



Date: February 21, 2025

To: Jay Patrick
ConvergeOne

From: Janie Ornelas
Director of Procurement and Auxiliary Services

Re: Contract Award Letter

Please let this notice serve as our award letter to enter into a contract with ConvergeOne for the District Network Equipment project from the District Network Equipment #RFP 25-020JO Best and Final Response in the amount of \$465,348.59 for product and services. This purchase received Board of Trustees approval on February 20, 2025.

Services and equipment specified within this agreement shall be delivered after 4/1/2025 and within the current e-rate year. While you may begin the order process for your purposes, Pflugerville ISD may not accept any work, equipment, or invoicing, nor be obligated for any costs which may result in advance of a purchase order being issued prior to April 1, 2025 per E-Rate guidelines issued by the School and Libraries Division.

If you have questions or concerns, please feel free to contact me by email at Guadalupe.Ornelas@pflisd.net. I am also available by office phone (512 594-0074).

Please sign and return this letter to my attention.

Regards,

Janie Ornelas
Director of Procurement and Auxiliary Services
Pflugerville Independent School District

Acceptance Signature:

ConvergeOne Representative

Title

Date