

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting  
Public Hearing on Superintendent Contract  
July 12, 2023  
Egg Harbor City Community School  
Cafetorium  
730 Havana Avenue  
7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('25)  
Mrs. DiGiacomo ('23)

Ms. Caudo ('23)  
Ms. Fuentes ('25)  
Ms. Rogers ('25)

Ms. Cramer ('24)  
Ms. Leeds-Smith ('24)

#### **IV. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on July 12, 2023 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

#### **V. Open Floor to Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### **VI. Comments for the Good of the Board**

#### **VII. Monthly Reports**

##### **a. Administrative Reports**

- i. Superintendent / Principal Report *Attachment*
- ii. Business Administrator Report
- iii. Director of Special Projects Report *Attachment*
- iv. EHCCS Principal Report *Attachment*
- v. Supervisor of Early Childhood/LDTC Report *Attachment*
- vi. Board Solicitor’s Report

##### **b. Board Committee Reports**

- i. Personnel
- ii. Curriculum/Programs
- iii. Finance

- iv. Policy
- v. Buildings/Grounds

## VIII. Board Minutes

### a. **APPROVE (roll call):**

- i. June 14, 2023 Regular *Attachment*
- ii. June 14, 2023 Executive *Attachment*

## IX. Financial Items

### a. **APPROVE (roll call):**

- i. Board Secretary's Report – May 2023 *Attachment*
- ii. Treasurer of School Moneys Report – May 2023 *Attachment*

### b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 5/31/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### c. **APPROVE (roll call):** June 2023 Bills' List *Attachment*

1	General Account	\$931,696.44
2	Capital Account	\$0.00
3	Food Service Account	\$60,242.10
4	Payroll Account	\$820,159.32
5	Debt Service Account	\$0.00

### d. **APPROVE (roll call):** Budget transfer for the 2022-2023 and 2023-2024 school years in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- July 12, 2023 (2022/2023) Fund 10 - \$46,652.63 *Attachment*
- July 12, 2023 (2023/2024) Fund 10 - \$0 *Attachment*

- e. **APPROVE (roll call):** Agreement with C.B. Melini, M.D., FAAP to provide neurological evaluations for the 2023-2024 school year at a cost of \$380/evaluation. *Attachment*
  
- f. **APPROVE (roll call):** The purchase of preschool playground equipment, Bid # ESCNJ 20/21-22, Co-op #65MCESCCPS for a cost of \$85,328.90, and rubber playground mulch, NJ State Contract #16-FLEET-00131 for a cost of \$19,117.50, with Ben Shaffer Recreation to be funded with PEA State Aid.
  
- g. **APPROVE (roll call):** Resolution #23-29R Food Service Management Company Contract (revised);

BE IT RESOLVED, that the Egg Harbor City Board of Education, upon the recommendation of the School Business Administrator, motion to hereby award and approve the Base Year Contract with Maschio's Food Service Management Company for the 2023-2024 school year with an annual management fee of \$33,000. The management fee shall be payable in ten (10) monthly installments of \$3,300 per month commencing on September 1, 2023 and ending on June 30, 2024.

BE IF FURTHER RESOLVED, that Maschio's Food Service Management Company guarantees a profit of \$20,000 to the Local Education Agency for the 2023-2024 School Year. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative management fee) is below this amount, Maschio's Food Service Management Company shall be responsible for any shortfall.

BE IT FURTHER RESOLVED, that the total revised cost of the contract is \$434,347.05.

*Attachment*

- h. **APPROVE (roll call):** The submission and subsequent acceptance of the IDEA 2023-2024 Consolidated Grant Application as follows:
  - i. IDEA Basic - \$199,637
  - ii. IDEA Preschool - \$8,775
  
- i. **RATIFY and AFFIRM (roll call):** The Federal Funding Salary Schedule for the 2022-2023 school year. *Attachment*

## **X. Non-instructional Operations Items**

- a. **APPROVE (roll call):** Approve the Board Goals for the 2023-2024 school year.  
*Attachment*
- b. **RATIFY and Affirm (roll call):** Bus route GE-EHC, hosted by Greater Egg Harbor Regional High School District, for the 2022-2023 school year for displaced student # 20280693 in the amount of \$210/per diem plus a 5% administrative fee.
- c. **APPROVE (roll call):** Contract with Heartland Payment Solutions for Cafeteria Point-of-Sale and MySchoolApps Subscription for the 2023-2024 school year in the amount of \$2,661.50.  
*Attachment*
- d. **APPROVE (roll call):** Meal prices for the 2023-2024 school year as follows:
  - i. Breakfast - free for all students
  - ii. Lunch - \$3.75 each

