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The following items are contained in the January 15, 2025 Regular Meeting Minutes:

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6. Superintendent's Report & Principals' Updates
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12. Board Secretary's Financial Reports for November 2024
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17. Cash Report for November 2024
18. New Business

19. Other Matters

20. Public Comment

21. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on January 15, 2025 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On December 21, 2024, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present:	Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor; Mr. Thalissinos, Longport

Presentation of the June 30, 2024 Audit:

Mrs. Nancy Sbrolla, with Ford, Scott & Associates presented the Margate City School District's June 30, 2024 audit. Mrs. Sbrolla is the government partner with the firm and shared that there was an unmodified opinion with no audit finding. The District ended the year with approximately \$4 million in fund balance, of which \$1.6 million was allocated to the 2024-2025 school year budget and \$2 million will be allocated to the 2025-2026 school year budget. Additional highlights include an increase in revenue over budget which was further offset by increases in tuition and health benefit expenses.

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of December 2024 attached as Exhibit # 1, pages 29,964-29,965.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill welcomed all members back and wished them a happy new year. He shared that the professional development session held today focused on classroom based interventions. He shared that the Tighe School musical *Annie* would open later this week. He shared the Empty Bowls community fundraiser coordinated by Mrs. Farrell would be held on February 2, 2025, in the Ross

School cafeteria. He shared that the MEF Winter Social would be held on February 21, 2025, at the Linwood Country Club.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Personnel matters:

1. Approve Chelsea Crompton for enrollment and reimbursement upon successful completion of the graduate course EDUC 6133 Leasing Instructional and Program Assessment at Stockton University as an online course. Costs: 3 credits = \$2,208.00 at \$736.00 per credit w/o fees. 75% of 3 credits = \$1,656.00.
2. Approve Chrissy Campbell for enrollment and reimbursement upon successful completion of the graduate course SPCE 636 Research in Special Education at Ball State University as an online course. Costs: 3 credits = \$2,088.88 at \$696.00 per credit. Stockton 3 credits = \$2,208.00 at \$736.00 per credit. 75% of Stockton = \$1,656.00
3. Approve the hiring of Grace Fishbein & Monica Tabasso for the Lucky Kids Program (as needed) for the 2024-2025 school year at a rate of \$20.00 per hour, pending completion of paperwork.
4. Approve the hiring of Ronald Nellom for the position of Lead HVAC/Black Seal Maintenance at the prorated salary of \$63,690.05 per year, starting on January 20, 2025.
5. Approve the hiring of Gavin Horn, Sarah Jamrogowicz and Alexa Rosen as a Substitute Teachers for the 2024-2025 school year pending completion of paperwork.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Instructional Support Activities request:

1. Approve the National Honors Society "Wednesday, Pretzel Fundraiser" which will help raise money for the National Honors Society field trip. This fundraiser will be held on multiple Wednesdays throughout the school year.

Motion passed by the following roll call vote:

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Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Field Trip request:

1. Approve the Tighe School Musical cast members to go to ACIT to view an open dress rehearsal of Cinderella on February 27, 2025. Costs: 2 substitutes = \$250.00 Transportation provided by District Bus.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Workshop matters:

1. Approve the attendance of Leigh Turner at the NJASBO Administrative Program on May 13, 2025 at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
2. Approve the attendance of Melina Skwarek at the NJASBO Audit Review Program on April 15, 2025 at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
3. Approve the attendance of Melina Skwarek and Colleen Culmone at the NJASBO Accounts Payable Program on May 13, 2025 at the Westin, Mt. Laurel. Costs: \$290.00 Registration Fee and Travel.
4. Approve the attendance of Lisa Drexler at the virtual workshop sponsored by the Bureau of Education and Research on Strengthening the Executive Functioning Skills of Students with Special Needs on Thursday, January 30, 2025. Costs: \$295.00 Registration Fee + Substitute \$125.00. Total Costs: \$420.00
5. Approve the attendance of Ryan Gaskill at the virtual workshop sponsored by NJASA, Special Education Law & Policy Update on January 23, 2025. Registration Fee: No Cost.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the December 11, 2024 Regular Meeting Minutes. Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog seconded by Mr. Sorensen to accept the Secretary's Financial Reports for the month of November 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 29,966 - 29,989. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of November 30, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 29,990 - 30,013.

Motion passed by the following roll call vote:

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Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	12-000-261-730-00-00-010	Maintenance Equipment	\$3,240.00
	11-000-230-530-00-00	District Postage	\$1,500.00
	11-000-240-103-00-00-010	Purchased Services	\$10,400.00
	11-000-240-600-00-01-010	Administrative Services	\$10,250.00
	11-000-251-330-00-00	Legal Services	\$20,248.00
	20-250-100-300-00-00-010	Special Education Services	\$6,000.00
		TOTAL	\$51,638.00
FROM:	11-000-261-610-00-01	Maintenance Equipment	\$3,240.00
	11-000-230-590-00-00	District Postage	\$1,500.00
	11-000-100-565-00-00	Purchased Services	\$10,400.00
	11-000-100-565-00-00	Administrative Services	\$10,250.00
	11-000-291-270-00-00	Legal Services	\$20,248.00
	20-250-100-300-00-00-025	Special Education Services	\$6,000.00
		TOTAL	\$51,638.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of November 2024, attached as Exhibit # 4, pages 30,014 – 30,025.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog seconded by Mr. Sorensen, to accept the Cash Report for the month of November 2024, attached as Exhibit # 5, page 30,026.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog seconded by Mr. Sorensen, to approve the following New Business:

- A. Approve to review and accept the 2023-2024 Annual Comprehensive Financial Report (ACFR) – Synopsis of Audit Recommendation prepared by Ford, Scott & Associates, LLC. The approval supports an unmodified opinion by the auditor and no audit findings or recommendations. Attached as Exhibit # 6, pages 30,027 - 30,030.
- B. Approve the submission of the Bi-annual Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) to the County Office as required under state regulation N.J.A.C. 6A:32-4.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following Other Matters:

- A. Approve the final determination of HIB Report investigation number T02-202425.
- B. Approve the final determination of HIB Report investigation number T03-202425.
- C. Approve the following PRIDE Fundraisers for the 2025-2026 school year:
 - a. Candy Grams and Flower Sales for school play
 - b. Spirit Gear Sale
 - c. Dodging Drugs Dodgeball Tournament to be held in April 2025
 - d. Autism Awareness Month Fundraiser to be held in April 2025

Other Matters (Continued):

- D. Approve the Tighe School MathCounts Team to attend the MathCounts competition at Kingsway High School on Saturday, February 8, 2025 from 8:00 am - 2:00 pm. Costs: \$280.00.
Transportation provided by District Bus plus cost of driver.
- E. Approve a medical leave for Mindi Ermelin from approximately April 28, 2025 to an anticipated return date of September 29, 2025.
- F. Approve the MEF to hold the Ross Kids Invite Someone Special Dance at the Ross School in the cafeteria on January 31, 2025 from 4:30 pm - 6:00 pm and 6:30 pm - 8:00 pm.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 6:14 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator