEAM PRESENT: M. Pero, S. Clark.

1. Mrs. Scott called the Special Meeting to order at 8:05 a.m.

2. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this morning's meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried by those present

3. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the medical history of a particular person, where no official business will be conducted.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried by those present

4. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session in order to return to the Special Meeting at 8:06 a.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried by those present

5. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT HEREBY RESOLVED, that the Board of Education, pursuant to its authority under Education Law § 913, hereby directs that an administrator be required to undergo such examinations as are necessary to determine that individual's physical and/or mental fitness to perform the responsibilities of their position in the District.

**APPROVED:
EDUCATION
LAW §913**

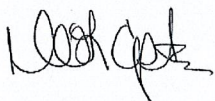
Vote: Unanimously carried by those present

6. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Special Meeting at 8:07 a.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried by those present

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education
Tuesday, January 28, 2025
Barker Road Middle School
(SPECIAL MEETING)

The SPECIAL MEETING of the Pittsford Central School District Board of Education began at 9:00 a.m. in Room 410, Barker Road Middle School on Tuesday, January 28, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, S. Pelusio, K. Huels.
BOARD MEMBERS ABSENT: E. Kay, R. Sanchez-Kazacos.
LEADERSHIP TEAM PRESENT: M. Pero, E. Woods.

1. Mrs. Scott called the Special Meeting to order at 9:07 a.m.

2. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this morning's meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried by those present

3. Motion was made by Mr. Casey, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending or current litigation, where no official business will be conducted.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried by those present

4. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session in order to return to the Special Meeting at 9:08 a.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried by those present

5. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the District's counsel, Bond Schoeneck & King, is authorized to prepare, serve and file all appropriate papers necessary to initiate an impartial due process hearing on behalf of the District in response to a parental request for an independent educational evaluation at public expense for a student with a disability in the District.

**APPROVED:
DUE PROCESS
HEARING**

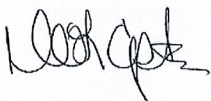
Vote: Unanimously carried by those present

6. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Special Meeting at 9:09 a.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried by those present

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Tuesday, February 4, 2025
Barker Road Middle School
(Link to Public Viewing on Website)

A BUDGET WORK SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 4, 2025. Mr. Pero reviewed the budget guidelines. Mr. Vespi reviewed the school budget process, timeline, major components of revenue, tax cap, levy, state aid as well as the governor's executive proposed budget. Mr. Clark provided a detailed look at human resources and staffing.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 4, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, E. Kay, R. Sanchez-Kazacos.
BOARD MEMBERS ABSENT: K. Huels
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, N. Wayman, E. Woods.

1. Mrs. Scott called the Regular Meeting to order at 7:02 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried **APPROVED:**
regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**
the agenda for this evening's meeting.

Vote: Unanimously carried by those present

3. Mr. Pero opened the Pittsford Pride program and explained how the selection process begins in each building in order to bring us to this celebration. Mrs. Scott, Mrs. Pelusio and Mr. Pero read the nomination write-ups that explained the reason why each student was selected for this honor. The following students are our Pittsford Pride recipients being recognized this evening:

Name	Grade Level	School
Isabella Ajayi	8	Calkins Road M.S.
Hazel Arora	9	Sutherland H.S.
Arianna Knolla	12	Mendon H.S.
Hannah Kulya	7	Barker Road M.S.
Emma MacCracken	5	Mendon Center
Theo Osborne	4	Jefferson Road
Owen Pelusio	4	Allen Creek
Jordan Scheider	5	Thornell Road
Ling Zhan	5	Park Road

Short break for pictures/congratulations and transition back to meeting 7:39 – 7:43 pm.

4. Board Reports: Mrs. Pelusio reported on the Legislative breakfast. Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.

5. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried
Regarding the following resolution: BE IT RESOLVED, that the Board of Education
accepts the Treasurer's Report for the month of December 2024.

ACCEPTED:
TREASURER'S
REPORT

Vote: Unanimously carried by those present

64.

6. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of One Hundred Nineteen Thousand Seven Hundred and Thirty dollars and Ninety cents (\$119,730.90) from Budget Code 640-1621-200-0621 Operations and Maintenance Custodial Services/Maintenance OM Equipment to Budget Code 640-1620-200-0620 Operations and Maintenance Buildings & Grounds/Operations OM Equipment.