## **XI. Personnel Items – as recommended by the Superintendent of Schools**

- a. **APPROVE (roll call):** Superintendent of Schools Contract

**WHEREAS**, Adrienne Shulby is currently employed by the Board of Education of Egg Harbor City (hereinafter referred to as "the Board") as its Superintendent of Schools, and is serving under terms and conditions of a written employment contract that took effect on July 1, 2019, and extends until June 30, 2024; and,

**WHEREAS**, it is in the best interest of the school district to provide for administrative stability and the completion of educational programs and projects and to minimize disruption to the school district;

**BE IT RESOLVED** that the current contract of Superintendent Shulby be and is hereby rescinded at 11:59 p.m. on June 30, 2023 and

**BE IT RESOLVED** that Adrienne Shulby be and is hereby appointed as Superintendent of Schools for a term beginning midnight on July 1, 2023, and ending 11:59 p.m. June 30, 2028 and,

**BE IT FURTHER RESOLVED** that the Board approves the Employment Contract between the Board and the Superintendent attached hereto and directs the Board President to sign same on its behalf.  
*Attachment*

- b. **RATIFY and AFFIRM(roll call):** Annual Attendance Incentive payment, for the 2022-2023 school year at the contractual amount as follows:
  - i. Natalia Bessa                      \$250.00                      0 days used
- c. **RESCIND (roll call):** Appointment of Danielle DiFrancesco as Leave Replacement In-Class Resource Teacher at CLS, for the 2023-2024 school year.
 

*Attachment*
- d. **APPROVE (roll call):** Posting for mentor teachers for the 2023-2024 school year.
- e. **RESCIND (Roll call):** Appointment of Lori-Beth Silver to EHCCS School Management Team staff for the 2023-2024 school year.
- f. **APPROVE (Roll call):** Appointment of Amanda Klapatch to EHCCS School Management Team staff for the 2023-2024 school year, not to exceed 30 hours (including summer) at the contractual rate.
- g. **RATIFY and Affirm (roll call):** The following revised leave of absences for SMID # 53036695 for the 2022-2023 and 2023-2024 school years:
  - i. Family Medical Leave of Absence effective date June 6, 2023 and anticipated end date November 21, 2023, pending receipt of doctor's note.
  - ii. NJ Family Leave Act Leave of Absence anticipated effective date November 22, 2023 and end date February 27, 2024.
  - iii. Unpaid Child Rearing Leave from February 28, 2024 through June 13, 2024.
- h. **RATIFY and Affirm (roll call):** The following leave of absences for SMID # 86458379 for the 2022-2023 and 2023-2024 school years:
  - i. Family Medical Leave of Absence effective date June 1, 2023 and anticipated end date October 12, 2023, pending receipt of doctor's note.
  - ii. NJ Family Leave Act Leave of Absence anticipated effective date October 13, 2023 and end date January 19, 2024.
- i. **APPROVE (roll call):** EHCCS extracurricular activity assignments for the 2023-2024 school year at the contractual rate:
  - i. Girls' Basketball Coach - Allison Summerset Mobley
- j. **APPROVE (roll call):** Madison Rogers as CLS Elementary Special Education Teacher, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance clearance and proper certification.

