

PTA Meeting Agenda

February 5, 2025

In Attendance: Megan Thomas, Tami Coppler, Sam Walsh, Melisa Leventry, Nicole Barrett, Cara Heisler, Michele Kish, Olesea C. Sizemore, John J. Adamson, Edith R. Adamson, Carolyn Kemp, Melissa Mentz

Online Attendees: Dr. Roberto, Missy, Natalie

Meeting called to order at 7:04 pm

Welcome and Introductions

PTA focus

Our focus is to encourage and support a positive school environment with our students, staff, families and community as we strive to advocate for programs and policies that nurture students and education. We do this by volunteering our time while sponsoring and funding programs that enhance the educational and social experiences of all Crafton students.

President's Report

- Vote to approve minutes from the January 2025 meeting
 - Motion to approve – Cara Heisler
 - Second – Melisa Leventry
- Updates on January events - Panera, Parks to Schools Program
- Sarris Fundraiser - announce current top sellers
 - Started in January and goes through mid-April
 - Top 3 sellers currently are Lola Delaney, Madison Peck, and Corinne Coppler
 - Top 3 sellers will receive an award
- School Wide Valentine's Day Party February 14 - volunteers still needed - discuss decorations
 - Signup genius has the breakdown per grade
 - Discussion to have lights around the gym?
 - Comment: Last year we didn't have any, just had the mini golf and that was fine
 - Comment: What about balloons?
 - Megan: Anyone that wants to decorate would have to come in early (7:30AM). Edith and Olesia volunteered
- Souper Bowl is also happening right now
- PTO at junior/senior high school- any current 6th parent that's interested in being part of the PTO Board can email Marsha Burleson.
- Project Playground Update - Picnic benches were ordered and delivered.

- They will send us an invoice and PTA will pay the amount we allotted to go towards them.
- Nomination Committee - 3 PTA Members
 - This committee will look to appoint potential board members
 - Tami/Sam/Megan all plan to stay on another year, but anyone else can run against them and vote
 - V.P. spot is opening for the next school year
 - We need to form the nomination committee
 - If you're interested send an email to the PTA
- Share photos
- Tami: For valentine's party we should probably divide up the snacks per class. We should do this BEFORE the day of the party. Cara Heisler offered to divide up the snacks at a time before the party.

VP Report

Nothing today

Treasurer's Report

January 2025 - Members voted to allocate an additional \$500 to Staff Appreciation to 2024-2025 budget (total increased from \$1200 -> \$1700)

- This was approved

PTA account balance as of 1/30/25: \$14,933.88

- \$5400 is allocated to Project Playground

Jan 2025 PTA Expenses:

- Five Below Gift Cards for New Years Coloring Contest: \$70
- Sarris Candy Fundraiser Winner Gift Cards: \$60
- Valentines Day Snacks/Drinks: \$227.21

Jan 2025 PTA Profits:

- Box Tops: \$348.50
- Caliente Pizza PTA Giveback day: \$92.85
- Jan PTA Day: \$55
- Feb Bday Shout Outs: \$25