Vote: Unanimously carried by those present

**APPROVED:
BUDGET TRANSFER -
OMS PURCHASE
OF 2 VEHICLES**

7. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the Field Use Agreement between the Pittsford Central School District and the Town of Pittsford to allow cooperation between the Pittsford Central School District and the Town of Pittsford when scheduling, operating and maintaining fields. The district will continue to pay to the Town of Pittsford a sum of Thirty-Six Thousand dollars (\$36,000.00) by April 1 of each year.

Vote: Unanimously carried by those present

**ACCEPTED:
FIELD USE
AGREEMENT - PCSD
& TOWN OF
PITTSFORD**

8. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried by those present

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status – Probationary to Tenure

In compliance with the provisions of Section 3012 of the Education Law and Part 30 of the Rules of the Board of Regents, I hereby recommend the following certificated staff to be appointed on tenure as indicated:

Name:	Evealise Costanza
Position:	JRE Grade 4
Tenure Area:	Elementary
Probationary Period:	08/31/2020 – 03/07/2025
Certification:	Initial

B. Appointment - Certificated Staff

Name:	Cortland Greindl
Position:	SHS Mathematics
Type of Position:	Regular Substitute
Tenure Area:	N/A
Probationary Period:	N/A
Certification:	Initial
Salary:	\$49,073.00
Effective Date:	10/01/2024

Name:	Leah Norton
Position:	TRE School Counselor
Type of Position:	Regular Substitute
Tenure Area:	N/A
Probationary Period:	N/A
Certification:	Pending
Salary:	\$51,233.00
Effective Date:	02/12/2022

C. Revision of Status – Certificated Staff - Regular Substitute to Part-Time

Name: Renee Giordano
 Position: PRE Mathematics .5/Science .1
 Type of Position: Part-Time
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Professional
 Salary: \$38,743.00
 Effective Date: 09/01/2024

D. Appointment – School Related Professional

Name: Chandler Poplawsky
 Position: SHS Undesignated Paraprofessional
 Type of Position: Full Time
 Salary: \$21,596.00
 Effective Date: 01/22/2025

Name: Daniel Hacker
 Position: PRE Undesignated Paraprofessional
 Type of Position: Full Time
 Salary: \$20,339.00
 Effective Date: 1/15/2025

Name: Emma Magioncalda
 Position: TRE Undesignated Paraprofessional
 Type of Position: Full Time
 Salary: \$19,935.00
 Effective Date: 11/25/202

E. Resignation – Teacher – see attached
 Victoria Barra

F. Resignation – School Related Professional – see attached
 Jennifer Pedrick
 Sophia Smith

G. Appointment – Building Substitute

Chloe Smith - PRE
 Tanya Hofler – MHS
 Samuel Gacica – MCE

H. Appointment of Substitutes

Stephen Marafino- spelling of name correction
 Christin Napierkowski
 Daniel Sendker
 Craig Stewart
 Teresa Zatyko
 Christin Napierkowski
 Emma Bailey

9. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried by those present

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Kathryn Hogan	School Aide	MCE	1 month	01/21/2025
Christy Cimino	School Aide	MCE	10 yrs.	01/23/2025

CLERICAL RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Diane Smith	Office Clerk III	CRMS	25.12	06/27/2025

TRANSPORTATION TERMINATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Laura Behrns	Bus Attendant/ School Aide	TMF	4 yrs.	01/14/2025

FOOD SERVICE APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Pota Martin	Food Service Worker	SHS	20/hr.	2/03/2025	\$16.00/hr.
Jennifer Maiorani	Food Service Worker Substitute	District Wide	Per Diem	01/27/2025	\$15.75/hr.

FOOD SERVICE RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Madeline Meadows	Food Service Worker	SHS	2 mos.	01/30/2025

10. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position of an Occupational Therapist as presented.
Vote: Unanimously carried by those present

**APPROVED:
OCCUPATIONAL
THERAPIST**

11. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position of a Physical Therapist as presented.
Vote: Unanimously carried by those present

**APPROVED:
PHYSICAL
THERAPIST**

12. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

13. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing a personnel issue, where no business will be conducted. This session will take place immediately after the Regular Meeting.
Vote: Unanimously carried by those present

**APPROVED:
EXECUTIVE
SESSION**

14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon High School field trip to Myrtle Beach, SC from 4/12/25 to 4/18/25.
Vote: Unanimously carried by those present

**APPROVED:
MHS BASEBALL
FIELD TRIP**

15. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School field trip to Myrtle Beach, SC from 4/12/25 to 4/17/25.
Vote: Unanimously carried by those present