- k. **APPROVE (roll call):** Joanny Hoffman as EHCCS Leave Replacement Health and Physical Education Teacher, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.
- l. **APPROVE (roll call):** Gianna Miranda as EHCCS Leave Replacement Intervention Coach, for the 2023-2024 school year at an annual salary of \$63,917.00, BA+30 Step 8.
- m. **APPROVE (roll call):** Posting for EHCCS Leave Replacement Middle School Special Education Teacher for the 2023-2024 school year
- n. **APPROVE (roll call):** Brian Matthews as EHCCS Middle School Special Education Teacher, for the 2023-2024 school year at an annual salary of \$57,209, MA Step 1, pending criminal history clearance.
- o. **APPROVE (roll call):** \_\_\_\_\_ as EHCCS Aide, for the 2023-2024 school year at an annual salary of \$\_\_\_\_\_, Step 1 \_\_\_\_\_ .85 FTE, pending criminal history clearance.
- p. **APPROVE (roll call):** Internal transfer of Kelly Roberts to CLS for two days per week for the 2023-2024 school year.
- q. **RESCIND (roll call):** Appointment of LaRissa Sykes as Pre-K Aide at CLS, for the 2023-2024 school year. *Attachment*
- r. **APPROVE (roll call):** Posting for anticipated opening, Middle School Teacher, K-6 certification, Middle School Specialization in Mathematics and/or Middle School Specialization Language Arts/Literacy preferred.
- s. **APPROVE (roll call):** Joshua Ludwick as District Technology Assistant for the 2023-2024 school year at the rate of \$18 per hour, not to exceed 25 hours per week.
- t. **RESCIND (roll call):** Appointment of Julie Batten as Pre-K Special Education Teacher at CLS, for the 2023-2024 school year.
- u. **APPROVE (roll call):** Posting for CLS PreK Special Education Teacher for the 2023-2024 school year
- v. **APPROVE (roll call):** Authorization for the Superintendent to hire the following staff for the 2023-2024 school year subject to Board ratification:
  - i. Leave Replacement Middle School Special Education Teacher at EHCCS
  - ii. Leave Replacement Special Education In-Class Resource Teacher at CLS
  - iii. PreK Teacher Aide, 85% FTE

- iv. Middle School Teacher, K-6 certification, preferred Middle School Specialization in Mathematics and/or Middle School Specialization Language Arts/Literacy.
- v. PreK Special Education Teacher at CLS

## **XII. Student Items**

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **APPROVE (roll call):** Services contracts between Egg Harbor City Board of Education and The State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired for student # 20310997 for \$2,200 for the period 9/1/2023-6/30/2024. Costs will be offset with State Aid. *Attachment*
- c. **RATIFY and AFFIRM (roll call):** Out of district tuition and extraordinary services contract for the extended school year and regular school year at YALE School East, Inc. for student # 20311567 for the period 7/1/2023-6/30/2024 at a tuition cost of \$81,696.30 (\$389.03/day), and an extraordinary services cost of \$57,550 (\$275/day).
- d. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for 2022-2023 School Year. *Attachment*
- e. **APPROVE (roll call):** The following student enrichment trips.
  - i. REACH field trip to King Pin Bowling, Egg Harbor Township, NJ on July 21, 2023. *Attachment*
  - ii. REACH field trip to the Egg Harbor City Lake, Egg Harbor City, NJ on July 28, 2023. *Attachment*

## **XIII. Program Items**

- a. **RATIFY and AFFIRM (roll call):** Submission of the revised 2022-2023 Preschool Expansion Aid (PEA) One Year Program Budget Workbook to the New Jersey Department of Education Division of Early Childhood Services comprised of the following:
  - i. State Aid - \$647,760
  - iii. Local Contribution for Special Education - \$121,455 *Attachment*



- b. **APPROVE (roll call):** Submission of the revised 2023-2024 Preschool Expansion Aid (PEA) One Year Program Budget Workbook to the New Jersey Department of Education Division of Early Childhood Services comprised of the following:
  - i. State Aid - \$1,071,450
  - ii. PEA Fund Balance - \$56,509
  - iii. Local Contribution for Special Education - \$114,288 *Attachment*
- c. **APPROVE (roll call):** The submission of the Annual Toilet Room Facilities for Pre-Kindergarten Classrooms to the County Office for alternate method of compliance of toilet room facilities for the 2023-2024 school year. *Attachment*
- d. **APPROVE (roll call):** The partnership with Rowan-Virtua School of Osteopathic Medicine for the 2023-2024 school year to provide Grade 4-8 students with virtual problem based Science preventative health information and activities.

#### **XIV. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year. *Attachment*

#### **XV. Policies / Regulations Items**

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows
  - i. Policy 5131.5 Vandalism/Violence *Attachment*

#### **XVI. New Business**

#### **XVII. Informational Items**

- a. Thank you letter from Ronald McDonald House for aluminum tabs *Attachment*

## **XVIII. Open to Public**

## **XIX. Calendar Dates**

August 9, 2023

Board of Education Meeting at EHCCS

## **XX. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on July 12, 2023 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

## **XXI. Adjournment Time**

Time: \_\_\_\_\_