

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

August 9, 2023

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)
Mrs. DiGiacomo ('23)

Ms. Caudo ('23)
Ms. Fuentes ('25)
Ms. Rogers ('25)

Ms. Cramer ('24)
Ms. Leeds-Smith ('24)

IV. Presentation of NJQSAC Placement Scores by Mrs. Shulby, Ms. Garcia and Ms. Milazzo

V. Presentation of Period 2 Summary of Violence, Vandalism, Substance Abuse, Harassment, Intimidation and Bullying Incidents by Mrs. Shulby

VI. Presentation of Spring 2023 Statewide Assessment Results: ACCESS for ELLS by Ms. Garcia

VII. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on August 9, 2023 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

VIII. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

IX. Comments for the Good of the Board

X. Monthly Reports

- a. Administrative Reports
 - i. Superintendent / Principal Report
 - ii. Business Administrator Report
 - iii. Director of Special Projects Report

Attachment

- iv. EHCCS Principal Report
 - v. Supervisor of Early Childhood/LDTC Report *Attachment*
 - vi. Board Solicitor's Report
- b. Board Committee Reports
- i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

XI. Board Minutes

- a. **APPROVE (roll call):**
- i. July 12, 2023 Regular *Attachment*

XII. Financial Items

- a. **APPROVE (roll call):**
- i. Board Secretary's Report – June 2023 *Attachment*
 - ii. Treasurer of School Moneys Report – June 2023 *Attachment*

- b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 6/30/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** July 2023 Bills' List *Attachment*

1	General Account	\$1,429,558.05
2	Capital Account	\$0.00
3	Food Service Account	\$28,259.58
4	Payroll Account	\$146,674.73
5	Debt Service Account	\$0.00

- d. **APPROVE (roll call):** Budget transfer for the 2022-2023 and 2023-2024 school years in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
 - i. August 9, 2023 (22/23) Fund 10 - \$2,530
 - ii. August 9, 2023 (23/24) Fund 10 - \$107 *Attachment*
- e. **APPROVE (roll call):** A Letter Form of Agreement with Becica Associates regarding the Community School Chiller Project. *Attachment*
- f. **APPROVE (roll call):** Code of Conduct for Procurement per the New Jersey Department of Agriculture. *Attachment*
- g. **RATIFY AND AFFIRM (roll call):** The removal of various obsolete IT assets and equipment. *Attachment*

XIII. Non-instructional Operations Items

- a. **APPROVE (roll call):** The District Professional Development Plan for the 2023-2024 school year. *Attachment*
- b. **APPROVE (roll call):** Statement of Assurance Submission for EHCPSD 2023-2024 Professional Development Plan.
- c. **APPROVE (roll call):** Statement of Assurance Submission for EHCPSD 2023-2024 Mentoring Plan.
- d. **APPROVE (roll call):** District Emergency Operations Plan for the 2023-2024 school year.
- e. **APPROVE (roll call):** Use of facilities by The Alcove Center for Grieving Children and Families to provide free student support groups for bereavement and trauma during the 2023-2024 school year.
- f. Transportation
 - i. **RATIFY and AFFIRM (roll call):** Approve the following 2023-2024 extended school year transportation routes through GEHRSD:
 - (a) Contract GEH16 (Route EHC-EY) for extended school year transportation, cost \$5,880.47. *Attachment*

- (b) Contract GEH16 (Route AREY06) for extended school year transportation to Galloway Township for student # 20281222, cost \$292.19. *Attachment*
- (c) Contract GEH21C (Route YLE-EY) for extended school year transportation to YALE Northfield for student # 20311567, cost \$3,074.58. *Attachment*
- (d) Contract GEH22E (Route ACS2-EY) for extended school year transportation to ACSSSD for \$12,978.40. *Attachment*

XIV. Personnel Items – as recommended by the Superintendent of Schools

- a. **APPROVE (roll call):** Family Medical Leave of Absence for SMID # 65219099 from August 31, 2023 through the anticipated end date of November 30, 2023.
- b. **APPROVE (roll call):** All certified staff as homebound instructors for the 2023-2024 school year at the contractual rate.
- c. **APPROVE (roll call):** All eligible certificated staff to mentor novice teachers for the 2023-2024 school year.
- d. **APPROVE (roll call):** The following mentor assignments for the 2023-2024 school year:
 - i. Brian Matthews with Gianna Miranda
 - ii. Joanny Hoffman with Tina Scibilia
 - iii. Nicolette Gramlick with Gabrielle Elefante
 - iv. Allison Summerset Mobley with Andrew Ross
 - v. Madison Rogers with Cindi Craig
 - vi. Kelly Safrenek with Sarah Sharp for 10 weeks
- e. **APPROVE (roll call):** Posting for the following positions for the 21st CCLC REACH Program, pending 21st CCLC Continuation Grant approval, for the period September 2023 to June 2024 at the contractual rate unless otherwise indicated, funded by the 21st CCLC Grant, FY 24:

- i. 1 - Program Coordinator - Up to 15 hours per week at \$43 per hour
 - ii. 1 - Data Entry Clerk - Up to 15 hours per week at \$17 per hour
 - iii. 3 - AM REACH Staff - Up to 5 hours per week t \$39 per hour
 - iv. 7 - PM REACH staff Monday - Thursday - Up to 12 hours per week at \$39
 - v. 4 - PM REACH staff Fridays - Up to 3 hours per week at \$39
 - vi. 1 - PM REACH Academic Specialist (ELA) Instructor up to 5 hours per week at \$39 per hour
 - vii. 1 - PM REACH Academic Specialist Instructor (Math) up to 5 hours per week at \$39 per hour
- f. **APPROVE (roll call):** All certified staff as AM and PM REACH staff for the 2023-2024 school year at the contractual rate.
- g. **APPROVE (roll call):** Tara Caprioli as CLS Pre-K Aide, for the 2023-2024 school year at an annual salary of \$23,204.00, Step 1 Aides BA .85 FTE, pending criminal history clearance.
- h. **APPROVE (roll call):** Patricia Clemas as Custodian for the 2023-2024 school year at an annual salary of \$36,154.00, Step 1 Custodian, pending criminal history clearance.
- i. **APPROVE (roll call):** Judith Millar as Accounting/Payroll Specialist for the 2023-2024 school year at an annual salary of \$65,000.00 prorated to anticipated start date of October 16, 2023 pending criminal history approval.
- j. **APPROVE (roll call):** Meredith Steele as Pre-K Special Education Teacher at CLS, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.
- k. **RATIFY and AFFIRM (roll call):** Leah Gaston, Guidance Counselor, for an additional 15 hours of Summer 2023 work at the contractual rate.
- l. **RATIFY and AFFIRM (roll call):** Simon Mohr, 21st CCLC REACH Coordinator, to work an additional 20 hours at \$43.00 per hour in the month of August, FY23.
- m. **APPROVE (roll call):** Reassignment of Stacey Mohr to EHCCS BSI Teacher for one year, for the 2023-2024 school year at an annual salary of \$55,094.00, BA Step 2.
- n. **APPROVE (roll call):** Posting for a Leave Replacement Full-Time Teacher Aide at CLS.

- o. **APPROVE (roll call):** Reassignment of Amelia Devone to CLS Pre-K Aide for one year, for the 2023-2024 school year at an annual salary of \$27,299, Step 1 Aides BA.
- p. **APPROVE (roll call):** Authorization for the Superintendent to hire the following staff, pending 21st CCLC Continuation Grant approval, for the 2023-2024 school year subject to Board ratification:
 - i. 1-REACH Program Coordinator - Up to 15 hours per week at \$43 per hour
 - ii. 1-REACH Data Entry Clerk - Up to 15 hours per week at \$17 per hour
 - iii. 1 - PM REACH Academic Specialist (ELA) Instructor up to 5 hours per week at \$39 per hour
 - iv. 1 - PM REACH Academic Specialist Instructor (Math) up to 5 hours per week at \$39 per hour

XV. Student Items

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*

XVI. Program Items

- a. **APPROVE (roll call):** Charles L. Spragg Elementary School and Egg Harbor City Community School to participate in the Child Assault Prevention (CAP) Program during the 2023-2024 school year, provided by Atlantic Prevention Resources.
- b. **APPROVE (roll call):** Charles L. Spragg Elementary School and Egg Harbor Community School to participate in the Strengthening Families Program for families and students during the 2023-2024 school year, provided by Atlantic Prevention Resources.
- c. **APPROVE (roll call):** All students to participate in Life Skills during the 2023-2024 school year, provided by Atlantic Prevention Resources.
- d. **APPROVE (roll call):** A Service Agreement between Youth Advocate Programs, Inc. and the Egg Harbor City Public School District for the period September 1, 2023 through August 31, 2024 to provide mental health counseling for students. *Attachment*

- e. **RATIFY and AFFIRM (roll call):** Submission of the Bilingual Program Waiver Request for the 2023-2024 school year.
- f. **RATIFY and AFFIRM (roll call):** Submission of the Virtual/Remote Learning Plan for the 2023-2024 school year to the Atlantic County Office of Education.
Attachment
- g. **APPROVE (roll call):** EHCCS fall clinical practice placement and spring clinical practice placement for Stockton University students from September 5, 2023 to May 3, 2024:
 - i. Jenael Sahli - Lori-Beth Silver (4th Grade)
 - ii. Jacqueline Dunn - Kylene Farnan (5th Grade)
 - iii. Lauren Faustino - Ashley Popa (6th Grade)

XVII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year.
Attachment

XVIII. Policies / Regulations Items

- a. **APPROVE (roll call):** First reading of New/Revised Policies/Bylaws/Regulations as follows:
 - i. Policy 3542.3 Procurement Procedures for Child Nutrition Programs
Attachment

XIX. New Business

XX. Informational Items

- a. August 14, 2023, Preschool Orientation
- b. August 22, 2023, 5:30-6:30 PM - CLS Back to School Event
- c. August 24, 2023, 4:30-5:00 PM - EHCCS 4th Grade Orientation
- d. August 24, 2023, 5:00-7:00 PM - EHCCS Back to School Carnival

XXI. Open to Public

XXII. Calendar Dates

August 24, 2023	New Staff Orientation
August 31, 2023	Staff Development
September 1, 2023	Staff Development
September 4, 2023	Labor Day, Buildings Closed
September 5, 2023	First Day Students/Staff, 12:50 Dismissal Staff Development
September 6, 2023	12:50 Dismissal, Staff Development
September 13, 2023	Board of Education Meeting at CLS

XXIII. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on August 9, 2023 at _____p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXIV. Adjournment Time

Time: _____