**APPROVED:
SHS BASEBALL
FIELD TRIP**

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2025/2026 school calendar as presented.
Vote: Unanimously carried by those present

**APPROVED:
2025/2026 SY
CALENDAR**

17. Superintendent's Report: Mr. Pero acknowledged Black History Month as an exciting time to celebrate the history and contributions of black individuals. He shared that progress has been made but also recognized the work still ahead and committed to a more inclusive future for all. Mr. Pero also shared the governors executive order for a distraction-free environment in K-12 schools, where cell phones and similar devices are not allowed. He noted that parents will have an opportunity to share their thoughts during an upcoming power hour this spring, along with working with our administrators, teachers and Board of Education members soliciting that feedback. The district will then implement what that distraction-free environment will look like and how it will be applied in schools.

18. Mr. Pero noted the first reading of the following policy: #5671 - Information Security Program

19. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

BOCES 2 Cooperative Multi-Media AV Equipment	Various Vendors	Ongoing, lowest responsible bidder
BOCES 2 Cooperative Printer & Copier Supplies	Sourcenow LLC	\$2,121.60 (Estimated)

Committee on Special Education: Amendment – Agreement No Meetings, Annual Review, Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews, Reevaluation/Annual Reviews.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation Transfer Student, Reevaluation/Annual Reviews, Transfer Student – Agreement No Meeting.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings.

20. Public Comment: One person addressed the Board.

21. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:02 p.m.
Vote: Unanimously carried by those present

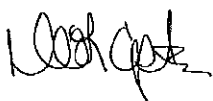
**APPROVED:
RECESS**

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 8:41 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

68.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Deborah L. Carpenter', with a stylized flourish at the end.

Deborah L. Carpenter
School District Clerk

Pittsford Central School District
Quarterly Report on Extraclassroom Activity Funds

Allen Creek Elementary School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
<u>Club/Activity</u>				
Student Council	\$ 1,471.57	\$ -	\$ -	\$ 1,471.57
Sales Tax Payable	-	-	-	-
	<u>\$ 1,471.57</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,471.57</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 1,471.57
Less Outstanding Checks	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u><u>\$ 1,471.57</u></u>

Jefferson Road Elementary School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
<u>Club/Activity</u>				
Student Council	\$ 1,998.34	\$ -	\$ -	\$ 1,998.34
Sales Tax	-	-	-	-
	<u>\$ 1,998.34</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,998.34</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 1,998.34
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u><u>\$ 1,998.34</u></u>

Mendon Center Elementary School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
<u>Club/Activity</u>				
Student Council	\$ 3,919.27	\$ -	\$ -	\$ 3,919.27
Bookstore	15,054.98	1,029.65	674.83	15,409.80
Ski Club	1,351.67	5,400.00	4,660.00	2,091.67
Sales Tax	150.42	82.35	-	232.77
	<u>\$ 20,476.34</u>	<u>\$ 6,512.00</u>	<u>\$ 5,334.83</u>	<u>\$ 21,653.51</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 21,663.47
Less Outstanding Checks	(9.96)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Total Cash Balance at End of Month	<u><u>\$ 21,653.51</u></u>

Park Road Elementary

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
<u>Club/Activity</u>				
Student Council	\$ 2,502.99	\$ 305.81	\$ -	\$ 2,808.80
Ski Club	677.13	4,800.00	4,360.00	1,117.13
Sales Tax	-	-	-	-
	<u>\$ 3,180.12</u>	<u>\$ 5,105.81</u>	<u>\$ 4,360.00</u>	<u>\$ 3,925.93</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 3,925.93
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	<u><u>\$ 3,925.93</u></u>

Thornell Road Elementary School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
Club/Activity				
Student Council	\$ 3,128.08	\$ -	\$ -	\$ 3,128.08
Ski Club	1,474.67	5,210.00	5,460.00	1,224.67
Sales Tax	-	-	-	-
	<u>\$ 3,379.67</u>	<u>\$ 5,210.00</u>	<u>\$ 5,460.00</u>	<u>\$ 4,352.75</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 4,352.75
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 4,352.75</u>

