

ANNUAL SCHOOL VOLUNTEER AFFIDAVIT & RELEASE

Before serving as a volunteer in the Northmont City Schools, you must complete this form, have it notarized and return it to the school. (Note: Most banks have notary services)

I agree to abide by all relevant Board policies and administrative guidelines while on duty for the District (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which s/he is exposed except as authorized by law – see below). I understand that, although I am covered under the District's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

I understand further that, as a volunteer, I am not in any manner considered an employee of the District or entitled to any benefits provided to employees. I further release the Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services. In addition, I (including my heirs, assigns and personal representatives) agree to release, hold harmless, and indemnify the District or its affiliates from and against any claims, demands, actions, causes or action, lawsuits, expenses, or losses (including attorney's fees) on account of property damage or personal injury (including death) arising out of or attributable to the individual's travel to or participating in any volunteer program.

DUTY TO MAINTAIN CONFIDENTIALITY OF STUDENT RECORDS AND INFORMATION

The District is committed to maintaining the security and confidentiality of all student records and/or student personally identifiable information. As an approved volunteer in the District, you may have access to student records and/or student personally identifiable information that must be maintained as confidential and not released and/or permitted access to except as authorized by Board policy and law. Violations of this duty may result in a reassignment and/or restriction of your volunteer responsibilities by the building principal/designee.

Volunteers must comply with the following:

- All student records are considered confidential.
- Directory information including the student's name, address, telephone number, date and place of birth, major field of study, participation in officially-recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and previous educational agencies or institutions attended, can only be shared with administrative approval.
- Records may not be left in a place where others can view them.
- Copies of records may only be shared with administrative approval.
- Volunteers may not discuss or repeat information overheard while in the staff lounge, classrooms, offices, school grounds, hallways, school or extra-curricular activities.
- Volunteers may not discuss information obtained while in a classroom, such as a student's grade or behavior, with anyone other than the student's teacher or the building principal.
- Concerns or questions regarding student records or issues of confidentiality should be brought to the attention of the staff member responsible for supervising your activities and/or the building principal.
- Any knowledge of a violation of these provisions must be immediately reported to the staff member responsible for supervising your activities and/or the building principal.

By signing below you acknowledge that you have read and understood, and agree to comply with the terms and conditions set forth above.

_____ Volunteer's Signature _____ Printed Name

_____ District Witness's Signature _____ Date

I _____, (Volunteer's Name) hereby acknowledge the following:

1. I have never been convicted of or entered a plea of guilty to any of the following criminal offenses:

assault, felonious assault, aggravated assault (RC 2903.11, 2903.12, 2903.13)	use of minor in nudity-oriented materials or performance (RC 2907.323)
voluntary or involuntary manslaughter (RC 2903.03, 2903.04)	robbery or aggravated robbery (RC 2911.01, 2911.02)
murder or aggravated murder (RC 2903.01, 2903.02)	burglary or aggravated burglary (RC 2911.11, 2911.12)
failure to provide proper care for functionally impaired person (RC 2903.16)	contributing to unruliness or delinquency of a child (RC 2919.24)
aggravated menacing (RC 2903.21)	endangering children (RC 2919.22)
patient abuse or neglect (RC 2903.34)	unlawful abortion (RC 2919.12)
felonious sexual penetration (RC 2907.01(A))	domestic violence (RC 2919.25)
kidnapping, abduction (RC 2905.01, 2905.02)	carrying concealed weapon (RC 2923.12)
child stealing (RC 2905.04, prior to 1996)	having weapon while under disability (RC 2923.13)
child enticement (RC 2905.05)	rape (RC 2907.02)
sexual battery (RC 2907.03)	corrupting another with drugs (RC 2925.02)
importuning (RC 2907.07)	trafficking in drugs (RC 2925.03)
sexual imposition or gross sexual imposition (RC 2907.05, 2907.06)	illegal manufacture of drugs or cultivation of marijuana (RC 2925.04)
corruption of a minor (RC 2907.04)	funding of drug or marijuana trafficking (RC 2925.05)
discharging firearm at or into a school or residence (RC 2923.161)	illegal administration or distribution of anabolic steroids (RC 2925.06)
placing harmful objects or substances in food (RC 3716.11)	drug possession (other than minor misdemeanor) (RC 2925.11)
public indecency (RC 2907.09)	voyeurism (RC 2907.08)
prostitution or procuring prostitution (RC 2907.23, 2907.25)	any other felony (per RC 3319.31)
compelling or promoting prostitution (RC 2907.21, 2907.22)	any other offense of violence (per RC 3319.31)
pandering obscenity and/or child pornography (RC 2907.32, 2907.321)	any other drug abuse offense which is not a minor misdemeanor (per RC 3319.31)
disseminating matter harmful to juveniles (RC 2907.31)	any other theft offense (per RC 3319.31)
pandering any sexually oriented materials involving or depicting minors (RC 2907.322)	

2. I also acknowledge that I have been informed and understand that as a school volunteer I might, at any time, be required to provide fingerprint impressions and a criminal records check might be conducted with respect to me (109.575 ORC).

Check here if fingerprinting is being conducted in lieu of completing the notarized affidavit below.

THE PENALTY FOR FALSIFICATION OF A NOTARIZED STATEMENT IS IMPRISONMENT FOR NOT MORE THAN SIX MONTHS, OR A FINE OF NOT MORE THAN ONE THOUSAND DOLLARS OR BOTH, PURSUANT TO SECTIONS 2921.13 AND 2929.21, OHIO REVISED CODE.

State of Ohio
County of Montgomery

The Affiant _____ (name) being first duly sworn, states that the information provided herein is true and accurate to the best of his/her knowledge and belief.

Affiant Signature

Sworn to before me and subscribed in my presence this _____ day of _____ 20 ____.

Notary Public