

BOARD MEETING
Tuesday, February 25, 2025 at 6:00pm
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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION
The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board’s responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.
- III. APPROVAL OF AGENDA (H000)
- IV. APPROVAL OF MINUTES
 - a. January 28, 2025 Meeting Minutes (H000.1)
 - b. January 28, 2025 Workshop Minutes (H000.2)
- V. FINANCIAL REPORT
 - a. Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)
- VI. CONSENT AGENDA
 - a. Approve Payroll: January 2025 Final: \$122,410.63
 - b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General-2/13/25,	#4602347–4602352,		Early payments due	\$ 4,629.30
General-2/26/25,	#9000001344–99000001351		ACH Reimbursement Payments	\$ 7,185.65

Approve AP Vouchers releasing this month:

General–2/26/25, #4602347–#4602367, Current Vouchers due \$
CPF–2/28/25, #4698083, Modernization Grant #1, \$

Pre-approve for release before next Board meeting:

General Fund AP Vouchers:

Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, Hood Canal Communications (e-Rate tech re-wiring project, \$15,000 over e-Rate), OESD invoices (ACH payments), grant expenditures, process ACH payments: \$21,500.00

- c. Approve Payroll: February 2025, estimate: \$121,000.00 (includes stipends)
- d. Approve the Brinnon School Fiber Access Hood Canal Communications (HCC) backup internet service (H01)

VII. DISCUSSION ITEM WITH ACTION

- a. Reauthorize previously approved Policy 3205 (H02) - approved by OSPI for use now
 - i. WASA memo on 1/30/25 says Policy 3205 Sex Discrimination and Sex-Based Harassment of Students Prohibited and associated procedures 3205P1/3205P2 – have been “retired”
- b. Approve Policy 6022 Fund Balance Policy (H03) – first read – what amount do you prefer?
 - i. State Auditor’s Office looks for 60-days of expenditures (for Brinnon \$320,000)
 - ii. A more standard 10% is approximately \$200,000
 - iii. Approve required fund balance

VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Transition to Kindergarten update (H04)
- b. KPL (Kaleidoscope Play and Learn) Report (H05)
- c. First Read: Policy 4200 Safe and Orderly Learning Environment (H06)
- d. Jefferson County One Tenth of One Percent Sales Tax Fund Evaluation: 2023 Report (Brinnon related pages) (H07)
- e. Student of the Week – Thank you Alicia (H08)
- f. Plumbing – expect expenses
 - i. We need to explore a water filter system
- g. Upcoming dates
 - i. February 24-28 SmileMobile on campus
 - ii. March 7 at 9:00am PA Symphony’s Adventures in Music on campus
 - iii. March 21 Fun Friday
 - iv. March 31- April 4 No School for Spring Break
- h. Received a \$500 donation for Run Club from Everette & Stephanie Moran

IX. BOARD MEMBERS REPORTS

- a. Director

X. ADJOURNMENT