Barker Road Middle School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
Club/Activity				
Adventure Club	\$ 1,505.22	\$ 3,550.00	\$ 3,851.00	\$ 1,204.22
Art Club	-	-	-	-
Bookstore	5,438.89	117.92	124.98	5,431.83
Drama Club	11,937.16	2,856.20	272.09	14,521.27
Science Olympiad	1,937.55	-	-	1,937.55
Home & Careers	409.44	1,220.00	1,218.11	411.33
Latin Club	1.48	-	-	1.48
Music Activities	7,881.61	1,426.00	3,179.79	6,127.82
Ski Club	3,233.53	25,900.00	23,440.00	5,693.53
Student Council	13,992.93	33,810.68	25,955.30	21,848.31
Yearbook	1,597.03	43.52	43.52	1,597.03
Sales Tax	320.29	40.24	331.92	28.61
	<u>\$ 48,255.13</u>	<u>\$ 68,964.56</u>	<u>\$ 58,416.71</u>	<u>\$ 58,802.98</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 64,432.24
Less Outstanding Checks	(5,629.26)
Plus Outstanding Receipts	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 58,802.98</u>

Calkins Road Middle School

	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
Club/Activity				
Blue Team	2,949.71	4,457.00	2,486.67	4,920.04
Bookstore	1,393.72	292.36	287.45	1,398.63
Drama Club	17,357.91	14,382.48	12,871.93	18,868.46
Home & Careers	920.43	1,404.77	450.14	1,875.06
Latin Club	1,020.30	238.00	-	1,258.30
Library Club	-	-	-	-
Maroon Team	-	-	-	-
Music Activities	8,618.39	9,221.00	7,173.42	10,665.97
Principal's Cabinet	-	-	-	-
Science Olympiad	297.78	367.20	-	664.98
Ski Club	2,865.33	19,065.00	20,970.00	960.33
Spanish Club	1,245.90	-	-	1,245.90
Student Council	4,341.45	1,228.31	472.11	5,097.65
WEB Leaders	10.00	-	-	10.00
Yearbook	8,865.78	-	205.70	8,660.08
Sales Tax Payable	79.26	131.90	158.88	52.28
	<u>\$ 49,965.96</u>	<u>\$ 50,788.02</u>	<u>\$ 45,076.30</u>	<u>\$ 55,677.68</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 57,651.69
Less Outstanding Checks	(1,974.01)
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 55,677.68</u>

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
Class of 2024	10,286.53	-	10,286.53	-
Class of 2025	3,132.25	9,706.53	3,755.81	9,082.97
Class of 2026	2,921.48	2,692.26	3,668.00	1,945.74
Class of 2027	1,559.90	2,220.00	780.00	2,999.90
Class of 2028	-	2,980.00	1,138.50	1,841.50
Band	2,206.41	1,717.00	547.98	3,375.43
Best Buddies	686.88	-	-	686.88
Debate Club	455.02	-	-	455.02
DECA Club	91.31	3,751.02	2,142.00	1,700.33
Drama	9,695.52	9,006.29	4,972.31	13,729.50
Fine Arts	143.60	-	-	143.60
Gay Straight Alliance	251.06	-	-	251.06
Latin Club	664.57	-	-	664.57
Link Crew	1,631.06	15.00	551.47	1,094.59
Model UN	2,616.93	9,985.00	8,311.20	4,290.73
Musicals	17,397.27	325.00	225.00	17,497.27
Newspaper-Lance	218.99	-	-	218.99
Pegasus	1,725.16	-	39.93	1,685.23
Project Earth	843.66	-	-	843.66
RESET	392.21	-	-	392.21
Science Olympiad	211.85	300.00	-	511.85
Show Choir	205.06	125.00	58.51	271.55
Ski Club	2,879.73	12,355.00	8,459.95	6,774.78
Student Council	7,132.42	2,361.00	1,523.40	7,970.02
Tri-M	146.74	300.00	-	446.74
U-Save	-	-	-	-
Yearbook	4,112.13	-	-	4,112.13
Sales Tax Payable	185.27	-	185.27	0.00
	\$ 71,793.01	\$ 57,839.10	\$ 46,645.86	\$ 82,986.25

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 89,001.63
Less Outstanding Checks	(6,015.38)
Plus Outstanding Receipts - NSF checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	\$ 82,986.25