PTA Expenses 2024-2025 Review To Date

Expense Name	Expense	Budget Amt	Actual Amt	Over/Under
Kindergarten Field Trip	Field Trip	\$600.00	\$610.00	-\$10.00
1st Grade Field Trip	Field Trip	\$600.00		\$600.00
2nd Grade Field Trip	Field Trip	\$600.00		\$600.00
3rd Grade Field Trip	Field Trip	\$600.00		\$600.00
4th Grade Field Trip	Field Trip	\$600.00		\$600.00
5th Grade Field Trip	Field Trip	\$600.00		\$600.00
6th Grade Field Trip	Field Trip	\$1,500.00		\$1,500.00
Special Education Field Trip	Field Trip	\$600.00		\$600.00
Field Trip Transportation	Field Trip	\$1,000.00		\$1,000.00
PTA Recognition Gifts	Program	\$400.00		\$400.00
Holiday Parties & Classroom Snacks	Program	\$2,550.00		\$2,550.00
Bulletin Board	Program	\$100.00		\$100.00
Kindergarten T-Shirts	Program	\$550.00	\$696.90	-\$146.90
Staff Appreciation Gifts	Program	\$1,700.00		\$1,700.00
Read Across America Week	Program	\$150.00	\$0.00	\$150.00
Red Ribbon Week	Program	\$100.00	\$0.00	\$100.00
Fun Day	Program	\$1,000.00		\$1,000.00
Meet the Teacher Night	Program	\$150.00	\$150.00	\$0.00
Fall Family Reading Night	Program	\$150.00	\$150.76	-\$0.76
Spring Family Reading Night	Program	\$150.00		\$150.00
School Supplies for Students/Teachers in Need	Program	\$200.00		\$200.00
Treasure Box Prizes	Program	\$300.00		\$300.00
Insurance & Gambling License	Overhead	\$365.00	\$365.00	\$0.00
Babysitting (meetings)	Overhead	\$200.00		\$200.00
Bank Fees/Checks	Overhead	\$50.00		\$50.00
Miscellaneous	Overhead	\$375.00		\$375.00

Babysitting - Monthly Meeting (\$200 Budget)			
Month	Name	Amount	
<i>September</i>	Allie	\$20.00	
<i>October</i>	Lani	\$20.00	
<i>November</i>	NHS	\$0.00	
<i>December</i>	N/A	\$0.00	
<i>January</i>	N/A	\$0.00	
<i>February</i>			
<i>March</i>			
<i>April</i>			
<i>May</i>			
	Total	\$40.00	

PTA Recognition Gifts (\$400 budget)			
Items	Date	Amount	
Popsicles	7/17	\$14.67	K Summer Playdate
Mrs Kelly Retirement Gift	9/29	\$47.79	
PJ Drive Pizza Party	12/24	\$68.53	
New Years Coloring	1/3	\$70	
Sarris Candy Fundraising Winner	1/14	60	
		\$260.99	Total

Staff Appreciateion Gifts (\$1700 budget)			
Item	Date	Price	
Back to School		\$240.00	Fig Tree
Back to School		\$637.50	TOTE BAGS
Back to School		\$79.50	Snacks
Fall Lunch		\$300.00	catered @ Jr/Sr School
September		\$0.00	
October		\$0.00	
November		\$0.00	
December		\$0.00	
January		\$0.00	
February			
March			
April			
Spring Lunch			
		\$1,257.00	Total

School Supplies for Students/Teachers (\$200 budget)			
Month	Name	Total	Paid
August	Headphones	\$7.49	

Treasure Box Prizes (\$300 budget)			
Item	Date	Price	
Five Below	8/6	\$160	

Dollar Tree	8/6	\$18.73	
		\$178.73	Total

Holiday Parties & Classroom Snacks (\$2550 budget)			
Name	Date	Price	
Halloween Drinks		\$103.84	
Haloween Snacks		\$153.00	
Halloween DJ		\$250.00	
Holiday Snacks		\$59.40	
Holiday Bubble House		\$375.00	
Vday Snacks/Drinks		\$227.21	
		\$1,168.45	Total

Misc (\$375 budget)			
Name	Date	Price	
Printing Fees	12/3	\$44.94	
		\$44.94	Total

Additional Expenses Approved by Vote			
Name	Date	Price	
Square One Art 6th Grade Tiles	12/3	\$349.25	
Halloween Decorations	12/23	\$289.50	
		\$638.75	Total

Total Budgeted expenditure: \$15,190

note: field trip expenses will be higher than originally projected

Total expenses spent per date: \$5569.01

6th Grade Account

- Balance as of 1/30/25: \$1866.49
- Jan 2025 Profits:
- Donation: \$500

Principal's Report - Dr. Tocci shared she had a wonderful experience at Crafton with the kind students and strong staff. Dr. Roberto is scheduled to start Monday February 10.

