

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Regular Meeting

October 9, 2024

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Regular Meeting

Mr. Guercioni called the meeting to order at 6:00 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-P | Ms. Cramer ('24)-P | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-P |
| Mr. Guercioni ('26)-P | Ms. Leeds-Smith ('24)-P | Ms. Rogers ('25)-P |

Also present was Superintendent Adrienne Shulby, Board Attorney Ron Sahli, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

V. Presentation of Annual 2023-2024 HIB Grade Self-Assessment by Mrs. Shulby

VI. Presentation of Spring 2024 NJSLA Data by Mrs. Williscroft

VII. Open Floor to Public

None

VIII. Comments for the Good of the Board

Ms. Rogers reported that she had attended the Community School Cross Country event and it was very good.

IX. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby directed the Board to the list of activities on the agenda going on at both schools. She shared that a new photography company has been hired for school pictures and went very well at CLS. Today was Walk to School Day, there was a lot of staff participation and it went well. Mrs. Shulby reported the Addendum was emailed to the Board earlier today. She noted that Mrs. Macchione could not be at the meeting tonight but she asked Mrs. Shulby to remind the Board about the Books in Your Backyard event on October 16th at CLS and that an early childhood advisory council will start meeting in November.

ii. Business Administrator Report

Ms. Milazzo reported on the chiller project award on the addendum. We look forward to getting started soon and do not anticipate it will take as long as the project at CLS. We have made a selection for the Maintenance position. Last week on October 2nd was national custodian day where custodians were recognized and treated to a lunch.

iii. Director of Special Projects Report

Attachment

Mrs. Williscroft reported that we are continuing to complete staff evaluations and the intervention coaches continue to provide teachers with benchmark data for instruction. The Reach program is doing well,

numbers are rising and we are planning activities. We are also designing a tool to help us make sure each school is meeting their specific goals and strategies to improve instruction.

- iv. EHCCS Principal Report *Attachment*
Dr. Forester wanted to thank the PTO for the balls, jump ropes and a cart. These are replaced every year so it was truly appreciated. There was an assembly with the prosecutor's office about consequences and making good decisions that was received very well by students. Last week she, Mrs. Williscroft and Ms. Weigle met with the DOE regarding the monitoring of the grant of the annual school plan and had very rave reviews. Instructional coach, Ms. Weigle is doing very well going through assessments and providing feedback to teachers on how we can make changes for student progress.
- v. Supervisor of Early Childhood/LDTC Report *Handout*
- vi. Board Solicitor's Report

- b. Board Committee Reports
 - i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

X. Board Minutes

Motion: Mr. Bouchard

Second: Ms. Rogers

- a. **APPROVE (roll call):**
 - i. September 11, 2024 Regular Meeting *Attachment*

Roll Call:

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-Y |
| Mr. Guercioni ('26)-Y | Ms. Leeds-Smith ('24)-Y | Ms. Rogers ('25)-Y |

XI. Financial Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):**
 - i. Board Secretary Report – August 2024 *Attachment*

ii. Report of Receipts and Disbursements – August 2024 *Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 8/31/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

| | |
|----------------------------------|--------------|
| Bills to be Approved for Payment | \$236,910.93 |
| Checks to be Ratified | \$237,795.85 |
| Payroll to be Ratified | \$727,770.53 |

d. **APPROVE (roll call):** Budget transfers for the 2024-2025 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

i. October 9, 2024 (2024-2025) Fund 10 - \$64,082 *Attachment*

e. **RATIFY AND AFFIRM (roll call):** Round trip mileage, toll reimbursement and parking for all administrators and out-of-district case manager(s) for travel related to off-campus meetings and mandated trainings in accordance with the State of New Jersey Department of Treasury Office of Management and Budget mileage reimbursement rate.

f. **APPROVE (roll call):** Contract with Evergreen Consolidated, LLC to provide snow removal services during the 2024-2025 school year at a cost of \$300 to \$1,900 per school snow event, weather pending. *Attachment*

g. **RATIFY AND AFFIRM (roll call):** Service Contract with Therapeutic Learning for Children, Inc. to provide the Orton Gillingham reading intervention program at a rate of \$100 per session, twice a week, plus prep time of \$50/week for the period September 1, 2024 through June 30, 2025. *Attachment*

h. **APPROVE (roll call):** Accept the donation of a sewing machine and other sewing materials from Judith Millar to be used by the REACH Fashion Club.

i. **RATIFY AND AFFIRM (roll call):** The preliminary Federal Funding Salary Schedule for the 2024-2025 school year. *Attachment*

- j. **APPROVE (roll call):** Additional Monthly Purchase Orders/Bills *Handout*

| | |
|----------------------------------|-------------|
| Bills to be Approved for Payment | \$45,642.17 |
| Checks to be Ratified | \$10,000.00 |