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2024	Receipts	Disbursements	Ending Balance December 31, 2024
Class of 2024	6,404.95	-	6,404.95	-
Class of 2025	3,937.08	4,268.43	-	8,205.51
Class of 2026	1,280.96	1,068.26	-	2,349.22
Class of 2027	1,403.37	1,068.26	-	2,471.63
Class of 2028	-	-	-	-
Art Club	581.17	-	144.83	436.34
Best Buddies	519.32	-	88.66	430.66
Bookstore	2,205.85	88.06	747.64	1,546.27
DECA Club	1,326.98	3,600.00	2,052.00	2,874.98
Drama Club	4,769.81	7,158.40	1,514.03	10,414.18
FISK	-	171.00	-	171.00
French Club	192.25	5.00	-	197.25
Latin Club	756.02	-	-	756.02
Link Crew	2,391.22	210.00	792.00	1,809.22
Masterminds	232.84	-	-	232.84
Model UN	2,075.00	12,445.00	13,007.53	1,512.47
Musical	21,204.80	220.18	-	21,424.98
Music Activities	6,912.60	1,162.00	1,162.00	6,912.60
National Honor Society	264.39	-	-	264.39
Pittsford Girl Up	85.83	-	-	85.83
Plant Club	572.26	185.61	131.80	626.07
Red Cross	-	22.22	-	22.22
Science Olympiad	672.22	192.46	825.00	39.68
Ski Club	1,105.71	9,180.00	7,050.00	3,235.71
Students against Cancer	20.00	-	-	20.00
Student Council	8,403.56	2,472.75	1,976.93	8,899.38
Technology Club	866.66	844.99	727.54	984.11
Virtual Enterprises	348.72	500.00	34.55	814.17
Yearbook	38,246.86	8,267.90	200.00	46,314.76
Sales Tax Payable	26.77	351.49	315.56	62.70
	\$ 106,807.20	\$ 53,482.01	\$ 37,175.02	\$ 123,114.19

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 129,533.32
Less Outstanding Checks	(6,419.13)
Plus Deposits in Transit	-
Total Cash Balance at End of Month	\$ 123,114.19

TOTAL OF ALL CLUBS

353,983.20

Pittsford Schools

Michael Vespi
Assistant Superintendent for Business

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1077

Fax: 585.381.9368
Michael_Vespi@pittsford.monroe.edu

Date: February 25, 2025
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business
Re: Energy Performance Contract – NYS Environmental Quality Review Act (SEQRA) Resolution



We have been discussing and working on the development of a potential Energy Performance Contract (EPC) since November 2023. I am pleased to report that the district is finally ready to move forward with an EPC that includes the installation of various energy efficiency improvements across every building in the district. This includes upgrades such as LED lighting, building insulation improvements, pipe and valve insulation, heat pump replacements, and rooftop solar photovoltaics.

The district has been working with Johnson Controls, Inc. (JCI) to develop the EPC. They have conducted a comprehensive energy audit and have identified energy efficient technologies that can be realistically implemented. Overall, the project aims to reduce energy consumption and generate cost savings for the district.

The current project is estimated to cost \$13,470,515 which will be fully offset by energy cost savings and state building aid. This means that there will be no net cost for taxpayers, as Johnson Controls Inc. guarantees the energy savings. The district expects energy savings of \$704,950 annually resulting in a positive cash flow of \$7,224,021 over an 18-year period.

The project will only move forward once it receives approval from the State Education Department. This approach not only promotes energy efficiency but also ensures financial responsibility and transparency. The Board of Education needs to approve two resolutions for the project to move forward. The first resolution is a Type II action under the New York State Environmental Quality Review Act ("SEQRA"). Essentially based on the scope of the proposed project, no further study or action is needed regarding an environmental quality review.

It is anticipated that the project would begin in 2026. Please review the attached PowerPoint presentation for a final summary of the project.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1077

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: February 25, 2025
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business
Re: Energy Performance Contract Resolution

Michael Vespi

As previously outlined in the Energy Performance Contract NYS Environmental Quality Review Act (SEQRA) Resolution document, this 2nd resolution needs to be approved by the Board of Education. The resolution has been reviewed and approved by legal counsel.

This resolution allows the district to execute the proposed Energy Performance Contract with Johnson Controls, Inc. (JCI). As with any project, the proposed project would be submitted to the New York State Education Department for review and approval. It is anticipated that the project would begin in 2026. Please review the attached PowerPoint presentation for a final summary of the project.

Pittsford Schools

Field Trip Approval Form (Athletic/Secondary)

This form must be filled out for every district field trip. Complete and submit at least three months in advance for an overnight, out of state or out of country trip and 30 days for a day trip.

