

**ALLEN EAST MIDDLE SCHOOL**  
*Bullying Incident Report*

Status of person making this report:       Student       Parent       Staff

Name of person making this report: \_\_\_\_\_ OR  I wish to remain anonymous

Name of Victim: \_\_\_\_\_ Grade \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Name(s) of accused Bully(ies): \_\_\_\_\_ Grade \_\_\_\_\_  
\_\_\_\_\_ Grade \_\_\_\_\_

Name/Role of other students involved:

|       |                  |                 |                 |                 |
|-------|------------------|-----------------|-----------------|-----------------|
| _____ | <i>Supporter</i> | <i>Onlooker</i> | <i>Defender</i> | <i>Reporter</i> |
| _____ | <i>Supporter</i> | <i>Onlooker</i> | <i>Defender</i> | <i>Reporter</i> |

Type of Incident:

- Verbal (name-calling, rumors, exclusion)
- Intimidation (cyberbullying, intimidation, harassment)
- Severe (physical contact, destroying property, sexual/racial remarks, taking belongings)

Time of Incident:

- During the school day (including bus)
- Outside of the school day during school-related activities
- Outside of the school day during non-school-related activities

Location of Incident:

- |  |   |                                       |
|--|---|---------------------------------------|
| <input type="checkbox"/> Hallway               | <input type="checkbox"/> Auditoria            | <input type="checkbox"/> Bus          |
| <input type="checkbox"/> Playground            | <input type="checkbox"/> Library/Computer Lab | <input type="checkbox"/> Classroom    |
| <input type="checkbox"/> Gymnasium/Locker Room | <input type="checkbox"/> Restroom             | <input type="checkbox"/> Other: _____ |

Describe the bullying incident (attach additional sheet, if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Reporter: \_\_\_\_\_ Date: \_\_\_\_\_

Please give this report to Mrs. Rettig in the high school office or send it by mail to:

Allen East Schools  
c/o Mrs. Rettig  
9105 Harding Hwy.  
Harrod, OH 45850

- ❖ ***“Bullying is when someone repeatedly and on-purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.”*** OLWEUS BULLYING PREVENTION PROGRAM
- ❖ ***Please note that all reported behaviors will not always be a case of bullying. There will be some subjective decision-making made by teachers, staff, and administrators to determine whether an action falls under bullying or general discipline guidelines.***