- k. **APPROVE (roll call):** Be it resolved by the Board of Education to record and award the Base Bid received for the Chiller Replacement and Related Work at the Egg Harbor City Community School to Falasca Mechanical, Inc. in the amount of \$702,600. The bid is awarded as recommended by the district architect, John Middleton, of PS&S Architecture & Engineering, P.C. *Handout*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y
Mrs. DiGiacomo ('26)-Absent Ms. Fuentes ('25)-Y
Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y Ms. Rogers ('25)-Y

XII. Non-instructional Operations Items.

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **RATIFY and AFFIRM (roll call):** Statement of Assurance Submission for EHCPSD 2024-2025 Use of Paraprofessional Staff. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** The following bus routes hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus a 5% administrative fee:
- i. Contract CM18 for Field/Athletic Trips, as needed, at a rate of \$417.65 for the first four hours and \$99 for each additional hour (per bus).
 - ii. Contract CM19P/Route EHC1 for \$65,865.60 to Egg Harbor City School District.
 - iii. Contract CM20D/Route YL-E2 for \$504.90 per diem to YALE Northfield for student #20311567 (billing based on total riders).
 - iv. Contract CM23C/Route AHGM1 for \$404.72 per diem to transport homeless student #20290998 to Galloway Township Middle School for the period September 1, 2024 through March 14, 2025 (billing based on total riders).

- v. Contract EHC-A (*quoted contract*) for \$198 per diem to transport homeless students #20351600 and #20381852 to Egg Harbor City School for the period September 3, 2024 through October 2, 2024.
- vi. Contract CM17G/Route ACS-GE13 for \$385.29 per diem to Atlantic County Special Services School District for students #20290867, #20371810, #20321086, #20301694, #20361616, #20381874, #20300984. *Attachment*

- c. **RATIFY and AFFIRM(roll call):** The following facilities use request:
 - i. The Crusaders Youth Athletic Association to use the Charles L. Spragg School gymnasium during the 2024-2025 school year. *Attachment*
- d. **APPROVE (roll call):** The following facilities use request:
 - i. Harbor Hoops to use the Community School gymnasium for the Harbor Hoops Basketball Tournament on October 19, 2024 and October 20, 2024. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y
 Mrs. DiGiacomo ('26)-Absent Ms. Fuentes ('25)-Y
 Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Recuse b, Y all others
 Ms. Rogers ('25)-Y

XIII. Personnel Items – as recommended by the Superintendent of Schools

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **RESCIND (roll call):** Appointments of the following personnel:

| | Name | Position | Location | Effective Date |
|---|---------------|---|----------|----------------|
| 1 | Knikeem Lewis | 21st Century Community Learning Centers Project Coordinator | District | 2024-2025 |
| 2 | Rasmiyyah Ali | Substitute Teacher | District | 2024-2025 |

- b. **RATIFY & AFFIRM(roll call):** Leaves of Absences for the following personnel:

| | SMID# | Type Leave | Anticipated start date | Anticipated end date | Notes | Initial approval if a revision |
|---|----------------|------------------------------|------------------------------------|----------------------|---|--------------------------------|
| 1 | SMID# 45578275 | Intermittent NJFLA as needed | 9/26/2024, (date request received) | 06/30/2025 | Employee will use available sick, family illness, personal days before taking unpaid days | |
| 2 | SMID# 41160599 | FMLA | 9/11/2024 | 12/4/2024 | Sick and unpaid days to be used | 7/17/2024 |
| | | FMLA/ NJFLA concurrent | 12/5/2024 | 12/11/2024 | | |
| | | NJFLA | 12/12/2024 | 12/20/2024 | | |

c. **APPROVE (roll call):** Leaves of Absences for the following personnel:

| | SMID# | Type Leave | Anticipated start date | Anticipated end date | Notes | Initial approval if a revision |
|---|-----------------|----------------------------|------------------------|----------------------|---------------------------------|--------------------------------|
| 1 | SMID # 85038032 | Unpaid Child Rearing Leave | 12/2/2024 | 2/28/2024 | Unpaid | |
| 2 | SMID # 23343015 | Medical Leave | 12/9/2024 | 1/8/2025 | Sick and unpaid days to be used | |
| | | | 1/21/2025 | 2/5/2025 | | |

d. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

| | Name | Position | Location | Effective Date | Degree and Step | Salary | Notes |
|---|-----------|-------------|----------|------------------------------|--------------------|----------|--|
| 1 | Luis Moya | Maintenance | District | Pending fingerprint approval | Maintenance Step 5 | \$53,195 | Start date also pending receipt of on-boarding paperwork |

| | Name | Position | Location | Effective Date | Degree and Step | Salary | Notes |
|---|-----------------|----------------------|----------|----------------|-----------------|---------------------|-------|
| 2 | Jennifer Garcia | Substitute Custodian | District | 10-10-2024 | N/A | \$140 per diem rate | |