Date of application: 1/28/25

School Requesting Trip: SHS



Date(s) of trip: 4/13/25 -4/17/25

Classification of trip: (Check all that apply)

- ☐ Day Trip
- ☒ Overnight without missing instructional time
- ☐ Overnight with missing instructional time
- ☒ Out of state
- ☐ Out of country

Type of field trip:

Class/Club/Team Name Participating in the Trip:

Pittsford Sutherland Varsity Softball

Reason for Trip:

Spring break trip will provide a chance to get in games, scrimmages, and practices in weather that allows on field play avoiding bad weather and cancellations at home. Providing team with an opportunity for team bonding and also a reward for a returning team that went to states last year. Most

Trip Initiator(Teacher/Advisor/Coach):

Mike

Scialo

First Name

Last Name

ms.sutherlandsoftball@gmail.com

Trip Initiator Email:

Number of substitute teacher(s) to be needed for the date(s) of the trip? None



TRIP LOGISTICS

Have both the district and building calendars been checked for conflicts?

☒ Yes ☐ No

None

Identify conflicts:

Trip Destination Address: (if overnight trip, provide name and address of overnight lodging)

Name: Cabana Bay Beach Resort **Street Address:** 6550 Adventure Way

City: Orlando

State: Florida

Zip: 32819

Date(s) of Departure from School: 4/13/25

Time(s) of Departure from School: TBD

Date(s) of Return to School: 4/17/25

Time(s) of Return to School: TBD

Estimated round trip miles: 2068

Estimated Number of Students participating in trip: 15

Estimated Number of PCSD Chaperones participating in trip: 2

Estimated Number of Parent Chaperones participating in trip: 2

Is a nurse needed to attend the trip? No ☒

Are you aware of the process for collecting, administering, distributing and securing medication? Yes ☒

Are you aware of the process for accommodating students with IEP's, allergies, and/or medical conditions? Yes ☒

Is trip insurance available for this trip?

☒ Yes ☐ No, Explain

Type of transportation. Check all that apply:

☒ ~~Pittsford School Bus~~

☐ Non-Pittsford School Bus

☒ ~~Commercial Tour Bus~~

☐ Train

☒ Airplane

☐ Other

TRIP COSTS - Expenses

Are you aware of any students who may require alternative financial support in order to attend? No - Explain

We have had team meetings with cost of trip and asked anyone who may need assistance to contact me personally and I have had none of the current participants contact me. will offer again at next meeting.

Estimated trip cost per student: \$ 2100 (cost per student) - total.

Additional costs per student (spending money, event fees, food, gratuities, etc): \$ 150

Estimated Trip Insurance fee per student (if applicable): \$

Approx. \$1000 out of pocket per student

TRIP FUNDING - Payments

Student payments will be made to: Tour company/vendor

Please describe any fundraising (if involved):

"FOLKS", Booster club has had various fundraisers. Pancake Breakfast, Chipotle, Carwashes.

Supervision of Overnight, Extended, Out-of-State, Out-of-Country Trips

Name of Tour Company used to manage trip: KSA

Date of Parent Informational Meeting: Last Year and another 3/3/21/25

Date of Chaperone Meeting: 3/21/25

Supervision Details i.e. baggage checks, curfews, room check-ins, non-direct supervision activities:

Baggage checks before departure from Sutherland High School on 4/13/25, 11pm nightly curfew with room checks by Assistant Coach. Universal Studios theme park passes provided by tournament 2

Trip Adviser agrees to provide the Code of Conduct during the mandatory parent meeting and will obtain confirmation that all participants have read and agree to the code of conduct
Policy 8460: The District Code of Conduct applies to all participants at all times during a trip. Participation by students or adult supervisors may be terminated for a violation of the Code of Conduct during the trip. All expenses arising out of such an infraction, including travel expenses back to school and damage to property, are the responsibility of the student's parents, or in the case of an adult supervisor, that individual.

Trip Advisor Initials: MS

Trip Advisor will provide participants with the field trip cancellation policy and will obtain confirmation that all participants have read this policy.

Policy 8460: The Superintendent or designee reserves the right to cancel a field trip, particularly if security and safety is in doubt.

Trip Advisor Initials: MS

Curricular / Instructional

Instructional Objectives (Be specific, include outcomes, desired proficiency level and how you will measure the standards and district curriculum goals it meets.):

Development of team culture, the way we play and conduct ourselves in both competitive game situations and off field activities.

Preparation Activities (How will the student be prepared to for the trip as an instructional activity?):

Multiple weeks of team practice with player/parent meetings leading up to trip. Player/Parent meeting to go over itinerary of trip and expected behavior and goals of trip.

On Trip Activities (What instructional activities will occur on the trip?):

We will be playing three games and a scrimmage along with on field practices.