- Dr. Roberto: "Super excited to get started. I will be in the building Friday afternoon."

Committee Reports

- 6th Grade - Jen Blevins
 - Planning a 6th grade dance with the Carnegie PTA, TBD on date (most likely April)
 - Q: Are we doing the 6th grade kickball game?
 - A: Not sure yet, will confirm
- Talent Show - Brian O'Malley, Edith Adamson and Molly Dulaney
 - We will get a date from the school to determine when we can come around and promote sign ups

- Same mandatory rehearsals as last year but we will have extra non-mandatory rehearsals for kids that want additional help
- Q: Will there be a signup genius for volunteer spots?
- A: Yes
- Comment: Might be able to get NHS member volunteers to sign up as well if we're short on parent volunteers

Coordinator Updates

- Family Reading Night - Melisa Levinty - March 6, 6-8PM
 - Activities all themed around books/characters
 - Tami made a 50/50 Carlynton board like what we had at the Bingo night, she will provide this
 - We just need tickets for the raffle baskets, which we currently have
 - If you bring a donation for the free store you get ONE free raffle ticket
- Scholastics - Cara Heisler - March 6 & 7
 - Cara will need help setting up that Wednesday evening, all day 6th, and 7th
 - This will need to be added to Sign up genius
 - PTA meeting is the 5th so volunteer times might need
 - Sam will check the facility request to ensure we have more than enough tables requested.
- Box Tops - John Adamson
 - Over halfway to our goal, right at \$523.20 (goal is \$1000)
 - There are a lot of opportunities to earn this month so check , John posted these on the PTA page
- Fun Day - John Adamson - May 20 (Rain Day May 21) - Date may change
 - Meetings will likely start at the beginning of April
 - PTA snow cone machine works well so we can just use that
- Q: We were looking at using a space in the basement for storage of our seasonal items. Is that okay?
- A: Dr. Roberto will make a note with Dr. Tocci about this when she meets with her on Friday
- Walk- A-Thon - Sam Walsh and Ashley Schaffer – Tentative date is May 16th

Dates to Remember

February 1 - February 11 Jazzercise Fundraiser

- 2 different packages:
 - 5 classes for \$40 (valued at \$125)
 - Jazzercise class will be held here at the school on Feb 11, 6pm in the gym, \$5 per person
 - Adults can come without a kid but kids can't come without an adult

February 1 - February 28 Fig Tree Latte Fundraiser

February 1 - April 13 Sarris Fundraiser

February 3 100th Day of School School Wide Cougar Paw Search

February 3 - February 7 Soup-er Bowl Fundraiser

February 5 PTA Dress Up Day - Pajamas \$2 Donation

February 5 - 7:00PM PTA Meeting Crafton Elementary School Library

February 5 - February 14 Grocery Tote Bag Sale 2 bags for \$15 while supplies last

February 14 Valentine's Day Mini Golf Party

February 11 - 6:00PM-6:45PM Jazzercise Adult & Child Dance Class

Crafton Elementary School Gym \$5/person at the door

February 17 No School - Presidents Day

February 18 - 7:00PM School Board Meeting Carlynton Jr Sr High School CCC Room

February 18 March Birthday Shout Outs Due

February 18 - 7:00PM School Board Meeting Carlynton Jr Sr High School CCC Room

February 19 - 11:00AM-10:00PM Dining with a Purpose - Texas Roadhouse

1155 Washington Pike, Bridgeville, PA 15017

February 20 - 7:00PM-8:00PM Ready, Set, Tech Parent Workshop

Crafton Elementary School Auditorium

- No childcare but you can bring kids, and they can sit with you in the auditorium

February 21 - 2 Hour Delay

Parent Feedback/ Open Discussion

- Q: When is the first day of school for 2025-2026 school year?
- A: This has not been voted on yet

Meeting Adjourned at 8:02 PM