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y
Mrs. DiGiacomo ('26)-Absent Ms. Fuentes ('25)-Y
Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y Ms. Rogers ('25)-Y

XIV. Student Items

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY AND AFFIRM:** Admitting the following DCPD students from Atlantic City Board of Education, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20361899, Grade 1 MD, \$115.23 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$20,741)
 - ii. #20311335, Grade 5, \$90.52 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$16,293)
- c. **RATIFY AND AFFIRM:** Admitting the following homeless students from Atlantic City Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20341804, Grade 3, \$90.52 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$16,293)
 - ii. #20351803, Grade 2, \$90.52 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$16,293)
 - iii. #20301802, Grade 7, \$92.72 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$16,690)
- d. **RATIFY AND AFFIRM:** Admitting the following homeless students from Ventnor City Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20372017, Grade K, \$117.28 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$21,110)

- ii. #20392053, Grade PK, \$117.28 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$21,110)
- e. **RATIFY AND AFFIRM:** Admitting the following homeless student from Pleasantville Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20372054, Grade K, \$117.28 per diem, effective September 1, 2024 through June 30, 2025 (180 days, \$21,110)
- f. **RATIFY AND AFFIRM:** Sending the following homeless students to Galloway Township School District in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20311051, Grade 6, \$91.62 per diem, effective September 1, 2024 through March 14, 2025 (123 days, \$11,269.26)
 - ii. #20290998, Grade 8 MD, \$145.63 per diem, effective September 1, 2024 through March 14, 2025 (123 days, \$17,912.49)
- g. **APPROVE (roll call):** The following student enrichment trips, funded locally:
 - i. 8th Grade students to visit and tour Cedar Creek High School in Egg Harbor City, NJ on Thursday, January 23, 2025. *Attachment*
 - ii. Noodlemania Trivia Competition for 4th Grade students at Northfield Community School in Northfield, NJ on Saturday, February 8, 2025. *Attachment*
 - iii. 7th Grade students to visit Cedar Creek High School in Egg Harbor City, NJ on Thursday, May 15, 2025. *Attachment*

Roll Call:

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-Y |
| Mr. Guercioni ('26)-Y | Ms. Leeds-Smith ('24)-Y | Ms. Rogers ('25)-Y |

XV. Program Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):** The submission of the HIB Self-Assessment for 2023-2024 school year.

Roll Call:

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-Y |
| Mr. Guercioni ('26)-Y | Ms. Leeds-Smith ('24)-Y | Ms. Rogers ('25)-Y |

XVI. Professional Development

Motion: Ms. Leeds-Smith

Second: Ms. Cramer

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

Roll Call:

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-Y |
| Mr. Guercioni ('26)-Y | Ms. Leeds-Smith ('24)-Y | Ms. Rogers ('25)-Y |

XVII. Policies / Regulations Items

XVIII. New Business

XIX. Informational Items

- 8/8/24 DOE Approval Virtual/Remote Learning Plan 24-25 *Attachment*
- 10/10/24 CLS Fire House Visitation
- 10/15/24 CLS Illusion Maker Assembly
- 10/15/24 - 10/18/24 CLS Book Fair During School Hours
- 10/16/24 Preschool Books in Your Backyard
- 10/16/24 CLS Book Fair Family Night
- 10/17/24 EHCCS Rowan Virtua SOM Science Presentation
- 10/18/24 CLS & EHCCS Brandin Bryant & Humane Society Assembly
- 10/18/24 CLS & EHCCS Safe Routes to School Assembly
- 10/22/24 2nd Grade Chef in Class
- 10/22/24 CLS Fall Family Fun Night
- 10/22/24 EHCCS Picture Day
- 10/28/24 EHCCS Grade 8 ACPO Presentation
- 10/30/24 EHCCS Grade 6 ACPO Presentation
- 11/12/24 CLS Picture Make-Up Day

XX. Open to Public

No Comments.

XXI. Calendar Dates

| | |
|---------------------|------------------------------------|
| October 11, 2024 | Staff Development, No School |
| October 14, 2024 | Columbus Day, Buildings Closed |
| October 21-24, 2024 | NJSBA Convention |
| October 23, 2024 | Staff Development, 12:50 Dismissal |
| November 7-8, 2024 | NJEA Convention, Buildings Closed |
| November 11, 2024 | Veterans Day, Buildings Closed |
| November 13, 2024 | Board of Education Meeting |

XXII. Adjournment Time

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

Time: 6:18 PM

All in Favor:

| | | |
|-----------------------------|-------------------------|---------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | |
| Mrs. DiGiacomo ('26)-Absent | | Ms. Fuentes ('25)-Y |
| Mr. Guercioni ('26)-Y | Ms. Leeds-Smith ('24)-Y | Ms. Rogers ('25)-Y |