Follow-Up Activities (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?):

Evaluating game scenarios that came up and implementing practice plans to correct things that need correction. Finish up a strong season.

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Entirety of trip will take place over Spring break 2025, no classes will be missed

What specific plans have been made for the continued instruction of those students who will not participate in the field trip?

All will participate N/A

Other remarks about trip not included in any of the above fields:

A chance for our seniors and rest of team to experience what most all of our past players have said to be one of the best experiences they had while participating in high school sports. Try to go every two

Approvals:

Building Principal Initials:



Date:

2/11/25

Director Initials:



Date:

1/31/25

Superintendent Initials:



Date:

2/13/25

Board Approval Date:

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Pittsford Schools

Field Trip Approval Form (Athletic/Secondary)

This form must be filled out for every district field trip. Complete and submit at least three months in advance for an overnight, out of state or out of country trip and 30 days for a day trip.

Date of application: 10/14/23

School Requesting Trip: SHS

Date(s) of trip: 4/15/2025 - 4/21/2025

Classification of trip: (Check all that apply)

- ☐ Day Trip
- ☒ Overnight without missing instructional time
- ☐ Overnight with missing instructional time
- ☒ Out of state
- ☐ Out of country

Type of field trip: Extracurricular ☒ FIRST Robotics Competition

Class/Club/Team Name Participating in the Trip:

Pittsford Robotics Team (club)

Reason for Trip:

The reason for this trip is for our robotics team (club) to compete in the FIRST Robotics World Championship, an international event where students apply STEM skills in a high-level competition. This experience provides students with the opportunity to showcase their engineering and problem-solving abilities, collaborate with teams from around the world, and gain exposure to real world applications of science and technology.

Trip Initiator(Teacher/Advisor/Coach):

Brian Holliday
First Name Last Name

Trip Initiator Email: brian_holliday@pittsford.monroe.edu

Number of substitute teacher(s) to be needed for the date(s) of the trip? None

TRIP LOGISTICS

Have both the district and building calendars been checked for conflicts?

☒ Yes ☐ No

The trip will take place during spring break, ensuring that no school days are missed.

Identify conflicts:

Trip Destination Address: (if overnight trip, provide name and address of overnight lodging)

Name: George R. Brown Convention Center **Street Address:** 101 Avenida de las Americas unit B

City: Houston

State: TX

Zip: 77010

Date(s) of Departure from School: 4/15/25

Time(s) of Departure from School: between 7am and 11am Buffalo airport

Date(s) of Return to School: 4/21/24

Time(s) of Return to School: between 3pm and 5pm

Estimated round trip miles: 2694 miles

Estimated Number of Students participating in trip: 25

Estimated Number of PCSD Chaperones participating in trip: 1

Estimated Number of Parent Chaperones participating in trip: 4

Is a nurse needed to attend the trip? No



Are you aware of the process for collecting, administering, distributing and securing medication? Yes



Are you aware of the process for accommodating students with IEP's, allergies, and/or medical conditions? Yes



Is trip insurance available for this trip?

☐ Yes

☒ No, Explain No, we do not have insurance for this trip due to the short turnaround time. Ou

Type of transportation. Check all that apply:

☐ Pittsford School Bus

☐ Non-Pittsford School Bus

☐ Commercial Tour Bus

☐ Train

☒ Airplane

☐ Other

TRIP COSTS - Expenses

Are you aware of any students who may require alternative financial support in order to attend? No - Explain

At this time, I am not aware of any student who need alternative financial support. However in the past we have received financial

Estimated trip cost per student: \$ 1300.00

Additional costs per student (spending money, event fees, food, gratuities, etc):\$ 75

Estimated Trip Insurance fee per student (if applicable): \$ 0

TRIP FUNDING - Payments

Student payments will be made to: Other, please specify Rochester Community Robotics

Please describe any fundraising (if involved):

The team is planning to use a small portion of the funds we receive from local business sponsorships and a cookie dough sales to support the trip. Last year we ran a GoFundMe campaign to help cover the cost, and we may consider this

Supervision of Overnight, Extended, Out-of-State, Out-of-Country Trips

Name of Tour Company used to manage trip: FIRST robotics, we have to use their accommodations

Date of Parent Informational Meeting: 3/31/25

Date of Chaperone Meeting: 4/4/25

Supervision Details i.e. baggage checks, curfews, room check-ins, non-direct supervision activities:

There will be a student information meeting to explain the above information and how it will work.

