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Contract for Professional Services: STEPS and Brecksville Broadview Heights School District

STEPS Academy (STEPS) agrees to provide educational services and behavioral support using intensive therapy applying principles of Applied Behavioral Analysis in accordance with his/her Individual Education Program (IEP). The program will be in effect for the 2017-2018 school year in accordance to the STEPS school calendar. The amount of services to be rendered under this contract is 32.5 hours per week. It is anticipated the Student will attend the **STEPS** Center Based program Monday-Friday (during days in which the program is in session) from 8:30am to 3:00 pm for the 2017-2018 school year, which includes the summer program.

The services to be provided under this contract include STEPS cooperation in the development of the Student's IEP, reevaluations, and attendance at meetings, which will be coordinated by the **STEPS** team and **Brecksville Broadview Heights School District**. STEPS will also provide to the **Brecksville Broadview Heights School District** quarterly progress reports in accordance with a mutually agreed upon schedule and will cooperate in scheduling observations or visitations with the **Brecksville Broadview Heights School District** as part of the districts ongoing obligations to insure the provision of Free and Appropriate Public Education (FAPE) to the student. **STEPS** further agrees to make staff available on a reasonable basis for staff training geared toward student's successful transition back into the **Brecksville Broadview Heights School District**.

The total cost for services under this contract for school year 2017-2018 is \$70,000.00 which will be paid in quarterly installments beginning August 2017-May 2018.

It is the intention of the parties to conduct themselves in accordance with the Individuals with Disabilities Education Improvement Act and related Ohio Revised Code Chapter 3323.

This contract may be terminated by either party by giving thirty (30) calendar days prior written notice. If terminated, tuition will be prorated and charged through the effective date of termination of the contract.

STEPS represent the person(s) providing the services to the Student are properly licensed by the Ohio Department of Education through the Autism Scholarship Program/Grant and ODJFS licensing agency for other support services provided and all have successfully completed a criminal background check for all employees. **STEPS** employs Licensed Intervention Specialists, Licensed General Education Teachers, Board Certified Behavioral Analysts, Speech and Language Pathologists, Occupational Therapists, and professionals in other related fields pertaining to the education of Special Education.

**See attached for services that are included in contract

School District
Administrative Approval

STEPS Academy
Administrative Approval

Superintendent Date

Jennifer Might MA/BCBA Date

Treasurer Date

August 2- last day of ESY
 August 21-22: New staff report
 August 23 – August 29: Staff training
 August 28 Open house 5-7 p.m.
 August 30 – students report

Staff: 7
 Students: 2

AUGUST '17						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY '18						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

19 Presidents' Day

Staff: 19
 Students: 19

September 4 - closed
 September 22 – progress reports due/in-service

Staff: 20
 Students: 19

SEPTEMBER '17						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH '18						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 2 – in-service day
 March 16 – Progress reports due
 March 29: End of quarter
 March 30: Spring break begins

Staff: 21
 Students: 20

October 10-12: Conference
 October 13 – school closed
 October 31- end of first quarter

Staff: 21
 Students: 21

OCTOBER '17						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL '18						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 2-6: Spring break

Staff: 16
 Students: 16

23 Thanksgiving Day
 November 22-24: Thanksgiving break

Staff: 19
 Students: 19

NOVEMBER '17						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '18						
S	M	T	W	Th	F	S
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 1-3: Conference

March 4: In-service
 March 28: Memorial Day, no school
 March 31: Progress reports due

Staff: 22
 Students: 21

December 15 – progress reports due
 December 21: holiday break begins

Staff: 14
 Students: 14

DECEMBER '17						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '18						
S	M	T	W	Th	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 5 – end of fourth quarter, last day of school
 Progress reports due
 July 27- ESY starts

Staff: 3
 Students: 3

January 1-3: holiday break
 January 15: MLK, no school
 January 19 – end of second quarter – in-service day

Staff: 19
 Students: 18

JANUARY '18						
S	M	T	W	Th	F	S
				4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY '18						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1			

4 Independence Day
 August 1 – ESY ends, 25 days