Trip Adviser agrees to provide the Code of Conduct during the mandatory parent meeting and will obtain confirmation that all participants have read and agree to the code of conduct
Policy 8460: The District Code of Conduct applies to all participants at all times during a trip. Participation by students or adult supervisors may be terminated for a violation of the Code of Conduct during the trip. All expenses arising out of such an infraction, including travel expenses back to school and damage to property, are the responsibility of the student's parents, or in the case of an adult supervisor, that individual.

Trip Adviser Initials: BH

Trip Adviser will provide participants with the field trip cancellation policy and will obtain confirmation that all participants have read this policy.

Policy 8460: The Superintendent or designee reserves the right to cancel a field trip, particularly if security and safety is in doubt.

Trip Adviser Initials: BH

Curricular / Instructional

Instructional Objectives (Be specific, include outcomes, desired proficiency level and how you will measure the standards and district curriculum goals it meets.):

Our participation in the FIRST Robotics World Championship strongly aligns with Pittsford's STEM goal by providing students with hands-on, real world experiences that reinforce, engineering, technology, science and team work. Although

Preparation Activities (How will the student be prepared to for the trip as an instructional activity?):

Students have been preparing for the FIRST Robotics World Championship throughout the season. Key preparation activities include Engineering and Technical Training, Competition Strategy and Scouting, Hands-on Skills Development,

On Trip Activities (What instructional activities will occur on the trip?):

The primary focus of our trip is the FIRST Robotics World Championship competition, which takes up most of each day. During the competition, students will be actively engaged in: Matches and Strategy Sessions: Competing in qualification

Follow-Up Activities (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?):

After returning from the FIRST Robotics World Championship, our team will engage in several follow-up activities to reflect

What instructional provisions have been made to help participants keep up with other classes that they will miss?

There are quiet rooms set aside for student that can be used for catching up on class work missed. Students will have Sunday to catch up on work too.

What specific plans have been made for the continued instruction of those students who will not participate in the field trip?

Since our robotics team is a club rather than a class, there will not be formal instruction during the trip for those who did not attend. However, we will keep in contact with the team members who stayed behind, ensuring they can stay engaged

Other remarks about trip not included in any of the above fields:

Approvals:

Building Principal Initials:



Date:

2/11/25

Director Initials:

Date:

Superintendent Initials:



Date:

2/22/25

Board Approval Date:

SUBJECT: INFORMATION SECURITY PROGRAM

The Data Protection Officer (DPO)/Director of Technology, Assistant Superintendent for Business, Assistant Superintendent for Curriculum, Instruction and Assistant Superintendent for Human Resources and the Superintendent will select from the National Institute of Standards and Technology (NIST) CSF control set, controls and procedures to implement these controls, in order to promote and protect confidentiality, integrity, and availability of information held by Pittsford Central School District (PCSD). The NIST CSF Framework is guidance based on existing standards, recommendations, and practices for organizations to better manage and reduce cybersecurity risk. In addition to helping organizations manage and reduce risks, it was designed to foster risk and information security management communications amongst both internal and external organizational stakeholders.

PCSD is dependent upon having accurate, available, and trustworthy information to both perform our mission and to rely upon to make decisions. Information security threats and vulnerabilities all interfere with our operations. This policy seeks to promote the adoption of controls and procedures to minimize the risk of these occurrences.

PCSD shall implement regulations, plans, procedures, and controls that accomplish, where applicable, the following objectives:

- a) Governing the information security program
- b) Managing access controls for all Information Technology (IT) clients
- c) Providing security awareness training that includes New York State Law 2-D requirements
- d) Assessing and managing security risks
- e) Managing the configuration of IT systems while applying change management
- f) Planning for contingencies related to IT incidents
- g) Identifying and authenticating all IT clients
- h) Scheduling controlled maintenance periods for critical systems
- i) Securing data and managing storage media through their lifecycle
- j) Ensuring physical and environmental security for (IT) systems
- k) Aligning personnel action notices with IT roles and permissions
- l) Managing the PCSD vendor supply chain related to IT
- m) Responding to and recovering from adverse IT incidents
- n) Managing the hardware, software, and data asset inventory
- o) Securing the network architecture that includes threat detection
- p) Detecting, logging, and reporting network incidents
- q) Controlling vulnerabilities and keeping systems current

NIST CSF

NIST Cybersecurity Framework: <https://www.nist.gov/cyberframework>

Pittsford Central School District Adopted: 1/25/22, 2/4/25 (first reading)